
AGENDA - REGULAR MEETING OF COUNCIL

Monday, February 14, 2022 @ 2:00 PM

In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

The following pages list all agenda items received by the deadline [12:00 noon on the Wednesday before the scheduled meeting]. A sample resolution is provided for most items in italics for the consideration of Council. For a complete copy of the agenda including all correspondence and reports please refer to the City's website portalberni.ca or contact the Director of Corporate Services at 250.720.2823 or by email twyla_slonski@portalberni.ca or the Deputy City Clerk at 250.720.2822 or by email sara_darling@portalberni.ca

Given the opportunity for the public to once again participate in-person at Council meetings, Council will no longer be receiving submissions electronically for the **public input or question period** of the Council meeting.

Members of the public who wish to attend meetings of Council are required to wear a mask and physical distancing will be in effect.

Introductory Remarks from Mayor Minions | Public Engagement

A. CALL TO ORDER & APPROVAL OF THE AGENDA

1. Recognition of unceded Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the Corporate Officer.
4. Notice of Video Recording (live-streaming and recorded/broadcast on YouTube)

That the agenda be approved as circulated.

B. ADOPTION OF MINUTES - Page 6

1. Special meeting held at 10:00 am and Regular Council meeting held at 2:00 pm on January 31, 2022.

C. PUBLIC INPUT PERIOD

An opportunity for the public to address Council on topics relevant to City Council. A maximum of four [4] speakers for no more than three [3] minutes each will be accommodated.

D. DELEGATIONS

1. **Broombusters Invasive Plant Society** - Page 11
Joanne Sales, Executive Director in attendance to provide an update to Council regarding Broom control in the community.

E. UNFINISHED BUSINESS

Includes items carried forward from previous Council meetings.

1. **Director of Finance – Five Year Financial Plan Q&A Summary** - Page 13
Summary of questions and responses as it relates to the 2022-2026 Financial Planning process.

F. STAFF REPORTS

Members of the public may be recognized by Council to speak to a report if the report is a response to their correspondence or an application.

1. **Accounts**
THAT the certification of the Director of Finance dated February 14, 2022, be received and the cheques numbered _____ to _____ inclusive, in payment of accounts totalling \$ _____, be approved.
2. **Fire Chief – Aerial Apparatus, Financial Plan Amendment & Contract Award** - Page 15
Report dated February 8, 2022 from the Fire Chief seeking Council's approval to increase the budget for the purchase of an aerial truck.
 - a. *THAT Council amend the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" increasing the funding allocation by \$674,879 for an Aerial Truck with funding from the Equipment Replacement Reserve Fund;*
 - b. *THAT Council approve a repayment plan for ten years to recover the \$674,879 back to the Equipment Replacement Reserve Fund beginning in 2023;*
 - c. *THAT Council award the contract for the 100' Platform Truck to Safetek Emergency Vehicles Ltd. for the price of \$1,863,886 plus applicable taxes to be paid after a successful final inspection in 2023.*

OR Alternate Recommendation [with idle-mitigation]

- a. *THAT Council amend the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" increasing the funding allocation by \$729,119 for an Aerial Truck with funding from the Equipment Replacement Reserve Fund;*
- b. *THAT Council approve a repayment plan for ten years to recover the \$729,119 back to the Equipment Replacement Reserve Fund beginning in 2023;*
- c. *THAT Council award the contract for the 100' Platform Truck to Safetek Emergency Vehicles Ltd. for the price of \$1,914,578 plus applicable taxes to be paid after a successful final inspection in 2023.*

3. **Director of Finance - Council Chambers | Audio-Visual Upgrades** - Page 20
Report from the Manager of Information Services dated February 3, 2022 requesting Council's authorization to undertake audio-visual equipment upgrades in Council Chambers.
 - a. *THAT Council allocate \$75,000 of the COVID-19 Restart Funding to undertake audio-visual upgrades in Council Chambers.*
 - b. *THAT Council authorize staff to accept the quote for audio-visual upgrades in Council Chambers from Pacific Audio Works in the amount of \$71,476.14 including taxes, plus associated travel costs.*
4. **Director of Corporate Services | Appointment of Chief Election Officer and Deputy Chief Election Officer** - Page 22
Report from the Director of Corporate Services dated February 7, 2022 requesting Council to appoint the Chief Election Officer and Deputy Chief Election Officer for the 2022 General Local Election.
THAT City of Port Alberni Council, pursuant to Section 58(1) and (2) of the Local Government Act, appoint Twyla Slonski as Chief Election Officer for conducting the 2022 General Local Election with the power to appoint other election officials as required for the administration and conduct of the 2022 General Local Election.
FURTHER, THAT Sara Darling and Tanis Feltrin be appointed as Deputy Chief Election Officers for the 2022 General Local Election.

G. BYLAWS

Bylaws are required for the adoption of regulations, financial plans, changes to land use policy and to approve borrowing. A bylaw requires four separate resolutions to be adopted and must be considered over a minimum of two [2] Council meetings. Each reading enables Council to reflect on the bylaw before proceeding further.

H. CORRESPONDENCE FOR ACTION

Correspondence addressed to the Mayor and Council by an identifiable citizen included on an agenda is correspondence asking for a specific request of Council and the letter writers will be provided a response. Correspondence regarding personnel matters, legal action and/or items of a confidential nature will not be included.

1. **ADSS 2022 Parent Prom Committee** - Page 24
Letter dated January 24, 2022 from the Prom Parade Committee Chair requesting access to City streets for the ADSS graduating class of 2022.
THAT Council authorize the ADSS 2022 Parent Prom Committee access to City streets on Saturday, June 25, 2022 from 5:00 to 6:30 pm for the purpose of a prom parade from Burde St. to 10th Ave. to Roger St., ending at the Athletic Hall [3727 Roger St] subject to:
 - *the notification of emergency services and BC Transit*
 - *consultation with all affected businesses/residents*
 - *implementation of a Traffic Plan*
 - *provision of standard liability insurance in the amount of \$2M [minimum]*
 - *COVID-19 Safety Plan or Communicable Disease Plan in accordance with Provincial Health orders and guidelines in effect at the time of the event*

2. **Wounded Warrior Run BC** - Page 26

Letter dated February 1, 2022 from Director, Jacqueline Zweng, Director access to City streets for the Wounded Warrior Run 2022.

THAT Council authorize Wounded Warrior Run BC access to City streets on Thursday, March 3, 2022 for the purpose of a Wounded Warrior Run from Hwy 4 [Johnston Rd.] to Gertrude St. to Roger St. to Victoria Quay, ending at the Port Alberni Legion Branch #293 subject to:

- *the notification of emergency services and BC Transit*
- *consultation with all affected businesses/residents*
- *implementation of a Traffic Plan*
- *provision of standard liability insurance in the amount of \$2M [minimum]*
- *COVID-19 Safety Plan or Communicable Disease Plan in accordance with Provincial Health orders and guidelines in effect at the time of the event*

I. PROCLAMATIONS

1. **BC Epilepsy Society** - Page 28

Email dated February 3, 2022 from the BC Epilepsy Society requesting that Council proclaim March 26, 2022 as 'International PURPLE DAY®' in Port Alberni.

THAT Council proclaim March 26, 2022 as 'International PURPLE DAY®' in Port Alberni on behalf of the BC Epilepsy Society.

J. CORRESPONDENCE FOR INFORMATION

Correspondence found here provides information to Council. It may also include correspondence that may not be relevant to City services and responsibilities. Correspondence regarding personnel matters, legal action and/or items of a confidential nature will not be included.

1. **Correspondence Summary** - Page 30

- a. Randy Fraser | Sale of Martin Mars Water Bomber
- b. City of Abashiri | Sister City Anniversary
- c. Statistics Canada | 2021 Census Data
- d. Heritage BC | Heritage Week 2022
- e. CMHA, Uchuklesaht Tribe Govt, Uptown Merchants, BCEHS | In Support of Public Washroom Facilities
- f. The Abbeyfield Houses Alberni Valley Society | Request for Dedicated Parkland
- g. Alberni Valley Museum and Heritage Commission | January 5, 2022 Minutes
- h. Twin City Brewing | Temporary Expanded Service Area
- i. LeFevre & Company | Development Approval Process
- j. Elizabeth Parfitt | Dunbar Street and 10th Avenue Intersection
- k. Rebecca Terepocki | Public Washroom Facility Locations
- l. District of Stewart | In Support of BC Wildfires Petition
- m. City of Victoria | Support for the Legal Challenge Against Bill 21
- n. Village of Cumberland | In Support of Bill C-216

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. Council and Regional District Reports - Page 69

M. NEW BUSINESS

An opportunity for Council to raise issues as a result of the business of the meeting or to identify new items for subsequent meetings by way of a 'Notice of Motion'.

N. QUESTION PERIOD

An opportunity for the public to ask questions of Council.

O. ADJOURNMENT

That the meeting adjourn at PM

**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE PURPOSE OF ESTABLISHING AN IN-CAMERA MEETING
MONDAY, JANUARY 31, 2022 @ 10:00 AM
In City Hall Council Chambers & Committee Room | 4850 Argyle Street, Port Alberni**

PRESENT: Mayor Minions
Councillor R. Corbeil
Councillor R. Paulson
Councillor H. Poon @ 12:15 pm
Councillor C. Solda
Councillor D. Washington

Absent: Councillor D. Haggard

Staff: S. Smith, Acting CAO | Director of Development Services
A. McGifford, Director of Finance
T. Slonski, Director of Corporate Services
W. Thorpe, Director of Parks, Recreation and Heritage
K. Bodin, Manager of Human Resources @ 11:35 am

Call to Order: @ 10:00 am

MOVED and SECONDED, THAT Council conduct a Special Council meeting closed to the public on the basis that one or more matters covered under Section 90 of the Community Charter will be considered, specifically outlined as follows:

Section 90 (1)(a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*

Section 90 (1)(c) *labour relations or other employee relations; and*

Section 90 (1)(e) *the acquisition, disposition or expropriation of land or improvements and where the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and*

CARRIED

The meeting was terminated at 1:45 pm

CERTIFIED CORRECT

Mayor

Corporate Officer

ENTERED

B1a

MINUTES OF THE REGULAR MEETING OF COUNCIL
Monday, January 31, 2022 @ 2:00 PM
In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC

PRESENT: Mayor S. Minions
Councillor R. Corbeil
Councillor R. Paulson
Councillor H. Poon
Councillor C. Solda
Councillor D. Washington

Absent: Councillor D. Haggard

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 2:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to add correspondence from C. Laurie as it relates to item F.4 5535 Woodland Crescent development. The amended was then approved as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the Special meeting held at 12:30 pm and Regular Council meeting held at 2:00 pm on January 17, 2022 be adopted.

CARRIED

C. PUBLIC INPUT PERIOD

Joseph Leskosek commented on commercial operators and residents who neglect to clear snow from sidewalks fronting their businesses/residents and the challenges for pedestrians to navigate these accumulations.

Catherine Laurie commented on the Woodland Crescent development expressing concern about the impacts of parking this development will create, stating that parking in this area is already compromised.

A representative of Dycon Construction | Woodland Crescent development noted that the project provides for individual garages for each unit and that street parking will not be permitted. Further, parking compliance will be enforced by the Strata.

D. DELEGATIONS

ENTERED

B1b

E. UNFINISHED BUSINESS

1. **Association of Vancouver Island and Coastal Communities Resolution Notice & Submission Process**

MOVED AND SECONDED, THAT Council rescind Resolution No. R22-8 'Helicopter BC Ambulance Service-Advanced Life Support Paramedic Services' for submission to the 2022 AVICC convention.

CARRIED | Res. No.22-12

F. STAFF REPORTS

1. **Accounts**

MOVED AND SECONDED, THAT the certification of the Director of Finance dated January 31, 2022, be received and the cheques numbered 149863 to 149944 inclusive, in payment of accounts totalling \$1,209,778.87, be approved.

CARRIED

2. **RCMP Department**

MOVED AND SECONDED, THAT the 4th Quarter report from the Officer in Charge, Inspector Eric Rochette, RCMP providing information about current department operations, be received with one correction, number of Criminal Offences are up by 6% for the quarter compared to 2020.

CARRIED

3. **Development Planner – Development Permit No. 21-06 | 3774 12th Avenue**

MOVED AND SECONDED, THAT City Council authorize the issuance of Development Permit No. 21-06, and that the Director of Corporate Services be authorized to sign the permit including the plans on Schedule 'B', prepared by ArchiType Design, issued for 3774 12th Avenue and dated April 1, 2021 subject to the City of Port Alberni receiving the required landscaping security in the amount of \$9,510.

CARRIED | Res. No. 22-13

4. **Development Planner – Development Variance Permit No. 109 and Development Permit No. 21-12 | 5535 Woodland Crescent**

MOVED AND SECONDED, THAT Council authorize the issuance of Development Variance Permit No. 109 and that the Director of Corporate Services be authorized to sign the permit granting the following variances to the Zoning Bylaw at 5535 Woodland Crescent:

- a. Vary section 5.14.2 Site Development Regulations to permit a reduction of the required frontage from 30 metres to 27.192 metres, a variance of 2.8 metres.*
- b. Vary section 5.14.2 Site Development Regulations to permit a reduction of the required rear yard setback from 9 metres to 7.5 metres, a variance of 1.5 metres.*

CARRIED | Res. No. 22-14

MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-12 and that the Director of Corporate Services be authorized to sign the permit including the development plans as shown on Schedule 'B', prepared by Dycon Construction Ltd., subject to the City of Port Alberni receiving the required landscaping security in the amount of \$21,588.

CARRIED | Res. No. 22-15

5. Development Planner – Development Permit No. 21-10

MOVED AND SECONDED, THAT Council authorize the issuance of Development Permit No. 21-10, and that the Director of Corporate Services be authorized to sign the permit including the development plans as shown on Schedule 'B', prepared by Seymour Pacific Developments Ltd. issued for '3553 Anderson Ave' and dated July 2, 2021 subject to the City of Port Alberni receiving the required landscaping security in the amount of \$184,582.87.

CARRIED | Res. No. 22-16

G. BYLAWS

1. Director of Finance – "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022"

MOVED AND SECONDED, THAT the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" be now introduced and read a first time.

CARRIED | Res. No. 22-17

H. CORRESPONDENCE FOR ACTION

I. PROCLAMATIONS

J. CORRESPONDENCE FOR INFORMATION

1. The Director of Corporate Services summarized correspondence to Council as follows:

- a. Ministry of Mental Health and Addictions | UBCM Meeting Follow-up
- b. BC Epilepsy Society | International Purple Day March 26, 2022
- c. Diane Proctor | Council Remuneration
- d. Vancouver Island Crisis Society | Update on RFP Process
- c. Audit Committee Meeting | Minutes from October 6, 2021
- d. Port Alberni Community Action Team | Public Washroom Facilities
- e. Nuuchahnulth Tribal Council | Public Washroom Facilities

K. REPORT FROM IN-CAMERA

L. COUNCIL REPORTS

1. *MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*

CARRIED

M. NEW BUSINESS

N. QUESTION PERIOD

Joseph Leskosek, referring to the two-hour parking restrictions outside City Hall, asked Council where meeting attendees are able to park, noting that Council meetings typically go beyond two-hours. He also inquired if Council has any plans to address pedestrian safety issues along Johnston Road.

Diane Proctor asked how Council remuneration is funded?

O. ADJOURNMENT

MOVED AND SECONDED, THAT the meeting adjourn at 3:50 PM.

CARRIED

CERTIFIED CORRECT

Mayor

Corporate Officer



CITY OF
PORT ALBERNI

RECEIVED

JAN 19 2022

CITY OF PORT ALBERNI

DELEGATION APPLICATION

CONTACT INFORMATION: (please print)

Full Name: Joanne Sales

Organization (if applicable): Broombusters

Street Address: 2795 Grafton Ave

Phone: [REDACTED]

Mailing Address: Qualicum Beach

Email: broombusters.info@gmail.ca

No. of Additional Participants:

[Name/Contact Information] 1 speaker

MEETING DATE REQUESTED: ^{or} Jan 31, Feb 14.

PURPOSE OF PRESENTATION: (please be specific)

Provide an overview of your presentation below, or attach a one-page (maximum) outline of your presentation:
Alberni Valley Broombusters volunteers have become very active in the past couple years.

We would like to update council about local successes and challenges with a powerpoint presentation.

Requested Action by Council (if applicable):

Supporting Materials/PowerPoint Presentation: ☐ No ☒ Yes

Note: If yes, must be submitted by 12:00 noon on the Wednesday before the scheduled meeting date.

SIGNATURE(S):

I/We acknowledge that only the above listed matter will be discussed during the delegation and that all communications/comments will be respectful in nature.

joanne sales Digitally signed by joanne sales
Date: 2022.01.17 12:20:24 -0800

January 17, 2022

Signature:

Date:

OFFICE USE ONLY:

Approved: (Deputy City Clerk)

Scheduled Meeting Date: Feb. 14/22

Date Approved: Jan 17/22

Applicant Advised: Jan 17/22

☒ Council ☐ Economic Development
☒ Mayor ☐ Engineering/PW
☒ CAO ☒ Parks, Rec. & Heritage
☐ Finance ☐ Development Services
☒ Corporate Services ☐ Community Safety
☒ Agenda ☐ Other
File # 0230-01

Personal information you provide on this form is collected pursuant to Section 26 of the Freedom of Information and Protection of Privacy Act [FOIPPA] and will only be used for the purpose of processing this application.

Your personal information will not be released except in accordance with the Freedom of Information and Protection of Privacy Act.

ENTERED

D1

How Can Port Alberni Successfully Control Scotch Broom?

A list of steps Port Alberni could take to become a leader in the fight against broom.

1. Broom Removal. For years, Port Alberni has been removing broom cut by volunteers from public roads and parks. **Thank you!**

2. Signs. Signs inform the public, make a statement and invite participation.

- General "Cut Broom in Bloom" coroplast signs in high traffic areas will direct interested volunteers to the Broombusters website, and then Port A leaders.
- Neighborhood signs: Courtenay made inexpensive laminated signs (with their city insignia on it) to be placed in neighborhoods 7-10 days before a broom cut. The signs brought out local residents who then became stewards of their neighborhoods. Powell River made and is placing signs along trails in a major park to draw volunteers.

3. Taking a stand. A Public Statement by the City

How can the city communicate to residents that it has set a goal of controlling or eradicating Scotch Broom? The newspaper runs at least one article each year about Broombusters; perhaps add a statement from the mayor or staff member? Other ideas: signs, posters, press releases, announcements, newsletters, emails, city mailings.

4. By-laws. Like a growing number of municipalities, Port Alberni has a bylaw about broom, but most residents don't know it. In Nanaimo, volunteers have contacted residents and businesses with broom to let them know of the bylaw and have offered to help or loan tools. Only if property owners refuse is the bylaw office informed.

5. City workers. Training and empowerment.

Public works and maintenance crews do great work. By training city workers in how to effectively cut broom, and giving them permission to do so, they can stop the spread of broom into new areas in the city while they are on site for other reasons. In 5 minutes, workers could take action that would prevent hundreds of hours of labor later.

Another option: Appoint two summer staff the job of removing broom a few days each spring. This strategy helped Qualicum Beach clear more difficult, hard to reach areas.

6. Drop off points for Invasive plants. It is helpful to have a publicized drop zone or bin where local residents can bring invasive plants that they removed from their property during the month of May. For example, Nanaimo has two Saturday invasive plant drop offs each year; it works well.

We believe that Port Alberni could be broom free and could be a leader, setting an example of what can be done and should be done to protect our native plants, animals, farms, and forests for the future. Port Alberni's placement makes it very important for all locations to the west. All west bound traffic goes through Port Alberni!

Submitted by

Joanne Sales, Executive Director of Broombusters Invasive Plant Society

Local leaders: Wendy Filberg [REDACTED]. Sue Thomas [REDACTED]

Jan 5, 2022 www.broombusters.org. broombusters.info@gmail.com



CITY OF PORT ALBERNI

2022-2026 Budget Questions & Responses

The following is an active document reflecting questions and responses in relation to the 2022-2026 Financial Plan. This is a living document and as such, will continue to be updated accordingly throughout the Financial Planning process. Citizens are encouraged to engage throughout the process by submitting comments/questions to council@portalberni.ca.

Date	Q or C	QUESTION/COMMENT	RESPONSE
Jan. 24 COW	Q1	Are there dates proposed for the Connect the Quays Pathway funding? (announcement of grant funding result)	The City has not been advised as to whether the City's application for funding has been awarded. Staff will keep Council informed as soon as information is received.
	Q2	Will inflation be included in current rate?	There is 3-4% anticipated for 2022 and reflected as higher in future years. Staff will continue to monitor and adjust to reflect increases if required or anticipated.
	Q3	Were the COVID-19 funds used to assist Parks, Recreation and Heritage with revenue loss related to COVID-19 in 2021?	Yes, funds from the COVID-19 Restart grant were allocated in 2020 and 2021. Some funds will also be assigned to support lower than anticipated revenue in 2022.
	Q4	Does the RCMP budget include funding for body cameras?	This item is identified as a future cost but is not included in the current RCMP contract. In follow-up by the Director of Finance, it appears that funding for this roll-out would be included in the 2024-25 contract cost.
	Q5	Request to review Emergency Reserve Fund [ERF] to accommodate increases.	Staff will provide a report showing allocation of funds.
	Q6	Will the increase of new development alleviate the tax base?	Non-market change from new development provides the option of diluting the tax burden should Council elect to do so.
	Q7	Does the Roads and Street Maintenance budget include sidewalks?	Yes, sidewalk improvements [new & replacements] and inspections are included within operational budget for Roads and Street maintenance.
	Q8	Are replacement costs included within the Sewer and Water service fees?	Yes, there is a contribution made each year, on average (approximately) 50% to Capital and 50% to Operational.
	Q9	What portion of the curbside fees Organics collection service was covered by grants?	The collection bins, staff resources, communications, education, and cart delivery was financially supported by the ACRD with grant funding. Recycling service delivery is covered by RecycleBC incentives, the remainder is from curbside utility fees.
	Q10	Was the Public Transit Restart Grant part of City grant?	No, BC Transit received its own grant over 2 operating years with fiscal year ending March 31. These funds were specifically to Local Governments that did not reduce level of service in transit through the pandemic.
	Q11	What is the balance of the COVID-19 Restart Grant?	Staff will provide a report showing allocation of funds at the February 22 CoW.
	Q12	Are expenditures related to the operation of the Bylaw services department covered by fines?	No, bylaw fines/fees do not cover operational costs of the Bylaw department.
	Q13	Is the Asset Management Fund required?	There are Capital and Operational reserves currently in place. Asset Management work continues to be completed and included within this budget cycle. Staff have a draft report in process to address reserves and will seek Council support for proposed changes.
	Q14	Request for a summary of costs within RCMP Contract [i.e. cost per member].	Staff to prepare a report and provide to Council at a future meeting [March 2022].
	Q15	Budget E-town Hall format explanation?	Public participation opportunities include: <ul style="list-style-type: none"> •Submission of comments/questions to council@portalberni.ca •Submission of comments/questions by mail or to City Hall •Attend a Committee of the Whole meeting in person •Attend a Regular meeting of Council in person. Members of the public are able to address Council directly at regular meetings either during Public Input and March 7, 2022 @ 7:00 pm, and will communicate more specific details as we approach the date
	Q16	Does the Payment in Lieu of Taxes [PILT] incorporate adjustments from the recent change in accord?	Yes, all PILT amounts expected are reflected in the Financial Plan.

ENTERED

Public Input/Question Period	Q17	Are all COVID-19 Restart funds to be allocated by end of 2022?	Yes, funds had to be identified by the end of 2021 and spent by end of 2022.
	Q18	Are the 2022 Community Gaming Funds budgeted with the expectation of receiving the typical pre-COVID amounts?	Yes, the budget reflects full funding. Should there be a deficit, there is an option to use contingency to support any deficit in 2022.
	Q19	Given the cancellation of a number of conferences and/or move to a virtual format, how much of the Council travel budget was utilized in 2021 and given the continuation of virtual platforms and associated reduction in cost, should the 2022 budget be decreased to accommodate this change?	Council's travel budget identifies \$52,030 with \$12,723 being spent in 2021, so, yes, Council could consider reducing this item.
	Q20	In anticipation of Council considering a change to Building Permit fees, would greater revenue then be anticipated in the budget?	The amount in the budget wouldn't be predicated on Council increasing fees. The budget represents current rates and anticipated construction for 2022.
	Q21	Consider the world-wide environmental issues and the opportunities available to Port Mobern to mimic European initiatives. Wide City streets are ideal for utilizing public transit trolley systems. Shipping ports also present an advantage.	European initiatives provide a number of great examples. Some of Council's current Strategic Plan goals address utilizing the City's wide streets. For example, the City works regularly with the Island Corridor Foundation and the province to bring passenger rail back to the island. The City also works with PAPA and other associated agencies re: shipping ports.
	Q22	Request for Council to consider offering exterior grant funding or a loan program to Harbour Quay merchants to complete upgrades.	The City's Façade Improvement Program offered through the Economic Development Department matches funds and grants for businesses. The Harbour Quay requires a number of upgrades which will be considered during this budget cycle.
Post meeting Q's	RC- Q1	When looking at the Consolidated Financial Plan, why does the debt interest increase over 50% in 2023?	The 54% increase in debt servicing is due to the final \$8.5M borrowing associated with the Sewage Lagoon scheduled to be undertaken in the Fall 2022, resulting in debt repayment beginning in 2023.
	RC- Q2	When looking at the Consolidated Financial Plan, why does the Other Protective Services decrease by \$100,000 in 2022-2023?	Excel sum error - The sum calculation was not in 2023-2026 and reflected the 2021 actual budget amount not the total in the column.
	RC- Q3	Revenue - Line 12210 What is a CBC Grant?	This is the Federal & Crown corporations grant in lieu of taxes. CBC is the CBC radio properties, one building and the utility infrastructure.
	RC- Q4	Revenue - Line 14732 Have we over estimated revenue in previous years for Echo Aquatic Centre?	This is a facility that has seen a significant impact to revenue due to PHO, actual revenue in 2019 was just under \$300,000. 2020 and 2021 had approximately \$80,000 each year. The 2022 budget reflects the expected revenue.
	RC- Q5	Expenses - Line 22480 What is included in repair and maintenance?	ERRF accounts for 80% of this expense line item, the remaining amount is associated with the supplies and parts to maintain the Fire fleet of vehicles
	RC- Q6	Expenses - Lines 23136/23137 Public Works Yard & Building Maintenance What is planned for this increase?	All expenditure were reviewed over the past few years and the actual expenditures now are reflected in the Financial Plan. Nothing new planned.
	RC- Q7	Expenses - Line 28220 What does Transfers to General Capital Reserves mean i.e. big swings in Parks and Cultural Services?	This is the funding in current year that is required from <u>taxation</u> to complete capital projects planned in the current year. It increases and decreases depending on the projects in the year.
	RC- Q8	Capital Projects -2022 What is the Parks Recreation Heritage Asset Renewal \$167,000?	These are the total projects that are required at all city facilities.

Date: February 8, 2022
File No: 1100-20-AA [Aerial Apparatus]
To: Mayor & Council
From: S. Smith, A/CAO | Director of Development Services
Subject: Fire Department | Aerial Apparatus, Financial Plan Amendment & Contract Award

Prepared by: <i>M. OWENS</i> Fire Chief	Supervisor: <i>S. SMITH</i> ACTING CAO DIRECTOR OF DEVELOPMENT SERVICES	CAO Concurrence:  S. Smith Acting CAO
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RECOMMENDATION[S]

- THAT Council amend the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" increasing the funding allocation by \$674,879 for an Aerial Truck with funding from the Equipment Replacement Reserve Fund;
- THAT Council approve a repayment plan for ten years to recover the \$674,879 back to the Equipment Replacement Reserve Fund beginning in 2023;
- THAT Council award the contract for the 100' Platform Truck to Safetek Emergency Vehicles Ltd. for the price of \$1,863,886 plus applicable taxes to be paid after a successful final inspection in 2023.

ALTERNATE RECOMMENDATION[S] (with idle-mitigation)

- THAT Council amend the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" increasing the funding allocation by \$729,119 for an Aerial Truck with funding from the Equipment Replacement Reserve Fund;
- THAT Council approve a repayment plan for ten years to recover the \$729,119 back to the Equipment Replacement Reserve Fund beginning in 2023;
- THAT Council award the contract for the 100' Platform Truck to Safetek Emergency Vehicles Ltd. for the price of \$1,914,578 plus applicable taxes to be paid after a successful final inspection in 2023.

PURPOSE

To seek approval from Council to increase the budget for an aerial truck.

BACKGROUND

The City owns and operates a 1997 75' ladder truck (Ladder 2). The Fire Underwriters Survey requires that aerial devices be replaced 20 years after date of manufacture. In 2017 the City undertook refitting of Ladder 2 to attain Fire Underwriters' recognition of a 5-year extension of life, extending the recognized apparatus life to the end of 2022. The Fire Underwriters Survey will not enable a further extension of life for Ladder 2.

ENTERED

F2

Aerial devices come in two basic configurations, ladders and platforms. Ladder trucks such as Ladder 2 are equipped with a hydraulically elevated telescoping ladder that enables climbing up and down to and from heights. Ladder trucks also have a telescoping waterway that provides water to a nozzle attached to the end of the ladder.

Platform trucks (similar to bucket trucks) are similar to ladder trucks with the addition of a platform mounted at the end. A platform enables more than one person to work from an elevated position and provides a safer and more secure place for citizens who are being evacuated from fire-involved buildings. Platform trucks are incrementally costlier than ladder trucks.

Modification to the Fire Hall will be required to accommodate a new aerial device. Costs associated with the required modifications have been previously approved.

An alternate recommendation has been included for Council's consideration to add idle-mitigation technology to the apparatus at an additional cost of \$50,692, plus applicable taxes. This system will disengage the diesel engine and run emergency lighting and climate control off of a battery system. It is not anticipated that there will be a financial return on investment with the inclusion of this system however this system would align with Council's Corporate Strategic Plan Strategic Priority 4, to 'Champion Environmental Leadership'.

On June 28, 2021 Council for the City of Port Alberni passed the following motion:

That Council for the City of Port Alberni approves the issuance of a Request for Proposal (RFP) for an aerial apparatus to be delivered in 2022.

Res. No. 21-158

Subsequent to Council's direction, the City sought to reduce costs by partnering with Qualicum Beach who were also in the market for a similar 100-foot platform truck and developed a collaborative procurement.

Prior to the issuance of the collaborative procurement, the City became aware of a 1-year old used platform truck available for purchase. City staff began exploring the potential purchase of the used platform truck which was anticipated to meet the City's needs at a reduced purchase price. The City paused to investigate this opportunity and Qualicum Beach proceeded with issuance of the RFP independent of the City on October 21, 2021. The purchase price for the used truck was \$1,479,000, this increased to \$1,561,870 after required modifications. On November 18, 2021 the City was informed that the used platform truck was no longer available for purchase.

Recently, Civicinfo BC became partners in a collaborative procurement program, Canoe Procurement Group of Canada (Canoe). Canoe undertakes procurements on behalf of the membership to allow members to receive the best prices available and will confirm on behalf of members that the best price is received. This service is part of the City of Port Alberni CivicInfo BC membership.

ALTERNATIVES/OPTIONS

Option One: Award the contract to Safetek Emergency Vehicles, Ltd for a 100' Platform truck in the amount of \$1,863,886 CAD plus applicable taxes.

Option Two: Award the contract to Safetek Emergency Vehicles, Ltd for a 100' Platform truck with idle-mitigation for the amount of \$1,914,578 CAD plus applicable taxes.

Option Three: Release an RFP as per the June 28, 2021 Council direction.

Option Four: Continue to look for used trucks or demo trucks that may suit the City's needs.

Option Five: Council provide alternate direction.

ANALYSIS

Aerial devices are used for emergency egress from fire-involved buildings for firefighters and citizens, entry into fire-involved buildings, entry onto roofs for firefighters, and application of water onto fire-involved structures from an elevation. The Department has experienced some challenges utilizing Ladder 2 in certain vertical or horizontal length applications. Technology and industry standards have evolved that 100' is a standard length of aerial device in an urban setting. Also, the projected development and recent building proposals strongly indicate 100' is the required aerial length to replace Ladder 2.

A working group (Truck Committee) consisting of Fire Department staff have considered the City's aerial truck needs today and for the next 20 to 25 years. Considerations included industry best practices, changes in the community since 1997, and projected needs over the next two decades.

On December 2, 2021 Qualicum Beach proceeded with purchase of a platform truck from Safetek Emergency Vehicles, Ltd. at a cost of \$1,880,630.

On January 18, 2022 the Truck Committee sought a quote from Safetek Emergency Vehicles, Ltd. (Safetek) to refine the specification that had previously been co-authored with the Town of Qualicum Beach considering this was virtually the same unit we had proposed to procure. Safetek, was the successful bidder on the Town of Qualicum Beach's request for proposal. Because the engineering work had already been completed for the Town of Qualicum Beach, Safetek was able to secure 2021 pricing for the City of Port Alberni for a limited time. The Canoe pricing provided by Safetek to the City of Port Alberni is \$1,863,886 CAD plus applicable taxes or \$1,428,374 USD plus applicable taxes.

The City reviewed the US dollar option. At time of writing, the exchange rate is very close to the price offered in Canadian dollars, when you consider purchasing cost and associated fees. The City does not use hedging and staff cannot recommend "*a market play*" to potentially reduce actual costs understanding there is risk it may increase costs.

After many hours of careful research into a new aerial fire truck, the Truck Committee is recommending that the Safetek Rear Mount 100' Platform achieves the needs of the City and the Fire Department. The purchase of a 100-foot platform aerial device is recommended as best-suited to meet the community's needs.

Option One:

This option allows the City to receive the apparatus that best fits the City's needs at the most competitive pricing available. The recent procurement in Qualicum Beach support fair pricing in the local market. Having a nearly identical platform in Qualicum Beach would allow the opportunity to jointly stock critical replacement parts minimizing downtime, as well as collaboration between mechanics with regards to troubleshooting issues and training opportunities.

The anticipated build time for this apparatus is between 395 to 425 days and payment is not due until final inspection has been completed. Should the exchange rate change to the detriment of the City we are guaranteed the price as quoted.

The cost is considerably higher than what has been allocated in the ERRF, in part due to a change in type of unit being replaced, as well as the cost escalation of equipment in the past few years.

Option Two:

Option two has all of the same benefits and challenges as option one but with the addition of idle-mitigation technology. The idle-mitigation technology will reduce the production of greenhouse gasses while the apparatus is stopped and the pump and aerial device are not engaged. This option will reduce carbon buildup which can occur when diesel engines are idling repeatedly and will save on fuel costs, however staff's confidence is low that this system will result in a financial return on investment. This system will not affect the fireground capabilities of the apparatus. This option aligns with Council's Corporate Strategic Plan Strategic Priority 4, 'Championing Environmental Leadership'. The additional cost is \$50,692 plus applicable taxes.

Option Three:

The RFP is prepared and the City should expect to receive several proposals that meet the City's needs as recommended by the Truck Committee.

The specification that was issued by the Town of Qualicum Beach is fundamentally the same specification that we would release and we therefore can anticipate with great certainty the bid responses. Manufacturers are seeing cost escalation in all inputs.

Option Four:

There may be opportunities to find apparatus that are at a lower cost, possibly lowering the additional funding required to purchase.

Stock, demo or used apparatus will not be built to the specifications that are most appropriate for the City. The majority of these units are in the United States and would require Truck Committee personnel to be travelling to confirm the condition and functionality of each truck which could result in increasing direct and indirect costs.

These units are often on a “*first come/ first serve*” basis which can result in apparatus being sold at anytime. A used truck will have a shorter lifespan than a new truck based on the year of manufacture. There is inherent risk in a purchase of this nature when considering the significant costs and the limited ability to review the fit for the department.

Option Five:

Council provides alternate direction.

IMPLICATIONS

The implications of not purchasing an aerial will lead to higher insurance costs for businesses. Continuing to use our existing ladder truck would result in reduced reliability of that apparatus and an increase in downtime. This could negatively impact outcomes at emergency scenes.

BYLAWS/PLANS/POLICIES

- Equipment Replacement Reserve Fund Reserve Bylaw
- City of Port Alberni Purchasing Policy – Capital Expenditures
- Five Year Financial Plan Bylaw 2022 – 2026, Bylaw No. 5045, 2022


SUMMARY

- A new aerial is required to be ordered as soon as possible
- The recommended platform truck is \$674,879 higher than the amount previously identified in the Five-Year Financial Plan
- There is an ability to borrow from ERFF and repay \$67,487 per year over ten years
- Cost escalations continue to be observed in new fire apparatus

ATTACHMENTS/REFERENCE MATERIALS

Copy: A. McGifford, Director of Finance

Date: February 3, 2022
File No: 1400-01
To: Mayor & Council
From: Scott Smith, Acting CAO | Director of Development Services
Subject: Council Chambers – Audio Visual Upgrade

Prepared by: <i>J. PELECH</i> Manager of Information Services	Supervisor: <i>A. MCGIFFORD</i> DIRECTOR OF FINANCE	A/CAO Concurrence:  S. Smith Acting CAO
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RECOMMENDATION[S]

- a. THAT Council allocate \$75,000 of the COVID-19 Restart Funding to undertake audio-visual upgrades in Council Chambers.
- b. THAT Council authorize staff to accept the quote for audio-visual upgrades in Council Chambers from Pacific Audio Works in the amount of \$71,476.14 including taxes, plus associated travel costs.

PURPOSE

To seek Council's authorization to undertake audio-visual equipment upgrades in Council Chambers.

BACKGROUND

The COVID-19 pandemic resulted in many local governments moving to a hybrid model/meeting format which provides for both in-person and/or virtual participation. In the summer of 2021, the City began investigating options for transitioning to a hybrid format and determined that a significant upgrade of the existing cameras and current live streaming equipment would be required.

While attempting to source capable Vancouver Island based vendors/installers, staff encountered supply chain issues, and lack of responses associated with resource availability. More recent inquiries have found that the market for equipment is quite limited and/or no longer available and what is available has increased in cost.

At the writing of this report, the City has received two written quotes, and one verbal quote. Quotes received ranged in price, and up to \$95,000 for similar equipment and installation.

ALTERNATIVES/OPTIONS

1. That Council allocate \$75,000 of the COVID-19 Restart funds to undertake audio-visual upgrades in Council Chambers. FURTHER, that Council authorize staff to accept the quote for audio-visual upgrades in Council Chambers to Pacific Audio Works in the amount of \$71,476.14 including taxes, plus associated travel costs.
2. Not proceed with audio-visual upgrades at this time.
3. Provide staff with alternate direction.

ENTERED
F3

ANALYSIS

Option 1: Proceeding with the recommended upgrades will provide the ability to conduct hybrid meetings of Council and with it, increased access and other participation opportunities.

Option 2: Cost escalation and supply has required additional funding since the project was first contemplated in mid 2021. Similar quotes resulted in increased costs for similar equipment and installation.

IMPLICATIONS

The recommendation of \$71,476.14 [includes taxes] plus travel costs requires Council authorization as per the 'City of Port Alberni Purchasing Policy'. Funds will be allocated from the COVID-19 Restart Funding for Local Governments and as such would not affect 2022 taxation.

BYLAWS/PLANS/POLICIES

- City of Port Alberni Purchasing Policy
- "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022"

SUMMARY

- The COVID-19 pandemic has prompted many local governments to move to a hybrid meeting format which provides for both in-person and/or virtual participation.
- The City requires audio-visual and livestreaming equipment upgrades in Council Chambers in order to provide for a hybrid meeting model.
- Audio-visual improvements to City Hall Council chambers will enable the City of Port Alberni to conduct meetings in a hybrid or virtual format and thereby increasing access to, and public participation opportunities.
- Cost escalation and resource availability has increased the required budget to undertake this project.
- It is recommended that Council use available COVID-19 Restart funding and direct staff to proceed with the recommended vendor.
- If Council supports the recommendation the purchase would not have a taxation implication.

Copy: T. Slonski, Director of Corporate Services
A. McGifford, Director of Finance

Date: February 7, 2022
File No: 4200-01
To: Mayor & Council
From: S. Smith, Acting CAO | Director of Development Services
Subject: 2022 General Local Election
Appointment of Chief Election Officer & Deputy Chief Election Officer

Prepared by: <i>T. SLONSKI</i> Director of Corporate Services	Supervisor: <i>S. SMITH</i> ACTING CAO DIRECTOR OF DEVELOPMENT SERVICES	CAO Concurrence:  S. Smith Acting CAO
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RECOMMENDATION[S]

THAT City of Port Alberni Council, pursuant to Section 58(1) and (2) of the Local Government Act, appoint Twyla Slonski as Chief Election Officer for conducting the 2022 General Local Election with the power to appoint other election officials as required for the administration and conduct of the 2022 General Local Election. FURTHER, THAT Sara Darling and Tanis Feltrin be appointed as Deputy Chief Election Officers for the 2022 General Local Election.

PURPOSE

To obtain Council's approval of the appointments for the positions of Chief Election Officer and Deputy Chief Election Officer for the purpose of administering and conducting the 2022 General Local Election.

BACKGROUND

Section 81 of the *Community Charter* provides for a general local election for the mayor and all councillors of each municipality to be held in the year 2014 and every 4th year after that. It also provides that general local elections and by-elections must be held in accordance with Part 3 [Electors and Elections] of the *Local Government Act*.

Historically, the role of Chief Election Officer [CEO] and Deputy Chief Election Officer [DCEO] has been fulfilled by the City Clerk and other Clerk's department staff, and staff are recommending that this practice continue. Further, with the exception of the Deputy City Clerk, the recommended appointees have prior experience in conducting elections and other voting opportunities.

ALTERNATIVES/OPTIONS

n/a

ENTERED

F4

ANALYSIS

In order to adequately prepare for a general local election, appointment of CEO and DCEOs is done well in advance of General Voting Day. These appointments are required in order to provide for sufficient time to prepare as work associated with the conduct of a general local election is extensive. Should Council move forward with staff's recommendations, the CEO will begin preparations for the October 15, 2022 General Local Election including staffing, entering into an agreement with the ACRD regarding election for SD70 School Trustees located within the City of Port Alberni and recovery of election expenses, securing voting places, supplies, preparing a variety of information and educational materials and begin preparing amendments to the City's "Election and Assent Voting, 2018, Bylaw No. 4964" and "Automated Vote Counting System Authorization and Procedure Bylaw No. 4963" for Council's consideration in advance of the July 4, 2022 deadline for adoption.

At the writing of this report, the recommended appointees are participating in a number of on-line election webinars and should the opportunity present itself, will attend an in-person training session coordinated by the Local Government Management Association for CEOs in the region or other related training opportunities.

IMPLICATIONS

Costs associated with the conduct of the 2022 General Local Election are captured in the "City of Port Alberni 2022 – 2026 Financial Plan Bylaw No. 5045, 2022" recently introduced and given first reading by Council at its regular meeting held January 31, 2022.

COMMUNICATIONS

There are a number of statutory notifications required to alert voters to their opportunities to register, view the voters list, challenge an elector and vote. Statutory notices are also required to advertise the nomination period for candidates. In addition to the statutory notification requirements, City staff will dedicate a portion of the City's website strictly to general local election information in addition to utilizing the City's social media accounts, etc.

BYLAWS/PLANS/POLICIES

Since the last general local election was held in 2018, a number of legislative changes have taken place. As a result of these changes, as well as the ongoing pandemic, the City's current bylaws addressing general local elections will need to be reviewed and amended accordingly.

SUMMARY

Historically, the role of Chief Election Officer and Deputy Chief Election Officer have been fulfilled by the City Clerk and other staff within the City's Clerk department, and staff are recommending that this practice continue. With the exception of the Deputy City Clerk, the recommended appointees have prior experience in conducting elections and other voting opportunities.

ATTACHMENTS/REFERENCE MATERIALS

C: *S. Darling, Deputy City Clerk*
T. Feltrin, Receptionist | Corporate Services Department

RECEIVED

FEB 01 2022

CITY OF PORT ALBERNI

ADSS 2022 Parent Prom Committee
Parade Committee
C/O 3837 Morrison Road
Port Alberni, BC
V9Y 5T9

January 24, 2022

City Hall
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☒ Corporate Services
☒ Agenda
☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☐ Development Services
☐ Community Safety
☒ Other - *Corr. for Action*
RCM - Feb. 14 '22
File # 0230-01

Dear Mayor and City Council;

RE: 2022 Prom Parade Request For Use of City Streets

This letter is to request approval for the use of city streets for a prom parade for the ADSS graduating class of 2022.

The parade would take place June 25 2022 with a marshalling time of 5:00 pm at the 3600 block of Anderson and 12th Avenue. The parade will begin at 5:30 pm. We will be requesting the use of city streets between the time of 5:00 – 6:30 pm. The parade route as outlined on the attached map will be Burde Street to 10th Avenue to Roger Street ending at the Athletic Hall, 3727 Roger Street.

We will have traffic control in place along the parade route and will communicate the parade details with the RCMP, Fire Department, BC Ambulance, BC Transit and any affected businesses/residents.

We will have liability insurance in the amount of \$2,000,000 and prior to the event we will provide a certificate of liability insurance naming the City as an additional insured. As well we will provide a COVID-19 Safety Plan in accordance with Provincial Health Orders and guidelines in effect at the time of the event.

If you have any questions or require any additional information please feel free to contact myself at the contact information below.

Sincerely,

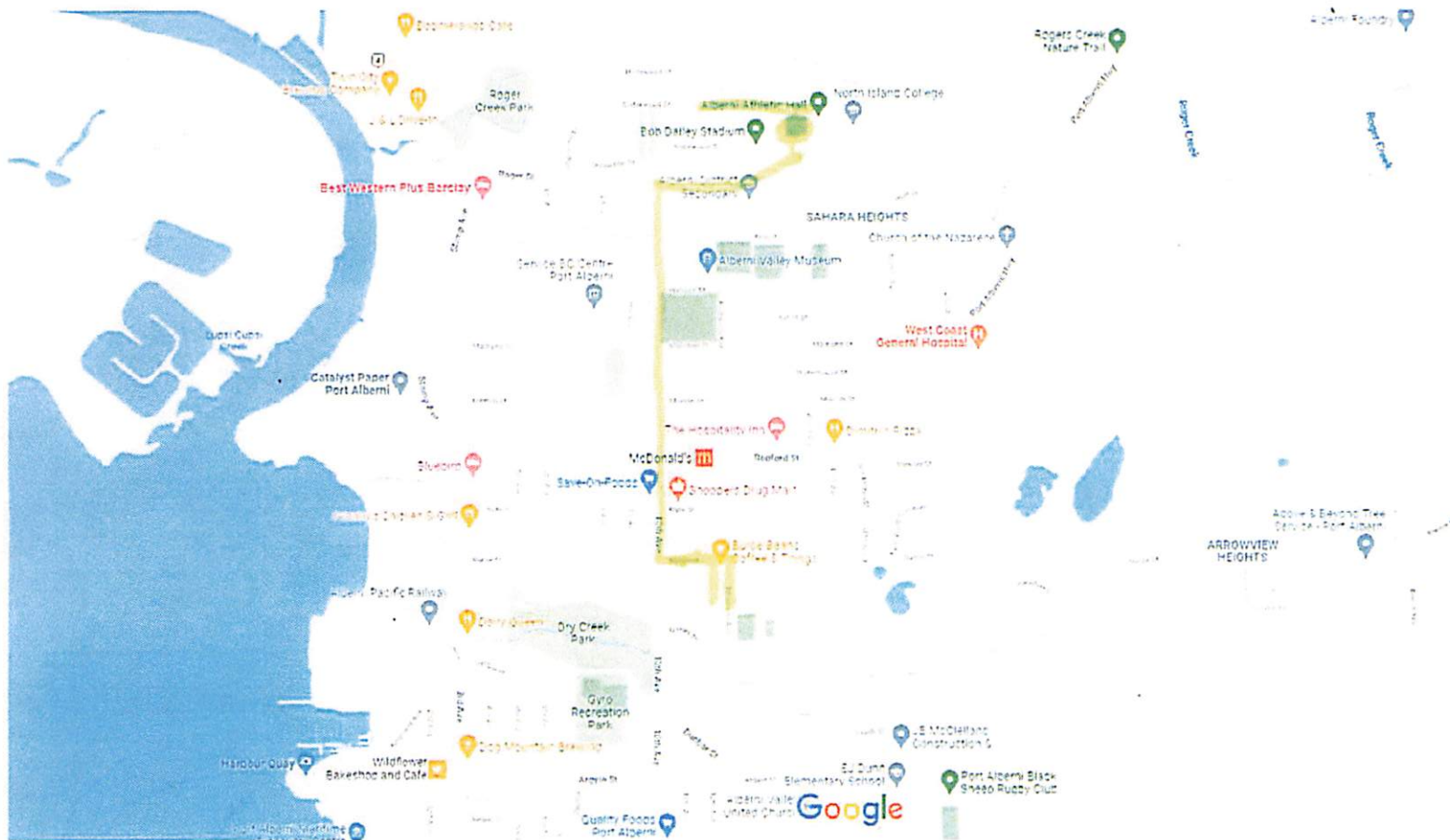


Laura Mauke
2022 Prom Parade Committee Chair
3837 Morrison Road
Port Alberni, BC V9Y 5T9

ENTERED

H1

Google Maps



Map data ©2022 Google 1000 ft

RECEIVED

FEB 02 2022

CITY OF PORT ALBERNI

Wounded Warrior Run BC
15 – 1500 Glentana Rd
Victoria, BC V9A 7A1

1 February 2022

City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input checked="" type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other
File #	

Rcm - Feb. 14 '22
8100-01



RE: Wounded Warrior Run BC 2022

Dear Mayor Minions & Council,

The Wounded Warrior Run BC team is excited to be back to planning our 9th annual event to raise funds for life changing programs offered by Wounded Warriors Canada. As we all know, over the past two years, the need is greater than ever to support our Canadian Armed Forces, Veterans, First Responders and their families struggling with Operational Stress Injuries, such as PTSD.

Wounded Warriors Canada (WWC) has learned and grown a lot since its inception and we are proud to provide a full range of support from clinicians to programs. These programs include preventative and treatment streams to assist members and their families in all stages of their career. These programs include; Before Operational Stress, Trauma Informed Leadership, Trauma Resiliency Training, Couples Overcoming PTSD Everyday (COPE), Spousal Resiliency Program, Surviving Spouse Program and Kids Warrior Camps. In addition, WWC provides 100 service dogs per year as well as Equine Assisted Therapy.

The Wounded Warrior Run BC team is committed to making as much positive impact as possible by raising funds and awareness through our events. This year the run event is February 27th to March 6th, 2022 starting in Port Hardy and ending in Victoria. We will be arriving in Port Alberni on Thursday, March 3rd. In addition to the main event, we are holding a One-Day Run from Sooke to Sidney due to the incredible support we received in 2020. It was a huge success to be able to connect even more communities on the island.

To assist us in ensuring the Wounded Warrior Run BC is safe and causes the least amount of disruption to residents, we would like to ask if the event be added to your community calendar in the days prior to alert of delays. In addition, please provide notification on any other communication sites, such as social media to alert the public.

We would also like to extend the invitation to Mayor Minions & Council to meet our team when at the Port Alberni Legion Branch #293 on Thursday, March 3rd, 2022 at 5:30pm, departing at 7:00pm.

ENTERED

H2

On the theme of connecting more communities, we have added a National Virtual Run on Sunday, February 6th, 2022 so that supporters from everywhere can join us! Please check out our website at www.woundedwarriorrunbc.com for more information.

Covid-19 safety is our top priority and we have a detailed Covid-19 safety plan that can be viewed on our website. In addition to our Covid-19 Safety Plan we have a team specific plan of daily rituals to constantly monitor the health and safety of each member.

We are in the midst of a mental health epidemic in our country and, indeed, around the world. Rates of depression, anxiety disorders, PTSD, addictions and suicide are at an all-time high, with predictable negative impacts on families and communities. There has never been a more critical time to be engaged in mental health and we're thankful to be making an impact on those who serve our country and communities. It is because of your help that we will be able to continue our mission.

As you aware, a number of our programs are delivered in Sooke, the founding location for the Trauma Resiliency Program and COPE. We are eager and excited to raise funds awareness for the WWC and our team has set the ambitious goal of raising \$250,000. **Please consider a minimum \$2,000 donation.**

Thank you for your incredible support to Wounded Warriors Canada and for continuing to grow our partnership. Please contact the undersigned for any questions.

Much respect,

Jacqueline Zweng
Director
Wounded Warrior Run BC
[REDACTED] / jacqueline@woundedwarriors.ca

RECEIVED

FEB 03 2022

CITY OF PORT ALBERNI

From: Sonia Ali <sonia@bcepilepsy.com>

Sent: Thursday, February 3, 2022 1:34 PM

To: Twyla Slonski <Twyla_Slonski@portalberni.ca>

Subject: Request for a Proclamation from the City of Port Alberni

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other <u>Procl.</u>
File # <u>0630-01</u>	

To Mayor and Council,

Epilepsy is one of the most common neurological conditions, however, it has the least recognition in society. The BC Epilepsy Society is a provincially incorporated non-profit organization and a federally registered charitable organization that serves the over 50,000 people living with epilepsy in BC and their families, friends and loved ones and works to raise awareness of epilepsy in the communities in which we live.

We are excited to let you know that International PURPLE DAY® for Epilepsy Awareness is coming up and will take place on March 26th, 2022. International PURPLE DAY® for Epilepsy Awareness is a time when people in countries around the world take part in events and activities to raise much-needed awareness of epilepsy.

We would like to request a Proclamation from Mayor and Council designating March 26th, 2022, as International PURPLE DAY® for Epilepsy Awareness in the City of Port Alberni. Included with this letter is a document outlining our draft Proclamation.

Through your participation in International PURPLE DAY® for Epilepsy Awareness on March 26th, 2022, you will not only be able to show people living with epilepsy that they are not alone but will also get people talking about epilepsy in an effort to raise awareness of epilepsy in the community.

We look forward to working with you on International PURPLE DAY® for Epilepsy Awareness on March 26th, 2022, and in the future. Please feel free to contact me via email at deirdre@bcepilepsy.com or via telephone at 1-788-533-0790 should you have any questions or require any additional information.

Sincerely,

Deirdre Syms
Interim Executive Director
BC Epilepsy Society

-

Kind regards,
Sonia Ali
Provincial Manager of Programs and Services
BC Epilepsy Society

ENTERED

11

#610 - 4180 Lougheed Highway
Burnaby, BC V5C 4B3
Office Hours: Monday - Friday 9:00am - 4:00pm
Tel: 604-875-6704 Ext. 2
Fax: 604-875-0617
Website: www.bcepilepsy.com
Email: sonia@bcepilepsy.com

Social Media:
Instagram: BCEpilepsySociety
Facebook: BC Epilepsy Society
Twitter: BC Epilepsy

The BC Epilepsy Society empowers, educates, and supports British Columbians living with epilepsy.

RECEIVED

JAN 27 2022

CITY OF PORT ALBERNI

-----Original Message-----

From: randy fraser [REDACTED]

Sent: Thursday, January 27, 2022 12:10 PM

To: Sharie Minions <sharie_minions@portalberni.ca>; Cindy Solda <cindy_solda@portalberni.ca>; Ron Paulson <ron_paulson@portalberni.ca>; Ron Corbeil <ron_corbeil@portalberni.ca>; Dan Washington <dan_washington@portalberni.ca>; Debbie Haggard <debbie_haggard@portalberni.ca>; Helen Poon <helen_poon@portalberni.ca>; Roland S [REDACTED]; Leslie/Gerry Walerius [REDACTED]; David Wiwchar <David.Wiwchar@pattisonmedia.com>; Susie Quinn <editor@albernivalleynews.com>; Scott Smith <scott_smith@portalberni.ca>

Cc: Twyla Slonski <Twyla_Slonski@portalberni.ca>

Subject: Water Bomber

Good Day Everyone

With the recent news that one of the Martin Mars water bombers is up for sale, I am wondering if council is aware of the sale agreement made back in 2007 with the Coulson Group?

I have attached a copy of an article that was written about the sale of the Water Bombers from TimberWest to the Coulson Group back in 2007.

You will see in the article, there is a quote from the CEO of TimberWest, Paul McElligott, that "As part of the purchase agreement, one of the planes will be made available to Port Alberni upon retirement for use as a heritage attraction. This is a condition of the sale and reflects the commitment we made to the people of Port Alberni and our support for local communities."

I am wondering if one of the planes has ever been offered to the city?

Has the City ever approached Mr. Coulson regarding the acquisition of one of the planes?

If the city is serious about heritage and attracting tourism, then maybe the City should be contacting Mr Coulson to remind him of the agreement he made and working towards negotiating a deal to obtain one of the planes

Thanks

Randy Fraser

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other <i>Coll. Summary</i>
File #	<i>RCM - Feb. 14 '22</i> <i>0530-01</i>

ENTERED
J1a

Published Date: 2007/4/13 19:20:00
 Article ID : 1914
 Version 1.00

By Keven Drews

Ownership of the Martin Mars water bombers will remain in the Alberni Valley thanks to an agreement reached Friday between TimberWest Forest Corp. and Coulson Airplane Ltd.

Wayne Coulson, president and CEO of Coulson Airplane Ltd., said the companies expected to hammer out a final sales deal for Flying Tankers Inc. by 9 p.m. Friday, after reaching an agreement in principle earlier in the afternoon.

"Yes, we have an agreement in principle with TimberWest," said Coulson. Both companies are keeping the terms of the purchase confidential, but the deal involves two water bombers and supporting infrastructure like spare engines and parts.

The companies also expect to transfer all employees - about 20 in total - to Coulson Airplane Ltd.

Currently, the water bombers, which have fought forest fires for the past 40 years, are stationed on Sprout Lake, just outside Port Alberni. Once owned by a consortium of companies, the bombers were purchased by TimberWest five years ago.

Last November, TimberWest announced plans to sell the planes. By early January, as many as 20 companies - some from overseas - had responded to the company's call for proposal.

Part of the Coulson Group, Coulson Airplane Ltd. is a family owned business operated out of Port Alberni. Its aviation, repair and overhaul facilities employ about 85 people.

"We are very pleased to have reached this agreement to sell the Martin Mars," said Paul McElligott, president and CEO of TimberWest.

"This is a positive outcome as the water bombers will be operated by a local company that is experienced and focused on aviation firefighting.

"As part of the purchase agreement, one of the planes will be made available to Port Alberni upon retirement for use as a heritage attraction. This is a condition of the sale and reflects the commitment we made to the people of Port Alberni and our support for local communities.

Coulson said the aircraft are well maintained and safe, and his company looks forward to operating them for many years to come.

"Coulson Airplane has a strong expertise in aerial firefighting and the addition of the Martin Mars aircraft strengthens our capacity to provide this service."

Regional politicians said they were pleased by the announcement.

"This was the first goal of the community to have them remain here operational," said Bob Harper, administrator for the Alberni-Clayoquot Regional District. "Inevitably, their flying time will come to an end at some point and having them based here will leave the option open to having them as a static display.

"Our worst fear is they would be sold to an overseas operator."

Grindy Solda, a Port Alberni city councillor, said news of the sale was wonderful.

"It's a great thing they are staying in the community.

Jack McLeman, a Port Alberni city councillor, agreed.

"I think, to the Valley, it means 25 good paying jobs, and we still have the firefighting capacity of the two bombers."

----- ADS -----

RECEIVED

JAN 28 2022

From: randy fraser

CITY OF PORT ALBERNI

Sent: Friday, January 28, 2022 11:47 AM

To: Sharie Minions <sharie_minions@portalberni.ca>; Cindy Solda <cindy_solda@portalberni.ca>; Ron Paulson <ron_paulson@portalberni.ca>; Ron Corbeil <ron_corbeil@portalberni.ca>; Dan Washington <dan_washington@portalberni.ca>; Debbie Haggard <debbie_haggard@portalberni.ca>; Helen Poon <helen_poon@portalberni.ca>; Scott Smith <scott_smith@portalberni.ca>; Roland S <roland_s@portalberni.ca>; Leslie/Gerry Walerius <leslie_gerry_walerius@portalberni.ca>; Elena Rardon <elena.rardon@albernivalleynews.com>; David Wiwchar <David.Wiwchar@pattisonmedia.com>
Cc: Twyla Slonski <Twyla_Slonski@portalberni.ca>
Subject: Fwd: Water Bomber additional information

****Warning** This email originated outside of Canada. Take caution when clicking links or opening attachments.**

Hello again,

As you see by the accompanying email, I have been provided additional information from Elena Rardon of the AV News regarding the potential sale of a bomber. I am not sure if any of you were involved in the discussions and the decision to pass on a bomber as it's not clear to which council the offer was made.

I realize Mr. Coulson would want to try to recoup some or most of his investment from the purchase of the bombers, but I wonder when he offered one to the city was it in flying condition?

The Hawaii Mars, which is the plane currently for sale, is air worthy and therefore is more valuable. But the Philippine Mars, which was part of a deal with the US Navy a number of years ago that did not materialize, is non-operational and might be available at a much more discounted price than the \$5 million he is asking for the Hawaii Mars. Would it not be worth a call to Mr. Coulson to see if there is a possibility for negotiating a commitment to purchase the Philippine Mars now or over time to coincide with the development of the waterfront? Or is the city not interested in pursuing a piece of aviation history? The plane is known world wide after all.

The city is losing the few tourist attractions it has. It is obvious that The Pacific Rail Steam train won't be running again nor will the Mcleans Steam Mill be operational. The bomber gives the city a chance to own not only a piece of the local forest sector history but of world aviation history. It could potentially be displayed in an area of the newly acquired Somass Mill properties along with other local forest industry history.

There are a lot of possibilities for having a central location for all of our forest history. Perhaps a static display where visitors could see the bomber inside and up close along with videos and photos showcasing the plane's history and fire fighting days. With the addition of other city owned historical forest items, it could be a real tourist attraction not only drawing visitors to the city but to the newly developed waterfront as well.

During this time of budget discussions, I urge council to reconsider some of its strategic priorities and see if there is a way to incorporate this important piece of history permanently into Port Alberni's overall improvement vision. I suspect that it would have overwhelming community support.

Thank you
Randy Fraser

ENTERED

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other

RCM - Feb. 14'22
Corr. Summary

REGULAR COUNCIL AGENDA - FEBRUARY 14, 2022

32

From: Elena Rardon <elena.rardon@albernivalleynews.com>
Date: January 27, 2022 at 12:53:01 PM PST
To: randy fraser [REDACTED]
Subject: Re: Water Bomber

Hi Randy,

Thanks for the message. I actually asked Wayne Coulson about this when I spoke to him. He says the agreement did not require Coulson to donate the plane to the city, but to "make it available" by sale.

Coulson did offer to sell the bomber to the city (I believe this was two or three councils ago), but council declined because of the cost to restore/maintain it.

Elena Rardon
Reporter
Alberni Valley News
www.albernivalleynews.com
1-778-678-7819

On Jan 27, 2022, at 12:14 PM, randy fraser [REDACTED] wrote:

Hi Elena

I received an auto reply that Susie is on leave.
Not sure if you are checking her emails or not so i am sending this to you just in case.

Randy

From: randy fraser [REDACTED]
Date: January 27, 2022 at 12:10:07 PM PST
To: Sharie <sharie_minions@portalberni.ca>, Cindy <cindy_solda@portalberni.ca>, Ron Paulson <ron_paulson@portalberni.ca>, ron_corbeil@portalberni.ca, dan_washington@portalberni.ca, debbie_haggard@portalberni.ca, helen_poon@portalberni.ca, Roland S [REDACTED], Leslie/Gerry Walerius [REDACTED], David Wiwchar <David.Wiwchar@pattisonmedia.com>, Susie Quinn <editor@albernivalleynews.com>, scott_smith@portalberni.ca
Cc: Twyla Slonski <Twyla_Slonski@portalberni.ca>
Subject: Water Bomber

Good Day Everyone

With the recent news that one of the Martin Mars water bombers is up for sale, I am wondering if council is aware of the sale agreement made back in 2007 with the Coulson Group?

I have attached a copy of an article that was written about the sale of the Water Bombers from TimberWest to the Coulson Group back in 2007.

You will see in the article, there is a quote from the CEO of TimberWest, Paul McElligott, that "As part of the purchase agreement, one of the planes will be made available to Port Alberni upon retirement for use as a heritage attraction. This is a condition of the sale and reflects the commitment we made to the people of Port Alberni and our support for local communities."

I am wondering if one of the planes has ever been offered to the city?

Has the City ever approached Mr. Coulson regarding the acquisition of one of the planes?

If the city is serious about heritage and attracting tourism, then maybe the City should be contacting Mr Coulson to remind him of the agreement he made and working towards negotiating a deal to obtain one of the planes

Thanks

Randy Fraser

RECEIVED

JAN 27 2022

CITY OF ABASHIRI

CITY OF PORT ALBERNI



City Hall,
Minami 6, Higashi 4,
Abashiri, Hokkaido, JAPAN 093-8555

January 18, 2022

Mayor Sharie Minions
City of Port Alberni
4850 Argyle Street,
Port Alberni, B.C. Canada

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☒ Corporate Services
☒ Agenda
☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☐ Development Services
☐ Community Safety
☒ Other *Corr. summary*
Rem. Feb. 14 '22
0400-01
File # _____

Dear Mayor Minions,

Thank you very much for your thoughtful letter.

We are pleased and proud to celebrate 35 years of friendship between Abashiri and Port Alberni. This is a very special occasion for both cities.

We are very excited to hear that the Port Alberni Twinning Society and the City of Port Alberni are planning to create "Abashiri Garden" and commemorative plaque. We are also looking forward to hearing all about a Port Alberni/Abashiri week.

Covid-19 variants has escalated at an alarming rate in some regions in Japan. The City of Abashiri has put in place measures to ensure the safety of all our residents and we continue to adapt to the evolving situation.

While this global pandemic is causing a great deal of uncertainty and cities across the world are facing unprecedented challenges, it is precisely in these times that we are reminded that we are all in this together. As a sister city, we are committed to continuing to foster goodwill, especially during times such as these.

Once the virus has been contained, I will begin looking forward to the opportunity of personally greeting one another. Until that time, I send best wishes to you and all the citizens of Port Alberni for good health.

Sincerely,

Yoichi MIZUTANI, Mayor
City of Abashiri, Hokkaido, JAPAN

ENTERED

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RECEIVED

JAN 27 2022

CITY OF PORT ALBERNI

From: Statistics Canada / Statistique Canada <statcan.census-recensement.statcan@canada.ca>

Subject: Findings from the 2021 Census are coming soon! / Les résultats du Recensement de 2021 arrivent bientôt!

(la version française suit)

Hello,

<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input checked="" type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other

RCM - Feb 14 '22
0640-01

Thank you for your unwavering support which enabled us to achieve an overall collection response rate of 98.0% for the 2021 Census.

I am writing to let you know that Statistics Canada will start releasing 2021 Census data on February 9, 2022, with subsequent releases throughout the year. These data are key to telling Canada's story and tracking how the country has changed and continues to grow. They will help your municipality make informed decisions and plan for schools, daycare services, housing, hospitals, emergency services, roads, public transportation and employment skills training.

The first census release, on February 9, 2022, will explore how population growth and international and internal migration patterns have changed the fabric of Canada's provinces and territories, as well as its cities, towns and rural areas. This release will show their evolution since 2016 and impacts of the COVID-19 pandemic.

Subsequent releases throughout 2022 will focus on Canada's shifting demographic profile; families and households; military experience; income; linguistic diversity; First Nations people, Métis and Inuit; housing; citizenship and immigration; the ethnocultural and religious composition of the population; education; and the labour force. For more information about data release topics and timelines, visit the [2021 Census dissemination planning](#) web page.

I would appreciate your help in spreading the word. To make it easier to share this information with your networks, we created the [Community Supporter Toolkit](#), which brings together web images, email templates, social media content, articles and newsletter content in one convenient location.

We will also soon have a mobile application to provide you with our latest statistical news throughout the day. The **StatsCAN** app will be available for download in the Apple and Google app stores in time for the first 2021 Census release.

If you have any questions, please contact Census Communications at statcan.census-recensement.statcan@statcan.gc.ca.

We look forward to working with you to ensure that you have the information you need for each data release.

Sincerely,

Anil Arora
Chief Statistician of Canada
Statistics Canada / Government of Canada

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J1 <



JAN 28 2022

CITY OF PORT ALBERNI

Greetings!

Every year, Heritage BC actively promotes Heritage Week throughout the province with posters, proclamations, and themed events. For Heritage Week 2022, we are mailing 1000 posters to libraries, schools, local governments, MLAs, MPs, museums, and heritage organizations around the province to raise awareness. We can't wait to see the amazing activities and events that you will be hosting in the name of Heritage Week! Tag us in your events, @heritagebc on any social media platform, and we'll add them to our Heritage Week 2022 All Events Calendar. Use the hashtag #BCheritageweek to show how you're celebrating.

Of course, Heritage Week is only one of the many valued programs and services that we offer to BC cultural and heritage organizations. Here are some of our other programs and advocacy work:

Webinars-On-Demand: Our live and recorded webinars are free to our members. Our website is the go-to resource to answer any heritage-related question. Can't find an answer? Contact us and we will find it for you.

Annual Conference: Every May, our conference offers a chance to hear from respected colleagues and new voices alike as we explore the breadth of cultural heritage from exciting new perspectives. This year, join us for three weeks in a first-time joint conference with the BC Museums Association. Details to be announced during Heritage Week.

Resource Guides: We work with experts to develop comprehensive and approachable guides, so you don't have to. Whether it's conservation, climate adaptation, or our most recent guide, "Setting the Bar: A Reconciliation Guide for Heritage", these are accessible tools that you can return to time and time again.

BC Heritage Awards: Each year, we recognize and celebrate the achievements of individuals, organizations, groups, businesses, and local and regional governments in communities across BC. Our celebration of 2022 achievements will be done at our annual conference in May.

Heritage BC is your advocate: From building a list of provincial policy recommendations to our close work with the National Trust for Canada, we help your voice be heard at provincial and national levels. Our "Making a Case for Heritage" resource guide gives members the tools to advocate for heritage in your communities.

You can learn more about Heritage BC at www.heritagebc.ca or by emailing us at info@heritagebc.ca. We would love to hear from you.

As you put up the Heritage Week poster, we hope you will also consider becoming a Heritage BC member. For only \$35 (individual) or \$75 (organization), you can support a great cause that offers tremendous value to our province.

Thank you from everyone at Heritage BC!

Kirstin Clausen
Executive Director
604-417-7243
kclausen@heritagebc.ca

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input checked="" type="checkbox"/> Parks, Rec. & Heritage
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File #	

Heritage Council / Corr Summary
RCM - Feb 14 2022 (L.O.)
0630-01

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As an organization of provincial scope, Heritage BC recognizes that its members, and the local history and heritage they seek to preserve, occupy the lands and territories of B.C.'s Indigenous peoples. Heritage BC asks its members to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage.

RECEIVED

FEB 01 2022



CITY OF PORT ALBERNI
**Canadian Mental
Health Association**
Port Alberni



3178 2nd Avenue
Port Alberni, BC V9Y 4C3
Tel: (250) 724-7199
Fax: (250) 724-5635
Web:
www.cmhaportalberni.ca

January 31, 2022

City of Port Alberni
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Attention: Mayor and Council
Via email

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☒ Corporate Services
☒ Agenda
☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☐ Development Services
☐ Community Safety
☒ Other *Letter Summary*
File # *RCM - Feb. 14 '22*
0230-20-CMHA

RE: Letter of Support for 24/7 Public Washroom Facilities

I am writing to express our agency's support for the creation and service of public washroom facilities in Port Alberni.

CMHA-PA is a comprehensive social service agency providing mental health, housing, and homeless services to our vulnerable populations. CMHA-PA's Homeless Outreach Program currently supervises the shower service at Echo Fieldhouse, which the City had generously offered to our vulnerable population. Our team has first hand knowledge that toilet and hygiene issues for our unhoused and vulnerable citizens need to have a long term and more accessible solution.

CMHA Port Alberni whole heartedly supports this type of initiative and we look forward to collaborating with the City and social service partners in any way we can.

Sincerely,

K. Kiefer

Katrina Kiefer
Executive Director
katrina.kiefer@cmha.bc.ca

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RECEIVED

FEB 01 2022

From: Evan Jolicoeur <Evan.Jolicoeur@uchucklesaht.ca>

CITY OF PORT ALBERNI

Sent: Monday, January 31, 2022 4:12 PM

To: Sharie Minions <sharie_minions@portalberni.ca>; Ron Corbeil <ron_corbeil@portalberni.ca>; Debbie Haggard <debbie_haggard@portalberni.ca>; Ron Paulson <ron_paulson@portalberni.ca>; Helen Poon <helen_poon@portalberni.ca>; Cindy Solda <cindy_solda@portalberni.ca>; Dan Washington <dan_washington@portalberni.ca>

Cc: Chris Baker <Chris_Baker@portalberni.ca>; Scott Smith <scott_smith@portalberni.ca>; Scott Coulson <Scott.Coulson@uchucklesaht.ca>; Sara Darling <sara_darling@portalberni.ca>

Subject: 24/7 Washroom Facilities Downtown - Uchucklesaht Tribe Government Letter of Support

Hello Mayor Minions and Councillors,

Please find attached Uchucklesaht Tribe Government Letter of Support for the request to the City of Port Alberni from the Port Alberni Community Action Team for 24/7 Washroom Facilities to be secured and maintained by the City of Port Alberni for all people. This important step in providing dignity, health equity, harm reduction to the community. It will continue to support, especially, those who are unhoused and/or accessing important services in our downtown core.

Thank you for your consideration.

Any questions or curiosities – I am available to connect,

Thanks,

Evan

Evan Jolicoeur, BScN, RN, AD
Director of Health & Human Services
Uchucklesaht Tribe Government
Tel: 250-724-1832
Fax: 250-724-1806
E-Mail: evan.jolicoeur@uchucklesaht.ca
Cell: 250-720-9563



<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/FW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other <i>Corr. Summary</i>
File #	<i>Rem - Feb 14 '22</i> <i>0400-70</i>

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Uchucklesaht Tribe



Government

January 31, 2022

To Mayor Minions & Coucillors,

Please accept this letter of support towards the request from the Port Alberni Community Action Team, and a diverse group of community partners and service providers to have the City of Port Alberni provide and service permanent public washroom facilities available 24/7 in the downtown core.

Currently there is an obvious need in our downtown core to provide safe, clean, humane washroom spaces for all people. One of these locations should be within 3rd Avenue - Athol Street and Angus Street corridor.

In addition, as a First Nation government with facilities and businesses in the direct downtown or sometimes referred to as the 'uptown' core, we support the need for public washrooms to support those living in, accessing services or businesses, and visitors to our community.

Our specific reasons and concerns are as follows:

- Access to washrooms is a fundamental human right. Provision of washrooms is part of basic municipal public infrastructure, just like parks, roads, sewers, rec centers, public art.
- We have received substantial feedback from peers, the unhoused and the marginalized community on how difficult and dehumanizing it is to find facilities in Port Alberni.
- The problem is particularly apparent given the COVID pandemic. Other options people once used are just no longer available.
- Other cities have proactively provided state-of-the-art public washroom facilities in their communities to address these basic human needs. Example – Courtenay has just completed such a project.
- This concern has been raised several times at the Port Alberni monthly Community Action Team meetings. Our individual and organizational members support the concept of available washroom facilities 24/7 and see immediate implementation as imperative.
- We are aware that the business community has also raised this issue—no washroom facilities for some, impact all of us in our community. Sometimes, people react to the problem by suggesting stronger bylaws and enforcement. We want to head off what some might see as an easy path and strongly urge addressing the root cause – lack of facilities.

In our current times, with multiple crises hitting our community – COVID-19, climate change, mental health crisis, and the toxic poisoning epidemic, UTG cannot overstate the importance of essential services for the marginalized in our community.

Uchucklesaht Tribe



Government

These facilities will benefit all in our community, including UTG citizens.

Should you have further questions or require additional information, please contact me at your convenience.

Sincerely and with respect,

--original signed--

Evan Jolicoeur, BScN, RN, AD
Director of Health & Human Services
Uchucklesaht Tribe Government
Tel: 250-724-1832
Fax: 250-724-1806
E-Mail: evan.jolicoeur@uchucklesaht.ca
Cell: 250-720-9563

RECEIVED

FEB 02 2022

CITY OF PORT ALBERNI

Uptown Merchants' Association

3036 Third Avenue

Port Alberni BC

V9Y 2A5

Tel: 250-724-5851

Via E-mail

01 February 2022

Mayor and Council
City of Port Alberni
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input checked="" type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other <i>Com Summary</i>
File # <u>4900-01</u>	<i>Rcm Feb 14, 2022</i>

Dear Mayor and Council:

Re: Public Washrooms in Port Alberni

We were extremely happy to hear of the response by Mayor and Council at the recent Council meeting of January 31, 2022, regarding publicly available 24/7 washrooms.

As you are aware, we have requested and been supportive of such a move for quite some time.

This letter is to just re-iterate the importance of publicly accessible 24/7 washrooms.

It's a place for pregnant women and disabled individuals to relieve themselves when they're just too far from home.

It's a place that can be a blessing for parents, who know all too well the importance of getting their child to a toilet as quickly as possible.

While they can be a place where homeless can take care of personal hygiene, they may also be the only places where the homeless can simply use a restroom.

Individuals who suffer from anxiety attacks can use a public restroom as a place of refuge – a place to go and collect their thoughts and relax.

And it's even a place that visitors who are unfamiliar with our city can use.

If human waste is not disposed of properly, people could contract diseases such as Hepatitis A. The waste could end up in storm drains and cause contamination.

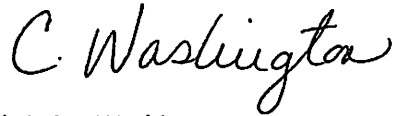
The implementation of 24/7 public restroom facilities should be a commitment to physical and social health of our community.

ENTERED

J1e

Thank you for taking the time to read this submission.

Yours truly,

A handwritten signature in black ink that reads "C. Washington". The signature is written in a cursive, flowing style.

Christine Washington
Chair, Uptown Merchants' Association

RECEIVED

FEB 08 2022

February 3, 2022

To Whom It May Concern,

CITY OF PORT ALBERNI

Please accept this letter of support for the request submitted by Ron Merk and the Port Alberni Community Action Team asking the City of Port Alberni to provide and service permanent 24/7 public washroom facilities.

The lack of facilities has been an issue for many BCEHS patients. BCEHS paramedics have been dispatched for people who simply need a drink of water, to wash their hands, or to use a washroom. As much as these are real needs, they do not necessarily constitute an emergency and can be a misuse of important emergency health services in this community, especially when paramedics end up transporting these folks to the hospital. With limited resources, the focus of the ambulance service must be on the emergencies that are unfolding often at the same time these calls are being generated.

In this time of the COVID pandemic, opioid crisis, lack of housing options, staffing challenges at BCEHS, and extreme weather, never has there been a higher need for such facilities. We know that hand hygiene is the number one way to combat the spread of infection, and this is extremely difficult with the lack of available facilities.

As the acting unit chief in Port Alberni, I personally and fully back the need for this essential service, especially for the marginalized in our community and agree with Ron Merk and the Port Alberni Community Action Team that the measure of us as a community is how we treat our most vulnerable members.

Thank you for your attention to this important matter.

Sincerely,

Deb Roberts

Acting Unit Chief | Port Alberni
BC Emergency Health Services
Provincial Health Services Authority
M: 250-720-9181 | Deborah.Roberts@bcehs.ca

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FEB 02 2022

CITY OF PORT ALBERNI



<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input checked="" type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other <i>Corr. Summary</i>

File # 0230-20-AS

The Abbeyfield Houses Alberni Valley Society

3839 8th Ave., Port Alberni, BC V9Y 8J6

Telephone: 250-724-2425 Email: abbeymanager@shaw.ca

1 February, 2022

Dear Mayor and Council

Re: 3821 85h Ave. Lot 3, Plan VIPa74744, District Lot 1, Alberni Land District

The lot referenced above is on the north side of Redford in front of the City owned building leased to Abbeyfield, between 8th and 9th Avenue.

Presently the lot is being maintained by the Abbeyfield Society, who also pay property taxes on the parcel. It is mostly greenspace, with a small portion given over to some of the parking spaces on the 8th Ave. side. It is relatively flat and approximately ¼ hectare in area, with a 2020 assessed value of \$236,000. The greenspace includes several large, mature trees of high value, as well as smaller, more ornamental species.

We are writing Council to please consider making this parcel into dedicated parkland. It is the only greenspace parcel on all of Redford St. between Stamp Ave. and Wood Ave. As Redford St. is one of the busiest arterials in Port Alberni, this greenspace is important as a community showcase along a heavily developed corridor.

It is also valuable to the residents of Abbeyfield as a contemplative and restful shaded area, and we would like to see it protected as parkland so it can be enjoyed by city residents and visitors to Port Alberni for many years to come.

Should Council decide to dedicate this parcel as a park, the Abbeyfield Society would continue to mow such areas within the site as the management plan requires. We would also be prepared to continue to monitor for litter collection and disposal. Once a park plan is developed, we would be able to provide watering for any new plantings and work to develop a walkway plan.

We would request that dog 'pick up' bags and disposal be part of the development.

A handwritten signature in black ink, appearing to read "Dave Cowan".

Dave Cowan, President, Board of Directors

ENTERED

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FEB 03 2022

CITY OF PORT ALBERNI

Alberni Valley Museum
and Heritage Commission



Wednesday, January 5, 2022

7:00pm → Zoom

Minutes

Attending:
Bert Simpson
Claudia Romanuk (Community Arts Council)
Colin Schult
Dan Washington
Ed Ross
Gareth Flostrand
Ken Watson
Nancy Blair
Pam Craig
Penny Cote
Willa Thorpe (staff)

Regrets:
Bill Collette

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other <i>Comm. Summary</i>
File #	<i>0360-20-AVHHC</i>

Called to order: 7:00pm

1. Moved by Nancy, seconded by Penny, that the agenda of the January 5, 2022 meeting be approved as circulated.
2. Moved by Pam, that the minutes of the December 1, 2021 meeting be approved as circulated.
3. Old Business
 - a. Train Station
 - i. Site visit with the Construction Manager and Architect on December 9 to review project specifics
 - ii. RFP for prospective tenants is being finalized; distribution date has not been finalized
 - b. Meeting Locations
 - i. Commission member organizations will confirm if they are available to host meetings in 2022
4. Correspondence – none
5. New Business – none
6. Reports
 - a. Regional District
 - i. First Board meeting of 2022 is next week
 - ii. New CAO has started

ENTERED

J19



Wednesday, January 5, 2022

7:00pm → Zoom

Minutes

- iii. Great Central Lake (Little Germany) exploring becoming a heritage service within the Regional District
- iv. Grant in Aids applications due shortly
- b. Chamber of Commerce
 - i. The Chamber/Visitor Centre is closed for the season through to Monday, January 10th. One extra week to cover for staff overtime that has built up. We're not busy with clients at the door. Bill is working as is Elliot. All others are off for another week.
 - ii. The Chamber's Shop Local program has been excellent. Very good feedback and close to 800 submissions for the prizing. So far we've awarded 10 people with \$500.00 gift card packages. We start again on the 6th and will continue through to the end of the month – Mon – Fri at 9:10am on The Peak giving out a \$500.00 gift card package.
 - iii. This month we defer to a 'Dine-Out West Coast' theme however we admit to being unsure how that will unfold due to the ongoing restrictions.
 - iv. We are working with Tim Horton's on their annual Gift Card program for their staff. Purchasing \$5000.00 worth of gift cards for them through this program.
 - v. The Chamber is starting its Strategic Plan next Wednesday with Theresa Kingston.
- c. McLean Mill
 - i. The Heritage Christmas Village went very well. Unfortunately, we only completed 7 of the 9 scheduled nights. The last two were cancelled due to inclement weather (snow/ice). Nonetheless the results of the program were exceptional. We averaged a near sell-out (400 people) each of the 7 nights we completed. The Festival of Trees component also exceeded expectations. We expect to be writing a cheque to the BC Children's Hospital Foundation of ~ \$14,000.00. We thank all who attended, all who continue to support the McLean Mill National Historic Site. We closed operations as of December 20th and have not scheduled staff to return until the 10th of January. At that point our focus will be Xmas teardown, full inventory count, general clean-up, preparation for a couple of events in February when we plan to re-open on weekends.
- d. Maritime Heritage Society
 - i. AGM – Annual General Meeting was held Tuesday, November 30, 2021.
 - 1. President - Ken Watson
 - 2. Vice-President - David Cox



Wednesday, January 5, 2022

7:00pm → Zoom

Minutes

3. Treasurer - Don Jones
 4. Secretary – Gareth Flostrand
 5. Director - Lawrence Charnell
 6. Director – Peter Geddes
 7. Director - Jean McIntosh
 8. Director - Ken McKinnon
 9. Director - Geo Monruffet
- ii. Annual Memberships – Our membership numbers have dipped somewhat during the COVID years likely due to lack of face-to-face Maritime Heritage events. We are now receiving memberships for 2022 and would like to get our numbers back up so if you would like to renew yours, please email our Treasurer Gareth Flostrand at gflos@telus.net. The membership fee remains at \$20/yr.
 - iii. Facility Hours – The Gallery and Lighthouse are currently closed due to frozen pipes under the causeway. We are working with the Port Authority to get this fixed and get back to normal. Once this is achieved, we will be open Thursday – Sunday, 11 am – 4 pm. Vaccination passport protocol & masks are mandatory.
- e. Community Arts Council
- i. Rollin Art Centre hours are Tuesday through Saturday 11 a.m. to 4 p.m.
 - ii. We are currently closed to the public until February 1, 2022.
 - iii. NEXT EXHIBIT
February 1 – 26, 2021, Sarah Williams. Watercolours, mixed media, and acrylic paintings.
 - iv. CELTIC CHAOS
Sunday, March 13, 2022, 2pm, Capitol Theatre
We welcome back this popular group for an enjoyable family event. Tickets are \$25, available from Rollin Art Centre. They make a nice Valentine's gift.
 - v. AGM
Thursday, February 24, 2022, via Zoom.
 - vi. CAC REPRESENTATIVE
Nancy Blair has represented the Arts Council on the Heritage Commission for some six years. She is now passing the baton to CAC director Claudia Romaniuk as of March 2, 2022.
- f. School District
- i. Senior Administration and school administrators have been meeting and working since the announcement by the Provincial Health Authority to implement the Winter Break Extension Order:



Wednesday, January 5, 2022

7:00pm→ Zoom

Minutes

1. Trustees met with the Superintendent and Secretary Treasurer on Mon Jan 3 to discuss the Health Order and the impact of the order on SD70 schools.
2. Schools are essentially closed till Jan 10. There will be an exception to 'schools are closed' to accommodate elementary-aged children of Essential Services Workers and students with special needs for the week of Jan 4 to 7. ESW parents and parents of special needs students are asked to confirm with their schools the attendance of their children.
3. Onsite Childcare operators and parents have been directed to continue with offering childcare through this time but it is their responsibility to arrange for this so parents are asked to confer with the childcare operators.
4. All sporting events and practices are on hold at this time.

g. City Council

- i. CAO Tim Pley officially retired December 31 2021, Scott Smith, Director of Development Services/Deputy CAO has assumed the role as Acting CAO.
- ii. The Mayor presented the City Council 2021 Annual Address.
- iii. Council directed staff to construct two segments of the Connect the Quays Pathway in 2022 including approximately 1100 metres of path between Harbour Quay and Tyee Landing complete with a view point into the Somass lands and approximately 850 metres of path from Gertrude Street through Roger Creek Park to the bridge across Roger Creek Council further authorized staff to award the associated detailed design work to PWL Partnership Landscape Architects Inc.
- iv. Ellen Froid | Alberni Community and Women's Services Society invited Council to register as a team for the Coldest Night of the Year fundraiser taking place February 26, 2022.
- v. REPORT FROM IN-CAMERA: Supportive Housing Task Force Verbal report from the Director of Corporate Services regarding the establishment of a Task Force for the purpose of determining short and long-term supportive housing options in the Alberni Valley with the highest priority being relocation of citizens currently living in the trailers at 4th Avenue.
- vi. The Director of Development Services/Deputy CAO provided Council with information regarding a preliminary development application by Pacific Mayfair Estates for properties on Burde Street, noting that the developers have indicated that they intend to make substantial changes to the application. Once those changes have been made, staff will review the



Wednesday, January 5, 2022

7:00pm → Zoom

Minutes

revised submission and determine the appropriate process to move the application forward.

- vii. Starting Monday, December 20, 2021, Recycle BC has resumed the collection of non-deposit glass bottles and jars at all ACRD Recycle BC depots, including the 3rd Ave. Depot in Port Alberni.

- 1. Collection had been temporarily suspended due to reduced transportation resulting from BC floods.
- 2. Collection of foam packaging remains suspended at this time.

- h. Historical Society

- i. The Archives closed from Dec. 17, 2021 to Jan. 4, 2022 for a Christmas Break.
- ii. Hopefully we will be able to welcome researchers in the coming months.
- iii. Volunteers are in the Archives Tues – Thurs, 10 am – 3 pm. Only phone or email inquiries are being accepted at this time.

- i. Industrial Heritage Society

- i. Due to COVID and weather IHS has been very quiet
- ii. The lowbed trailer is being reworked for annual inspection
- iii. Work continues on the safety plan for the IHS Centre
- iv. The Farquhar steam tractor had a preliminary inspection by BC Safety Authority
- v. Les Stevens would like permission from the City to fire the steam tractor for further inspection
- vi. Held a Directors meeting instead of regular December meeting

- j. Community at Large

- i. Until February 25th: Heart of Winter Art Exhibit at Draw Gallery
 - 1. Artist Judith Rackham
 - 2. Each week Tues-Fri 12 to 5
- ii. Totem 66 has been cancelled
- iii. Jan 17 - Snowed in Comedy tour at Capitol Theatre
- iv. Jan 28-30 Tim Hortons Ladies Bonspiel at the AV Curling Club
- v. Arrowsmith Rotary banner painting (same format as last year):
arrowsmithrotaryclub@gmail.com

- k. Museum

- i. The Snapshots exhibit runs Jan. 12 until early April
- ii. Two grant applications will be submitted before end of January:
 - 1. Young Canada Works (summer students at Museum)



Wednesday, January 5, 2022

7:00pm → Zoom

Minutes

- 2. Parks Canada (Green Chain project at McLean Mill)
 - iii. Planning for spring programming (March – June) is underway
 - iv. Heritage Fair (via Zoom) will move forward in May, if we can confirm four classes participating
- I. Hupacasath First Nation – no report
- m. Tseshaht First Nation
 - i. Ed is the cultural lead for Tseshaht
 - ii. Tseshaht is very excited and open to bringing strong identities out
- 7. Next Meeting
 - a. Wednesday, February 2 → 7pm (Industrial Heritage Centre)
- 8. Adjourn
 - a. Moved by Colin to adjourn the meeting at 7:50pm.

RECEIVED

FEB 03 2022

CITY OF PORT ALBERNI

February 2, 2022

Aaron Colyn
4503 Margaret Street
Port Alberni, BC
V9Y 6G8

Mayor Sharie Minions
4850 Argyle Street
Port Alberni, BC
V9Y 1V8

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☒ Corporate Services
☒ Agenda
File # 2240-55

☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☒ Development Services
☐ Community Safety
☒ Other Curr. Summary
Rcm Feb. 14, 2022

Dear Mayor Minions,

I am writing this letter to bring attention to the expiration of the Provincial Temporary Expanded Service Area (TESA) program for hospitality businesses like my own. I was told through 2020 and 2021 by those from the city that assisted with our own TESA allowances that the municipality was working on a plan to allow for local government approval to convert these temporary areas into permanent or fixed term expansions.

As you may know, this program was implemented to allow restaurants and liquor-service establishments to increase their spaces to aid with physical distancing during the spread of COVID-19. The program was successful for my own business, even with the numerous challenges that cold and inclement weather has had on our dining arrangements.

It is now 2022 and requirements for physical distancing are currently still in place. We are asking for more permanent considerations to allow our customers more space when dining inside and outside of our establishment. With the municipality's approval, we would like to apply to make our TESA space a permanent addition, allowing us to invest in better shelter from wind, rain, and the cold for our guests.

The improvements we wish to make to these spaces are not without cost, having an agreement in place to utilize the space longer term will allow us to look at those costs as an investment towards our space and the dining experience for our customers.

I am asking that these considerations are made in a timely manner to minimize any downtime our business will experience between approval of this permanent structural expansion and the expiration of the current TESA program on June 1, 2022.

Attached is our letter from the province indicating the expiration of the TESA Program, our currently approved TESA floorplan, and our future plans for a permanent structural expansion that we would like to submit to the City and to the Province for consideration. It would be great to hear of any progress the city has made on a plan for approving these types of structural expansions.

Thank you for your time.

Sincerely,



Aaron Colyn
Owner/Brewer, Twin City Brewing

ENTERED
J1h

Mrs. Sharie Minions
Mayor, City of Port Alberni
4850 Argyle St Port Alberni, BC V8Y 1V8
sharie_minions@portalberni.ca
250-735-9444

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☒ Corporate Services
☒ Agenda
☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☒ Development Services
☒ Community Safety
☒ Other
Rec. - Feb. 14'22
3060-01
Corr Summary

2022 February 2

Dear Sharie,

RE: Approval Process in Port Alberni - Fast Tracking Suggestions

I hope this letter finds you and your family well.

I respect and understand that the approval process for all development these days has become a congested matter, and for a variety of reasons.

My personal opinion is that the supply issue for residential product IE: lack of, is the biggest contributor to escalating residential home prices.

Fast-tracking approvals, I believe, are now a vital necessity.

For example:

- A. If a development of residential buildings does not necessitate rezoning, then why, for residential housing, can't a municipality create a separate "fast track lane"?
- B. The Developer / Builder's professional consultant can be grid ironed into providing a "compliance narrative" that would accelerate a Planner's time and needed involvement (by fact, in Port Alberni it is now months for a Planner to even look at a DP and provide first comments).

This is not a complaint or, request, for preferential treatment, but merely a suggestion as to how Port Alberni can be shown to be leaders at this strange, and often troubled, time.

ENTERED
J1i



Kindly consider, and I am always here as a resource to discuss further.

In the meantime, my best wishes for 2022.

Yours,

A handwritten signature in black ink, appearing to be "Chris", is written over two horizontal lines. The signature is stylized with a large loop at the beginning and a trailing flourish.

Chris

RECEIVED

FEB 04 2022

CITY OF PORT ALBERNI

February 1, 2022

The City of Port Alberni
4850 Argyle Street
Port Alberni, B.C.
V0Y 1V8

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☒ Corporate Services
☒ Agenda
☐ Economic Development
☒ Engineering/PW
☐ Parks, Rec. & Heritage
☐ Development Services
☐ Community Safety
☒ Other - *Corr. Summary*
Rcm Feb 14, 2022
File # *5460-05*

Dear City Council

I am writing to address the proposed changes to access to Anderson Avenue via Dunbar from 10th Avenue. I live at the top of Argyle Street within one block of E J Dunn School, the Port Alberni Gymnastics Academy, and the Black Sheep Rugby facilities.

For residents who live above Anderson, and there are a lot of us, to eliminate access via Dunbar means that all that traffic must funnel through a four way stop at 10th and Argyle. Include those living between 10th Avenue and Anderson and the Just imagine the backups during busy times of the day.

To suggest that Dunbar is used as a shortcut to Anderson from 10th is ludicrous. The residents and users above 10th Avenue have only two major arteries to other areas of the Alberni Valley. Those are 10th Avenue and Argyle Street, both of which come to a complete stop where they converge. Dunbar is a direct route for traffic heading to and from the north side of town.

Add to that the non-residential traffic. During the school year E J Dunn school generates high volumes of traffic five days a week, twice a day ten months of the year. The Gymnastics Academy and Rugby Club also generate high volumes of traffic at times. And then there is the truck traffic. I was stopped behind two loaded tandem logging trucks on Dunbar recently. I'm sure the residents along Anderson would like to see the trucks diverted elsewhere, but where?

And then we need to discuss the "Dip" and its driveability during adverse weather. We have just recently experienced an extended period of snow and icy conditions. If all the traffic coming along 10th Avenue has to come to a complete stop at the top of a very steep slippery hill there will be traffic mayhem.

I realize that the proposed changes come in an effort to address an extremely sad and unfortunate fatal accident, and to improve safety for pedestrians and cyclists. My observation over the 30 years I have been travelling this particular route is that there is very little pedestrian or cycling traffic.

I would suggest that a pedestrian-controlled traffic light at Dunbar would allow safe passage for pedestrians and cyclists, without seriously impeding the flow of traffic.

Sincerely



Elizabeth Parfitt
3181 McNaughton Avenue
[REDACTED]

ENTERED

J1j

RECEIVED

FEB 07 2022

CITY OF PORT ALBERNI

TO: CITY OF PORT ALBERNI
FROM: R. TEREPOCKI
DATE: FEBRUARY 7, 2022
RE: PUBLIC WASHROOMS

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input checked="" type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input checked="" type="checkbox"/> Other <i>Corr. Summary</i>

File # 4900-01 *Rcm Feb 14, 2021*

This memo letter is in reference to the attached article below which appeared in the Alberni Valley News. There appears to be a need for public washrooms in Port Alberni.

However, is this going to solve the problems that are associated with the Overdose Prevention Site and other problem areas in the city?

The washrooms shown in the photo from West Kelowna have locks. The question to ask then is, are the washrooms open 24/7? If so, will security be required to supervise the washroom sites? Disturbing, nuisance and criminal behavior is known to occur in public washrooms, in larger centers, so this needs to be taken into account. Overt needle injecting has occurred in the Walmart family washrooms in Duncan and so on.

The *population of West Kelowna is more than twice that of Port Alberni. Also, consider the location of the public washrooms in West Kelowna. Are they located in public parks?

Locating a public washroom near the OPS will encourage more street traffic into an already overly congested area which is designed for commercial/industrial use. The area was not designed to be a free-for-all for drugs, needles, the homeless, squatters, vagrants and those needing medical care. The legitimate businesses in the area are suffering already from the side effects of the OPS. Commercial/industrial and overdose prevention sites DO NOT MIX.

What part of this seems so difficult to figure out?

It is also important to note that public washrooms similar to West Kelowna are located in the Community Park in Parksville, strategically right at the edge of the sand sculpting competition site and the children's playground.

It appears that the Overdose Prevention Site does have washrooms inside its building, which are made unavailable to the site's "clients". This has been linked to some of the ongoing issues of open toileting on business properties in the area.

We know that the Overdose Prevention Site frowns upon security or policing on its premises. Never mind that which the neighbouring businesses are exposed to on a regular basis.

Having public washrooms may help with some of the issues but will it prevent the disturbing behaviors that are occurring in the bushes around town?

ENTERED

JJK

Will the public washrooms attract more unwanted disturbing behavior?

Who will clean and who will supervise these state-of-the-art public washroom facilities?

Who or what will prevent attempts at overdosing, drug exchange, sexual activity, squatting or other disturbing behavior, inside these public washrooms?

Will the presence of public toilets make a difference to the unwanted behaviors of the homeless, vagrants, those struggling with addiction and behavioral issues?

Many of the homeless or marginalized are ill and need specialized treatment which they have not been getting since the government closed the door on mentally ill and disabled institutions etc. This is one of the reasons for many to be out on the streets. Will a public washroom fix this?

“The measure of us as a community is how we treat our weakest members.”

If the above statement is the goal, why does the Overdose Prevention Site not allow the weakest members of the community to use the facilities which exist in their location?

“Access to washrooms is a fundamental human right...”

Can we ask if Salvation Army, Bread of Life, Mental Health Roger & Redford Street, ACAWS, open their washroom facilities to the public? And then, why are so many living on the streets?

BMO’s 24/7 ATM on Lower Johnston is usually beyond disgusting in smell and littered with refuse. Sometimes it houses an occasional overnighiter. The BMO has been informed and commented that they cannot keep up with the problem. Can not or will not?

This is the question.

Having public washrooms is not a new idea but consider the proposed locations.

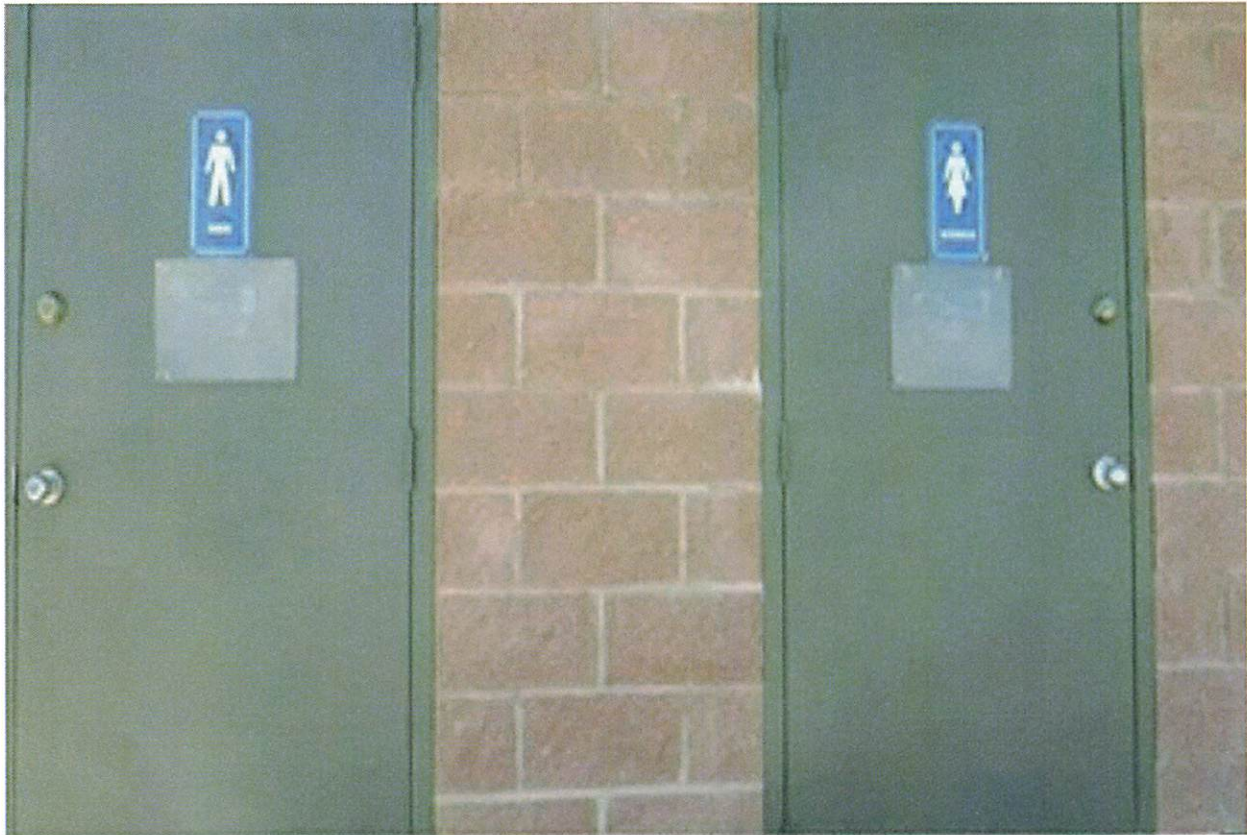
Locating by the OPS will most likely be problematic, for the reasons outlined.

If you must, locate a public washroom inside the premises of the Overdose Prevention Site or inside the empty space which once was the Deja-Vu Bookstore. A business which was tormented and run out of the area by the OPS. Management and staff of the Overdose Prevention Site can then monitor any overdosing that will occur inside the washrooms.

*Note:

West Kelowna **38,311** Population [2021] – Estimate

Population Statistics Dec 20, 2021 ... City of Port Alberni, 17,678



The Port Alberni Community Action Team wants to see public washrooms in Port Alberni, similar to these ones pictured in West Kelowna. (City of West Kelowna)

LETTER: Public washrooms needed in Port Alberni

Access to washrooms is a fundamental human right...

- Jan. 26, 2022 2:00 p.m.

To the Editor,

The Port Alberni Community Action Team is asking the city provide and service permanent public washroom facilities, available 24/7.

We think there are at least two locations in our community where facilities must be provisioned. The first is somewhere on Third Avenue between Athol Street and Angus Street. Perhaps these facilities could be included in the new Public Safety Building tender? The second location would be near the Overdose Prevention Site, on Third Avenue and Bute Street.

Access to washrooms is a fundamental human right. We believe provisioning them is part of basic municipal public infrastructure, just like parks, roads, sewers, rec centres and public art. They are part of the public realm.

We have received substantial feedback from peers, the homeless and the marginalized community on how difficult and dehumanizing it is to find facilities in Port Alberni.

The problem is particularly apparent given the COVID-19 pandemic. Other options people once used are just no longer available.

Other cities have proactively provided state-of-the-art public washroom facilities in their communities to address these basic human needs. For example, Courtenay has just completed such a project.

This concern has been raised several times at our regular monthly Community Action Team meetings. Our individual and organizational members support the concept of available washroom facilities 24/7 and see immediate implementation as imperative.

We are aware that the business community has also raised this issue—no washroom facilities for some impacts all of us. Sometimes, people react to the problem by suggesting stronger bylaws and enforcement. We want to head off what some might see as an easy path and strongly urge addressing the root cause – a lack of facilities.

The measure of us as a community is how we treat our weakest members.

Community Action Team,

Port Alberni



DISTRICT OF STEWART

Office of the Mayor

☒ Council
☒ Mayor
☒ CAO
☐ Finance
☐ Corporate Services
☐ Agenda
☐ Economic Development
☐ Engineering/PW
☐ Parks, Rec. & Heritage
☐ Development Services
☐ Community Safety
☒ Other: *Fire 3 Corr. Summ*
 File # *RCM Feb 14, 22*
0400-60

January 28, 2022

Mr. Taylor Bachrach, MP for Skeena-Bulkley Valley
House of Commons
Ottawa, Ontario K1A 0A6

sent via email to: Taylor.Bachrach@parl.gc.ca

RECEIVED

FEB 07 2022

Dear Mr. Bachrach,

CITY OF PORT ALBERNI

Re: BC Wildfires Petition – Letter of Support

Council considered correspondence from the District of Lillooet at the January 24, 2022 Regular Council Meeting, and made a resolution to support the community's BC Wildfires Petition.

The BC Wildfires petition that was previously sent to BC Municipalities from the District of Lillooet, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We support the District of Lillooet's belief that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Stewart calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working to re-evaluate and change those that are not.

We respectfully request that you present our letter supporting the District of Lillooet's BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

On behalf of Council, thank you for your consideration of this request.

Sincerely,

Gina McKay

Gina McKay
Mayor
District of Stewart

ENTERED

J11

Cc: Hon. Nathan Cullen, MLA for Stikine
District of Lillooet
Councils of BC Communities

RECEIVED

FEB 09 2022

CITY OF PORT ALBERNI



THE CITY OF VICTORIA

OFFICE OF THE MAYOR

February 2, 2022

To whom it may concern,

☒ Council ☐ Economic Development
☒ Mayor ☐ Engineering/PW
☒ CAO ☐ Parks, Rec. & Heritage
☐ Finance ☐ Development Services
☒ Corporate Services ☒ Community Safety
☐ Agenda ☒ Other Comm. Summary
File # 0400-60

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the current legal challenge against the discrimination of freedom of religion in Quebec's Bill 21 - An Act respecting the laicity of the State.

In July 2019, Victoria joined Brampton, Ontario in condemning Quebec's ban of religious symbols at work, and many Canadian municipalities to support the National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA) in their legal challenge against Bill 21 in Quebec.

Since then, cities across Canada have been demonstrating leadership with the cities of Brampton and Toronto each pledging \$100,000 to support the legal challenges brought forward by the NCCM, WSO, and CCLA. The cities of Calgary, London, Mississauga and Winnipeg have opposed Bill 21 and are considering financial aid as well. Brampton's Mayor Patrick Brown has also issued an appeal to 100 Canadian Mayors to join the Brampton City Council in the fight against Quebec's Bill 21.

Victoria Council values the Charter of Rights and Freedoms; and believes we cannot allow the defense of the Charter and the foundational value of religious freedom to be on the backs of racialized communities against the Province of Quebec with unlimited legal resources. Additionally, a Supreme Court decision allowing the infringement of religious freedom would have negative consequences for Victorians and all Canadians.

Therefore, Victoria City Council has authorized funding of \$9500, based on a contribution of 10 cents per capita from the 2022 contingency, to the joint legal challenges of Bill 21 by National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA).

ENTERED

J1m

.../2

"The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work "Hay swx qa"

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

Please see the attached Appendix for a copy of the Council Member Motion which was approved on January 6, 2022 Council. We invite all those copied to share this letter with their members and to support the legal challenge.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Helps'.

Lisa Helps
Victoria Mayor

Cc: Union of British Columbia Municipalities
 Federation of Canadian Municipalities
 Association of Vancouver Island and Coastal Communities
 Capital Regional District
 Members of Parliament that represent British Columbia
 Members of the Legislative Assembly of British Columbia

"The City of Victoria recognizes the Songhees and Esquimalt Nations in whose traditional territories we live and work "Hay swx qa"

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6
Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca



**Council Member Motion
For the Committee of the Whole Meeting of January 6, 2022**

To: Committee of the Whole **Date:** December 15, 2021
From: Councillor Sharmarke Dubow
Subject: City of Victoria continues to support the legal challenge of the Government of Quebec – Bill 21

BACKGROUND

Whereas, in July 2019, Victoria joined Brampton, Ontario in condemning Quebec's ban of religious symbols at work, and many Canadian municipalities to support the National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA) in their legal challenge against Bill 21 in Quebec.

Whereas Victorians value the Charter of Rights and Freedoms; and

Whereas Victoria Council believes we cannot allow the defense of the Charter and the foundational value of religious freedom to be on the backs of racialized communities against the Province of Quebec with unlimited legal resources; and

Whereas, if Canadian cities assist to fund the legal challenge, then we level the playing field since it is not a fair legal fight in the absence of federal government involvement; and

Whereas a Supreme Court decision allowing the infringement of religious freedom would have negative consequences for Victorians and all Canadians;

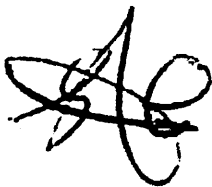
Whereas, cities across Canada are demonstrating leadership with the cities of Brampton and Toronto each pledging \$100,000 to support the legal challenges brought forward by the NCCM, WSO, and CCLA. Additionally, the cities of Calgary, London, Mississauga and Winnipeg have opposed Bill 21 and are considering financial aid as well.

RECOMMENDATIONS

Therefore Be It Resolved:

1. That the City of Victoria support the current legal challenge against the discrimination of freedom of religion in Quebec's Bill 21 - An Act respecting the laicity of the State; and
2. That the Council of the Corporation of the City of Victoria authorize funding of up to \$50,000 from the 2022 Contingency to the joint legal challenges of Bill 21 by National Council of Canadian Muslims (NCCM), the World Sikh Organization of Canada (WSO) and the Canadian Civil Liberties Association (CCLA), with staff identifying the appropriate funding source; and
3. That a copy of this Resolution be sent to:
 - a. the Union of British Columbia Municipalities, the Federation of Canadian Municipalities (FCM) and the Association of Vancouver Island and Coastal Communities requesting they share with all their members inviting municipal and local authorities to support the legal challenge; and
 - b. the Capital Regional District and all Members of Parliament-House of Commons that represent British Columbia, and all Members of the legislative assembly of British Columbia.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sharmarke Dubow', with a stylized, cursive script.

Sharmarke Dubow

RECEIVED

FEB 09 2022

CITY OF PORT ALBERNI

OFFICE OF THE MAYOR

January 28, 2022

<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Economic Development
<input checked="" type="checkbox"/> Mayor	<input type="checkbox"/> Engineering/PW
<input checked="" type="checkbox"/> CAO	<input type="checkbox"/> Parks, Rec. & Heritage
<input type="checkbox"/> Finance	<input type="checkbox"/> Development Services
<input checked="" type="checkbox"/> Corporate Services	<input checked="" type="checkbox"/> Community Safety
<input checked="" type="checkbox"/> Agenda	<input type="checkbox"/> Other



File No. 0400-60

Dear UBCM Member Municipalities, RCM Feb 14, 0400-60

I am reaching out to local governments in British Columbia to urge your support for Private Members Bill C-216, Health-Based Approach to the Substance Use Act, which has received first reading in the House of Commons.

The proposed Act would amend the Controlled Drugs and Substances Act and enact the Expungement of Certain Drug-related Convictions Act and the National Strategy on Substance Use Act. Under Bill C-216, the National Strategy proposes to:

- (a) address the harm associated with the criminalization of substance use;
- (b) ensure that interventions are founded on evidence-based best practices and address the root causes of problematic substance use;
- (c) ensure low-barrier access to a safe supply of medically regulated substances;
- (d) provide universal access to recovery, treatment and harm reduction services for problematic substance use and substance use disorder, including overdose prevention services, relapse prevention services and supervised consumption sites and services;
- (e) implement evidence-based prevention programs that address social and economic factors that contribute to problematic substance use; and
- (f) reduce the stigma associated with substance use, including through outreach and public awareness programs.

Cumberland Council has expressed its support for Bill C-216 to Prime Minister Trudeau and to the Minister of Health and Addictions Carolyn Bennett and I would encourage your Council or Board to do the same in an effort to finally secure Federal aid on decriminalization, safe supply and access to recovery, treatment and harm reduction services.

Yours sincerely,

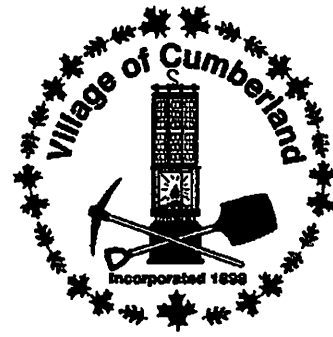
Leslie Baird
Mayor

ENTERED

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PO Box 340, 2673 Dunsmuir Avenue, Cumberland, B.C. V0R 1S0 Tel (250) 336-2291 Fax (250) 336-2321
mayor.baird@cumberland.ca cumberland.ca

OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-40

The Honourable Carolyn Bennett, P.C., M.P.
Minister of Health and Addictions
Carolyn.Bennett@parl.gc.ca

Dear Minister,

I am very pleased to be able to write to you in support of the Private Members Bill C-216, Health-based Approach to the Substance Use Act, which received first reading on December 15, 2021 and which is sponsored by Gord Johns, Member of Parliament for Courtenay-Alberni.

The Council of the Village of Cumberland endorses the National Strategy to address the harm associated with the criminalization of substance use and to ensure that interventions are founded on evidence-based best practices to address the root causes of problematic substance use.

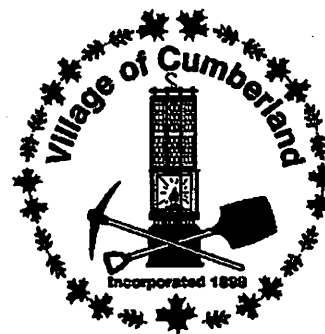
In 2016, harm reduction was restored as a key pillar of Canada's drug strategy with the establishment of the Canadian Drug and Substances Strategy, however further measures are needed to protect the lives of Canadians. I trust that you will support Bill C-216 in order to provide federal aid on decriminalization, safe supply and access to recovery, treatment and harm reductions services.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Leslie Baird".

Leslie Baird
Mayor

OFFICE OF THE MAYOR



January 28, 2022

File No. 0400-40

The Right Honourable Justin Trudeau, P.C., M.P.
Prime Minister of Canada
Justin.Trudeau@parl.gc.ca

Dear Prime Minister,

I am very pleased to be able to write to you in support of the Private Members Bill C-216, Health-based Approach to the Substance Use Act, which received first reading on December 15, 2021 and which is sponsored by Gord Johns, Member of Parliament for Courtenay-Alberni.

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In 2016, harm reduction was restored as a key pillar of Canada's drug strategy with the establishment of the Canadian Drug and Substances Strategy, however further measures are needed to protect the lives of Canadians. I trust that you will support Bill C-216 in order to provide federal aid on decriminalization, safe supply and access to recovery, treatment and harm reductions services.

Yours sincerely,

Leslie Baird
Mayor

Ron Corbeil: Report to City Council February 14, 2022

On behalf of the Port Alberni City Council I attended:

1. January 12/13, 2022, I participated in the Truck Loggers Associations annual convention virtually. Some of the take aways are:
 - Global demand is still strong, so import/exports move to the high-priced markets/Escalating US home prices plus higher mortgage rates will impact housing affordability/US demand for building materials remains stable to strong with low inventories/Very favourable prices are expected in 2022.
 - Capital and investment are risk adverse and money flows away from uncertainty or it requires a premium return to offset the increased risk - the BC industry is producing below average returns while demonstrating a high and rising risk profile.
 - Government's vision and context—which is that the current policy framework is inadequate to address today's challenges. The Intentions Paper was “greatly informed by engagements that have taken place in the past, notwithstanding the challenge of overlapping crises [covid, fires and floods]”, and that the engagement will be ongoing.
 - Policies were developed with no First Nations involvement. They are looking for a full reset on the engagement process.
 - The modernization of BC's forest policy must start with a fact-based, balanced, and inclusive approach. Predictable access to fibre at a reasonable cost is the key for all participants, regardless of size. We need policy choices that are going to create predictability to encourage innovation and reinvestment.
 - The current management regime is not meeting expectations or stated public objectives. There are areas where the failure to act right away can lead to irreversible loss of biodiversity.
 - Managing for timber subject-to-constraints is a model that isn't working for anybody. If you remove too much of a functioning ecosystem, you lose biodiversity. If you retain 70% you may have no material effect. But if you have 30% or less left, you risk the loss of species such as caribou and moose, changes to hydrological cycles, etc.
 - BC Forest Industry –14 mill closures/ young forests have a higher net carbon capture rate/Value added – impacted by the loss of fibre/ Rural Communities – 18,000 jobs lost, often the main or only employer in town/Public Funds – \$288 million lost annually/ false claim that only 3% of old growth remains/US South – investment dollars will continue to flow to lower cost jurisdictions.
 - The forest industry should adopt ENGO “swarm government” strategy.
 - Value-added challenge of transitioning to second growth.

L/L

- Why industry lost its social licence and how it can get it back and the importance of the resource sector.
- 2. January 12th along with Mayor Minions I attended the ACRD Board meeting. I raised the condition of the Bamfield road, and the Board voted to invite those with responsibilities to give a report on the maintenance and updates on the road.
- 3. January 24th along with the rest of Council participated in the Committee of the Whole meeting where the Director of Finance presented to members of the Committee the City's DRAFT 5-year financial plan.
- 4. January 25, 2022, along with Councillor Paulsen met with Mayor Minions to discuss current issues.
- 5. January 25th along with the rest of Council participated in a Public Hearing on the application for the ACAWS development.
- 6. January 26th attended the ACRD Board meeting. The Board of Directors will invite BC Assessment to be a delegation at an upcoming Board or Committee of the Whole meeting to provide an overview of the assessment process and to address the difference between assessments and appraisals.
- 7. January 27th myself and Councillor Solda attended the Alberni Valley Community Forest donation presentation of \$10,000 to the Salvation Army for the development of a green space at 10th Ave. and Redford St. site. Since then, I have had a number of meetings at the site looking at the potential designs.