

**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, JANUARY 14, 2013 AT 7:00 PM
IN THE CITY HALL COUNCIL CHAMBERS**

PRESENT: Mayor Douglas, Councillors Cole, Kerr, McLeman, Solda and Washington

EXCUSED: Councillor Chopra

A. APPROVAL OF AGENDA (including introduction of late items)

Solda/Kerr

That the agenda be approved as circulated with the addition of late item C4.1, Air Quality Advisory.

Carried

B. ADOPTION OF MINUTES

Solda/Washington

That the minutes of the Regular Council Meeting December 10, 2012 and the Special Meeting December 12, 2012, be approved as circulated.

Carried

C. DELEGATIONS

1. Dr. Robbie O'Dwyer and Ellen Brown, Site Manager, West Coast General Hospital

Introduced three new physicians: Dr. Sam Williams (Chief of Staff); Dr. Kennedy Feyi and Dr. Chester Morris (Internal Medicine Specialists).

2. Dr. Paul Hasselback, Medical Health Officer, Vancouver Island Health Authority (VIHA)

Provided a presentation regarding Port Alberni's Local Health Area Profile and comparators to other geographically similar communities on Vancouver Island.

3. BC Transit

Myrna Moore and James Wadsworth from BC Transit provided a presentation on the recent Transit Survey results and provided recommendations for consideration with regards to route changes.

McLeman/Solda

That Council for the City of Port Alberni direct staff to develop a new service plan based on the recommendations identified in the presentation with a proposed implementation date of late Spring, 2013.

Carried

4. Bernadette Wyton, Air Quality Council

In attendance at the request of Council to provide information regarding the Woodstove Exchange Program as well as an update regarding air quality in Port Alberni during 2012.

4.1 Air Quality Advisory

Council received an Air Quality Advisory from the Ministry of Environment noting open burning restrictions are in effect for the Alberni Valley within 15 km of Port Alberni City Hall.

Solda/Douglas

That Council for the City of Port Alberni suspend Section 11 of Bylaw No. 3599 as amended with regards to outdoor burning provisions, effective immediately, thereby prohibiting all outdoor burning for a period of seven days.

Carried

The Fire Chief was directed to review and bring back recommendations for the City's outdoor burning provisions.

D. PROCLAMATIONS

1. The Rotary Club of Port Alberni

Douglas/Kerr

That the letter dated December 17, 2012 from The Rotary Club of Port Alberni requesting that Council declare February 23, 2013 as "Rotary Day" in Port Alberni, be received and the day proclaimed as requested.

Carried

2. Port Alberni Family Literacy Day Organizing Committee

Douglas/Kerr

That the letter dated December 19, 2012 from the Port Alberni Family Literacy Day Organizing Committee requesting that February 2, 2013 be proclaimed as "Family Literacy Day" in Port Alberni, be received and the day proclaimed as requested.

Carried

3. Heart and Stroke Foundation

Douglas/Kerr

That the letter dated December 18, 2012 from the Heart and Stroke Foundation of Canada requesting that February 2013 be proclaimed as "Heart Month" in Port Alberni, be received and the month proclaimed as requested.

Carried

E. CORRESPONDENCE FOR ACTION

1. Gary Lajeunesse

Kerr/Washington

That the e-mail dated December 24, 2012 from Gary Lajeunesse and the reply dated December 27, 2012 from the Fire Chief to The Wood Smoke Activist Network, be received.

Carried

2. Chris Ashby

Kerr/Washington

That the e-mail dated December 18, 2012 from Chris Ashby requesting a copy of the Business Plan for South Port Alberni, be received and Mr. Ashby invited to any meetings related to uptown revitalization.

Carried

3. John Urbonas

McLeman/Washington

That the letter dated December 19, 2012 from John Urbonas requesting amendments to civic bylaws to ensure businesses that serve food or beverages to the public must provide a washroom, be received and referred to the City Planner.

Carried

4. Jean McIntosh, Director, Alberni Valley Museum/Port Alberni Centennial Committee

Washington/Kerr

That the request to close road access to the Victoria Quay from noon to 4:00 pm for the grand finale of Port Alberni's Centennial celebration on Sunday, January 20, 2013, be received and Council concur with the request subject to the City's stated road closure conditions.

Carried

5. Mayor, City of Powell River

Kerr/McLeman

That the letter dated January 7, 2013 from the Mayor of the City of Powell River requesting participation in a Regional Partnership with the City of Putian, China, be received, that staff be directed to further investigate the opportunity and its implications.

Carried

6. Pete Milliken

Solda/McLeman

That the letter dated December 19, 2012 from Pete Milliken concerned about the plan to stop logging trucks from parking on City streets, be received and referred to the City Planner.

Carried

F. INFORMATIONAL CORRESPONDENCE

1. Vancouver Island Health Authority (VIHA)

News Release dated December 17, 2012 advising that a new 130-bed Seniors' Care Facility will be built in Nanaimo.

2. BC Hydro

News Release dated January 8, 2013 providing an update on the BC Hydro Smart Metering Program.

3. City of Nanaimo

Letter dated December 21, 2012 providing a letter of support for Port Alberni to be designated as an Asia-Pacific Gateway Port.

4. Huu-ay-aht First Nations

Letter dated December 19, 2012 providing a letter of support to relocate the RCMP Traffic Services office from Parksville to Port Alberni.

5. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations

Letter dated December 14, 2012 thanking the Mayor for the meeting at the UBCM Convention to discuss expansion of our community forest; watershed protection and private managed forest land and advising Ministry staff would be pleased to meet with Council to discuss these issues.

6. Union of British Columbia Municipalities (UBCM)

- Letter dated December 12, 2012 from Local Government Program Services advising the application for the 2013 Age-Friendly Community Projects & Planning Grant, "Creating an Age-Friendly Alberni Valley", has been approved in the amount of \$20,000.
- Letter dated December 3, 2012 from the Gas Tax/Public Transit Management Services advising of the electronic transfer of \$378,695.06 representing the City's second payment under the Gas Tax Agreement, Community Works Fund for fiscal 2012/2013.

- 7. Pat Bell, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour**
Letter dated December 17, 2012 thanking the Mayor for the meeting at the UBCM Convention and advising that his Trade and Investment representatives will be sure to visit our community during their next tour in BC.
- 8. RCMP, Pacific Region - Municipal Policing Agreement**
Letter dated December 17, 2012 providing the Monthly Financial Statement listing expenditures for police services in Port Alberni from April 1 to November 30, 2012.
- 9. Catalyst**
Letter dated January 8, 2013 announcing Catalyst has been approved for listing on the Toronto Stock Exchange (TSX) their new class of common shares created pursuant to its reorganization under the *Companies' Creditors Arrangement Act* and advising of the TSX opening ceremony on January 15, 2013 in Toronto.
- 10. Geoscience BC**
Letter dated December 10, 2012 enclosing their brochure titled "Geoscience: BC's Competitive Economic Advantage".
- 11. Coast Mental Health Foundation**
Letter dated December 6, 2012 inviting nominations for the 2013 "Courage To Come Back" awards.
- 12. District of Elkford**
Copy of a letter dated December 12, 2012 to the Premier regarding their resolution supporting the requests from the City of Fort St John and the City Of Port Alberni to increase the persons with disabilities benefit.
- 13. Morgan Kennah, Island Timberlands**
E-mail dated January 9, 2013 advising that Highway 4 will be closed during short intervals on weekday evenings from January 21 to February 8, 2013 near the intersection of the Cameron Connector and the highway to facilitate safe harvesting operations.

Washington/Solda

That with regards to item F.5 Council for the City of Port Alberni direct staff to arrange a meeting with Ministry of Forests staff to discuss issues of community forest expansion, watershed management and private managed forest lands.

Carried

Douglas/Cole

That Informational Correspondence items numbered 1 through 13 be received and filed.

Carried

G. UNFINISHED BUSINESS

1. City Clerk - Emergency Service Call-Outs to Port Alberni Shelter

Solda/McLeman

That the report dated January 8, 2013 from the City Clerk providing information regarding Emergency Service Call-Outs to the Port Alberni Shelter, be received.

Carried

H. BYLAWS

1. "Portion of Lane Closure Adjacent to 3509 – 3rd Avenue and Removal of Dedication, Bylaw No. 4810"

Councillor Cole declared a perceived conflict of interest due to interests received on sale of the 4th Avenue property and left the meeting at 8:50 pm.

Douglas/Kerr

That "Portion of Lane Closure Adjacent to 3509 – 3rd Avenue and Removal of Dedication, Bylaw No. 4810", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4810.

Carried

Councillor Cole returned at 8:51 pm.

2. "Temporary Borrowing Wastewater Treatment Systems Improvements, Bylaw No. 4811"

Kerr/Washington

That "Temporary Borrowing Wastewater Treatment Systems Improvements, Bylaw No. 4811", be now finally adopted, signed by the Mayor and Clerk, sealed with the corporate seal and numbered 4811.

Carried

I. REPORTS

1. Accounts

Washington/Solda

That the certification of the Director of Finance dated January 14, 2013 be received and the cheques numbered 121540 to 121759 inclusive, in payment of accounts totalling \$888,414.73, be approved.

Carried

2. City Clerk - Lease with Port Alberni Port Authority, Lease Lots 135 + 135a

Kerr/Washington

That the report dated January 8, 2013 be received and Council for the City of Port Alberni authorize the Mayor and Clerk to enter into a lease with Port Alberni Port Authority for Federal Lease Lots 135 and 135a (for premises covering portions of the Foreshore and Bed of Port Alberni containing 15.02 ha., as part of the acquisition of Catalyst's wastewater system infrastructure), for a 40 year term at a cost of \$7,500 per year plus applicable taxes for the first five years.

Carried

3. Director of Finance - Draft 2013 - 2017 Five Year Financial Plan

Washington/Solda

That the report dated January 9, 2013 from the Director of Finance providing the draft 2013 - 2017 Five Year Financial Plan, be received.

Carried

Washington/Solda

That Council for the City of Port Alberni refer the draft 2013 - 2017 Five Year Financial Plan for public consideration and comment in a series of meetings January 21, February 4, 5 and 6 with public input of the plan received by February 13, 2013 in order that Council may review and provide final direction for the plan at its regular meeting of February 25, 2013.

McLeman/Solda

That the motion be amended to request that meeting dates be reviewed in an attempt to accommodate all Councillors.

Carried

Washington/Solda

That Council for the City of Port Alberni refer the draft 2013 - 2017 Five Year Financial Plan for public consideration and comment in a series of meetings commencing January 21, 2013 with subsequent dates to be confirmed.

Carried

4. City Clerk - Public Input at Council Meetings

Douglas/Kerr

That the report dated January 2, 2013 be received and Council for the City of Port Alberni direct staff to implement a Public Input Period on a trial basis at the beginning of each Council meeting, with a maximum of five speakers, for two minutes each.

Carried

5. Current Status Report

*Douglas/Washington
That the Current Status Report be received.*

Carried

6. Managers' Monthly Reports

Engineering Department

*Douglas/Washington
That the monthly report from the City Engineer providing information about current departmental operations be received.*

Carried

Planning Department

*Douglas/Kerr
That the monthly report from the City Planner providing information about current departmental operations be received.*

Carried

*Solda/McLeman
That Council for the City of Port Alberni direct staff to commence remedial action against the owner of the former Tidebrook Restaurant on Gertrude Street.*

Carried

Fire Department

*Douglas/Kerr
That the monthly report from the Fire Chief providing information about current departmental operations, be received.*

Carried

*Cole/Solda
That Council for the City of Port Alberni waive inspection fees for new wood stoves installed in the City as part of the 2013 Woodstove Exchange Program.*

Carried

Alberni Valley Heritage Commission

Washington/McLeman

That the minutes of the Alberni Valley Heritage Commission meeting held December 5 2012, be received.

Carried

Human Resources Department

Kerr/Washington

That the monthly report from the Manager of Human Resources and Community Development providing information about current departmental operations, be received.

Carried

7. Mayor's Report

Solda/Washington

That the Mayor's report be received.

Carried

8. Regional District Report (Councillor Solda)

Solda/Cole

That the Regional District report be received.

Carried

9. Councillors' Reports

Solda/Washington

That the Councillors' reports be received.

Carried

J. QUESTION PERIOD

1. Uptown Merchant's Association

Kevin Wright, SteamPunk Café and Vice President of the Uptown Merchant's Association advised the Association has requested he be a liaison with the City and asked whether Council would be interested in receiving monthly or quarterly reports from the Association with regards to their initiatives. Council will provide a response.

K. OTHER COMPETENT BUSINESS

L. ADJOURNMENT

*Solda/Kerr
That the meeting adjourn at 9:36 pm.*

Carried

Mayor

Clerk