

MINUTES OF THE REGULAR MEETING OF COUNCIL
Tuesday, May 23, 2023 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

Present: Mayor Minions
Councillor D. Dame
Councillor J. Douglas @ 2:12 pm
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola

Staff: M. Fox, Chief Administrative Officer
S. Smith, Director of Development Services/Deputy CAO
A. McGifford, Director of Finance
D. Monteith, Interim Director of Corporate Services
S. Darling, Deputy Director of Corporate Services | Recording Secretary

Gallery: 16

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include an item under L.1 Council Reports. The agenda was then adopted as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the Special meeting held at 12:00 pm and Regular Council meeting held at 2:00 pm on May 8, 2023, and the minutes of the Special meetings held at 4:30 pm and 5:00 pm on May 15, 2023, be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

N. Anderson

Spoke to safety improvements proposed for Council Chambers.

M. Ahlroos

Spoke to recent provincial funding announcement in support of development.

Dr. Lambiotte

Provided information on recruitment and retention of healthcare staff within the City.

W. Kerr

Spoke to the healthcare shortages as it relates to employee vaccination requirements.

D. DELEGATIONS

E. UNFINISHED BUSINESS

1. Intersection Safety Improvement Options | 10th Avenue and Dunbar Street Project Update

MOVED AND SECONDED, THAT Council receive the staff report dated May 11, 2023 as a formal project update for the improvements at the intersection of 10th Avenue and Dunbar Street.

CARRIED | Res. No. 23-166

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated May 23, 2023, be received and the cheques numbered 152741 to 152810 inclusive, in payment of accounts totalling \$749,607.62, be approved.

CARRIED | Res. No. 23-167

G. BYLAWS

1. Building Bylaw No. 5077, 2023

MOVED AND SECONDED, THAT "Building Bylaw No. 5077, 2023" be now introduced and read a first time.

CARRIED | Res. No. 23-168

MOVED AND SECONDED, THAT "Building Bylaw No. 5077, 2023" be read a second time.

CARRIED | Res. No. 23-169

MOVED AND SECONDED, THAT "Building Bylaw No. 5077, 2023" be read a third time.

CARRIED | Res. No. 23-170

2. OCP and Zoning Bylaw Amendments | 2601 Burde Street

MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 40 (2601 Burde Street – Irg), Bylaw No. 5070" be read a third time.

CARRIED | Res. No. 23-171

MOVED AND SECONDED, THAT "Zoning Map Amendment No. 58 (2601 Burde Street – Irg), Bylaw No. 5071" be read a third time.

CARRIED | Res. No. 23-172

MOVED AND SECONDED, THAT "Official Community Plan Amendment No. 40 (2601 Burde Street – Irg), Bylaw No. 5070" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5070.

CARRIED | Res. No. 23-173

MOVED AND SECONDED, THAT "Zoning Map Amendment No. 58 (2601 Burde Street – Irg), Bylaw No. 5071" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5071.

CARRIED | Res. No. 23-174

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

The Interim Director of Corporate Services summarized correspondence to Council as follows:

- a. Alberni Valley Museum and Heritage Commission Minutes | April 5, 2023

K. REPORT FROM IN-CAMERA

1. Council released for public consumption its intent to provide a letter of support to the Tseshaht First Nation to add properties to their reserve land.
2. Council released for public consumption Notice of its Intent to lease Unit 11 to C. Cootes for the operation of Harbour Scoop and Unit 12 to J. Wang for the operation of Turtle Island Fish and Chips shop at the Alberni Harbour Quay for a five-year term.

L. COUNCIL REPORTS

1. **Council and Regional District Reports**
MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.
CARRIED | Res. No. 23-175

M. NEW BUSINESS

1. **2022 Surplus Funds | Notice of Motion**
MOVED AND SECONDED, THAT Council defer the notice of motion to allocate the 2022 surplus between the R.C.M.P and Parks, Recreation and Heritage Reserves for consideration at the June 26, 2023 Regular meeting.
CARRIED | Res. No. 23-176
2. **2023 – 2027 Financial Plan Amendment | Garbage Truck & Water Meters**
MOVED AND SECONDED, THAT Council amend the "City of Port Alberni 2023-2027 Financial Plan Bylaw No. 5075, 2023" Capital Plan, to increase the funding allocation for "Replace 2018 Freightliner Garbage Truck #401" to \$523,940 coming from the Equipment Replacement Reserve Fund.
CARRIED | Res. No. 23-177

MOVED AND SECONDED, THAT Council amend the "City of Port Alberni 2023-2027 Financial Plan Bylaw No. 5075, 2023" by adding the funding allocation for "2023 Water Meter Renewal" to \$300,000 coming from the Water Fund Reserve.
CARRIED | Res. No. 23-178
3. **Manufacturer Licence New Outdoor Patio Application | Alberni Brewing Company**
MOVED AND SECONDED, THAT Council for the City of Port Alberni support the Manufacturer Licence New Outdoor Patio application for Alberni Brewing Company operating at 4630 Adelaide Street and endorse the comments and reasons for support as provided in the report from City staff dated May 12, 2023.
CARRIED | Res. No. 23-179

4. **Complete Communities 2023/24 Grant Application**

MOVED AND SECONDED, THAT Council authorize staff to prepare and submit an application for funding to the June 16, 2023 intake of the Complete Communities Program for \$150,000 to prepare and assess a core area of the City for infrastructure improvements, develop an implementation plan for those improvements and hire an individual for up to a one-year term to do that work.

CARRIED | Res. No. 23-180

5. **Purchase Card [P-Card] Policy 3009-3**

MOVED AND SECONDED, THAT Council rescind "Credit Card Policy" dated October 14, 2014 and approve Policy 3009-3 "Purchase Card Policy".

CARRIED | Res. No. 23-181

6. **Travel Policy 3009-2**

MOVED AND SECONDED, THAT Council rescind "P6 – Travel Expense Policy – For Employees & Other Authorized Persons" dated March 9, 2015 and approve Policy 3009-2 "Travel Policy".

CARRIED | Res. No. 23-182

N. QUESTION PERIOD

N. Anderson

Requested clarity regarding comments made by Council in reference to proposed safety improvements in Council Chambers.

R. Fraser

Requested updates on the Train Station [Expression of Interest], Connect the Quays Pathway [Invitation to Tender] and maintenance of City trails and pathways.

Chylene

Inquired regarding fluoride in City water and requested clarity on the different Council meeting structures.

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:13 pm.

CARRIED

CERTIFIED CORRECT



Mayor



Corporate Officer