

CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held January 9, 2023.
This is not the official minutes. For more information, please contact the Director of Corporate Services at 250.720.2823 or email: danielle.leurebourg@portalberni.ca

■ UNFINISHED BUSINESS

2022 Council Resolution Tracking Summary

The Director of Corporate Services provided Council with a summary of 2022 Council resolutions, noting of 295 directives, 7 remain outstanding.

■ STAFF REPORTS

Freedom of the Municipality Policy

Council approved the City of Port Alberni Freedom of the Municipality Policy 3002-2, thus formalizing the process by which Council honours distinguished service to the community of the City of Port Alberni.

■ CORRESPONDENCE

2023 AGM and Convention | Association of Vancouver Island and Coastal Communities Resolution Notice and Submission Process

Council will identify resolution[s] for submission to the 2023 AVICC Convention for consideration at the January 23rd Regular meeting in advance of the deadline date of February 9, 2023.

Council also received their correspondence summary which included letters from:

- M. LeBlanc | Expressing Appreciation to City Crews for Snow Removal at Kitsuksis Dyke
- Connective | Introduction of Services
- C. Casey | Westporte Place Parks
- BC Hydro & Paper Excellence Canada | Election Congratulations
- Municipal Natural Assets Initiative | Introduction

Council directed staff to prepare a report expanding on the Municipal Natural Assets Initiative as it pertains to the City of Port Alberni.

- B. Frolic | Community Arts Council Location at the Harbour Quay
- R. Terepocki | Tree Removal on Stamp Avenue
- Union of British Columbia Municipalities | Community Works Fund payment
- Association of Vancouver Island and Coastal Communities | Responsible Conduct Course & Aquaculture Update from DFO [Virtual Meeting January 16, 2023]

- City of Abashiri | Informing of Election Results
- Advisory Planning Commission Minutes | October 20, 2022
- BC Housing | Copy of letters distributed to Shelter residents informing that as of March 31, 2023, the Port Alberni Shelter Society will no longer be operating the shelter and that a new operator will be selected.

■ REPORT FROM IN-CAMERA

Appointment of Chief Administrative Officer & Director of Corporate Services

The Director of Corporate Services reported that Council has extended the appointment for the City's Chief Administrative Officer to March 31, 2023 and has appointed Danielle Leurebourg as Director of Corporate Services effective January 3, 2023.

■ NEW BUSINESS

2023 BC Economic Summit

Council authorized Councillors Patola and Solda to participate in the annual BC Economic Development Association 2023 Summit: Creating the WOW Factor, taking place April 16-18, 2023 in Penticton, BC.

2023 BC Council of Forest Industries Convention

Council authorized Mayor Minions and Councillor Haggard to attend the BC Council of Forest Industries Annual Convention taking place on April 12-14, 2023 in Prince George, BC.

City Street Lights | Request for Staff Report

[Notice of Motion] for the January 23rd Regular meeting for Council's consideration to request a staff report regarding City street lights including the process for reporting repairs and outages.

Strategic Priorities | Request for Staff Report

[Notice of Motion] for the January 23rd Regular meeting for Council's consideration to request a staff report regarding an outline of current strategic priorities.

Council Code of Conduct

[Notice of Motion] for the January 23rd Regular meeting for Council to consider the interim implementation of the *Model Code of Conduct* established by the provincial Working Group on Responsible Conduct while Council is in the process of developing their own code of conduct.

Routine Release of In-Camera Information Policy

[Notice of Motion] for the January 23rd Regular meeting for Council's consideration to establish a policy related to the routine release of In-Camera information.

■ **QUESTION PERIOD**

Bob Kanngaiser

Queried regarding the Connect the Quays Pathway proposed routing.

Neil Anderson

Inquired regarding the Council Procedures Bylaw [Question Period], opportunities for the public to provide resolutions for submission to the Union of BC Municipalities, parks planning, and the Chief Administrative Officer search.

■ **COUNCIL MEETINGS**

We encourage you to remain informed on City business and community topics by following meetings of Council which are livestreamed on the City website, portalberni.ca, at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

■ **MEETINGS AT A GLANCE**

Monday, January 16th

CANCELLED 6:00 pm – Committee of the Whole
Council Chambers

Wednesday, January 18th

10:00 am – Advisory Traffic Committee
Committee Room

Thursday, January 19th

CANCELLED 12:00 pm – Advisory Planning
Commission
Council Chambers

Monday, January 23rd

2:00 pm – Regular Council
Council Chambers