

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**Monday, April 11, 2022 @ 2:00 PM**  
**In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC**

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**PRESENT:** Mayor S. Minions  
Councillor R. Corbeil  
Councillor D. Haggard  
Councillor R. Paulson  
Councillor H. Poon  
Councillor C. Solda  
Councillor D. Washington

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 2:00 PM.

*MOVED AND SECONDED, THAT the agenda be amended to include item J.d under Correspondence for Information 'Façade Improvement Program' and item M.1 under New Business 'Licence of Occupation Agreement | The Salvation Army'. The agenda was then approved as amended.*

**CARRIED**

**B. ADOPTION OF MINUTES**

1. *MOVED AND SECONDED, THAT the minutes of the Special meetings held March 23, 2022 at 5:00 pm, March 25, 2022 at 3:30 pm and Special meeting held at 9:30 am and Regular Council meeting held at 2:00 pm on March 28, 2022 and Special meeting held April 4, 2022 at 9:30 am be adopted.*

**CARRIED**

**C. PUBLIC INPUT PERIOD**

**Joseph Leskosek**

Intended to provide comment on the Development Application for Burde Street and 5<sup>th</sup> Avenue however, was informed that given the Public Hearing for this application has concluded, Council may not receive further input.

**D. DELEGATIONS**

**E. UNFINISHED BUSINESS**

1. **Five Year Financial Plan Q&A Summary**

Council received a summary of questions and responses as it relates to the 2022-2026 Financial Planning process dated April 7, 2022.

Council inquired as to the amount of RCMP retroactive pay that will be coming due.

The Director of Finance responded that following the receipt of additional information from senior government, a report will be brought forward to Council.

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**F. STAFF REPORTS**

**1. Accounts**

*MOVED AND SECONDED, THAT the certification of the Director of Finance dated April 11, 2022, be received and the cheques numbered 150281 to 150349 inclusive, in payment of accounts totalling \$840,645.11, be approved.*

**CARRIED**

**2. Acting CAO | Director of Development Services – Building Inspector Resource Sharing Agreement**

*MOVED AND SECONDED, THAT Council for the City of Port Alberni authorize the Mayor and the Corporate Officer to enter into the 'Building Inspector Resource Sharing Agreement' with Alberni Clayoquot Regional District for a five (5) year term effective March 24, 2022 and expiring March 31, 2027.*

**CARRIED | Res. No. 22-66**

**G. BYLAWS**

**1. City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022**

*MOVED AND SECONDED, THAT "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5045.*

**CARRIED | Res. No. 22-67**

**2. City of Port Alberni Tax Rates Bylaw No. 5053, 2022**

*MOVED AND SECONDED, THAT "City of Port Alberni Tax Rates Bylaw No. 5053, 2022" be now introduced and read a first time.*

**CARRIED | Res. No. 22-68**

*MOVED AND SECONDED, THAT "City of Port Alberni Tax Rates Bylaw No. 5053, 2022" be read a second time.*

**CARRIED | Res. No. 22-69**

*MOVED AND SECONDED, THAT "City of Port Alberni Tax Rates Bylaw No. 5053, 2022" be read a third time.*

**CARRIED | Res. No. 22-70**

3. **Development Planner – Proposed Official Community Plan Bylaw & Zoning Bylaw Amendments | 4835 & 4825 Burde Street, 3618 & 3614 5<sup>th</sup> Avenue**  
*MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 36 (5<sup>th</sup> Avenue & Burde Street Carniato), Bylaw No. 5042" be read a third time.*  
**CARRIED | Res. No. 22-71**
- MOVED AND SECONDED, THAT "Zoning Text Amendment No. T30 (CD3 - Comprehensive Development – Multi-Family Residential Infill – 5<sup>th</sup> Avenue & Burde Street), Bylaw No. 5043" be read a third time.*  
**CARRIED | Res. No. 22-72**
- MOVED AND SECONDED, THAT "Zoning Map Amendment No.47 (5<sup>th</sup> Avenue & Burde Street - Carniato), Bylaw No. 5044" be read a third time.*  
**CARRIED | Res. No. 22-73**
- MOVED AND SECONDED, THAT as part of the development process the applicant be required to complete the following before Council considers final adoption of Bylaw No.'s 5042, 5043, 5044:*
- i. Consolidate the subject properties into two parcels on either side of the laneway.*
  - ii. Submit an estimate in the amount required for completion of off-site works as determined by the City's Engineering Department.*
- CARRIED | Res. No. 22-74**
4. **Development Planner – Proposed Zoning Bylaw Amendment | 5249 Pineo Road**  
*MOVED AND SECONDED, THAT "Zoning Map Amendment No. 50 (5249 Pineo Road – Hammer), Bylaw No. 5049" be now introduced and read a first time.*  
**CARRIED | Res. No. 22-75**
- MOVED AND SECONDED, THAT "Zoning Map Amendment No. 50 (5249 Pineo Road – Hammer), Bylaw No. 5049" be read a second time.*  
**CARRIED | Res. No. 22-76**
- MOVED AND SECONDED, THAT as part of the development process for 5249 Pineo Road the applicant be required to complete the following before Council considers final adoption of Bylaw No. 5049:*
- i. Geotechnical report*
  - ii. Stormwater management plan*
  - iii. Site grading plan*
  - iv. Design and estimate for required off-site works*
  - v. Receive a subdivision Preliminary Layout Review letter from the City's Approving Officer.*
- CARRIED | Res. No. 22-77**
- MOVED AND SECONDED, THAT "Zoning Map Amendment No. 50 (5249 Pineo Road – Hammer), Bylaw No. 5049", be advanced to a Public Hearing on Wednesday, May 11, 2022 at 6:00 pm in City Hall, Council Chambers.*  
**CARRIED | Res. No. 22-78**

**H. CORRESPONDENCE FOR ACTION**

1. **Alberni Valley Community Forest | Community Donation**  
*MOVED AND SECONDED, THAT Council support the recommendation from the Alberni Valley Community Forest Corporation to provide a donation to the Alberni-Clayoquot Continuing Care Society | Fir Park Village/Echo Village (ACCCS) in the amount of \$10,000 towards the purchase of a new bus.*  
**CARRIED | Res. No. 22-79**

**I. PROCLAMATIONS**

1. **Walk for Values | Human Values Day**  
*MOVED AND SECONDED, THAT Council proclaim April 24, 2022 as 'Human Values Day' in Port Alberni.*  
**CARRIED | Res. No. 22-80**

**J. CORRESPONDENCE FOR INFORMATION**

1. *The Director of Corporate Services summarized correspondence to Council as follows:*
  - a. Arden Schiller | Replant Tree on Argyle St. Boulevard
  - b. Frank Holm & Bob Jones | 6<sup>th</sup> Avenue Upgrades
  - c. Gerry Walerius | Water Meter Replacement Program
  - d. City's Façade Improvement Program | Application deadline April 22, 2022

**K. REPORT FROM IN-CAMERA**

1. **Director of Corporate Services – Appointment of Chief Administrative Officer**  
The Director of Corporate Services informed the public that Council has retained Tim Pley in the role of CAO on an interim basis effective April 12<sup>th</sup> until the end of 2022.

**L. COUNCIL REPORTS**

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*  
**CARRIED**

**M. NEW BUSINESS**

Mayor Minions left the meeting at 2:51 pm, declaring a conflict of interest as it relates to the Salvation Army's employment of her spouse.

Acting Mayor, Councillor D. Haggard assumed the Chair at 2:52 pm.

1. **License of Occupation Agreement | Salvation Army - Mobile Shower Trailer**  
*MOVED AND SECONDED, THAT Council authorize the Mayor and the Corporate Officer to execute the Licence of Occupation Agreement between the City of Port Alberni and The Salvation Army effective April 12, 2022 and terminating October 31, 2022 for the purpose of providing a mobile shower facility on City owned land [3509 4<sup>th</sup> Avenue].*  
**CARRIED | Res. No. 22-81**

Mayor Minions returned to the meeting at 2:55 pm and assumed the Chair

2. **Notice of Motion: Private Member's Bill**

*THAT Council consider support of Private Member's Bill C-216 submitted by MP Gord Johns [Courtney-Alberni] to amend the Controlled Drugs and Substances Act and to enact the Expungement of Certain Drug-related Convictions Act and the National Strategy on Substance Use Act.*

**N. QUESTION PERIOD**

**Joseph Leskosek**

Requested clarity regarding the process surrounding Development Applications particularly as it pertains to the opportunities for public input.

**O. ADJOURNMENT**

*MOVED AND SECONDED, THAT the meeting adjourn at 2:58 PM.*

**CARRIED**

CERTIFIED CORRECT

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Corporate Officer