

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, July 11, 2022 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor D. Washington

ABSENT: Councillor R. Corbeil
Councillor C. Solda

Gallery: 14

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

1. *MOVED AND SECONDED, THAT the minutes of the Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on June 27, 2022 be adopted.*

CARRIED

C. PUBLIC INPUT PERIOD

D. DELEGATIONS

E. UNFINISHED BUSINESS

F. STAFF REPORTS

1. **Accounts**

MOVED AND SECONDED, THAT the certification of the Director of Finance dated July 11, 2022, be received and the cheques numbered 150797 to 150874 inclusive, in payment of accounts totalling \$2,090,116.46, be approved.

CARRIED

2. **Economic Development Manager – Municipal and Regional District Tax | Funding Contribution**

MOVED AND SECONDED, THAT Council approve a contribution of \$10,000 annually (for a five-year term) to Alberni Valley Tourism (AVT) from the Economic Development allocation in support of marketing initiatives as identified in the AVT Municipal Regional District Tax (MRDT) 5 Year Plan (2023-2028) attached to this report and dated May 2, 2022.

CARRIED | Res. No. 22-165

Mayor Minions left the meeting at 2:13 pm, declaring a conflict of interest as it relates to the Salvation Army's employment of her spouse.

Councillor D. Haggard assumed the Chair at 2:13 pm.

3. **Manager of Planning – Temporary Use Permit – 3130 3rd Avenue**

MOVED AND SECONDED, THAT Council issue Temporary Use Permit No. 22-02, and that the Director of Corporate Services be authorized to sign the permit for that portion of property [as shown on page three of the staff report and highlighted in yellow] located at 3130 3rd Avenue [Bread of Life Centre] to operate a Transition House subject to the following conditions being met to the satisfaction of the Director of Development Services as follows:

- i. Completion of a Good Neighbour Agreement;*
- ii. An approved Fire Plan;*
- iii. Compliance with permits for renovations and operations that have been approved to the satisfaction of the Building Inspector; and*
- iv. An RCMP approved Safety Plan.*

CARRIED | Res. No. 22-166

Mayor Minions returned to the meeting at 3:03 pm and resumed the Chair.

4. **Director of Corporate Services – Rescheduling of Public Hearing | 4738 Athol Street**

MOVED AND SECONDED, THAT Council re-schedule the Public Hearing scheduled for July 11, 2022 for 4738 Athol Street to Monday, August 8, 2022 at 6:00 pm in City Hall, Council Chambers and direct staff to re-issue public notice as required.

CARRIED | Res. No. 22-167

5. **Director of Corporate Services – Summary of 2022 Council Resolutions**

The Director of Corporate Services provided Council with a summary of Council resolutions as of June 30, 2022 capturing 164 directives of Council, thirteen of which remain outstanding.

6. **Community Economic Development Initiative Program [CEDI]**

WHEREAS the City of Port Alberni intends to improve intergovernmental relations and enter into a tripartite government-to-government relationship with Hupacasath First Nation and Tseshah First Nation;

WHEREAS the City of Port Alberni commits the participation of the community in the First Nation – Municipal Community Economic Development Initiative (CEDI) program from this date of July 11, 2022 until January 2025;

WHEREAS the City of Port Alberni Council has appointed Mayor Sharie Minions as their elected official Working Group champion and Councillor Cindy Solda as the alternate;

WHEREAS the City of Port Alberni has appointed Scott Smith, Director of Development Services/Deputy CAO and Pat Deakin, Economic Development Manager as their staff Working Group champions; and

WHEREAS the City of Port Alberni commits to provide the following resources in collaboration with the Hupacasath First Nation and Tseshah First Nation through a collaborative joint Working Group:

- A. *Elected and staff Working Group champions meet monthly with the Hupacasath First Nation and Tseshaht First Nation Working Group champions as a joint Working Group throughout the CEDI program. Elected official CEDI Champions will give an average of 3-hours each month to CEDI and staff CEDI Champions will give an average of 5-hours each month to CEDI.*
- B. *Coordinate a contingency plan for the CEDI Working Group champions should a designated person leave their position prior to January 2025. Elected and staff CEDI Champions will prepare an onboarding process for the replacement Champion(s).*
- C. *Support the CEDI team to organize and participate in five 1-1.5-day joint workshops between June 2022 and January 2025; ensuring there is representation of the elected officials, senior administration, economic development and land management/planning staff from each community at each workshop.*
- D. *Organize ongoing community engagement to keep the community informed about CEDI program participation, partnership with Hupacasath First Nation and Tseshaht First Nation and the joint community economic development initiatives.*
- E. *Agree to maintain communication with CEDI staff and to assist with coordinating the logistics of community visits, strategic meetings and workshops, as appropriate.*
- F. *Provide in-kind and financial resources, above and beyond what can be reimbursed through the CEDI program, to hold the meetings and workshops. These expenses could include Council or staff mileage to and from venue, in-kind meeting space, and extra catering expenses.*
- G. *Provide additional administrative and subject-matter staff time and support as required by the joint Working Group.*
- H. *Actively participate in the planning for and management of the jointly accessed Capacity Development Grant.*

BE IT HEREBY RESOLVED THAT Council for the City of Port Alberni supports the participation in First Nation-Municipal Community Economic Development Initiative (CEDI) from the date of this Council Resolution until January 2025.

CARRIED | Res. No. 22-168

G. BYLAWS

1. **Director of Finance – Waterworks and Sewer Bylaw Amendments 2022**

MOVED AND SECONDED, THAT "City of Port Alberni Waterworks Bylaw No. 5062, 2022" be now introduced and read a first time.

CARRIED | Res. No. 22-169

MOVED AND SECONDED, THAT "City of Port Alberni Waterworks Bylaw No. 5062, 2022" be read a second time.

CARRIED | Res. No. 22-170

MOVED AND SECONDED, THAT "City of Port Alberni Waterworks Bylaw No. 5062, 2022" be read a third time.

CARRIED | Res. No. 22-171

MOVED AND SECONDED, THAT "City of Port Alberni Sewer Connection and Regulation Bylaw No. 5063, 2022" be now introduced and read a first time.

CARRIED | Res. No. 22-172

MOVED AND SECONDED, THAT "City of Port Alberni Sewer Connection and Regulation Bylaw No. 5063, 2022" be read a second time.

CARRIED | Res. No. 22-173

MOVED AND SECONDED, THAT "City of Port Alberni Sewer Connection and Regulation Bylaw No. 5063, 2022" be read a third time.

CARRIED | Res. No. 22-174

H. CORRESPONDENCE FOR ACTION

1. Coastline Endurance Running | Trail Running Event

MOVED AND SECONDED, THAT Council authorize Coastline Endurance Running access to City streets/trails on Saturday, July 23, 2022 from 9:00 am to 4:00 pm for the purpose of a trail running event starting at the Port Alberni Rugby Club and following the route as outlined in the attached map subject to:

- *the notification of emergency services and BC Transit*
- *consultation with all affected businesses/residents*
- *responsible for implementation of a Traffic Safety Plan including qualified Traffic Control personnel as required*
- *provision of standard liability insurance in the amount of \$5M*
- *event organizers responsible for removal of all flagging tape and stakes*
- *event organizers acknowledge that these trails are open to the public and as such trails will need to be shared accordingly*
- *event organizers acknowledge trails will be enjoyed as-is*

CARRIED | Res. No. 22-175

2. Alberni District Fall Fair Association | Annual Fall Fair & Parade

MOVED AND SECONDED, THAT Council authorize the Alberni District Fall Fair Association access to City streets on Saturday, September 10, 2022 from 11:00 am to approximately 12:00 pm for the purpose of a parade from 12th Avenue down Burde Street and along 10th Avenue to Alderwood Street, subject to:

- *the notification of emergency services and BC Transit*
- *consultation with all affected businesses/residents*
- *responsible for implementation of a Traffic Safety Plan including qualified Traffic Control personnel as required*
- *provision of standard liability insurance in the amount of \$5M*

CARRIED | Res. No. 22-176

I. PROCLAMATIONS

1. Special Olympics British Columbia

MOVED AND SECONDED, THAT Council proclaim the week of July 18-24, 2022 as 'Special Olympics Global Week of Inclusion' in the City of Port Alberni.

CARRIED | Res. No. 22-177

J. CORRESPONDENCE FOR INFORMATION

1. The Director of Corporate Services summarized correspondence to Council as follows:

- a. Island Health | Extreme Heat Information
- b. B. Kanngiesser | Connect the Quays Pathway Project
- c. Planning Institute of BC | City of Port Alberni Winner of 2022 Award for Excellence in Planning Practice for the *Uptown District Revitalization Strategy*

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*

CARRIED

M. NEW BUSINESS

Council requested information related to the community doctor shortage and associated staffing challenges at West Coast General Hospital Emergency Room and were provided with an overview from the Manager of Economic Development regarding the City's role in supporting Island Health to formulate solutions.

N. QUESTION PERIOD

B. Kanngiesser

Commented on the correspondence submitted by himself regarding Council's plans for maintenance and costs associated with the Connect the Quays Pathway Project.

Joseph Leskosek

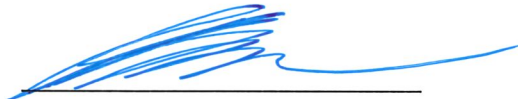
Queried whether the City has plans to salvage the metal that will be collected during the remediation of the Somass lands property?

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:45 pm.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer