

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, June 12, 2023 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

Present: Councillor D. Dame [Chair]
Councillor J. Douglas
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda
Councillor T. Patola [Electronically]

Absent: Mayor Minions

Staff: M. Fox, Chief Administrative Officer
A. McGifford, Director of Finance
D. Monteith, Interim Director of Corporate Services
S. Darling, Deputy Director of Corporate Services | Recording Secretary [Electronically]

Gallery: 15

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include an item under New Business M.6 / Notice of Motion - Prohibit Illicit Drugs in Public Spaces. The agenda was then adopted as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the Minutes of the Special meeting held at 12:30 pm and Regular Council meeting held at 2:00 pm on May 23, 2023, be adopted, as presented.

CARRIED

C. PUBLIC INPUT PERIOD

M. Ahlroos

Spoke to emergency procedures during extreme weather or natural events.

C. Alemany

Commented on the timing of the Regular Council meetings and public input periods.

J. Long

Requested clarification on zoning/bylaw procedures related to AirBnB's in the City.

Desmond

Spoke to public input periods for Regular Council meetings.

N. Anderson

Spoke to procedures around public input prior to decision-making recommendations.

D. DELEGATIONS

1. Introduction of Manager of Communications

The Chief Administrative Officer introduced the Manager of Communications, Kate Love.

E. UNFINISHED BUSINESS

1. Kistuksis Dyke Repairs

The Chief Administrative Officer provided an update on the Kistuksis Dyke noting that a contractor has been engaged and remediation efforts will be underway shortly.

F. STAFF REPORTS

1. Accounts

MOVED AND SECONDED, THAT the certification of the Director of Finance dated June 12, 2023, be received and the cheques numbered 152811 to 152930 inclusive, in payment of accounts totalling \$ 1,051,155.74, be approved.

CARRIED | Res. No. 23-183

2. 2022 Development Cost Charges

MOVED AND SECONDED, THAT Council direct staff to prepare a report outlining the requirements for allocating Development Cost Charge reserve funds.

CARRIED | Res. No. 23-184

MOVED AND SECONDED, THAT Council receive the report dated June 6, 2023 and titled "2022 Development Cost Charges".

CARRIED | Res. No. 23-185

3. 2022 Reserve and Surplus Balances

MOVED AND SECONDED, THAT Council receive the report dated June 5, 2023 titled '2022 Reserve and Surplus Balances'.

CARRIED | Res. No. 23-186

G. BYLAWS

1. Council Procedures Amendment Bylaw No. 5082, 2023

MOVED AND SECONDED, THAT "Council Procedures Amendment Bylaw No. 5082, 2023" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5082.

A recorded vote was requested.

In Favour: Mayor Minions, Councillors Dame, Douglas, Haggard and Mealey

Opposed: Councillors Patola and Solda

CARRIED | Res. No. 23-187

2. Zoning Bylaw Amendment | 5249 Pineo Road

MOVED AND SECONDED, THAT "Zoning Map Amendment No. 50 (5249 Pineo Road – Hammer), Bylaw No. 5049" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5049.

CARRIED | Res. No. 23-188

3. **Building Bylaw No. 5077, 2023**

MOVED AND SECONDED, THAT "Building Bylaw No. 5077, 2023" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5077.

CARRIED | Res. No. 23-189

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

The Director of Corporate Services summarized correspondence to Council as follows:

- a. D. Hunt | 2023 Memorial Monument for Children of IRS
- b. Tsawak-qin Forestry Inc. | Forest Stewardship Plan - Tree Farm Licence 44
- c. Residents of Heritage Place | Advanced Polling Station at Civic Elections
- d. G. & L. Walerius | City Bylaws and Public Input

K. REPORT FROM IN-CAMERA

Councillor Douglas left the meeting at 3:16 pm and returned at 3:18 pm.

L. COUNCIL REPORTS

1. **Council and Regional District Reports**

MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.

CARRIED | Res. No. 23-190

M. NEW BUSINESS

1. **2022 Surplus Funds | Notion of Motion**

THAT Council allocate the 2022 surplus between the R.C.M.P and Parks, Recreation and Heritage Reserves.

DEFERRED to June 26, 2023

2. **Official Community Plan (OCP) | Community Representative Team**

MOVED AND SECONDED, THAT Council direct staff to include a Seniors representative on the Official Community Plan | Community Action Representative Team.

CARRIED | Res. No. 23-191

Councillor Haggard left the meeting at 3:28 pm and returned at 3:30 pm.

3. **Bylaw Enforcement Policy**

MOVED AND SECONDED, THAT Council refer the draft Bylaw Enforcement Policy presented to the May 15th Committee of the Whole to the June 19th Committee meeting to be further informed by priorities of the 2023 – 2027 Corporate Strategic Plan and further, that staff provide information relating to the composition and growth of the Bylaw Services department over recent years.

CARRIED | Res. No. 23-192

4. **Development Variance Permit [DVP 118] | 4289 Ravenhill Avenue**
MOVED AND SECONDED, THAT Council authorize the issuance of Development Variance Permit No. 118 and that the Director of Corporate Services be authorized to sign the permit granting the following variance to the Zoning Bylaw at 4289 Ravenhill Avenue:
 - i. *Vary section 5.11.2 Site Development Regulations to permit a reduction of the required minimum front yard setback at 4289 Ravenhill Avenue from 7.5 metres to 3.26 metres for an accessory structure, a variance of 4.24 metres.***CARRIED | Res. No. 23-193**
5. **Burde Street Reconstruction | Anderson Avenue to 16th Avenue**
MOVED AND SECONDED, THAT Council amend the "City of Port Alberni 2023-2027 Financial Plan Bylaw No. 5075, 2023", by allocating \$800,000 towards reconstruction of Burde Street between Anderson Avenue and 16th Avenue with funding from the Canada Community Building Reserve Fund.
CARRIED | Res. No. 23-194
6. **Notice of Motion | Prohibit Illicit Drugs in Public Spaces**
That Council direct staff to draft a bylaw that would prohibit the use of illicit drugs in public spaces.

N. QUESTION PERIOD

M. Ahlroos

Inquired regarding road reconstruction practices and security of City heritage equipment [railcars].

N. Anderson

Questioned the procedures bylaw amendments in relation to the encouragement of public participation at Council meetings.

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:57 pm.

CARRIED

CERTIFIED CORRECT



Mayor

Corporate Officer