

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, March 28, 2022 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:02 PM.

MOVED AND SECONDED, THAT the agenda be amended to include item M.1 under New Business, 'Salvation Army Mobile Shower Trailer'. The agenda was then approved as amended.
CARRIED

B. ADOPTION OF MINUTES - Page

1. *MOVED AND SECONDED, THAT the minutes of the Special meetings held March 10 and 11, 2022 at 2:30 pm, Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on March 14, 2022 and Special meeting held at 4:00 pm on March 15, 2022.*

CARRIED

C. PUBLIC INPUT PERIOD

Monica Alhroos

Expressed the importance of utilizing Port Alberni's natural resources within the OCP review and update process.

John Douglas

Offered thanks to Council and City staff for their guidance through the COVID-19 pandemic.

D. DELEGATIONS

1. **Rotary Club of Port Alberni | Community Clean Up Day**

MOVED AND SECONDED, THAT Council support the Rotary Club of Port Alberni community wide clean-up day scheduled Saturday, April 23, 2022 by providing a donation of gloves, trash bags, and litter grabbers from the Public Works department.

CARRIED | Res. No. 22-57

2. **Alberni Clayoquot Health Network | Poverty Reduction Action Plan**

MOVED AND SECONDED, THAT Council adopt the report from the Alberni Clayoquot Health Network titled 'Building Prosperity in the Alberni Clayoquot: Poverty Reduction Action Plan' dated December 2021 and FURTHER, THAT Council direct staff to include the report on the City website for reference.

CARRIED | Res. No. 22-58

3. **Port Alberni Shelter Society**
Project Coordinator, John Douglas introduced Deputy Director, Kristine Douthwright and informed Council of recent initiatives undertaken by PASS.

E. UNFINISHED BUSINESS

1. **Five Year Financial Plan Q&A Summary**
Council received a summary of questions and responses as it relates to the 2022-2026 Financial Planning process dated March 23, 2022.

The Director of Engineering and Public Works provided information in response to Council's request for follow-up on 'Q48' related to paving. The response has now been included within the summary.

F. STAFF REPORTS

1. **Accounts**
MOVED AND SECONDED, THAT the certification of the Director of Finance dated March 28, 2022, be received and the cheques numbered 150190 to 150280 inclusive, in payment of accounts totalling \$777, 478.71, be approved.
CARRIED
2. **Acting CAO | Director of Development Services - Introduction of Manager of Planning**
The Acting CAO | Director of Development Services introduced Marianne Wade, the City's new Manager of Planning.
3. **Manager of Economic Development – Early Approval for the Façade Improvement Program**
MOVED AND SECONDED, THAT Council provide early approval and authorize staff to proceed with the Façade Improvement Program for 2022 as allocated in the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" in the amount of \$50,000.
CARRIED | Res. No. 22-59
4. **Director of Engineering and Public Works – Financial Plan Amendment | Award of Burde Street Watermain Replacement**
MOVED AND SECONDED, THAT Council amend the "City of Port Alberni 2022-2026 Financial Plan Bylaw No. 5045, 2022" by allocating monies from the Water Reserve in the amount of \$700,000 for completion of the Burde Street Watermain Replacement Project.
CARRIED | Res. No. 22-60

MOVED AND SECONDED, THAT Council award ITT002-22 Burde Street Watermain Replacement to Bowerman Construction Ltd., for the tendered price of \$915,685 plus applicable taxes.
CARRIED | Res. No. 22-61

5. **Deputy City Clerk – Federation of Canadian Municipalities Annual Conference**
MOVED AND SECONDED, THAT Council authorize Councillor Haggard to participate in-person at the Federation of Canadian Municipalities 2022 ‘Together for Recovery’ Annual Conference and Trade Show taking place June 2 - 5, 2022 in Regina, Saskatchewan with authorization to include reimbursement of expenses incurred as per City Policy No. P6 – Travel Expense Policy and FURTHER, THAT Council authorize Councillor Paulson to participate in the conference virtually.
CARRIED | Res. No. 22-62

G. BYLAWS

1. **Director of Finance – “City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022”**
MOVED AND SECONDED, THAT “City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022” be read a third time as amended.
CARRIED | Res. No. 22-63

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

1. **Alberni Community & Women’s Services Society | Sexual Assault Awareness Month ‘Letters to Survivors Campaign’**
MOVED AND SECONDED, THAT Council proclaim the month of April 2022 as ‘Sexual Assault Awareness Month’ in Port Alberni on behalf of the Alberni Community & Women’s Services Society.
CARRIED | Res. No. 22-64

J. CORRESPONDENCE FOR INFORMATION

1. *The Director of Corporate Services summarized correspondence to Council as follows:*
- a. Cathy Peters | Human Trafficking
 - b. City of Abbotsford | Support for Resolution ‘Build Back Better Funding’
 - c. Maureen Haynes | Development Variance Permit 110
 - d. Libbie Morin | Support for the Capital Theatre
 - e. Bob Mulvihill | Alberni Pacific Railway
 - f. City of Terrace | Support for Resolution ‘BC Prosecution Service and the Public Interest’
 - g. Global Public Affairs on behalf of the Hospitality Sector | Reducing Red Tape for Patio Applications
 - h. Ian Ruxton | Burde Street Ponds
 - i. Randy Fraser | Trail Maintenance
 - j. Alberni Clayoquot Regional District | Tsunami Preparedness - Hike to High Ground Event - April 12th
 - k. Audit Committee Meeting | Minutes from February 28, 2022

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*

CARRIED

Mayor Minions left the meeting at 3:24 pm, declaring a conflict of interest as it relates to the Salvation Army's employment of her spouse.

Acting Mayor, Councillor R. Corbeil assumed the Chair at 3:25 pm.

M. NEW BUSINESS

Salvation Army | Mobile Shower Trailer

MOVED AND SECONDED, THAT Council authorize staff to establish an agreement that would allow for the Salvation Army to operate their mobile shower trailer intermittently on City owned land to assist the unhoused population with access to shower facilities.

CARRIED | Res. No. 22-65

Mayor Minions returned to the meeting at 3:28 pm and assumed the Chair.

N. QUESTION PERIOD

Roland Smith

Q1: Why is it that Municipal Finance Authority Water Funds were allocated to the 'Argyle Sewer Forcemain' project in the amount of \$258,802 given that there are separate fund sources for water versus sewer?

Q2: A number of Railway crossing repairs are required within the City, is the Lathom Street crossing project as noted within the Capital Project listing, a priority?

Q3: Given that water service is the second largest revenue source for the City, is it not imperative that the Water Meter Replacement project be completed versus continued funding of other projects such as the Connect the Quays Pathway project?

Note: Questions and the associated responses to be captured on the existing 'Five Year Financial Plan Q&A Summary' that will be brought forward to the April 11th Regular Council meeting.

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:41 PM.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer