

## CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held August 14, 2023.  
This is not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

### Introductory Remarks from Mayor Minions

Mayor Minions shared that an additional Committee of the Whole meeting has been scheduled for Thursday, September 14, 2023, at 6:00 pm in City Hall, Council Chambers.

### ■ STAFF REPORTS

#### RCMP Department

Staff Sgt., Mike Thompson presented policing activities undertaken during the months of April to June 2023, noting that overall, criminal offences are down by 8% compared to this same timeframe last year.

### ■ BYLAWS

"Zoning Bylaw No. 5074, 2023" was read a third time. The bylaw upon adoption will modernize the current Zoning Bylaw enabling accessory dwelling units, updating residential zones, incorporating new legislation, and providing clarity on the interpretation and application of the bylaw.

"Waterworks Bylaw No. 5088, 2023" and "Sewer Connection and Regulation Bylaw No. 5089, 2023" were adopted.

The Bylaw amendments are required in order to apply new rates applicable to water consumption/connections as well as sewer fees/connections to ensure:

- revenue sufficiency for system maintenance and capital replacements;
- rate equity for fairness;
- resource conservation to improve management and reduce operating costs.

### ■ CORRESPONDENCE

#### Alberni District Fall Fair Association | Annual Fall Fair & Parade

Council authorized the Alberni District Fall Fair Association access to City streets on Saturday, September 9, 2023, from 11:00 am to approximately 12:00 pm for the purpose of a parade from 12<sup>th</sup> Avenue down Burde Street and along 10<sup>th</sup> Avenue to Alderwood Street, subject to a number of conditions.

### Council also received their correspondence summary which included letters from:

- a. Request for Secondary Access Route | Joint Letter from the City, Region and First Nations to the Provincial and Federal Government
- b. Union of British Columbia Municipalities | Community Works Fund Payment
- c. Town of Ladysmith | ICET Letter of Support
- d. Office of the Ombudsperson | Quarterly Reports of July 1, 2022 – March 31, 2023
- e. District of Tofino | Economic Impact Cameron Bluffs Wildfire
- f. Black Press Media | Bill C-18
- g. Battered Women's Support Services | Municipal Action Plan to End Gender-Based Violence
- h. Minister of Public Safety and Solicitor General | Surrey Police Service Transition
- i. Township of Spallumcheen | Recycling Program for Antifreeze Containers and Used Oil
- j. Huu ay aht First Nations | Tree Farm Licence 44 Uncut Disposition and Annual Allowable Cut
- k. North Island College | BUILD 2026 Strategic Plan and Year 2 Dashboard Report

*Council directed staff to invite North Island College as a delegation to a future Committee of the Whole meeting to present on current and future programming.*

- l. Various Resolution Submissions from Local Governments to 2023 UBCM Convention
- m. Various UBCM Convention Meeting Invitations

### ■ PROCLAMATIONS

#### Island Kids Cancer Association

On behalf of Island Kids Cancer Association, Council proclaimed the month of September as 'Childhood Cancer Awareness Month' in Port Alberni.

## **International Wrongful Conviction Day Committee**

On behalf of International Wrongful Conviction Day Committee, Council proclaimed October 2, 2023 as 'Wrongful Conviction Day' in Port Alberni.

## ■ **REPORT FROM IN-CAMERA**

### **Somass Lands**

Council released for public consumption the selection of a preferred development partner to enter into negotiations for a letter of intent for the Somass Lands.

## ■ **COUNCIL REPORTS**

### **Presentation of Gift to the City from Hupacasath First Nation**

Council received artwork gifted to the City from Hupacasath First Nation during the Ƨaʔuk ʔaama Kanis/Loon Lake Campground Totem Pole Raising, and directed staff to display the artwork entitled 'Spirit Loon' at City Hall with an accompanying plaque.

## ■ **NEW BUSINESS**

### **Argyle Street | Road and Streetscape Design**

As part of the long-term Combined Sewer Separation project, significant sanitary and storm sewer replacement work is required on Argyle Street between 1<sup>st</sup> and 3<sup>rd</sup> Avenue. In addition to the required underground work, this portion of the project requires changes to the road and streetscape. Council endorsed Option 2, of the designs presented. In addition to being the lowest cost and most maintenance efficient, the design will provide more sidewalk width to activate the space and two boulevard areas for green space and street trees.

### **Pacific Mayfair Estates | Review Process**

Council endorsed the proposed review process presented for the Official Community Plan amendment application submitted by Pacific Mayfair Estates for Burde Street. The scope of development, environmental features, infrastructure requirements, and potential impacts to the surrounding area require an alternate review process in order to clarify expectations for all parties and ensure adequate opportunities for community feedback. A detailed engagement strategy will be presented at a future Committee of the Whole meeting.

### **Antidote Distillery Company | Manufacturer Licence Lounge Endorsement Application**

Council supported the Manufacturer Licence Lounge Endorsement [liquor licence] application for Antidote Distilling Company operating at 103-4721 Johnston Road.

## **Vancouver Island Economic Summit**

Council authorized Councillors Haggard, Patola and Solda to participate in the annual Vancouver Island Economic Summit The 'State of the Island' taking place October 25 and 26, 2023 in Nanaimo, BC. As attendees, Council members will benefit from relevant and timely leadership development strategies to encourage economic recovery and sustainability within the City of Port Alberni.

### **Train Station | Building Envelope Modifications**

Council directed staff to proceed with exterior modifications to the Train Station that would enable a commercial kitchen on-site. Council further directed that staff work with the Alberni Valley Heritage Commission in determining design elements that would conceal the required venting while remaining in alignment with the existing exterior.

### **Home-Based Businesses**

Council directed staff to prepare a report regarding home occupation regulations for consideration at a future Committee of the Whole meeting.

### **Council Meeting Leave Policy**

Council directed staff to prepare a report providing recommendations for a Council meeting leave policy, particularly as it relates to paternity and bereavement leave, for consideration at a future Committee of the Whole meeting.

### **Council Meeting Cancellation Process**

Council directed staff to prepare a report regarding the establishment of a process to address Council meeting cancellations for consideration at a future Committee of the Whole meeting.

### **Reclamation of Materials for Canal Beach Pier Improvements**

Council deferred the motion to direct staff to salvage and reclaim materials from the Somass Lands and other City projects which could prove suitable for pier improvements at Canal Beach, as well as other relevant City projects to the September 11<sup>th</sup> Regular meeting.

### **Recognizing Jolyn Watts | Special Olympics Champion**

Council recognized Jolyn Watts who competed at the Special Olympic World Games in Berlin, Germany earning a gold medal in the 1,500-metre race and a bronze medal in the Canadian women's 4x400-metre relay team final. Council further directed staff to prepare a letter to Ms. Watts formally congratulating her on this tremendous accomplishment.

## ■ QUESTION PERIOD

### **Earl**

Inquired regarding plans for a new aquatic centre, the proposed Argyle Street road design and the occurrence of preventive fire patrols.

### **N. Anderson**

Inquired as to whether Council will address senior-related matters during ministry meetings at the upcoming UBCM Convention and further, requested clarification related to the Committee of the Whole meeting schedule.

### **J. Leskosek**

Inquired regarding recent Council procedures bylaw amendments as it relates to the changes to public input.

## ■ COUNCIL MEETINGS

We encourage you to remain informed on City business and community topics by following meetings of Council which are live-streamed on the City website, [portalberni.ca](http://portalberni.ca), at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## ■ MEETINGS AT A GLANCE

### **Thursday, August 17<sup>th</sup>**

12:00 pm | Advisory Planning Committee  
Council Chambers

### **Wednesday, September 6<sup>th</sup>**

7:00 pm | Alberni Valley Heritage Commission  
Alberni Valley Museum

### **Monday, September 11<sup>th</sup>**

2:00 pm | Regular Council  
Council Chambers

### **Tuesday, September 12<sup>th</sup>**

9:30 am | Audit Committee  
Council Chambers

### **Thursday, September 14<sup>th</sup>**

6:00 pm | Committee of the Whole  
Council Chambers