

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**Tuesday, April 11, 2023 @ 2:00 PM**  
**In the City Hall Council Chambers – 4850 Argyle Street, Port Alberni, BC**

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**Present:** Mayor Minions  
Councillor D. Dame [Electronic Participation]  
Councillor J. Douglas  
Councillor D. Haggard  
Councillor C. Mealey  
Councillor C. Solda  
Councillor T. Patola

**Staff:** M. Fox, Chief Administrative Officer  
D. Leurebourg, Director of Corporate Services  
S. Smith, Director of Development Services/Deputy CAO  
A. McGifford, Director of Finance  
R. Dickinson, Director of Engineering and Public Works  
S. Darling, Deputy Director of Corporate Services | Recording Secretary

**Gallery:** 6

**A. CALL TO ORDER & APPROVAL OF THE AGENDA**

The meeting was called to order at 2:00 PM.

*MOVED AND SECONDED, THAT the agenda be amended to include items under New Business M.2 | Community Amenity Contributions and M.3 | Prioritizing Municipal Input in Future RCMP Contract Policing Decisions. The agenda was then adopted as amended.*

**CARRIED**

**B. ADOPTION OF MINUTES**

*MOVED AND SECONDED, THAT the Special meeting held March 27, 2023 at 12:00 pm, and Regular Council meeting held at 2:00 pm, be adopted, as presented.*

**CARRIED**

**C. PUBLIC INPUT PERIOD**

**M. Youds**

Provided an update on the 6<sup>th</sup> Avenue [Melrose Street to Bruce Street] road status with regards to repairs.

**B. Kannegiesser**

Commented on the Financial Planning process.

**D. DELEGATIONS**

**E. UNFINISHED BUSINESS**

**1. Financial Plan Q&A Summary**

Council received the summary of questions and responses as it relates to the 2023-2027 Financial Planning process.

**2. Water Meter Replacement Program**

*MOVED AND SECONDED, THAT Council receive the staff report dated March 31, 2023 providing an update on the Water Meter Replacement Program.*

**CARRIED | Res. No. 23-100**

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**F. STAFF REPORTS**

**1. Accounts**

*MOVED AND SECONDED, THAT the certification of the Director of Finance dated April 11, 2023, be received and the cheques numbered 152502 to 152556 inclusive, in payment of accounts totalling \$1,003,050.49, be approved.*

**CARRIED | Res. No. 23-101**

**2. Quarterly Report**

*MOVED AND SECONDED, THAT Council receive the 1<sup>st</sup> Quarter Report from the Development Services Department.*

**CARRIED | Res. No. 23-102**

**G. BYLAWS**

**1. 2023 – 2027 Financial Plan Bylaw No. 5075, 2023 | Amendments and 3<sup>rd</sup> Reading**

*THAT Council amend the proposed Financial Plan amendments by removing the following portion to be considered as a stand-alone motion:*

- i. Linking Roger Creek Trails funding be moved from Growing Communities Fund to the General Fund [prior years surplus] in the amount of \$290,000.*

**DEFEATED**

*MOVED AND SECONDED, THAT Council amend the “City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023” as follows for the Capital Plan in progress:*

- i. Linking Roger Creek Trails funding be moved from Growing Communities Fund to the General Fund [prior years surplus] in the amount of \$290,000;*
- ii. Add \$35,000 coming from taxation to the Capital Plan for 2023 for the purpose of implementing the structural recommendations of the City Hall Violence Risk Assessment; and*
- iii. Add \$20,000 to the Project 21012 - Replace 2005 Ford F350 W/Comp Body #520 from the Equipment Replacement Reserve Fund.*

**CARRIED | Res. No. 23-103**

*MOVED AND SECONDED, THAT Council provide early approval and authorize staff to proceed with the following as allocated in the “City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023”:*

- i. 2023 Capital Plan – 10<sup>th</sup> Avenue and Dunbar Street | 10<sup>th</sup> Avenue and Redford Street traffic improvements in the amount of \$410,000;*
- ii. 2023 Capital Plan - Phase 6 – Cowichan Water Main upgrades - \$2.1 Million – tender closed and award within 60 days;*
- iii. 2023 Capital Plan - Solid Waste truck replacement - #401 – \$443,060; and*
- iv. 2021 Capital Plan - Project 21012 - Replace 2005 Ford F350 W/Comp Body #520 - \$140,532.*

**CARRIED | Res. No. 23-104**

*MOVED AND SECONDED, THAT “City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023” be read a third time as amended.*

**CARRIED | Res. No. 23-105**

2. **Zoning Bylaw Amendment | 5450 Greenard Street**  
*MOVED AND SECONDED, THAT "Zoning Map Amendment No. 51 (5450 Greenard Street – Hopkins), Bylaw No. 5056" be now finally adopted, signed by the Mayor and Corporate Officer and numbered 5056.*  
**CARRIED | Res. No. 23-106**
3. **Officers and Indemnification Bylaw No. 5061, 2023**  
*MOVED AND SECONDED, THAT "Officers and Indemnification Bylaw, No. 5061, 2023" be now introduced and read a first time.*  
**CARRIED | Res. No. 23-107**  
  
*MOVED AND SECONDED, THAT "Officers and Indemnification Bylaw, No. 5061, 2023" be read a second time.*  
**CARRIED | Res. No. 23-108**  
  
*MOVED AND SECONDED, THAT "Officers and Indemnification Bylaw, No. 5061, 2023" be read a third time.*  
**CARRIED | Res. No. 23-109**

**H. CORRESPONDENCE FOR ACTION**

1. **ADSS 2023 Parent Prom Committee**  
*MOVED AND SECONDED, THAT Council authorize the ADSS 2023 Parent Prom Committee access to City streets on Saturday, June 24, 2023 from 5:00 to 6:30 pm for the purpose of a prom parade from Burde St. to 10<sup>th</sup> Ave. to Roger St., ending at the Athletic Hall [3727 Roger St] subject to:*
  - the notification of emergency services and BC Transit;
  - consultation with all affected businesses/residents;
  - implementation of a Traffic Plan; and
  - provision of standard liability insurance in the amount of \$5M [minimum].**CARRIED | Res. No. 23-110**

**I. PROCLAMATIONS**

1. **United Steelworkers, Local 1-1937 | National Day of Mourning**  
*MOVED AND SECONDED, THAT Council proclaim April 28, 2023 as the "National Day of Mourning" in Port Alberni and authorize that the Mourning flag be flown at City Hall at half mast April 28<sup>th</sup> through to May 5<sup>th</sup> in recognition.*  
**CARRIED | Res. No. 23-111**
2. **MS Canada | MS Awareness Month**  
*MOVED AND SECONDED, THAT Council proclaim the month of May 2023 as "MS Awareness Month" in Port Alberni and authorize that the MS flag be flown at City Hall from May 5<sup>th</sup> to May 12<sup>th</sup> in recognition.*  
**CARRIED | Res. No. 23-112**

**J. CORRESPONDENCE FOR INFORMATION**

1. **Correspondence Summary**
  - a. Ministry of Municipal Affairs | Growing Communities Fund [GCF]

**K. REPORT FROM IN-CAMERA**

**L. COUNCIL REPORTS**

**1. Council and Regional District Reports**

*MOVED AND SECONDED, THAT the Council reports outlining recent meetings and events related to the City's business, be received.*

**CARRIED | Res. No. 23-113**

**M. NEW BUSINESS**

**1. Growing Communities Fund Grant**

*MOVED AND SECONDED, THAT Council support the intent of the provincial funding with a fulsome report that will address City priorities for allocation of the Growing Communities Fund Grant of \$5,269,000 to be considered at a future Committee of the Whole meeting.*

**CARRIED | Res. No. 23-114**

**2. Notice of Motion | Community Amenity Contributions**

Whereas Community Amenity Contributions [CAC's] are of benefit in generating revenue for many aspects during a community's development. Therefore, the City of Port Alberni will investigate and consider incorporating CAC's into a standard practice under appropriate guidelines.

**3. Notice of Motion | Prioritizing Municipal Input in Future RCMP Contract Policing Decisions**

That Council consider the draft resolution set out in the March 31, 2023 Federation of Canadian Municipalities Newsletter requesting that local governments be given the opportunity for input into future RCMP contract policing decisions in response to retroactive costs stemming from the latest RCMP collective bargaining agreement.

**N. QUESTION PERIOD**

**R. Fraser**

Inquired regarding the proposed street light installation at Pemberton Road and Gertrude Street.

**B. Kanngiesser**

Inquired regarding the Connect the Quays Pathway project, particularly the portion that would connect Roger Creek to the Harbour Quay.

**O. ADJOURNMENT**

*MOVED AND SECONDED, THAT the meeting adjourn at 3:34 pm.*

**CARRIED**

**CERTIFIED CORRECT**

  
Mayor

  
Corporate Officer