



# **FIVE YEAR FINANCIAL PLAN 2023 – 2027**

## **Overview**

City of Port Alberni  
Committee of the Whole  
February 6, 2023



# PROPOSED TIMELINE

Date	Meeting	Purpose
February 6, 2023	CoW	Director of Finance to provide an overview and summarize the City's proposed Five-Year Financial Plan
February 13, 2023	RCM	Council to consider First Reading   "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023"
February 21, 2023	CoW	Opportunity for an informal exchange between Council, staff and members of the public.
February 27, 2023	RCM	Staff to formally respond to comments and/or questions from previous CoWs and RCMs.
March 6, 2023	CoW	E-Town Hall   Expanding on public engagement – providing an electronic platform
March 13, 2023	RCM	Council to consider Second Reading   "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023"
March 27, 2023	RCM	Council to consider Third Reading   "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023"
April 11, 2023	RCM	Council to consider Final Adoption   "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023"



# STRATEGIC PRIORITIES

1

—  
Respond to  
demographic  
change/improve  
quality of life

2

—  
Enable the  
new  
economy

3

—  
Provide and  
maintain  
quality services

4

—  
Champion  
environmental  
leadership

5

—  
Foster a  
complete  
community



# DEVELOPING THE PLAN

## 2022-2026 Financial Plan is the starting point

### Changes

- Cost of Contracts – RCMP, Transit, VIRL
- Collective Agreements & other Agreements
- External forces – Supply management – Fuel
- Strategic Plan initiatives within Financial Plan
- Current levels of service are being maintained



# REVENUE

## Taxation

- Proposed Financial Plan – 8.00% overall taxation increase
- \$2,052,134 - year over year
- 1% = \$256,516

## Other

- Building Inspection – record amounts
- Parks and Recreation – returning to pre-COVID



# EXPENDITURES

## City Legislative & Administration Functions:

- 9.42% overall increase, or \$437,585
- 0.5 FTE Information Services
- 0.5 FTE Asset Management
- IT hardware and software
- Returning full budget to CAO roll
- Operations of Public Safety Building
- Current levels of service are being maintained



# EXPENDITURES

## Protective Service Functions:

### RCMP & Administration of Service

- 9.29% overall increase or \$750,252
- RCMP Contract
- 0.5 FTE – RCMP IT
- Current levels of policing service are being maintained





# EXPENDITURES

## Protective Service Functions:

### Fire & Administration of Service

- 7.53% overall increase, or \$307,702
- New CA - retroactive pay occurs in 2023
- ERRF contribution in 2023\*
- Current levels of service are being maintained



# EXPENDITURES

## Protective Service Functions:

### Building Inspection of Service

- 51.15% overall increase, or \$108,017
- Full cost recovery for service provided

### Animal Control

- No increase



# EXPENDITURES

## Engineering & Public Works Functions:

### Engineering & Public Work Administration

- 13.53% overall increase, or \$337,063
- 0.33 FTE Project Management role
- GIS & Transportation Study work
- Current levels of service are being maintained



# EXPENDITURES

## Engineering & Public Works Functions: Public Works/Road/Storm

- **-2.95%** overall decrease, or **(\$85,698)**
- 2021 Carryforward - \$155,000 (2.38% increase)
- Current levels of service are being maintained



# EXPENDITURES

## Engineering & Public Works Functions: Solid Waste Collection

- **-11.22%** overall decrease, or **(\$166,221)**
- ERRF contribution in 2023\*
- \$180 average SFH rate maintained through 2023
- One of the lowest 3 stream waste services on Vancouver Island
- Current levels of service are being maintained



# EXPENDITURES

## Development Services:

- **22.76%** overall increase, or **\$230,492**
- OCP, DCC & Zoning Bylaw updates
- GIS requirements to better serve staff & public
- Shifting admin position from Economic Development



# EXPENDITURES

## Economic Development Services:

- **-13.35%** overall decrease, or **(\$53,959)**
- Shifting admin position to Development Services
- Current levels of service are being maintained



# EXPENDITURES

## Park, Recreation and Heritage Functions:

### Parks & Recreation

- **8.77%** overall increase, or **\$518,286**
- 1.00 FTE Parks staff resource
- Parks and Recreation facility rental fees - 2015
- Levels of service are returning to pre-COVID





# EXPENDITURES

## Park, Recreation and Heritage Functions: Museum

- **7.27%** overall increase, or **\$31,731**
- Current levels of service are returning to pre-COVID



# EXPENDITURES

## Park, Recreation and Heritage Functions: McLean Mill

- **-3.65%** overall decrease, or **(\$8,195)**
- Levels of service are subject to negotiations

## VIRL

- 8.84% overall increase **(\$74,217)**
- Current levels of service are being maintained



# EXPENDITURES

## Other:

- Contingency - Lowered to \$100,000 - usually \$200,000
- Connect the Quays – deferred from 2023 to 2024
- Surplus from prior years – January 31, 2023 cutoff



# CAPITAL EXPENDITURES

## Capital from Taxation - \$906,500 in 2023

- Rollin Art Centre - Child care \$500,000
- Strategic Priorities - Trees - \$76,500
- McLean Mill - annual contribution - \$30,000
- City Facilities \$300,000
- Other capital projects – use reserves

**Infrastructure gap – other projects – the need to address**





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