

The Corporation of the City of Port Alberni



2013 ANNUAL MUNICIPAL REPORT



City of Port Alberni
2013
Annual Municipal Report

Cover Photo: Canal Beach

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SUCCESSSES



Uptown Revitalization

The Uptown commercial district is a core part of our community - a place for meeting friends, grabbing a bite to eat and shopping for unique products and services. In 2013, we launched a new initiative to enhance the area through a revitalization tax exemption program that encourages property owners to create new commercial space, new multi-family residential space, and improve existing buildings. The program is designed to encourage density and aesthetic appeal to further the area's unique and existing style, history and vibrancy.

Community Beach

We're excited to be working cooperatively with service clubs and businesses on revitalizing a former industrial site into a new community beach. In 2013, the City invested \$100,000 to make a portion of the former Alberni Plywood mill site safe, presentable and usable as a community beach. This funding was then leveraged through donations and volunteer contributions to perform further landscaping and other works. While improvements are still ongoing, we're proud to welcome residents and visitors to the beach to enjoy waterfront recreation including swimming, kiteboarding, windsurfing, sailing and kayaking.

ACHIEVEMENTS

A woman with long dark hair, wearing a brown top and orange pants, is walking away from the camera on a wide, light-colored paved path. To her right is a body of water, and further right is a wooden pier with benches. In the foreground, a red metal railing runs diagonally across the frame. The background shows a clear blue sky and some greenery on the distant shore.

Home & Property Use

Rules and regulations for how property is used are contained in the City's Zoning Bylaw. In 2013, we engaged the community in a conversation about how you would like to use your property. This raised a number of important issues, including market gardens, boat and RV parking, secondary suites, and chicken and bee keeping. The result was a revised Zoning Bylaw that will help implement the community's vision by reflecting our unique interests and values.

Retention - Promotion - Attraction

We're focused on growing our community and economy by showcasing our unique features and working with businesses to enhance local conditions. In 2013, we partnered with the Chamber of Commerce and Community Futures to conduct a comprehensive business retention survey. This initiative identified the the "Top 10 to Tackle", profiling issues that we're pursuing and continuing to report on each month. We also launched a new marketing campaign to promote Port Alberni and attract new investment. The campaign targeted industry, families, retirees and artists through magazine, billboard and online advertisements.

MAYOR JOHN DOUGLAS



On behalf of City Council, it is my honour to present the 2013 Annual Municipal Report for the City of Port Alberni. This report provides a valuable look back at our work over 2013 providing high quality services to our many residents, businesses and visitors.

City Council is committed to realizing our community's vision and as such, has remained focussed on addressing the goals and objectives set out in our Corporate Strategic Plan. I encourage you to review these goals and our progress detailed within this document.

As a municipality, we provide over one hundred different services across the community each and every day. These include such programs as recreational classes, business attraction and retention, street maintenance, animal control, medical first response, public transit and policing. Managing the budget that provides for all these services is a challenging exercise but one that Council holds with great responsibility and diligence. In 2013, we worked hard to move opportunities forward and deliver on our plan, by investing in infrastructure and public spaces that add to our quality of life, by creating an aggressive revitalization program to stimulate development, and by engaging the community in important conversations through public forums and new online tools. Of course, these are just a few highlights of what was a year full of many positive achievements that have laid the foundation for our growth and continued prosperity. Looking ahead, there are many beneficial projects and services to consider but we remain ever mindful of the prevailing economic conditions. Affordability is a comparative strength we have going forward and we intend to keep it that way.

As always, this document serves to provide you with information on the finances, operations and level of service that we provide. I want to acknowledge the hard work and dedication of City staff, as well as the countless citizens and businesses that gave their time and resources to projects and programs that benefit the community. This type of work strengthens our sense of community and promotes what we're known best for – our heart. I hope you enjoy reading this document and reflecting on our work as a community to move towards an even more vibrant future.

John Douglas
Mayor

You can reach me via email at john_douglas@portalberni.ca
or by phone at 250-735-7177.

KEN WATSON, CITY MANAGER

On behalf of the Mayor and Council, I am pleased to submit the 2013 Annual Municipal Report. This report provides information regarding our community, organization, operations and finances in 2013 and meets the requirements set out in Section 98 of the Community Charter.

In 2013 City Council began implementing its new Strategic Plan which sets out updated goals and objectives to be achieved. This report outlines the annual progress made on Council's stated goals and objectives.

Significant progress was achieved on Strategic Goals in 2013. Needed water and sewer treatment improvements were furthered by completion of the designs for our water treatment upgrade and by acquisition of Catalyst's sewer lagoon to be integrated into the upgrade of our sewage treatment works. Revitalization of our Uptown Core was supported by adoption of an aggressive new revitalization tax exemption for that area. In addition an updated Zoning Bylaw and new Building Maintenance bylaw were developed in 2013.

Overall taxes collected by the City increased by 5.5% in 2013. Industrial taxes were frozen at 2012 levels and business taxes were increased only slightly. Residential taxes collected increased by 8.5%. Council recognizes the strong resistance of residents to ever increasing property taxes. All our Departments continue striving to find efficiencies and new revenue sources to allow us to deal with this reality in the face of escalating costs and the demand to continue providing high quality services to our citizens.

We continued to move forward with our goal for environmental sustainability. The City has implemented a number of sustainability initiatives including undertaking building upgrades to reduce energy consumption and GHGs as well as sewer upgrades to reduce combined sewer overflows. Since 2007 the City has reduced our Greenhouse Gas emissions arising from energy use by 7%. By creation and funding of the internal Port Alberni Carbon Fund we believe we have met our commitments under the Climate Action Charter to be carbon neutral by the end of 2012. We recognize our continuing role in minimizing our carbon footprint and look forward to continued progress. Going forward, the City will continue to show leadership in sustainable economic development through partnerships and initiation of local projects in renewable energy and urban core revitalization. The City will be implementing required upgrades to both our sewer and water treatment facilities to meet new regulations. Road improvements to address industrial traffic issues as well as implementation of a kitchen/yard waste composting program will also be a focus in upcoming years.

I would like to thank Council, City employees and the citizens of Port Alberni who have dedicated their energy and resources toward making this community more vibrant, healthy, and safe in 2013. More detailed information regarding the City's objectives, services and operations is available on our website at www.portalberni.ca. This includes our 2013 Strategic Plan, Official Community Plan, 2013 Comprehensive Annual Financial Report, 2014-2018 Five Year Financial Plan and 2014 Sustainability Report.

I welcome input from citizens regarding the format and content of this report and on the City's performance in general.

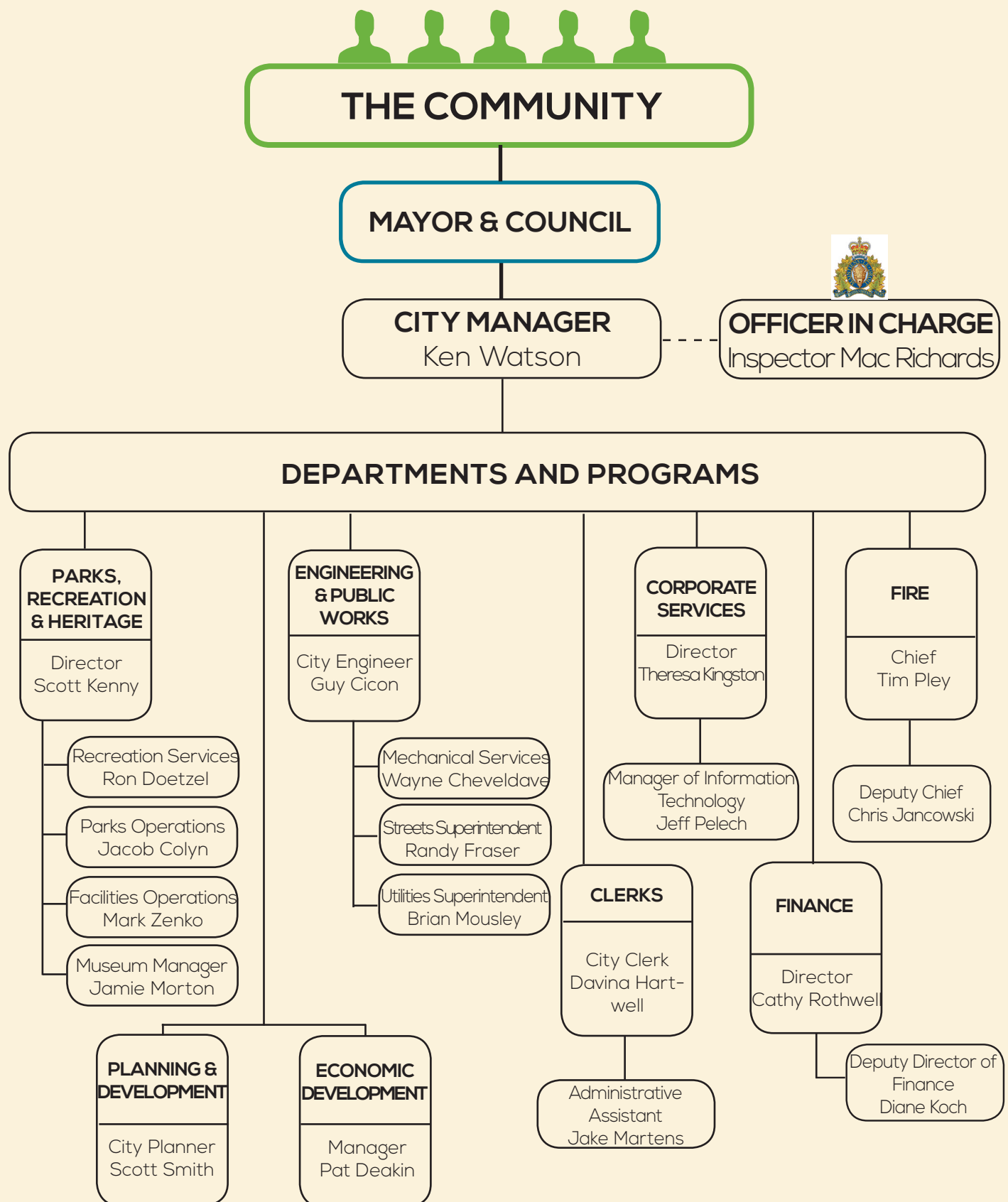


Ken Watson
City Manager

Please feel free to contact me at 720-2824 or at ken_watson@portalberni.ca with any questions or suggestions you may have.



ORGANIZATIONAL CHART



DIRECTORY OF OFFICIALS



Elected Officials 2011 – 2014

Back Row (L-R): Councillors Rob Cole, Jack McLeman, Hira Chopra, Cindy Solda
Front Row (L-R): Councillor Wendy Kerr, Mayor John Douglas, Councillor Dan Washington

In accordance with Section 98(2)(e) of the Community Charter, there were no declarations of disqualification made under Section 111 of the Community Charter in the year 2013

2012 CITY OFFICIALS	NAME	CONTACT
City Manager	Ken Watson	250-720-2824
City Clerk	Davina Hartwell	250-720-2810
Director of Finance	Cathy Rothwell	250-720-2821
City Engineer	Guy Cicon	250-720-2838
Director of Parks, Recreation and Heritage	Scott Kenny	250-720-2507
Fire Chief	Tim Pley	250-720-2540
City Planner	Scott Smith	250-720-2808
Director of Corporate Services/Deputy City Manager	Theresa Kingston	250-720-2506
Manager of Economic Development	Patrick Deakin	250-720-2527
Building Inspector	Dave Cappus	250-720-2832
Manager of Information Technology	Jeff Pelech	250-720-2829
Licence Inspector/Bylaw Enforcement Officer	Tim Hautzinger	250-720-2831
Officer In Charge (OIC), RCMP Detachment	Mac Richards	250-723-2424
Auditor	Duncan Sabine Collyer LLP	250-724-5717
Banker	Bank of Montreal	250-723-2431



VISION

THE CITY OF PORT ALBERNI IS A VIBRANT WATERFRONT COMMUNITY AT THE HEART OF THE WEST COAST THAT...

- Is sustainable and environmentally responsible
- Is safe caring and healthy
- Has a robust and diverse economy,
- Is welcoming, accessible and attractive
- Is actively creating its future

MISSION

OUR MISSION IS TO ENHANCE THE QUALITY OF LIFE OF RESIDENTS AND TAXPAYERS BY CREATING A VIBRANT, HEALTHY AND UNITED COMMUNITY THROUGH:

- Providing or facilitating the delivery of high quality core municipal services and programs
- Being fiscally responsible
- Planning and encouraging development to ensure a thriving economy and a strong tax base
- Maintaining infrastructure to support public health, growth and economic diversification
- Providing leadership and building partnerships (internal/external) of benefit to the City

VALUES

CITY COUNCIL, MUNICIPAL STAFF AND VOLUNTEERS ARE COMMITTED TO THE FOLLOWING VALUES:

- Service to Others: providing high quality, reliable and friendly customer service
- Respect: consideration for the beliefs and needs of others
- Integrity: honesty in all dealings and the courage to act and live by these values
- Innovation: open to change and learning in order to improve effectiveness and efficiency
- Contribution: pride in one's work and the recognition and appreciation of skills and accomplishments

STRATEGIC GOALS

1

A responsible, livable and environmentally sustainable community

2

An engaged, inclusive, healthy and socially sustainable community

3

A vibrant, prosperous and economically sustainable community

4

A creative and culturally sustainable community

5

An effective organization with responsive leadership and service excellence

A responsible, livable and environmentally sustainable community

ISSUES & TRENDS

Port Alberni is becoming more aware of environmental sustainability and livability issues. Through facility and fleet upgrades GHG emissions were reduced by 17% since 2007 and the "Port Alberni Carbon Fund" is in place offsetting remaining GHG emissions and available for funding future projects to further decrease emissions. The first investment planned from the Carbon Fund is the purchase of an electric Zamboni in 2014.

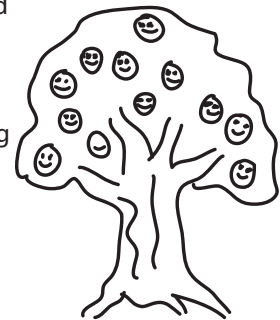
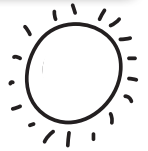
In partnership with the Alberni Valley Air Quality Council the City is working to help improve air quality by mandating that all woodstoves in the City meet CSA standards by 2017 and by offering free inspection for new woodstove installations. In addition the City installed electric vehicle charging stations in two locations in 2013 to promote use of electric vehicles.

The City is also working to improve the aquatic environment in our community. Significant upgrades to our sewage treatment works are currently in the design stages. As part of this plan Catalyst Paper's Sewage Treatment Lagoon was acquired in 2013. Treatment upgrades will allow us to meet regulations and improve the water quality in the Alberni Inlet.

In order to increase public accessibility to our waterfront, a new park was opened at the old Plywoods site on the Alberni Inlet. Opening of this Park was celebrated with a well-attended Polar Bear Swim event held New Year's Day.

SUCCESSES

- Continued Greenhouse gas reductions and energy savings through building & fleet upgrades. City Hall & Echo Centre upgraded.
- Awarded "Bear Smart Community" status.
- Installation of public electric vehicle charging stations at Harbour Quay and Victoria Quay.
- Acquisition of Catalyst Lagoon.
- Opening of waterfront park at Plywood Site.



LOOKING FORWARD - 2014

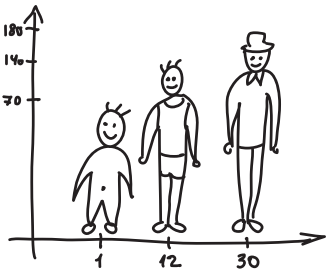
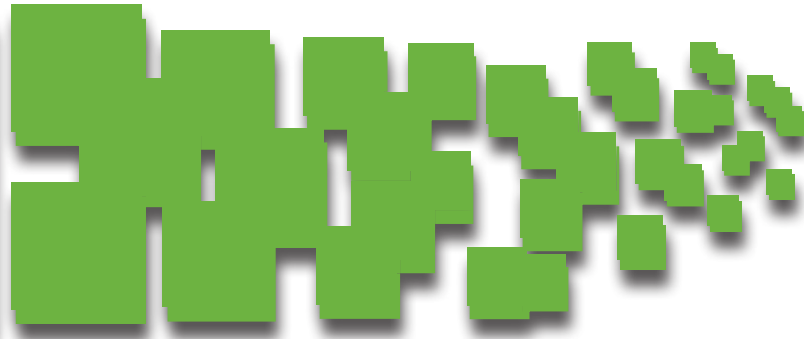
- Sewer collection system improvements to reduce combined sewer overflows.
- Adoption of Stage 2 Liquid Waste Management Plan and completion of sewage treatment facility upgrade designs.
- Completion of an Active Transportation Plan and Trails Master-plan to better accommodate cyclists and pedestrians.
- Further development of the waterfront park on Alberni Inlet at the old Plywood Mill site.
- Trail system expansion and upgrades in Roger Creek area.

PERFORMANCE	
MEASURES	RESULTS
Meet Climate Action Charter commitment to be carbon neutral in our operations by 2012	Achieved Carbon Neutrality by creation and funding of internal Port Alberni Carbon Fund.
Reduce GHG emissions from City operations	Reduction of 60 tonnes (tCO ₂) in 2013. 17% reduction in GHG emissions (450 t) since 2007
Meet Prov. & Federal Sewer Discharge Criteria	Required upgrade designs and LWMP in progress.
Solid Waste Reductions via composting and recycling	No reduction in 2013. Reduction of 24% in residential solid waste since 2007

STRATEGIC GOAL

2

An engaged, inclusive, healthy and socially sustainable community



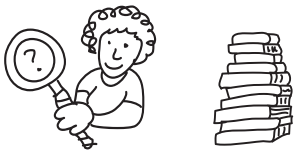
ISSUES & TRENDS

While Port Alberni has excellent drinking water quality, provincial regulations require us to upgrade our water treatment to make it even safer and healthier. We are currently planning these improvements.

Also in the planning stages is road construction to provide a waterfront industrial route that will divert trucks out of residential and commercial areas increasing safety, and decreasing noise.

The RCMP's success in decreasing crime continued in 2013 with significant reductions in crimes against people. This continues to increase the safety and security of our community.

Port Alberni has a legacy of excellent Parks and Recreation facilities supporting the health and leisure pursuits of our citizens. Keeping these aging facilities in good operating condition presents both budget and physical challenges.



SUCCESSES

- RCMP "Crime Reduction Strategy" continuing to reduce crime statistics.
- The Community Investment Program (CIP) distributing grants to community groups.
- Bob Dailey Stadium Track surface replaced.
- Water treatment plant upgraded designs completed.

LOOKING FORWARD - 2014

- Construction of water treatment upgrades providing for UV disinfection.
- Detailed design and property acquisition for a waterfront industrial route completed.
- Completion of an Active Transportation Plan promoting cycling and trails systems.
- Improvement and extension of our Roger Creek Trails system.

PERFORMANCE	
MEASURES	RESULTS
Crime statistics decreasing	2.5% reduction from 2012 for statics on all offences
Increase Fire Service efficiency through Regional Cooperation	Automatic Aid Agreements achieved with 2 of 3 Volunteer Fire Departments
Increase attendance at Parks & Rec programs & facilities	Increased by 2% in 2013
Drinking water quality meets VIHA criteria.	Current treatment does not meet all new criteria. Upgrade designs completed

3

STRATEGIC GOAL

A vibrant, prosperous and economically sustainable community

ISSUES & TRENDS

Construction activity continued a slowing trend with residential construction down 10% from 2012 and lower than any year since 2003. Commercial construction was about \$5 million which is down somewhat from a peak in 2011.

In the South Port "Uptown" area empty storefronts persist showing lack of economic vitality in this area. "Uptown" revitalization efforts continued in 2013 with adoption of a new more aggressive Revitalization Bylaw for that area.

Industrial taxes were frozen following 6 years of reductions to promote retention of industry. Residential taxes were increased by slightly more than the provincial average for similar sized cities.



PERFORMANCE	
MEASURES	RESULTS
Implement Uptown Waterfront Plan	PAPA undertaking Fisherman's Harbour Upgrades
Use revitalization tax exemptions	New Bylaw Adopted targeting Uptown Commercial area
Community Forest Operating Success	Payment of \$50,000 offsets startup costs
Business License #s	630 up 10 % from 2012
Construction Statistics	26 new Residential units down 7% from 2012.
Overall Tax increase (pop 10,000-25,000)	Port Alberni 5.5% Prov. Avg. 4.8%
Industrial Tax Increase	Port Alberni 0.0% Prov. Avg. = 0.5%
Industrial Tax Rates	Port Alberni = \$51 Prov. Avg. = \$36
Industrial Tax Multiple	Port Alberni = 5.7 Prov. Avg. = 8.4
Business Tax Rates (pop 10,000-25,000)	Port Alberni = \$16 Prov. Avg. = \$13
Business Tax Multiples	Port Alberni = 1.8 Prov. Avg. = 2.9
Residential Tax Increase	PA Avg. 8.6% Prov. Avg. 8.0%

SUCCESSSES

- Promotion of Port Authority's Asia Pacific Gateway/ Transshipment Hub initiative and feasibility study.
- Opening of Port Authority new "Centennial Pier" at Harbour Quay.
- Residential property tax on average home below average for B.C. similar cities.
- Business tax levels steady and below average multiple for B.C.
- Industrial Taxation freeze continued to help ensure vitality of local industry.

LOOKING FORWARD - 2014

- Marketing key parcels of City owned land including the "Plywoods" site.
- Implementing new Revitalization Tax Exemption Bylaws to help increase vibrancy Uptown.
- Continued tax freeze for Industry.
- Business tax held steady with increase only from new construction.
- Water and Sewer Rate review factoring cost of new treatment.

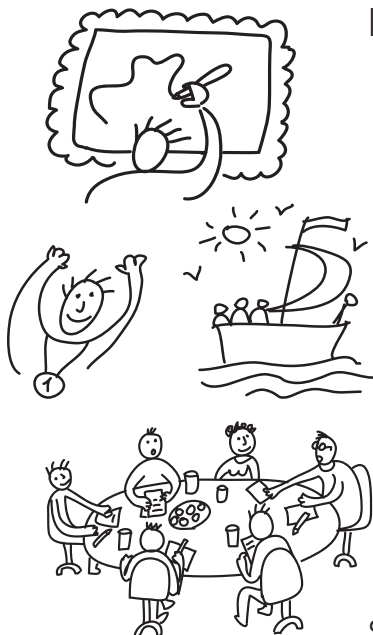
STRATEGIC GOAL

4

A creative and culturally sustainable community



ISSUES & TRENDS



Port Alberni has always had strong community support for arts, culture and heritage. This is reflected in the Heritage network of attractions including the A.V. Museum, McLean Mill, Maritime Discovery Centre, and Alberni Pacific Railway. The Museum staff, the Industrial Heritage Society and the Maritime Discovery Society take lead roles programming these facilities. Salmon Festival and Fall Fair are held annually and international tall ships festivals have twice been hosted in recent years all organized by dedicated volunteers. The arts have long been supported by the Community Arts Council with their Rollin Arts Centre as well as Portal Players Dramatic Society in their Capitol Theatre. Recently the Port Alberni Arrowsmith Rotary Club, with broad community support, successfully promoted an “Arts Corridor” along Argyle Street incorporating banners, public art, and other improvements. This has led to increased commercial vibrancy and hosting of new arts and culture related events Uptown and on the waterfront. These include Puddle Ducks, ArtRave, and Fringe Festival.

In early 2013 Jean McIntosh retired. Jean was the long time Museum, Heritage and Culture Director and a community leader in area of the arts and heritage. Jamie Morton was hired as Manager of Museum, Heritage & Culture.

SUCCESSES



- Puddle Ducks World Regatta at Harbour Quay.
- Erection of new Spar Tree by Steam Donkey event at McLean Mill.
- Pirate Train event for kids trip to McLean Mill Sponsored by Rotary.
- Improvements completed to Entry, Gift Shop and Storage at AV Museum.

LOOKING FORWARD – 2014

- Heritage Signage and Public Art programs implemented.
- Celebration of completion of millpond dam upgrades and diversion of Kitsuksis Creek at McLean Mill.
- 50th Anniversary of 1964 Tsunami Event.
- Development of exhibit partnerships with First Nations.

PERFORMANCE	
MEASURES	RESULTS
Increased attendance at Heritage & Culture events and facilities	Total for 2013 was 27,660 down 33% from our Centennial year in 2012
Increase Community Group Grants through CIP	Grants awarded for 2013 up 2% from 2012 awards

5

STRATEGIC GOAL

An effective organization with responsive leadership and service excellence

ISSUES & TRENDS

The City's Strategic Plan identifies objectives for economic, social, cultural and environmental sustainability with an overall objective of service excellence. Service excellence can be measured by gauging satisfaction levels of those served as well as comparison with local government "best practices".

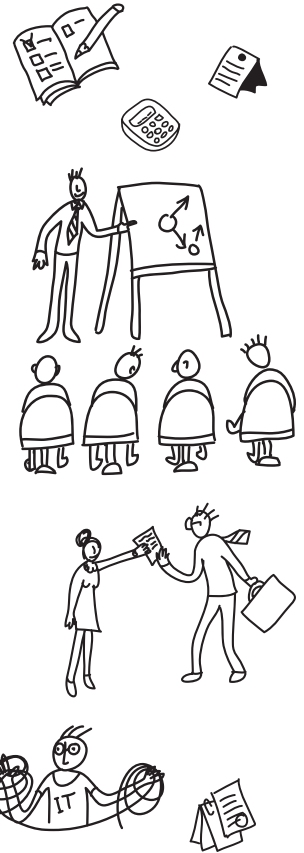
To gauge public satisfaction, the City undertook an in-house public satisfaction assessment in 2013 making use of open houses, a web based survey and social media. This process was a follow-up to the Ipsos Reid Satisfaction Survey undertaken in 2011. Results were consistent showing that most citizens (75%+) are satisfied with services in general and very satisfied with services of Police, Fire, Public Works, and Parks & Recreation. Citizens were less satisfied with the value of services received compared to taxes paid. Almost half of respondents would choose service cuts to avoid tax increases.

With respect to outside comparison, in 2013 the City was audited by the Auditor General of Local Government's Office (AGLG) in the area of effectiveness of police contract administration. Results of this audit are pending. In recent years independent reviews have been undertaken evaluating the effectiveness of our Fire Department and our overall Management structure. Recommendations from these reviews are being implemented as directed by Council.

Our staff demographic is recognized as an issue to providing ongoing service excellence with 11 retirements in 2013 and similar numbers expected going forward. As a result, we have made the completion of a succession plan a priority.

SUCCESSES

- BCMSA Certificate of Recognition updated with independent audit of occupational health and safety.
- Creation of Corporate Services Department including HR, IT, Community Development
- Merged Heritage and Parks & Recreation Departments.
- Provided AGLG with all documentation required for audit within required times.
- Signed new collective agreement with CUPE 118 with 5 year term.
- Mayor and five City staff recognized with Queen's Diamond Jubilee medals in recognition of community contributions.



PERFORMANCE	
MEASURES	RESULTS
Safety Management System Audit result	95% score
Public Satisfaction	City Budget Survey(2013) 76% Satisfied with City Services 60% with value for taxes.
GFOA award for Financial Reporting	Achieved in 2013 for 20th year.
Independent Operational Reviews	AGLG Policing Audit pending. Management & Fire Dept. Completed & Implemented

LOOKING FORWARD - 2014

- Completion of Corporate wide succession plan.
- Renewal of Collective Agreement between City and Firefighters Union (PAPFF).



Department Reports

Engineering & Public Works

Services provided by the Engineering Department relate to Municipal Infrastructure and Development in the City and include:

- Streets maintenance and upgrading including snow and ice removal, street sweeping, sidewalk maintenance, street lighting, traffic control signals, signage and road construction
- Water System Operation including provision of water supply and distribution and water quality monitoring
- Sewage and Drainage System Operation including provision of sanitary and storm sewer collection and treatment.
- Garbage Collection including pick up of residential and commercial solid waste.
- Cemetery Administration and Operation



HIGHLIGHTS - 2013

- Significant improvements to the City's infrastructure were made through major street projects in the Beaver Creek Road, 10th Avenue, 7th Avenue and Gertrude Street areas.
- Design Plans completed for Water Treatment Plant upgrade to include UV disinfection at Bainbridge Pumpstation.
- Industrial Waterfront Road alignment designs completed through APD Mill Site.
- Agreement reached for Industrial Road ROW across Catalyst property connecting to Redford Street.
- Sewage Treatment Lagoon Upgrade project advanced with acquisition of Catalyst Paper's Treatment Lagoon and continuation of designs.
- Electric Vehicle Charging Stations were installed at Victoria Quay and Harbour Quay

FOCUS - 2014

- Sewage Treatment Lagoon Upgrade project engineering designs and approvals underway.
- Water Treatment Plant Upgrade UV disinfection station construction in 2014.
- Work with ACRD and Catalyst toward Regional Water Supply option from Catalyst's Sproat Lake supply.
- Dry Creek flood protection designs complete and funding approval from Build Canada Fund.
- Completion and adoption of an Active Transportation Plan that focuses on walking and cycling.
- Improvements to the water networks on North Cres., Wallace St., and 2nd Ave.
- Sewage and Drainage improvements to the Coal Creek Outfall.
- Road upgrades on 16th Ave, Athol St. and Beaver Creek Road.
- Plan for implementation of curbside collection of kitchen and yard waste.



Department Reports

Fire

The Fire Department provides the following services:

- Firefighting (residential, commercial, industrial, wildland)
- Rescue/extrication (including regional coverage)
- Medical 1st Responder supplementing the BC Ambulance Service
- Structural High Angle Technical Rope Rescue
- Confined Space Rescue
- Hazardous Material Spill response
- Fire Prevention, Inspection, Education & Code enforcement
- Contract Fire Suppression to multiple clients including industrial, residential and First Nations
- Emergency Preparedness Planning including management of the Tsunami Warning System



HIGHLIGHTS - 2013

- Significant improvement in turn out times bringing us very close to NFPA optimum standards.
- Operation of the Alberni Valley Automatic Mutual Aid agreement on 13 fire calls providing a higher level of coordinated service to citizens of the City, Beaver Creek and Sproat Lake.
- Continued regional training initiative in partnership with NIC providing training to smaller departments including Ucluelet, Tofino, Beaver Creek and Coombs-Hilliers.
- Replacement of all SCBA units with new more ergonomic, safer units.
- Continued phased upgrade of Tsunami Warning System equipment with replacement of the Golden St. station.
- Election of Fire Chief Tim Pley as the President of the B.C. Fire Chief's Association.

FOCUS - 2014

- Continue phased Tsunami Warning System renewal
- Update Fire Dept enabling bylaws to current standards.
- Continued focus to Improve turn out and response times, targeting NFPA standards.
- Explore solutions to PAFD records management challenges.
- Build on regional partnerships. Focus on Improving benefits to all parties from Automatic Mutual Aid.
- Assist Air Quality Council with improving local air quality, primarily through education.



Department Reports

RCMP

The RCMP is Canada's national police service. Proud of our traditions and confident in meeting future challenges, we commit to preserve the peace, uphold the law and provide a quality service in partnership with our communities.



Community partners at the Port Alberni RCMP Detachment

HIGHLIGHTS - 2013

- Crimes against persons (homicide, robbery, assault) decreased by 18% in 2012.
- Property crimes (thefts, break and enters, mischief) increased 8% from 2012.
- The Crime Reduction Strategy and Repeat Offender Management Program has continued to produce positive results with 1568 curfew checks conducted.
- Overall calls for service continue to decrease and have declined 19% from 2008.
- A police officer was assigned full time to address Violence in Relationship occurrences.
- Crime Reduction achieved through community engagement and volunteers. Community programming undertaken: Citizens on Patrol (COP), Speed Watch, Crime Stoppers, Block Watch, Community Policing Office and Victim Services.

FOCUS - 2014

- Reduce the number of complaints associated to theft and build a safe community through offender management, police presence and intelligence led enforcement.
- Focus on substance abuse by reducing its prevalence and harm in the community through education, enforcement and community involvement.
- Increase community engagement through police visibility, bicycle, boat and traffic patrols, working with community groups, volunteers and media.
- Decrease youth involvement in the Criminal Justice System both as offenders and victims.



Department Reports

Parks, Recreation & Heritage

The mission of the City's Parks, Recreation & Heritage Department is to enrich the quality of life of residents. This is done by:

- Developing and maintaining efficiently operated parks and facilities
- Ensuring full and equitable access to a wide range of leisure opportunities
- Promoting an appreciation of our environment and our heritage
- Facilitating partnerships with the volunteer, public and private sector
- Providing leadership and personal development opportunities promoting community values

HIGHLIGHTS - 2013

- Energy and roofing upgrades were completed at Echo Centre and City Hall with projected savings of \$30,000/yr.
- Recreation Manager Ron Doetzel and Arena Maintenance worker Co Quach retired.
- The track surface at Bob Dailey Stadium was replaced.
- After extensive site cleanup, a new waterfront park and beach at the former plywood site was opened to the public. The first annual Polar Bear swim at the new beach attracted 200 swimmers and 600 supporting family members!
- With assistance of SD70 Civics Studies class, the "Walkway to Success" pathway was completed between the new high school and North Island College.
- Energy upgrades to the Multiplex mechanical systems were initiated at a total cost of \$500,000, a payback of 5 years and estimated energy savings of 333,000kwh/yr.
- The whirlpool and main pool heat exchanger at the Aquatic Centre both underwent a major overhauls.
- 89,000 residents were admitted to our facilities and 5500 residents registered for a variety of programs.
- Family Day, Easter Bunny Express, Our Town, Walk with Your Doc, Movie Night and Winter Wonderland were once again extremely popular community events.



FOCUS - 2014

- Complete the energy upgrades to the Multiplex and Glenwood Centre.
- Repair and resurface the Gyro Recreation Park tennis courts.
- Initiate construction of the Rogers Creek trail network.
- Replace the playground at Gyro Recreation Park.
- Install outdoor fitness equipment at Bob Dailey Stadium.
- Continue with facility repairs at Echo Centre including replacement of the south windows and replacing the siding on the Aquatic Centre offices.
- Develop conceptual plans for the new waterfront park.
- Continue to attract sponsorships to support recreation programs and park development.



Department Reports

Parks, Recreation & Heritage



HIGHLIGHTS – 2013

- McLean Mill was commissioned to do a large cut of cedar for the Ucluelet First Nation community building.
- Pacific Yachting article by Marianne Scott, "Destination Port Alberni," appeared in the November issue, featuring a very positive review of her visit to the AV Heritage Network in 2013.
- Curator K. Smith, prepared and installed the "in-house" exhibit, "Picturing Alberni," using a representative sample of the prints, drawings, and paintings from the City Art Collection.
- Preceptor XI Chapter - held a fashion show and luncheon at Echo Centre raising \$2,150, in support of education programs.
- Successful Heritage Fair funded by: Port Alberni Lions Club; Quality Foods; Alberni Valley Times; Alberni Valley Community Foundation; BC Heritage Fairs Society. Three students from Port Alberni, and three from the Comox Valley, were selected to attend the BC Provincial Heritage Fair in Victoria.
- The summer exhibits at the Museum, "Leonard Frank, BC's Master Photographer," and at the Maritime Discovery Centre, "A View From the Bridge: The Uchuck Vessels & the Lady Rose" were well-received by visitors.
- The very successful Pirate Train event was organized by McLean Mill and sponsored by the Rotary Club of Port Alberni.
- Museum attendance: 16,607, including 1784 school children
- Attendance at McLean Mill: 11,053.

The mission of the Museum and Heritage Network is to conserve, strengthen and share the unique heritage of the Alberni Valley. This is done by:

- Collecting, documenting and preserving material culture, oral traditions and traditional skills
- Holding heritage resources in the public trust in perpetuity
- Making heritage resources accessible for public understanding and appreciation
- Developing relevant and engaging exhibits and public and school programs
- Facilitating meaningful volunteer opportunities
- Contributing to economic diversification through the development of heritage tourism attractions



FOCUS – 2014

- Development of exhibit partnerships with local First Nations.
- Celebrating the 50th anniversary of the 1964 Tsunami.
- Completing the Kitsukis Creek bypass and dam improvements at McLean's Mill.
- Increasing gift shop offerings and revenues.



Department Reports

Planning, Building & Bylaw

The Planning Department administers land use regulations, building permits, bylaw enforcement and business licenses to ensure an orderly and well planned community. The following services are provided by the Planning Department:

- Land use information to the general public and development industry.
- Processing of development applications including, Official Community Plan & Zoning amendments, Development Variance Permits, Development Permits and Subdivisions.
- Upgrade and maintain the City's Geographic Information System & Mapping.
- Coordinate the Advisory Planning Commission for the City of Port Alberni.
- Building and Plumbing Permits and Inspections.
- Bylaw Enforcement and Business Licensing

HIGHLIGHTS - 2013

- The North Island College completed a new teaching kitchen building.
- Major renovations were completed to the Alberni Mall. Home Hardware, The Brick, Paws & Claws and Aaron's were new tenants added to the mall.
- A new warehouse building was completed at the Beaver Creek Home Centre.
- Construction of a new Tim Horton's completed on Redford Street at 10th Ave.
- A new Ford dealership began construction on Beaver Creek Road.
- A new 6 bay carwash began construction on the corner of Southgate Road and Gertrude Street.
- Substantial work was completed on a review and rewrite of the City of Port Alberni Zoning Bylaw.
- Substantial work was completed on the Waterfront North Study with the Hupacasath First Nation, Tseshahat First Nation and Port Alberni Port Authority.



FOCUS - 2014

- Continue to provide a high level of service to City Council, other City departments, the public and development industry. Strategic Goal 5: "An effective organization with responsive leadership and service excellence."
- Complete the Waterfront North Study with the Hupacasath and Tseshahat First Nations and Port Authority. Strategic Goal 3.1 "Promote the development of the waterfront".
- Complete rewrite of the City of Port Alberni Zoning Bylaw with Council adoption of a new bylaw in early 2014. Strategic Goal 2.4.1 "Sustainable Land Use Regulations".
- Continue to review many of the City's enforcement bylaws. Strategic Goal #4.1 "To ensure a positive image of the City of Port Alberni".



Department Reports

Finance

The Finance Department maintains the City's high standard of financial management by providing the citizens, elected officials, staff, and vendors with professional customer service through the collection and disbursement of funds, financial reporting, and management of assets.

- The Finance Department is responsible for the financial well-being of our City, through the provision of effective and reliable financial advice, services and information to Council, staff and the public.
- Over \$30 million is collected annually from various sources including property taxes, utility payments, service charges, and senior government grants. The Finance Department oversees the expenditure of these funds through the annual budget process.
- Other roles of the Finance Department include accounts payable, the purchase of goods and services, inventory control, payroll, the provision of property tax and utilities information, treasury services, insurance, and risk management.



Photo: AV Times

HIGHLIGHTS – 2013

- Received Canadian Award for Financial Reporting from the Government Finance Officers Association for our 2012 Annual Financial Report.
- Prepared and updated budget documentation for the 2013 5 year Financial Planning process.
- New financial software implementation in progress.
- Generated over 29,000 billings for property tax, utilities, and other city-related business.

FOCUS – 2014

- Continue to work with Council and other departments to develop multi-year financial plans that address both immediate needs and long-term financial sustainability
- Perform annual review of fee structures to improve cost recovery and service delivery.
- Continue to develop Asset Management plans and financial plans that integrate asset requirements with financing strategies.
- Complete, in partnership with the City's Information Technology department, implementation of financial software that will result in more effective and informative reporting.



Department Reports

Administration

The goal of the Administration Department is to provide service to Council, Staff and the public that supports informed, responsive and effective municipal government.

- Administration includes the offices of the City Manager and the City Clerk and support staff.
- The City Manager is the chief administrative officer of the City and undertakes overall management and administration of City operations. He ensures that the policies and direction of City Council are implemented and is responsible to inform and advise Council on the operations and affairs of the City. The City Manager is the leader of the City's management group and supervisor of the Department Heads.
- The City Clerk is the municipal Corporate Officer as defined by the Community Charter and established by bylaw of the City and is the designated Freedom of Information and Privacy Coordinator. The City Clerk prepares agendas for and attends meetings of City Council and committees, oversees records management, execution of legal documents on the City's behalf and conducts and administers the municipal election.



HIGHLIGHTS – 2013

- Completed acquisition agreement for Catalyst treatment lagoons to augment City sewage treatment.
- Negotiated terms of water supply from City to Beaver Creek.
- Achieved Paperless Agendas and on-line social media presence.
- Negotiated new 5 year term collective agreement with CUPE 118.
- Developed Uptown Revitalization Tax Exemption terms and Bylaw.

FOCUS – 2014

- Negotiate access to Catalyst Sproat Lake water supply for regional water supply.
- Negotiate new collective agreements with the Port Alberni Professional Fire Fighters Association (PAPFFA) Local 1667.
- Local government election in November.
- Continue to provide excellence in customer service and support to Council.



Department Reports

Corporate Services

The Corporate Services Department exists to ensure a qualified, motivated workforce in a healthy, safe, work environment which is supported with an integrated, comprehensive information technology system in order to deliver high quality programs and services to the residents and taxpayers of Port Alberni.

Corporate Services provides the following services for all departments and staff of the City of Port Alberni:

- Recruitment and Selection
- Training and Development
- Information Technology Support
- Performance Management
- Job Evaluation
- Occupational Health and Safety
- Labour Relations
- Advising and Support
- Policy Development
- Employee Recognition
- Wellness Program
- Process Facilitation and Privacy Coordinator

FOCUS - 2014

- Corporate Sustainability Plan.
- Complete Succession Plan and implement individualized training programs.
- Development and implementation of Performance Management System.
- Development of new City website to address need for mobile compatibility and information.
- Implement Mobile computer in vehicles for cost and time savings while on jobsites.



HIGHLIGHTS - 2013

- Creation of the Corporate Services Department merging Human Resources and Information Technology into one Department.
- Completed all requirements in the WorkSafeBC Certification of Recognition Audit Follow-up Plan and for the third year received an incentive rebate. A follow up action plan has been developed for 2014.
- A city-wide Succession Plan is underway. The program includes meeting with all employees to discuss their future direction and identify appropriate training. In 2013, 9 long time employees retired. It is expected that 14 – 15 employees will retire over the next 3 years.
- The Community Investment Program (CIP) distributed grants for the 2013 budget year in January and approved grants for 2014 in the Fall. The program provides community groups with the opportunity to apply for in-kind and cash grants. For 2013, the City received grant applications totaling \$97,000 with grants being awarded total \$30,015. For 2014, grant requests totaled over \$67,000 with \$33,147 awarded.
- The Employee and Family Assistance Program (EFAP) and Wellness Committee was active throughout 2013. The Committee has representation from all worksites and has developed a calendar of activities including: Family Picnic, Annual Clean Up Day, Staff Appreciation luncheons.





Department Reports

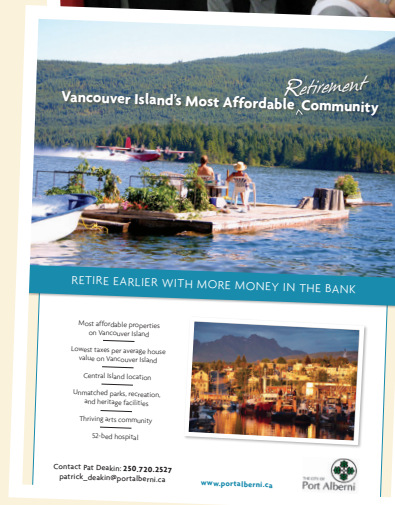
Economic Development

The primary goals of the Economic Development department are diversification of the economy, business retention & business attraction. Responsibilities of the Economic Development Manager include:

- Diversification of economy fostering a broad range of businesses, industry and educational opportunities
- Business retention including assistance for local relocation, expansion and development
- New business attraction including both specific and general marketing efforts
- Marketing of key properties in the community both City and privately owned

HIGHLIGHTS – 2013

- District Energy System received low interest loan of \$4.3 million and additional grant funding of \$430,000 from FCM Green Municipal Fund.
- Completion of Business Retention Survey in partnership with Chamber of Commerce and Community Futures.
- Commercial Revitalization Tax Exemption Bylaw developed and adopted for Uptown area.
- Two key building acquisitions Uptown.
- Alberni Valley as Feature Farm Community at Islands Agriculture Show.
- Community Profile Updated.
- Assisted Pacific Coast University for Workplace Health Sciences degree accreditation process.
- Hosted Uptown Revitalization webinars.
- Assisted Port Alberni Port Authority initiatives including cruise ship visit, Centennial Pier and the Port Alberni Trans-shipment Hub.



FOCUS – 2014

- Market the Alberni Valley with a focus on Affordable Living.
- District Energy System Implementation.
- Enhanced Marketing of Heritage Attractions.
- Expanded Commercial Revitalization Tax Exemption Bylaw
- Arts Showcase development.
- Investment Attraction.
- Sale of Key Development Properties.
- 'Top Ten to Tackle' issues identified in Business Retention Survey.
- Social Media Plan development.

COMMITTEES, COMMISSIONS & BOARDS

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Councillor Cindy Solda, Councillor Jack McLeman

PERSONNEL COMMITTEE

Mayor John Douglas, Councillor Wendy Kerr, Councillor Hira Chopra

AUDIT COMMITTEE

Councillors Hira Chopra (Chair), Jack McLeman, Dan Washington

COMMUNITY INVESTMENT PROGRAM / PERMISSIVE TAX EXEMPTION

Councillor Rob Cole (Chair), Kenn Whiteman, Frances Ketteringham, Russ McLaughlin, Theresa Kingston

BOARD OF VARIANCE

Boris Lehner, Gerry Hickey, Danese McDonald

COURT OF REVISION

Ray Kwok, Councillors Hira Chopra, Cindy Solda

ADVISORY PLANNING COMMISSION

Linda Kelsall, Larry Ransom, Chris Colclough, Staff Sgt. Mike Coady, Randy Thoen, Brenda Sayers (Hupacasath), Cindy Stern (Tseshaht), Vern Barnett, Councillor Hira Chopra, Shelley Chrest, Wes Hewitt, Seva Dhaliwal

ALBERNI VALLEY HERITAGE COMMISSION

Judy Carlson, Shirley Steven, Dave Tranfield, Bert Simpson, Mike McDowall, Gareth Flostrand, Gayle Stephen-Player, Pam Craig, Penny Cote, Marta Williamson, Neil Malbon, Luke George, Dan Washington

ADVISORY TRAFFIC COMMITTEE

Sgt. Dave Paddock, Guy Cicon, Randy Fraser, Chris Jancowski, Pat Dahlquist, Alison Wong, Cameron McKinnon, Phil Atkinson, Councillor Rob Cole

PORT ALBERNI PORT AUTHORITY

Ken McRae

ALBERNI VALLEY COMMUNITY FOREST CORPORATION

Jim Sears, Ed Proteau, Chris Duncan, Gary Swann, Chris Law, Warren Lauder, Jamie Jensen, Councillor Dan Washington

ALBERNI VALLEY BEAR SMART COMMITTEE

Guy Cicon, City Engineer

ALBERNI VALLEY AIR QUALITY COUNCIL

Councillor Wendy Kerr; Tim Pley, Fire Chief

COUNCIL APPOINTMENTS

MAYOR JOHN DOUGLAS

- Board Member, ICET North Island Sunshine Coast Regional Advisory Committee
- Director of Upnit Power Corporation
- Chair, Personnel Committee
- Emergency Planning Program member
- Liaison, Port Alberni International Twinning Society
- Member, Court of Revision

COUNCILLOR HIRA CHOPRA

- Liaison, Advisory Planning Commission
- Liaison, A.V. Chamber of Commerce
- Chair, Audit Committee
- Member, Personnel Committee
- Member, Court of Revision

COUNCILLOR WENDY KERR

- Vancouver Island Regional Library Board Member
- Member, Personnel Committee
- Liaison, Continuing Care Societies
- Liaison, Community Stakeholders Initiative on Homelessness
- Liaison, Air Quality Council

COUNCILLOR CINDY SOLDA

- Director, Alberni Clayoquot Regional District
- Chair, Regional Hospital District
- Director, AVICC
- Member, RCMP Contract Management Committee
- Member, Court of Revision

COUNCILLOR ROB COLE

- Chair, Community Investment Program /Permissive Tax Exemption Committee
- Liaison, Advisory Traffic Committee
- Liaison, SD70/North Island College
- Emergency Planning Committee

COUNCILLOR JACK MCLEMAN

- Director, Alberni Clayoquot Regional District
- Member, Audit Committee

COUNCILLOR DAN WASHINGTON

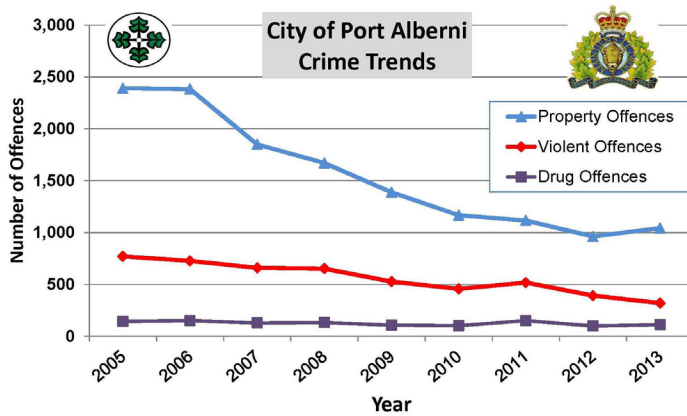
- Member, Audit Committee
- Liaison, Alberni Valley Heritage Commission
- Liaison, AV Community Forest Corp
- Member, West Island Woodlands Advisory Group

PERMISSIVE TAX EXEMPTIONS

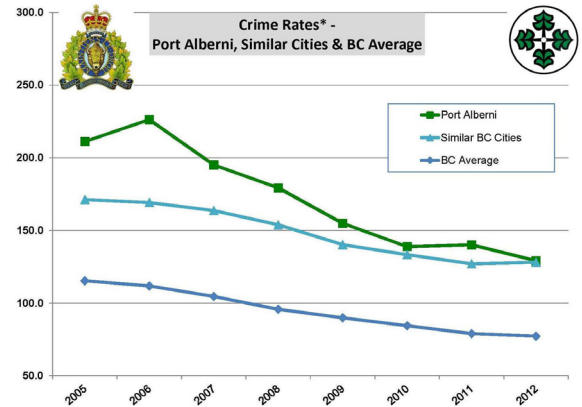
REGISTERED OWNER	EXEMPTION
Alberni Athletic Association	\$19,937.45
Alberni Clayoquot Continuing Care Society – Fir Park Village	\$25,282.06
Alberni Community & Women's Services Society	\$2,781.48
Alberni District Fall Fair Association	\$10,513.86
Alberni Valley Child Care Society	\$4,119.95
Alberni Valley Curling Club	\$2,096.83
Alberni Valley Hospice Society (Ty Watson House)	\$1,828.49
Alberni Valley Junior Baseball Association	\$226.63
Alberni Valley Minor Hockey Association	\$1,628.89
Alberni Valley Minor Softball Association	\$530.51
Alberni Valley Rescue Squad	\$7,086.01
Alberni Valley Senior Citizens' Homes	\$47,481.62
Alberni Valley Youth Soccer Association	\$2,708.29
Bread of Life Society	\$1,920.11
British Columbia Society for Prevention of Cruelty to Animals	\$24,048.01
Canadian Mental Health Association – New Horizons Centre	\$2,297.51
Canadian Mental Health Association – 3131 5th Ave	\$5,773.35
Catholic Independent Schools, Diocese of Victoria	\$12,943.54
Community Arts Council of the Alberni Valley	\$3,737.65
CTH Management Association	\$26,645.58
Echo Sunshine Club	\$5,853.09
Falls Road Eagles Hall	\$1,073.37
Island Corridor Foundation	\$9,076.58
Italian Canadian Fraternal Society	\$2,704.05
Mount Arrowsmith Skating Club	\$1,696.95
Navy League of Canada	\$6,421.28
Port Alberni Aquatic Club – Tsunami Swim Club	\$684.03
Port Alberni Association for Community Living	\$12,582.52
Port Alberni Black Sheep Rugby Club	\$10,885.45
Port Alberni Gymnastics Association	\$15,585.05
Port Alberni Lawn Bowling Club	\$3,883.79
Port Alberni Maritime Heritage Society	\$8,229.01
Port Alberni Men's Slowpitch League	\$226.63
Portal Players Dramatic Society	\$4,859.16
Royal Canadian Legion	\$1,352.43
Southside Community Church of the Nazarene	\$2,401.25
Western Vancouver Island Industrial Heritage Society	\$8,408.66
2013 PROPERTY TAXES FOREGONE THROUGH PERMISSIVE TAX EXEMPTIONS	\$299,511.12

PERFORMANCE GRAPHS & CHARTS

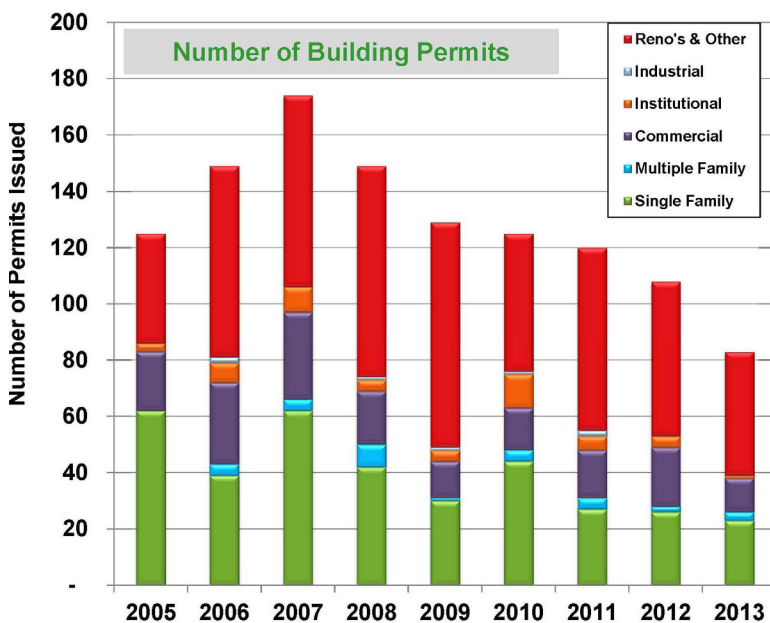
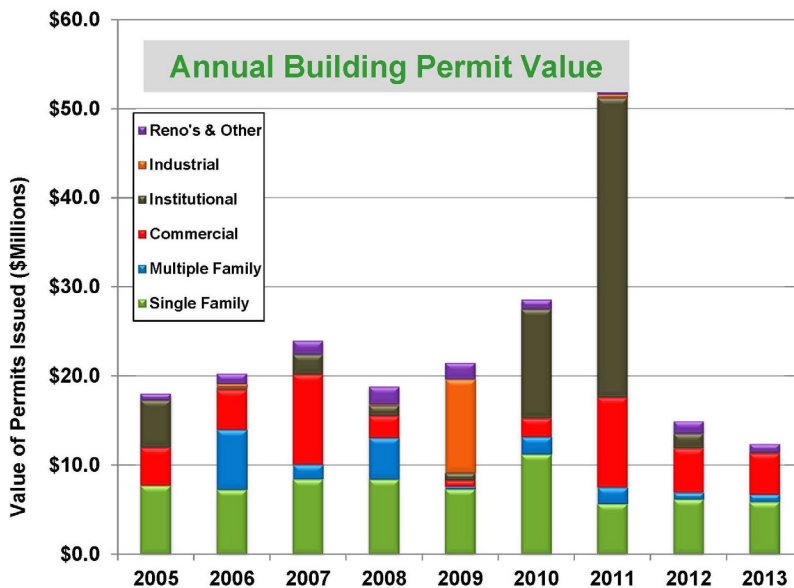
PUBLIC SAFETY



Source: Police Services Division, Ministry of Justice & Port Alberni RCMP



* Crime Rate = Criminal Code Offences/ 1000 Population
Source: Police Services Division, Ministry of Justice;

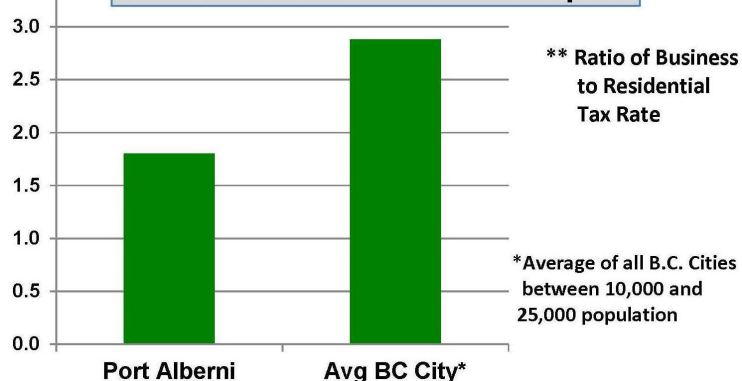


BUILDING VALUES

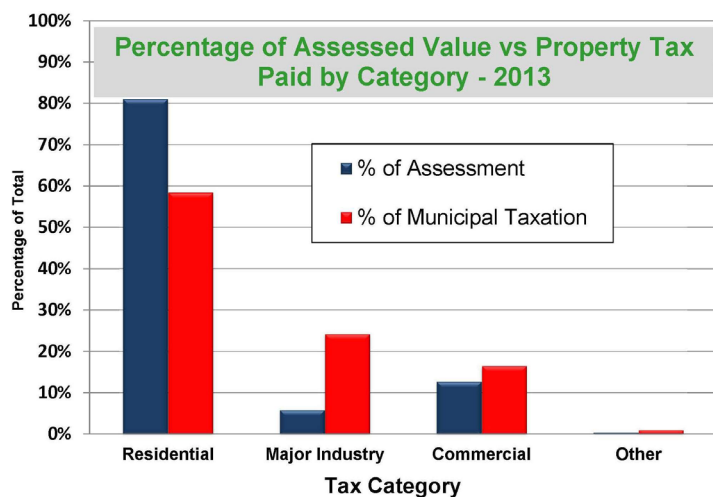
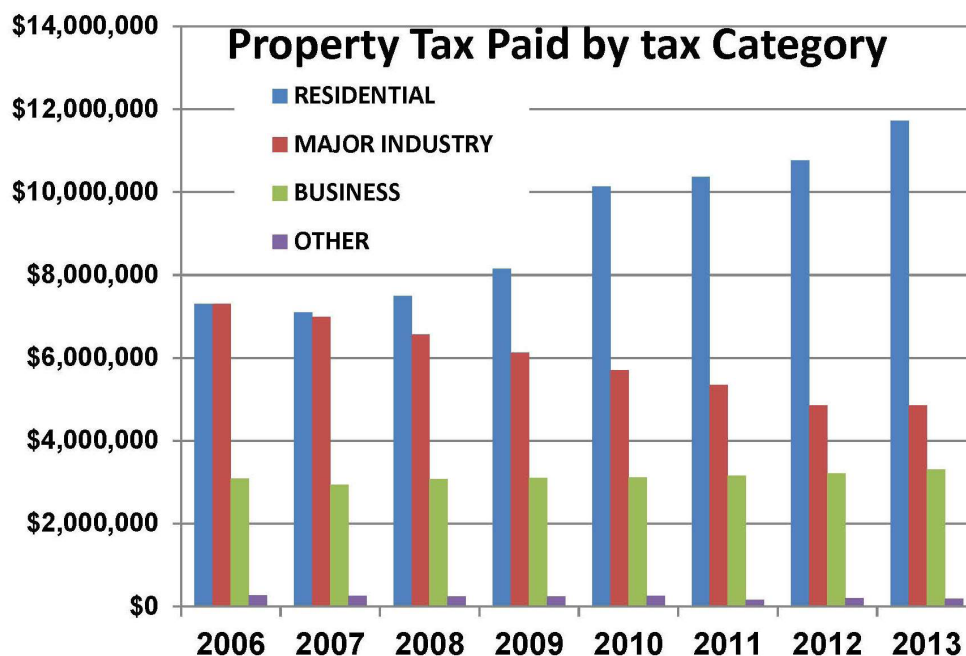
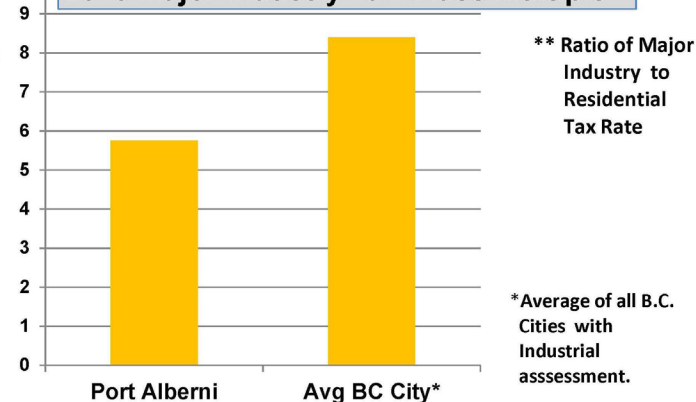
PERFORMANCE GRAPHS & CHARTS

TAXES

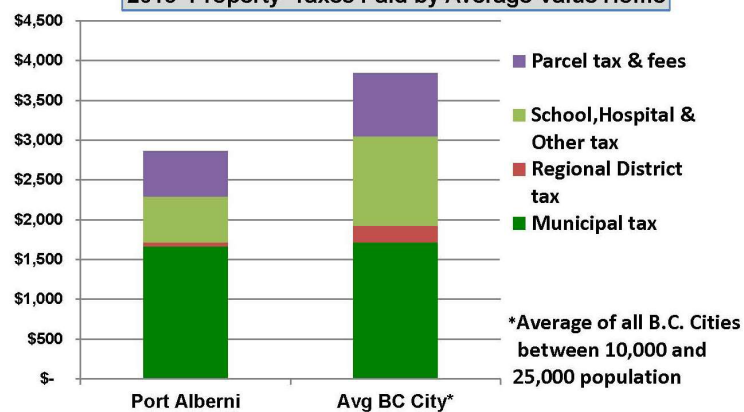
2013 Business Tax Class Multiple**



2013 Major Industry Tax Class Multiple**

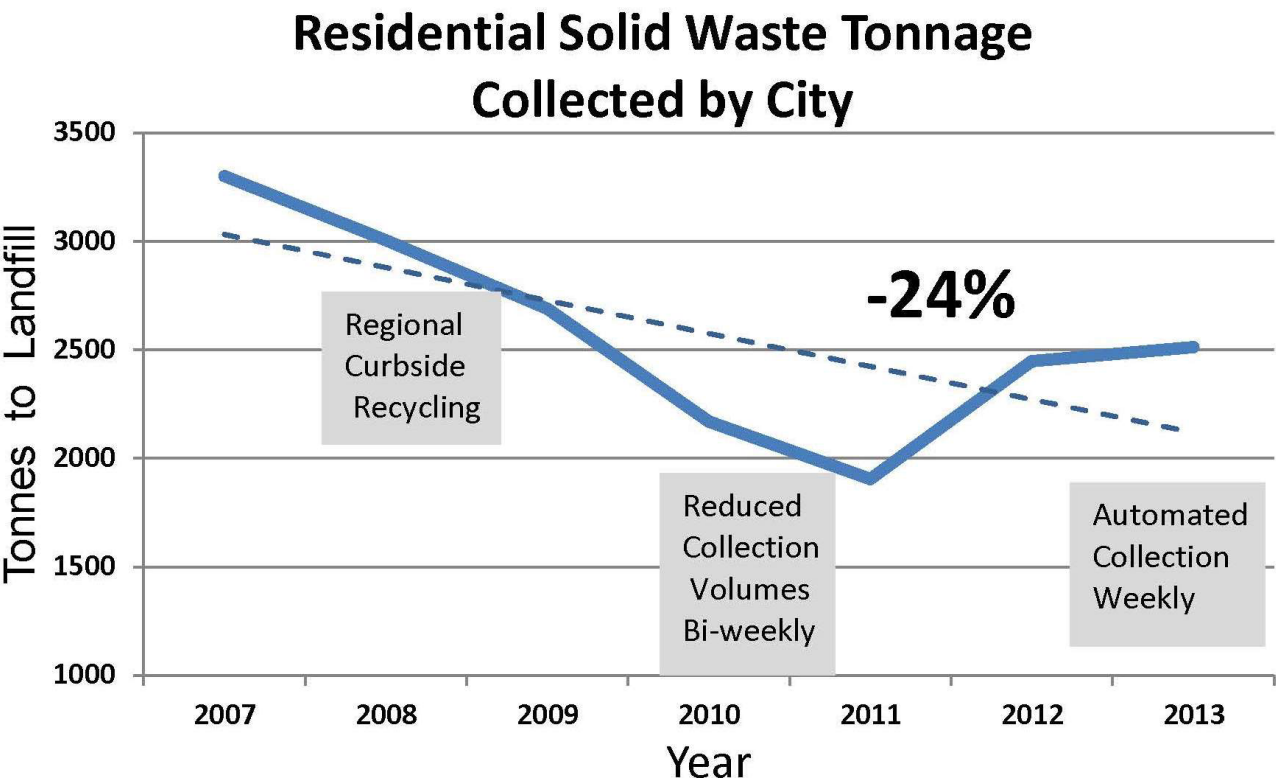
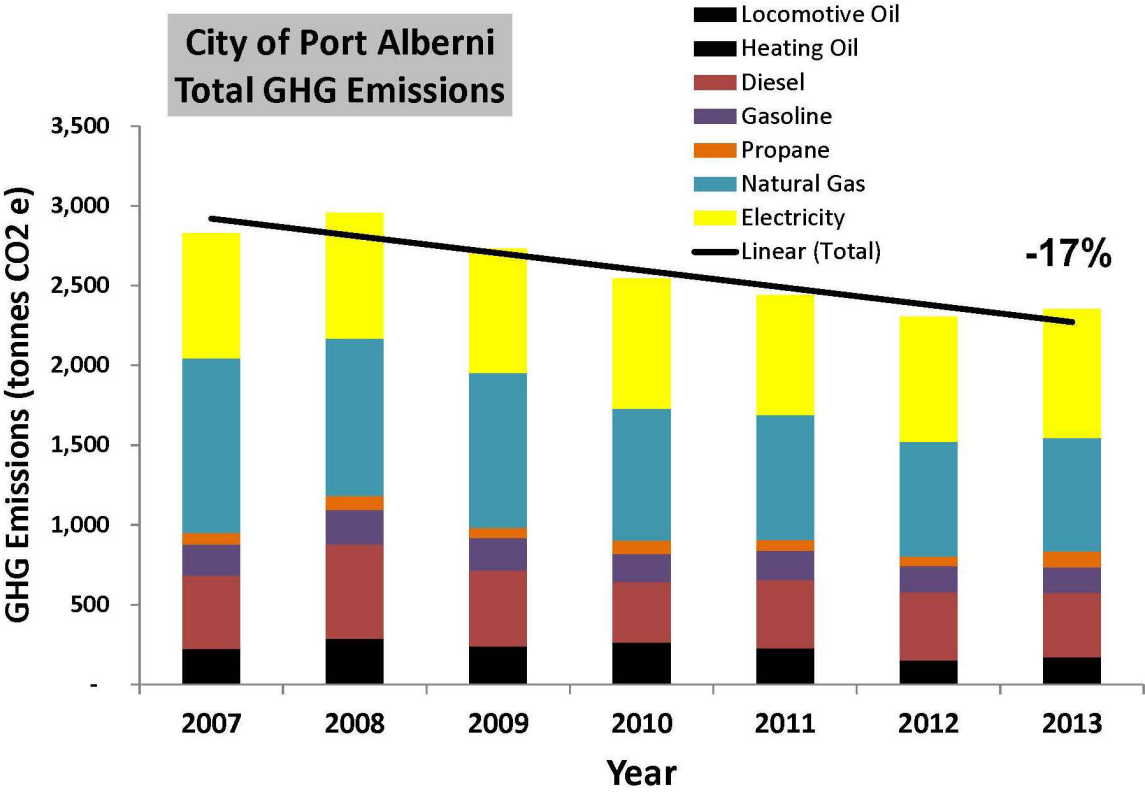


2013 Property Taxes Paid by Average Value Home



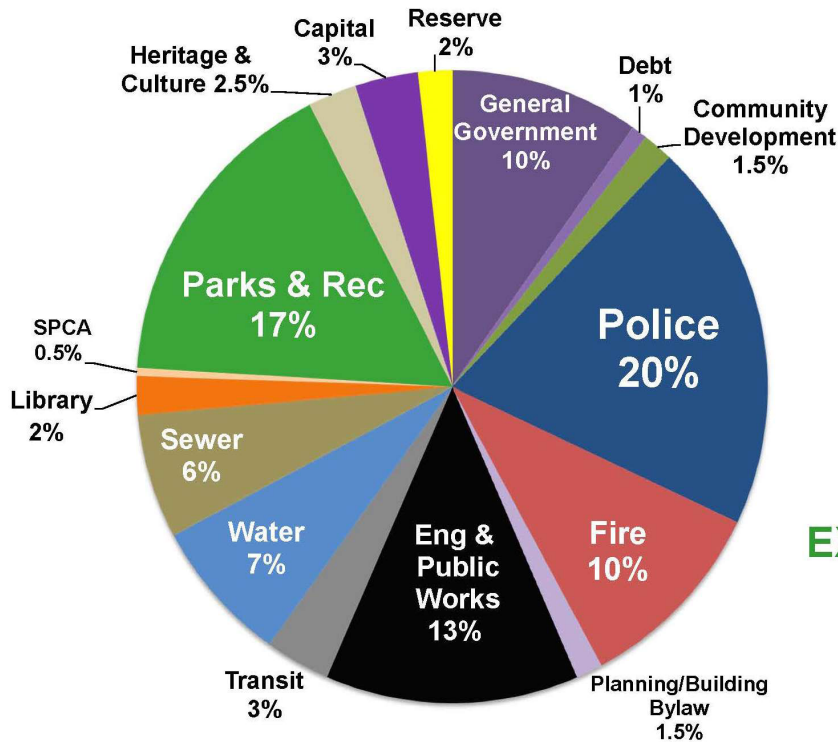
PERFORMANCE GRAPHS & CHARTS

SUSTAINABILITY

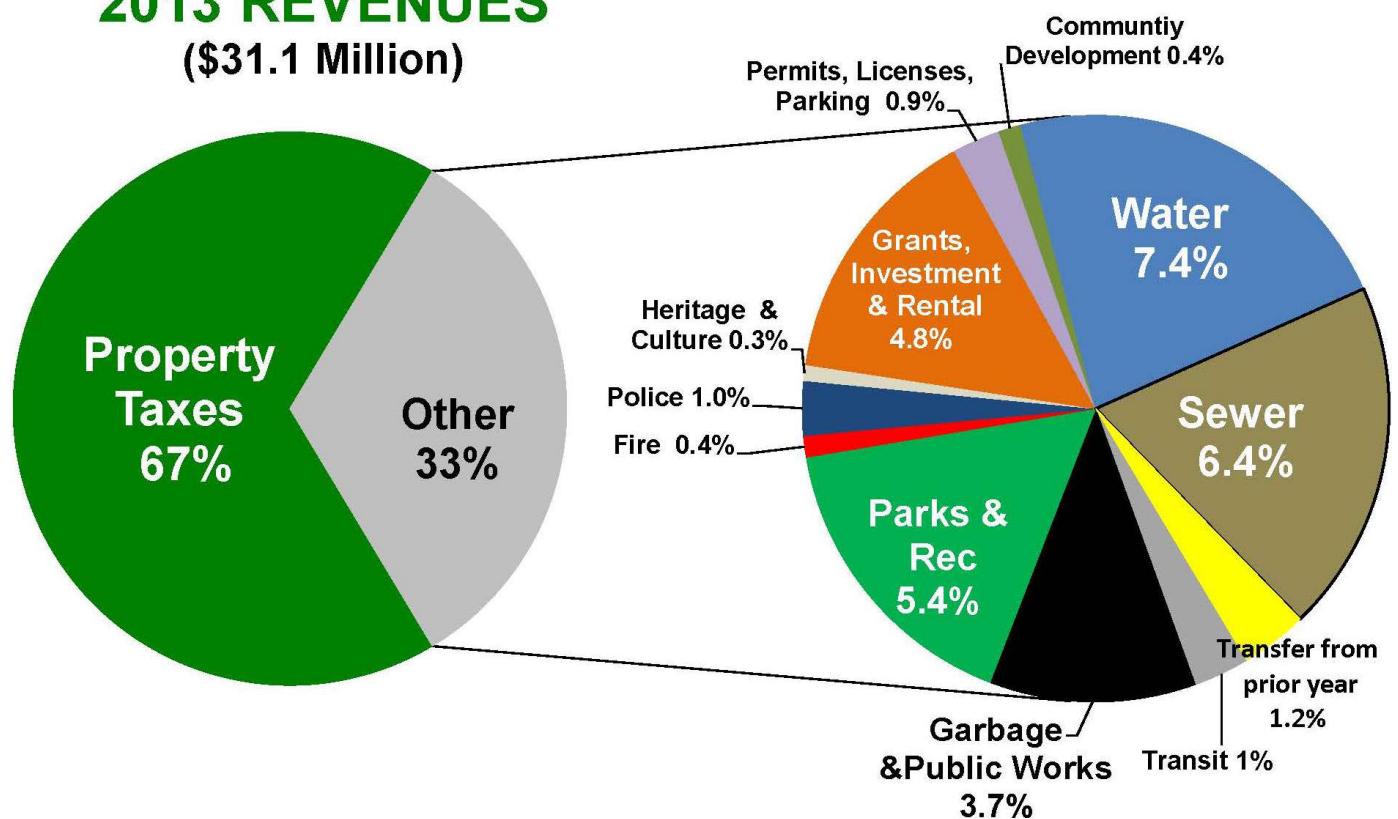


PERFORMANCE GRAPHS & CHARTS

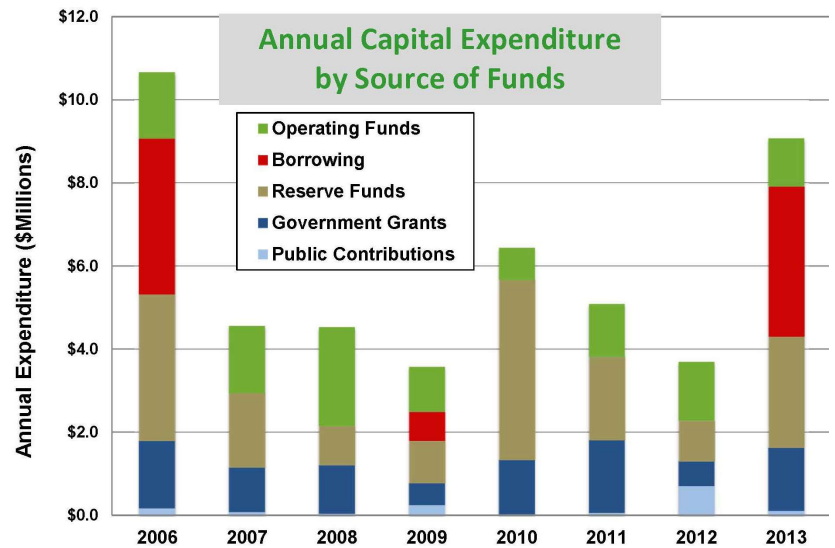
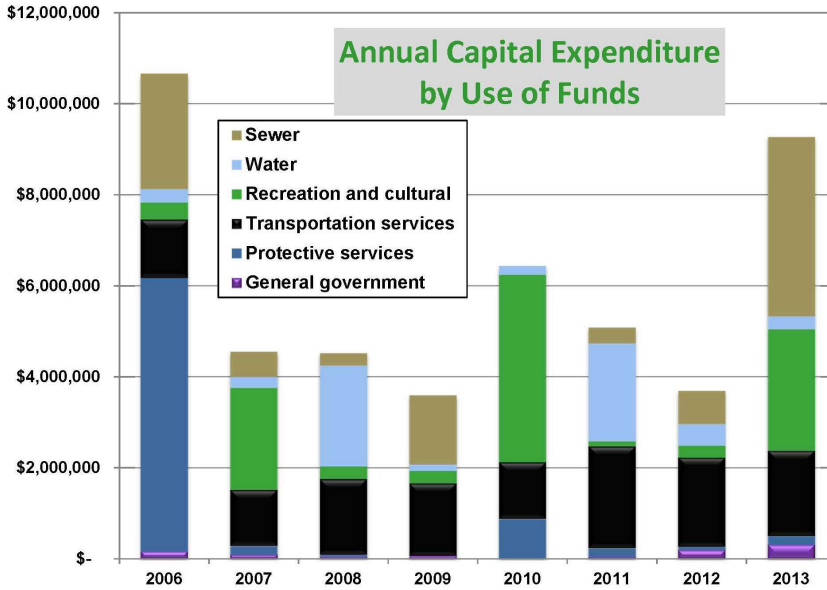
REVENUE & EXPENDITURE



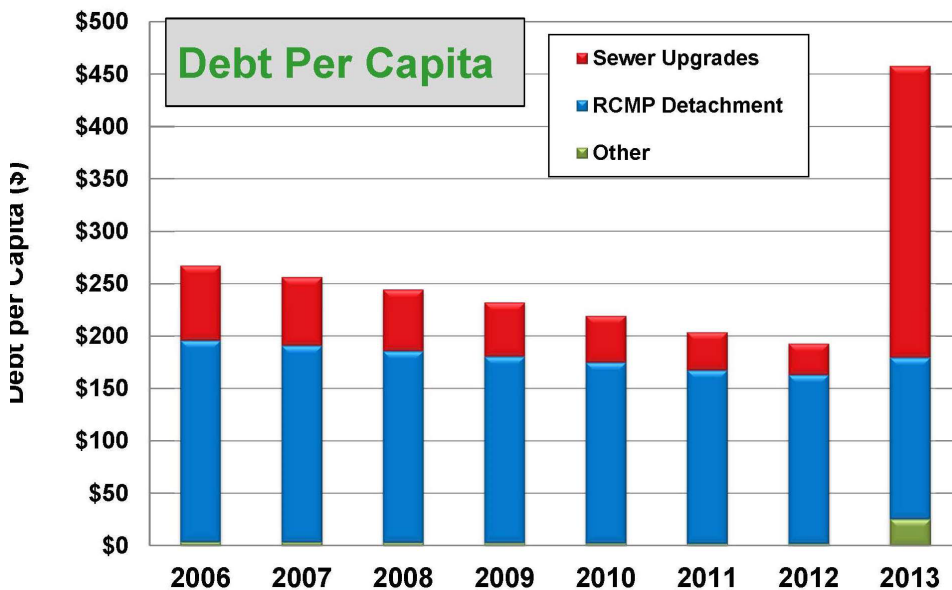
2013 REVENUES (\$31.1 Million)



CAPITAL EXPENDITURES



DEBT



FINANCIAL OVERVIEW

The City took some significant steps forward in 2013, notably in acquisition of waste water treatment infrastructure and making energy efficient renovations to City buildings. Service levels were maintained at 2012 levels, and residential taxes were increased to cover the rising costs of provision of these services.

No further reductions were made in major industry taxes; however, as part of the sewage lagoon acquisition agreement, major industry taxes are to remain at 2012 levels until 2017.

The 2014-2018 Five Year Financial Plan adopted by Council reflects increases in revenues and expenses with no reduction in services, and making future provision for necessary infrastructure improvements. The City completed the 2013 fiscal year with an increase of \$4,588,480 to its accumulated surplus. A summary of the accumulated surplus balance increases (decreases) is as follows:

Operating funds	\$ (2,135,571)
Capital funds	98,531,461
Reserve funds – statutory	9,268,568
Reserve accounts – internally restricted	<u>6,796,142</u>
	\$ 112,460,600

The City's capital program included streets and drainage upgrades of \$1,410,574; facility upgrades of \$3,033,622; water upgrades of \$284,759; sewer upgrades of \$3,934,786; and equipment replacement of \$610,405. Funding for the capital program was comprised of government grants and donations of \$1,541,144; transfers from reserve funds of \$2,966,001; operating revenues of \$1,158,950; and borrowings of \$3,608,051.

Changes in fund balances for reserve funds are the net of funds received for projects and amounts transferred that contribute to operating and capital expenses.



CONSOLIDATED STATEMENT OF FINANCIAL POSITION

	2013	2012
FINANCIAL ASSETS		
Cash and short term investments	\$24,949,087	\$24,572,184
Accounts receivable	3,685,577	3,298,222
Inventory for resale	21,172	22,744
Long term investments	<u>1,596,300</u>	<u>796,706</u>
	<u>30,252,136</u>	<u>28,689,856</u>
LIABILITIES		
Interim capital financing	5,139,685	139,685
Accounts payable and accrued liabilities	5,530,341	5,283,448
Deferred revenue	2,263,614	3,044,773
Refundable deposits	331,151	353,036
Debenture debt	<u>3,123,974</u>	<u>3,376,316</u>
	<u>16,388,765</u>	<u>12,197,258</u>
NET FINANCIAL ASSETS	<u>13,863,371</u>	<u>16,492,598</u>
NON-FINANCIAL ASSETS		
Inventory of supplies	390,718	377,847
Prepaid expenses	1,393,568	93,742
Tangible Capital assets	96,657,943	90,907,934
Intangible assets	<u>155,000</u>	=
	<u>98,597,229</u>	<u>91,379,523</u>
ACCUMULATED SURPLUS:	112,460,600	\$107,872,121
Operating funds	(2,135,571)	\$ 231,832
Capital funds	98,531,461	93,420,702
Reserve funds – statutory	9,268,568	8,322,542
Reserve accounts	<u>6,796,142</u>	<u>5,897,045</u>
	<u>\$112,460,600</u>	<u>\$107,872,121</u>

CONSOLIDATED STATEMENT OF FINANCIAL OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2013

	2013 Budget	2013 Actual	2012 Actual
REVENUES			
Taxes	\$ 20,909,896	\$ 20,962,530	\$ 19,890,047
Sales of services	8,255,452	8,305,262	7,682,686
Other revenue from own sources	616,200	1,720,956	1,220,251
Investment income	145,000	266,622	254,999
Grants	1,126,664	3,851,394	1,909,839
Developer contributions	-	112,058	640,777
Parkland dedication deposits	-	211,600	-
Gain on disposal of assets	-	409,979	237,489
	<hr/>	<hr/>	<hr/>
	31,053,212	35,840,401	31,836,088
EXPENSES			
General government services	3,022,688	3,474,988	3,386,625
Protective services	9,621,082	9,077,118	9,300,589
Transportation services	4,040,311	5,711,745	5,494,076
Environmental health services	1,074,161	1,101,465	1,079,067
Environmental development	949,393	1,046,250	805,281
Recreation and cultural services	6,364,473	7,470,072	7,320,997
Interest	810,875	253,516	237,038
Debt reserve	40,475	3,153	1,897
Water utility	1,513,650	1,736,030	1,762,178
Sewer utility	1,089,240	1,371,351	1,403,343
Cost of sales and service	-	6,233	33,400
	<hr/>	<hr/>	<hr/>
	28,526,348	31,251,921	30,824,491
ANNUAL SURPLUS	<hr/>	<hr/>	<hr/>
	2,526,864	4,588,480	1,011,597
Accumulated surplus – beginning of year	107,872,120	107,872,120	106,860,523
	<hr/>	<hr/>	<hr/>
ACCUMULATED SURPLUS – END OF YEAR	<u>\$ 110,398,984</u>	<u>\$ 112,460,600</u>	<u>\$ 107,872,120</u>

STAFF RETIREMENTS

The City of Port Alberni thanks our staff members who retired in 2013 for their many years of dedicated service to our community: Pete Aspinall, Steve Crowshaw, Pat Kanuit, Vince Lauzon, Chris Lowe, Diane Mayba, Jean McIntosh, Norm Parker, Co Quach, Shelley Sloan, and Loren Smith



CONTACT LIST

MAYOR AND COUNCIL

Mayor John Douglas	250 735-7177
Councillor Hira Chopra	250 723-1153
Councillor Rob Cole	250 720-6084
Councillor Jack McLeman	250 723-5851
Councillor Wendy Lee Kerr	250 724-5409
Councillor Cindy Solda	250 723-7139
Councillor Dan Washington	250 724-5681

CITY HALL

Ken Watson, City Manager	250 720-2824
Davina Hartwell, City Clerk	250 720-2810
Jake Martens, Admin. Assistant	250 720-2822
Cathy Rothwell, Director of Finance	250 720-2821
Theresa Kingston, Director of Corporate Services	250 720-2506
Jeff Pelech, Manager of Info Technology	250 720-2829
Pat Deakin, Manager of Economic Development	250 720-2527
Scott Smith, City Planner	250 720-2808
Dave Cappus, Building Inspector	250 720-2832
Guy Cicon, City Engineer	250 720-2838

WORKS YARD

Wayne Cheveldave, Mechanical Services Superintendent	250 720-2846
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Randy Fraser, Streets Superintendent	250 720-2845
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Brian Mousley, Utilities Superintendent	250 720-2849
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PARKS & RECREATION

Scott Kenny, Director of Parks, Recreation and Heritage	250 720-2507
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ALBERNI VALLEY MULTIPLEX

Ron Doetzel, Manager of Recreation Services	250 720-2519
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ECHO AQUATIC CENTRE	250 723-2181
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Barb Wilkins, Aquatics Program Supervisor	250 720-2514
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PARKS YARD	250 720-2504
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Mark Zenko, Facility Operations Supervisor	250 720-2511
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Jacob Colyn, Parks Superintendent	250 720-2516
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FIRE DEPARTMENT	250 724-1351
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Timothy Pley, Fire Chief	250 720-2540
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ALBERNI VALLEY MUSEUM

Jamie Morton, Manager	250 720-2501
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MCLEAN MILL	250 723-1376
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RCMP

Inspector Mac Richards, OIC	250-723-2424
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CITY OF PORT ALBERNI

4850 Argyle Street
Port Alberni BC
V9Y 1V8

Ph. 250-723-2146

Fax. 250-723-1003

www.portalberni.ca