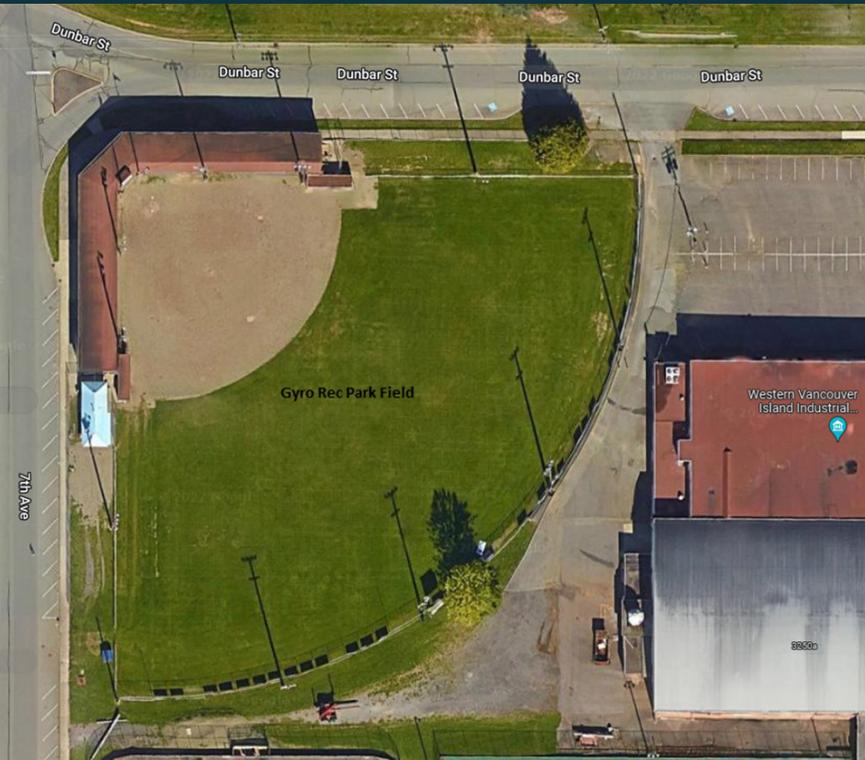
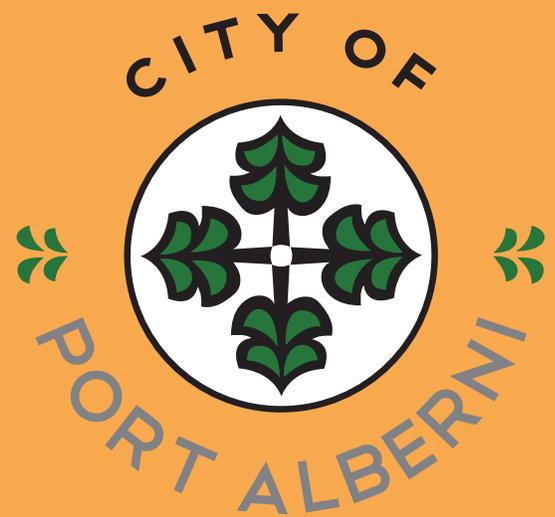


Request for Proposal



RFP #025-22 Baseball Diamond Refurbishment



CITY OF PORT ALBERNI • 4850 ARGYLE ST.
PORT ALBERNI, BC V9Y 1V8

p: 250.723.2146
e: citypa@portalberni.ca

The Opportunity

SUMMARY OF KEY INFORMATION

RFP Title:

RFP #025-22 – Baseball Diamond Refurbishment

SCOPE OF WORK

The scope of work is outlined below, as well as a general timeline for beginning of work:

Lon Miles - Outfield

- Deep solid tining (minimum 12”) to break up hardpan – must be completed after the field dries out from winter rains (May-June depending on weather)
- Topdress with proper field sand (sourced from Butler Concrete & Aggregate in Duncan) to fill all holes and level the drainage line humps – occurs right after the solid tining occurs; proponent must ensure sand is on site and ready to topdress. Specific amount of topdressing sand needed will be discussed at site visit.
- Build pitcher’s mound and two bullpen mounds to National Baseball Specifications – this work can happen alongside other, more weather-sensitive work so long as access onto the field does not cause undue damage due to water-saturated conditions if the proponent decides to undertake it during the rainy season.

Rec Park Infield – complete infield renovation and rebuild, with drainage. To begin as soon as contract is awarded to allow for material to settle as much as possible before Nationals begin.

- Demolition of existing infield and remove/dispose of all existing drainage infrastructure and substrate.
- Excavate infield to proper dimensions based on National Baseball specifications.
- Lay drainage pipe and hook it into existing drain (drain location will be provided and can be viewed at site visit).
- Bed pipe properly in crush (gravel).
- Rebuild infield to proper depth with homogeneous cinder (sourced from Butler Concrete & Aggregate in Duncan).
- Install irrigation to allow for watering the infield – compatible with the City of Port Alberni's existing irrigation and on its own controller separate from the outfield irrigation.
- Tamp to proper compaction level to allow for safe play.
- Build pitcher’s mound and two bullpen mounds to proper National Baseball Specifications.
- Install home plate and base plates at proper angles/lengths.

Site Walkthrough

All interested bidders must attend a site visit and tour on January 6, 1:00pm at Gyro Recreation Park 3245 7th Avenue to tour the fields before bidding closes on January 16, 4pm.

Project Deadline

The successful proponent will complete the project before August 1, 2023.

SUBMISSIONS

Three (3) copies of the RFP need to be submitted by hard copy or one (1) copy of the RFP by email as noted below. Envelopes containing submissions should be clearly marked with the full name and address of the respondent(s), RFP title and the closing date and time.

Submission Deadline:

Date: January 16, 4pm

Submission Location

City of Port Alberni
4850 Argyle Street, Port Alberni, BC V9Y 1V8

Electronic Submission

purchasing@portalberni.ca

Inquiries

Director of Parks, Recreation and Heritage
willa_thorpe@portalberni.ca

General Conditions

DEADLINE FOR SUBMISSIONS

Proposal submissions will be accepted until January 16, 4pm.

LEGAL RELATIONSHIP

This RFP, any submitted questions, and/or proposals received do not create a legal relationship between the Owner and a Proponent. The RFP is an invitation to make an offer to provide services at the site. If the Owner decides upon receipt and review of proposals to explore, negotiate or otherwise interact with any Proponents, it may do so, and until a written offer is made and accepted under the seal of the Owner, by resolution of its Council, no contractual relationship of any kind will exist.

In considering any proposals received the Owner may ultimately decide to contract with one or more of the Proponents, or with none of the Proponents. This decision will be at its unfettered discretion, and as it considers desirable.

This RFP does not impose on the Owner any duty of fairness or natural justice to any or all respondents with respect to this RFP or the process it creates. Unless the Owner is expressly permitted or required by this RFP to “act reasonably”, the Owner is entitled to act in its sole, absolute and unfettered discretion.

CONFIDENTIALITY OF PROPOSALS

The Owner is subject to the *Freedom of Information and Protection of Privacy Act* (FOIPPA). That Act creates a right of access to records in the custody or under the control of the Owner, subject to the specific exceptions in the right set out in the Act. The Owner will receive all proposals submitted in response to this RFP in confidence, including for the purposes of S.21 of the Act. Because of the right of access to information created by that Act, the Owner does not guarantee that information contained in any proposals will remain confidential if a request for access in respect of any proposal is made under the Act.

PROPRIETARY INFORMATION

If a Proponent considers that any part of its proposal is proprietary, including by reason of it being copyright, the proposal must clearly identify any portion of it that is considered proprietary.

All documents and other records in the custody of or under the control of the City are subject to the FOIPPA and other applicable legislation. Except as expressly stated in this RFP and subject to the FOIPPA and other applicable legislation, all documents and other records submitted in response to this RFP will be considered confidential.

Proponents are responsible for ensuring that in preparing and submitting a response to the RFP that it has complied with all applicable laws and regulations.

RESPONSIBILITY OR LIABILITY

The Owner accepts no responsibility or liability for the accuracy or completeness of this RFP (including any schedules or appendices to it) or of any recorded or verbal information communicated or made available for inspection by the Owner (including through the Owner's representative of any other individual) and no representation or warranty, either expressed or implied, is made or given by the Owner with respect to the accuracy or completeness of any of those things. The sole risk, responsibility and liability connected with reliance by any proponent or any other person on the RFP or any other such information as is described in this paragraph is solely that of each Proponent.

Each Proponent acknowledges and agrees that it is solely responsible for obtaining its own independent financial, legal, accounting and other advice with respect to the contents of the RFP or any such information as is described in this paragraph. Each Proponent who submits a proposal to the Owner is deemed to have released the Owner from, and waived, any action, cause of action, claim, liability, demand, loss, damage, cost or expense, of every kind, in any way connected with or arising out of the contents of the RFP or any such information as it described in this paragraph.

Each Proponent who submits a proposal is deemed to have agreed that it is solely responsible and liable to ensure that it has obtained and considered all information necessary to enable to understand the requirements of the RFP and to prepare and submit its proposal.

COMPLIANCE WITH REGULATIONS

The successful Proponent(s) will be responsible for complying with all municipal, provincial, and federal statutes, regulations, bylaws, and permits.