

NOW HIRING



CITY OF
PORT ALBERNI

SUSTAINABILITY AND CLIMATE ACTION ADVISOR

The City of Port Alberni is a community of over 19,000 people. Located centrally on Vancouver Island, we are a well-serviced and growing municipality that offers residents affordable west coast living, as well as proximity to oceans, lakes, rivers and mountains.

The City of Port Alberni is currently looking for a **SUSTAINABILITY AND CLIMATE ACTION ADVISOR** to join a progressive and dynamic organization that provides a full range of programs and services to taxpayers. This position reports to the Director of Development Services and is responsible for leading and coordinating the City's response to climate change and the City Climate Action Plan.

Responsibilities:

- Lead the implementation of the City's Climate Action Plan (CAP), including greenhouse gas (GHG) reduction targets and climate adaptation strategies.
- Integrate sustainability principles into municipal policies such as the Official Community Plan (OCP), zoning bylaws, and other regulatory frameworks.
- Research, coordinate and report on best practices for climate action and recommend policy updates.
- Facilitate public consultation and engagement to raise awareness about climate change and sustainability goals.
- Work across municipal departments in applying climate action/adaptation considerations to projects and initiatives and to ensure alignment with sustainability objectives.
- Conduct GHG inventories and disaster climate risk and vulnerability assessments to inform policy decisions.
- Climate data collection and GHG reporting.

Qualifications & Experience:

- Completion of a bachelor's degree in environmental studies, sustainability, community or regional planning or related discipline.
- A minimum of 4 years of experience in related work, including experience in climate action and/or adaptation, sustainability initiatives or environmental studies.
- Previous experience in planning or a similar environmental role in local government is required.
- An equivalent combination of education and experience may be considered.
- Eligibility or membership in the Canadian Institute of Planners (CIP) and Planning Institute of BC (PIBC), and/or designation as a Climate Change Professional (CCP) would be considered assets.
- Valid BC Class 5 driver's license.

This is an exempt position, with a salary range of \$91,879 - \$105,433, a comprehensive benefit package and flex day work schedule. The work location for this position is Port Alberni, however a hybrid work schedule may be considered. Qualified candidates may apply by forwarding a resume and cover letter by 4:30 pm on October 17, 2025:

Attention: Human Resources
By mail: City of Port Alberni, 4850 Argyle Street, Port Alberni, BC V9Y 1V8
By email: humanresources_resumes@portalberni.ca

We wish to thank all applicants for their interest and advise that only those selected to be interviewed will be contacted.

www.portalberni.ca

