



CITY OF PORT ALBERNI

Mayor John Douglas, Councillors Hira Chopra, Rob Cole,
Wendy Kerr, Jack McLeman, Cindy Solda and Dan Washington

COUNCIL SUMMARY

*An information report summarizing the Regular Meeting of Council held November 12, 2013.
This is not the official minutes. For more information, please contact the City Clerk at
250-720-2810 or e-mail: davina_hartwell@portalberni.ca*

■ PUBLIC INPUT

Bob Kanngiesser, Chair, AV Chamber of Commerce Civic Affairs Committee urged Council to include all properties (excluding City owned) within the proposed uptown revitalization tax exemption area.

■ DELEGATIONS

Canada World Youth

Lisa Jaster, Project Supervisor, provided a presentation regarding the Canada World Youth team, the work they accomplished in Vietnam and projects identified for our community. Bus passes for the remainder of 2013 were approved for the group from the Community Investment Program fund.

Air Quality Council

Bernadette Wyton discussed transition options for Air Quality Council Coordination and outlined the considerable achievements that have been made in recent years. Bernadette was acknowledged and thanked for her contributions to this Committee.

Woodtech 21

Gillian Trumper provided information about the newly signed Memorandum of Agreement between North Island College and Wood Tech 21 to develop a Culture of Wood Institute.

■ CORRESPONDENCE

Kuu-Us Crisis Line Society - Festival of Trees

The Mayor and Council will donate their own funds towards sponsorship of a tree at the Kuu-us Crisis Line 15th Annual Festival of Trees.

Raven Coal Port

In response to an email from Ann McIvor Council directed that a meeting be held between stakeholder groups tentatively scheduled for April, 2014.

Spring Home Show

Council granted permission for Evergreen Exhibitions to suspend a banner across 10th Avenue near Echo Center from April 28 to May 4, 2014 to promote the annual Spring Home Show at the Alberni Valley Multiplex.

■ UNFINISHED BUSINESS

Development Permit Application - 3684 - 3rd Avenue

Council approved Development Permit No. 13-03 with revised site and landscape plans as recommended by Stantec Engineering, the engineering firm hired by the City to prove out the turning path for the delivery trucks.

■ BYLAWS

Council received a letter from an adjacent property owner with regards to proposed lane closure on Southgate/Gertrude to allow disposition of the land. Staff were directed to meet with the parties who have interest in the property prior to consideration of adoption of **"Portion of Lane Closure Adjacent to 4508 Gertrude Street and Removal of Dedication, Bylaw No. 4829"**

"City of Port Alberni Revitalization Tax Exemption Program, Bylaw, No. 4824" was finally adopted. The area incorporated in the Revitalization Program is from Montrose to Dunbar and 5th to Harbour Road and excludes City owned property.

■ REPORTS

Advisory Planning Commission

Council received the summary report of the October 31, 2013 meeting of the Advisory Planning Commission.

Temporary Use Permit – Wood Avenue

The Advisory Planning Commission and the City Planning Department were not supportive of a Temporary Use Permit for 3868 Wood Avenue, however, Council will proceed with the public process for consideration of a Temporary Use Permit for 8 recreation trailer sites with year-round inhabitants.

Development Variance and Development Permits - 4916 Athol Street

Council gave notice of intent to proceed with a Development Variance Permit to vary Zoning Bylaw 4395 for 4916 Athol Street.

Banking Services - Request for Proposal

Council awarded the City's Banking Services to BMO Bank of Montreal for a five year term.

Draft Federal Policy on Additions-to-Reserves

Council received a report providing further information concerning the federal government's proposed changes to the "Policy on Additions to Reserve and Reserve Creation".

Financial Planning Processes & Schedule

Council has directed staff to implement a Five Year Financial Plan development process generally as outlined in the City Manager's memo to Council. Presentations from agencies receiving City funding will be scheduled for the week of January 6th and it is anticipated that the first draft of the 2014-2018 Financial Plan will be received by Council at the January 13th Regular Meeting.

City Planner - Building Standards Bylaw

Council received a report from the City Planner that reviewed input from the public with regards to the proposed Building Standards Bylaw. The Bylaw will be brought to the next regular meeting for consideration of introduction and three readings.

ACRD Directors Selection Process

Council will hold a nomination process and election for ACRD Director positions at the next regular meeting.

OTHER COMPETENT BUSINESS

Council Portfolios

Council endorsed a portfolio system for the coming year. Portfolios will be confirmed and approved at the December 2nd Organizational Meeting.

Regular Meeting at ADSS

Council will hold a regular meeting of Council at ADSS prior to the end of the current school season. A date will be confirmed, likely in May.

Access to City Owned Property

Council has directed staff to contact the appropriate parties, including Island Timberlands and the Alberni-Clayoquot Regional District, to assist in securing safe and convenient access for the general public from Highway #4 west of the City boundary in to properties and right of ways currently owned by the City of Port Alberni in the area commonly referred to as "Hole in the Wall".

Use of Consultants

Council directed that a policy be prepared regarding the use of consultants.

Outdoor Burning

The Fire Chief was directed to bring back a report with options for further restrictions on outdoor burning in the City.

Council Summary

is prepared following each regular Council meeting. It is posted on the City's website at www.portalberni.ca and distributed by e-mail. To be placed on the distribution list, please contact: davina_hartwell@portalberni.ca

Complete Council agendas

including all correspondence and reports are available at www.portalberni.ca Generally these are posted the Friday before each regular Council meeting and are archived on the site.

MEETINGS AT A GLANCE

Wed. Nov 13

10:00 am - Coffee & Conversation with the Mayor
@ Vancouver Island Regional Library

Thurs. Nov 21

12:00 pm - Advisory Planning Commission Meeting
@ Committee Room

Mon. Nov 28

4:00 pm - Audit Committee Meeting
@ Committee Room

7:00 pm - Regular Council Meeting
@ Council Chambers