

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**Monday, February 28, 2022 @ 2:00 PM**  
**In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC**

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**PRESENT:** Mayor S. Minions  
Councillor R. Corbeil  
Councillor R. Paulson  
Councillor H. Poon  
Councillor C. Solda

**ABSENT:** Councillor D. Haggard  
Councillor D. Washington

**Introductory Remarks from Mayor Minions**

*I want to take this opportunity to address the public on behalf of Council around the Kingsway Hotel and questions related to renovations conducted in that space.*

*As elected officials, we are responsible for making decisions that affect the daily lives of residents, families, the business community and many others. We take this responsibility very seriously.*

*In certain circumstances, decisions and/or actions of Council are made which may result in questions from the public. When questions arise, we recognize that it is Council's responsibility to respond.*

*Council would like to take the time today to thank the members of our community who continued to bring their concerns forward on this issue.*

*Learning a great deal from this experience, we are beginning to explore a Council Code of Conduct and more clear policy around how Council and staff respond to community concerns.*

*As an organization, the City is constantly looking for ways to improve our engagement and processes and we thank members of the public for holding us accountable as we continue this work.*

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 2:00 PM.

*MOVED AND SECONDED, THAT the agenda be amended to include five items of correspondence related to staff report F.2 [Development Variance Permit No. 110 | 4841 Redford Street]. The agenda was then approved as amended.*

**CARRIED**

**B. ADOPTION OF MINUTES**

1. *MOVED AND SECONDED, THAT the minutes of the Special meeting held at 9:30 am, Regular Council meeting held at 2:00 pm on February 14, 2022 and Special meetings held at 2:00 pm on February 15, 2022 and at 3:00 pm on February 22, 2022 be adopted.*

**CARRIED**

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**C. PUBLIC INPUT PERIOD**

**R. L. Miller**

Spoke to correspondence submitted requesting recognition of the [former] owner of Little Bavaria Restaurant, Kathy Krznaric for her contribution and support to the community.

Council directed staff to prepare a letter congratulating Ms. Kznaric on her recent retirement and thanking her for her numerous contributions over the many years and longstanding investment in the community.

**D. DELEGATIONS**

**1. Twinning Society**

Dave Grant and Laurie Money presented Council with a historical booklet created by the City of Abashiri documenting the 35 Year Sister City friendship and a commemoration plaque designed by the Twinning Society.

**E. UNFINISHED BUSINESS**

**1. Director of Finance– “City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022”**

*MOVED AND SECONDED, THAT Council amend the “City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022” as follows:*

- i. Allocate the remaining \$2,241,022 COVID-19 Restart Funding as outlined in Table 1 – ‘Finalization of COVID-19 Restart Funding’ of this report.*
- ii. Allocate \$482,000 of surplus from 2021 for the carry forward of operational expenditures as outline in Table 2 – 2022 ‘Carry forward Surplus’ of this report.*
- iii. Allocate \$250,000 of surplus from 2021 as follows:*
  - a. \$200,000 to the Connect the Quays Pathway project;*
  - b. \$50,000 to Tree Planting in the 2022 Capital Plan; and thereby reducing general taxation in the amount of \$250,000.*

**CARRIED | Res. No. 22-28**

**2. Five Year Financial Plan Q&A Summary**

Council received the summary of questions and responses as it relates to the 2022 – 2026 Financial Planning process.

**3. Old Growth Deferral**

Council reviewed the draft letter to the Ministry of Forests requesting the opportunity to collaborate in the Old Growth Deferral strategy process. Council requested that the MLA: Hon. Josie Osborne be copied on the letter.

**F. STAFF REPORTS**

**1. Accounts**

*MOVED AND SECONDED, THAT the certification of the Director of Finance dated February 28, 2022, be received and the cheques numbered 150031 to 150114 inclusive, in payment of accounts totalling \$1,070,070.06, be approved.*

**CARRIED**

2. **Development Planner – Development Variance Permit No. 110 | 4841 Redford Street**  
*MOVED AND SECONDED, THAT Council authorize the issuance of Development Variance Permit No. 110 and that the Director of Corporate Services be authorized to sign the permit granting the following variances to the Zoning Bylaw at 4841 Redford Street:*

- a) *Vary section 5.31.2 Site Development Regulations to permit a reduction of the required front yard setback of 4841 Redford Street along 4th Avenue from 7.5 metres to 3.2 metres, a variance of 4.3 metres.*
- b) *Vary section 5.31.3 Conditions of Use to permit a reduction of the total of both side yards of 4841 Redford Street from 20 percent to 19.4 percent of the proposed lot width.*

**CARRIED | Res. No. 22-29**

3. **Manager of Facilities – Award of RFP #024-21 | Public Safety Building Renovations**  
*MOVED AND SECONDED, THAT Council amend the “City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022” to increase the Capital Plan for the Public Safety Building by \$400,000 coming from the Emergency Reserve.*

**CARRIED | Res. No. 22-30**

*MOVED AND SECONDED, THAT Council for the City of Port Alberni award proposal #024-21, City of Port Alberni Public Safety Building Renovations to COPCAN Construction in the amount of \$631,480.00 plus applicable taxes, with funding coming from the Emergency Reserve.*

**CARRIED | Res. No. 22-31**

4. **Acting CAO | Director of Development Services – Award of Construction Manager Services for Childcare Centre | 3045 8th Avenue**  
*MOVED AND SECONDED, THAT Council for the City of Port Alberni award “Request for Proposal 023-21, Construction Manager: Childcare Center” to MKM Projects Ltd., for a fixed fee of \$39,000, plus a variable fee at 6.66% of the construction costs [construction cost based on Class ‘A’ estimate] and 6.66% administration charge on reimbursable expense, plus applicable taxes.*

**CARRIED | Res. No. 22-32**

**G. BYLAWS**

1. **Development Planner – Proposed Official Community Plan Bylaw & Zoning Bylaw Amendments | 4835 & 4825 Burde Street, 3618 & 3614 5<sup>th</sup> Avenue**  
*MOVED AND SECONDED, THAT “Official Community Plan Amendment No. 36 (5<sup>th</sup> Avenue & Burde Street Carniato), Bylaw No. 5042” be now introduced and read a first time.*

**CARRIED | Res. No. 22-33**

*MOVED AND SECONDED, THAT “Zoning Text Amendment No. T30 (CD3 - Comprehensive Development – Multi-Family Residential Infill – 5<sup>th</sup> Avenue & Burde Street), Bylaw No. 5043” be now introduced and read a first time.*

**CARRIED | Res. No. 22-34**

*MOVED AND SECONDED, THAT "Zoning Map Amendment No.47 (5<sup>th</sup> Avenue & Burde Street - Carniato), Bylaw No. 5044" be now introduced and read for a first time.*

**CARRIED | Res. No. 22-35**

*MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 36 (5<sup>th</sup> Avenue & Burde Street - Carniato), Bylaw No. 5042" be read a second time.*

**CARRIED | Res. No. 22-36**

*MOVED AND SECONDED, THAT "Zoning Text Amendment No. T30 (CD3 - Comprehensive Development – Multi-Family Residential Infill – 5<sup>th</sup> Avenue & Burde Street), Bylaw No. 5043" be read a second time.*

**CARRIED | Res. No. 22-37**

*MOVED AND SECONDED, THAT "Zoning Map Amendment No.47 (5<sup>th</sup> Avenue & Burde Street - Carniato), Bylaw No. 5044" be read a second time.*

**CARRIED | Res. No. 22-38**

*MOVED AND SECONDED, THAT as part of the development process the applicant be required to complete the following before Council proceeds with final adoption:*

- i. Consolidate the subject properties into two parcels on either side of the laneway.*
- ii. Submit an estimate in the amount required for completion of off-site works as determined by the City's Engineering Department.*

**CARRIED | Res. No. 22-39**

*MOVED AND SECONDED, THAT the amending bylaws No. 5042, 5043, and 5044 be advanced to a Public Hearing on Tuesday March 29, 2022 at 6:00 pm in City Hall, Council Chambers.*

**CARRIED | Res. No. 22-40**

**2. Development Planner – Proposed Official Community Plan Bylaw & Zoning Bylaw Amendments | 4440 Vimy Street**

*MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 35 (4440 Vimy Street – BC Housing – ACAWS), Bylaw No. 5036" be read a third time.*

**CARRIED | Res. No. 22-41**

*MOVED AND SECONDED, THAT "Zoning Map Amendment No. 46 (4440 Vimy Street – BC Housing – ACAWS), Bylaw No. 5037" be read a third time.*

**CARRIED | Res. No. 22-42**

**H. CORRESPONDENCE FOR ACTION**

**1. BC Farmers' Markets**

*MOVED AND SECONDED, THAT Council direct staff to prepare a letter of thanks to the Honourable Adrian Dix, Minister of Health in support of the BC Farmers' Market Nutrition Coupon Program.*

**CARRIED | Res. No. 22-43**

**I. PROCLAMATIONS**

**1. World Down Syndrome Day**

*MOVED AND SECONDED, THAT Council proclaim March 21, 2022 as 'World Down Syndrome Day' in Port Alberni.*

**CARRIED | Res. No. 22-44**

**J. CORRESPONDENCE FOR INFORMATION**

**1. The Director of Corporate Services summarized correspondence to Council as follows:**

- a. BC Ombudsperson | Quarterly Report October 1 – December 31, 2021
- b. Village of Chase | In support of the BC Wildfires Petition
- c. Ministry of Public Safety and Solicitor General | Vancouver Island Integrated Major Crime Unit Expansion
- d. BC Senior Games Society | Bid Application Package for 55+ BC Games
- e. R.L. Miller | Recommendation for Outstanding Citizen Award | Kathy Krznic [Little Bavaria]
- f. Ministry of Jobs, Economic Recovery and Innovation | StongerBC Economic Plan
- g. Ministry of Transportation and Infrastructure | Beaver Creek & River Rd. Intersection Improvements
- h. R. Fraser | Financial Plan Enquiries
- i. R. Smith | Financial Plan Enquiries & Question Period Procedure
- j. L. Walerius | Hybrid Council Meetings

**K. REPORT FROM IN-CAMERA**

**L. COUNCIL REPORTS**

**1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.***

**CARRIED**

**M. NEW BUSINESS**

**N. QUESTION PERIOD**

**O. ADJOURNMENT**

*MOVED AND SECONDED, THAT the meeting adjourn at 3:47 PM.*

**CARRIED**

CERTIFIED CORRECT



Mayor



Corporate Officer