

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, May 9, 2022 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor D. Haggard
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be adopted as printed and circulated.

CARRIED

B. ADOPTION OF MINUTES

1. *MOVED AND SECONDED, THAT the minutes of the Special meeting held at 10:30 am and Regular Council meeting held at 2:00 pm on April 25, 2022 be adopted.*

CARRIED

C. PUBLIC INPUT PERIOD

1. Mr. Brar, new to the City and unfamiliar with City streets, requested that the City repaint its street lines.

2. Mr. McRuer commented on a meeting scheduled to take place on May 16th at 7:30 pm at the Athletic Hall regarding the proposed Burde Street development.

D. DELEGATIONS

1. **MNP Chartered Accountants**

MOVED AND SECONDED, THAT the Auditor's Report and the 2021 Audited Financial Statements prepared by MNP Chartered Accountants, be received and approved as presented.

CARRIED | Res. No. 22-93

2. **Municipal and Regional District Tax Program**

MOVED AND SECONDED, THAT Council for the City of Port Alberni supports the Alberni Valley Tourism Association's application to apply for the Municipal and Regional District Tax (MRDT) at the rate of 2% within the boundaries of the City of Port Alberni and Alberni Clayoquot Regional District Electoral Areas B, D, E and F to support tourism marketing programs and projects.

CARRIED | Res. No. 22-94

E. UNFINISHED BUSINESS

1. Audit Committee

MOVED AND SECONDED, THAT Council for the City of Port Alberni approve the Audit Committee meeting minutes dated October 6 and November 8, 2021.

CARRIED

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated May 9, 2022, be received and the cheques numbered 150443 to 150530 inclusive, in payment of accounts totalling \$1,220,191.03, be approved.

CARRIED

2. RCMP Department

MOVED AND SECONDED, THAT the 1st Quarter report from the Officer in Charge, Inspector Eric Rochette, RCMP providing information about current department operations, be received.

CARRIED

3. Director of Parks, Recreation and Heritage – Award of Tender No. 003-22 | Port Alberni Train Station Roofing

MOVED AND SECONDED, THAT Council for the City of Port Alberni award Invitation to Tender No. 003-22 | Port Alberni Train Station Trade Contractor – Cedar Shake Roofing, to RAM Roofing Ltd., in the amount of \$117,800 plus GST, with funds coming from 2022 Capital Plan – Train Station Project.

CARRIED | Res. No. 22-95

4. Director of Finance – BC Transit Annual Operating Agreement

MOVED AND SECONDED, THAT the Mayor and the Director of Corporate Services be authorized to execute the BC Transit | 2022 - 2023 Annual Operating Agreement between the City of Port Alberni and British Columbia Transit as attached to this report and in effect from April 1, 2022 to March 31, 2023.

CARRIED | Res. No. 22-96

5. Manager of Planning – Official Community Plan

MOVED AND SECONDED, THAT Council endorse the revisions as reflected in the staff report dated May 2, 2022 to Phase 3 'Vision and Community Priorities' as part of the Communications and Engagement Plan within the Official Community Plan Review and Update.

CARRIED

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6. **Director of Corporate Services - Extend Licences to Occupy**
MOVED AND SECONDED, THAT Council of the City of Port Alberni extends its endorsement of the City's Guidelines for Temporary Sidewalk Patios and use of the Licence to Occupy agreement until March 31, 2023 while the City continues to work on establishing criteria that commercial operators will be required to meet in order to be considered permanent.
CARRIED | Res. No. 22-97
- MOVED AND SECONDED, THAT Council authorize staff to extend current executed Licences to Occupy up to March 31, 2023, aligning with the LCRB Policy Directive No. 22-05 dated April 7, 2022 subject to Licensees being required to remove any materials and/or improvements located in the expanded areas that impede safe pedestrian access.*
CARRIED | Res. No. 22-98
7. **Director of Corporate Services – Communications Support | Award of Statement of Work**
MOVED AND SECONDED, THAT Council award the Statement of Work | Quote for corporate communications support to ZINC Strategies Inc., in an amount not to exceed \$37,500.
CARRIED | Res. No. 22-99
8. **Director of Corporate Services – Draft Policy No. 3002-1 | Council Code of Conduct**
MOVED AND SECONDED, THAT Council authorize staff to engage a facilitator to assist Council with developing a Council Code of Conduct.
CARRIED | Res. No. 22-100
9. **Director of Development Services | Deputy CAO – Appointment of Approving Officer**
MOVED AND SECONDED, THAT Council for the City of Port Alberni appoint Marianne Wade, Manager of Planning, as the City of Port Alberni's Deputy Approving Officer effective May 9, 2022.
CARRIED | Res. No. 22-101

G. BYLAWS

1. **Development Planner – Proposed Official Community Plan Bylaw & Zoning Bylaw Amendments | 4210 Cedarwood Street**
MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 38 (4210 Cedarwood Street - Citaapi Mahtii Housing Society), Bylaw No. 5051" be now introduced and read a first time.
CARRIED | Res. No. 22-102
- MOVED AND SECONDED, THAT "Zoning Map Amendment No. 49 (4210 Cedarwood Street - Citaapi Mahtii Housing Society), Bylaw No. 5052" be now introduced and read a first time.*
CARRIED | Res. No. 22-103

MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 38 (4210 Cedarwood Street - Citaapi Mahtii Housing Society), Bylaw No. 5051" be read a second time.

CARRIED | Res. No. 22-104

MOVED AND SECONDED, THAT "Zoning Map Amendment No. 49 (4210 Cedarwood Street - Citaapi Mahtii Housing Society), Bylaw No. 5052" be read a second time.

CARRIED | Res. No. 22-105

MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 38 (4210 Cedarwood Street - Citaapi Mahtii Housing Society), Bylaw No. 5051", and "Zoning Map Amendment No. 49 (4210 Cedarwood Street - Citaapi Mahtii Housing Society), Bylaw No. 5052" be advanced to a Public Hearing on Tuesday May 31, 2022 at 6:00 pm in City Hall, Council Chambers.

CARRIED | Res. No. 22-106

H. CORRESPONDENCE FOR ACTION

1. Alberni Valley Drag Racing Association

MOVED AND SECONDED, THAT Council authorize the Alberni Valley Drag Racing Society to conduct the 'Thunder in the Valley, Keeping the Dream Alive' event to take place at the Alberni Athletic Hall beginning with a Car Show and Charity Cruise on Saturday, August 6, 2022 and ending with a Swap Meet on Sunday, August 7, 2022 subject to:

- *the notification of emergency services and BC transit*
- *consultation with all affected businesses/residents*
- *provision of route map [by June 30, 2022]*
- *implementation of a Traffic Plan*
- *provision of standard liability insurance*
- *Communicable Disease Plan in accordance with Provincial Health orders and guidelines in effect at the time of the event, if applicable*

CARRIED | Res. No. 22-107

I. PROCLAMATIONS

1. SPARC BC

MOVED AND SECONDED, THAT Council proclaim June 4, 2022 as 'Access Awareness Day' in the City of Port Alberni.

CARRIED | Res. No. 22-108

J. CORRESPONDENCE FOR INFORMATION

1. *The Director of Corporate Services summarized correspondence to Council as follows:*

- a. *Union of BC Municipalities | City of Port Alberni 2022 Endorsed Resolutions*
- b. *Rebecca Terepocki | Overdose Prevention Site*
- c. *Advisory Traffic Committee | April 20, 2022 Draft Minutes*

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*
CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

O. ADJOURNMENT

- MOVED AND SECONDED, THAT the meeting adjourn at 3:47 pm.*
CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer