
AGENDA - COMMITTEE OF THE WHOLE
Monday, March 20, 2023 @ 6:00 PM
2023-2027 Five Year Financial Plan Discussions – E-Town Hall
In-person at City Hall Council Chambers & Via Zoom Webinar

****Members of the public who wish to partake in the virtual option for the E-Town Hall meeting as a webinar participant to provide public input/questions in real-time, must register in advance. The registration link is available at portalberni.ca. Unable to participate virtually? ... members of the public may also provide input by submitting written comments and questions by email to council@portalberni.ca, mail, or drop off at City Hall before 5:00 pm on the meeting day. Please include your name and address for identification purposes.**

The following pages list all agenda items received by the deadline [12:00 noon on the Wednesday before the scheduled meeting]. A sample resolution is provided for most items in italics for the consideration of Committee members. For a complete copy of the agenda including all correspondence and reports please refer to the City's website portalberni.ca or contact the Director of Corporate Services at 250.720.2823 or by email danielle_leurebourg@portalberni.ca or the Deputy Director of Corporate Services at 250.720.2822 or by email sara_darling@portalberni.ca

A. CALL TO ORDER & APPROVAL OF THE AGENDA

1. Recognition of unceded Traditional Territories.
2. Late items identified by Councillors.
3. Late items identified by the Corporate Officer.
4. Notice of Video Recording (live-streaming and recorded/broadcast on YouTube)

That the agenda be approved as circulated.

B. ADOPTION OF MINUTES - Page 3

1. Meeting held at 6:00 pm on March 6, 2023.

C. DELEGATIONS

D. UNFINISHED BUSINESS

1. "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023" - Page 10 The Director of Finance will now provide members of the Committee with a verbal overview, of the changes made to date and invite any further questions or requests for clarification from members of the Committee.

Attachments

- i. "City of Port Alberni 2023-2027 Financial Plan Bylaw No. 5075, 2023" [incl. details]
- ii. Summary of Questions & Answers | Dated March 16, 2023

E. PUBLIC INPUT/QUESTION PERIOD

At this time, members of the Committee invite those in attendance and those registered as webinar participants to provide input/questions. The Committee will call on those in attendance wishing to address members and will then go to webinar participants.

Speakers will be given up to 3 minutes each to provide comments or questions in order to allow all interested persons the opportunity to speak. Once everyone has had the opportunity to speak, those that have more questions, may have another opportunity to address Committee members.

To participate via Zoom webinar

- 1. Click 'Raise Hand' in the Webinar Controls to provide input/questions verbally [the webinar host will prompt you to unmute when it is time for Committee members to receive your input]. OR*
- 2. Type your input/question into the Question & Answer window and City staff will relay to members.*

F. CORRESPONDENCE

- 1. Correspondence Summary - Page 51**
 - a. L. Jardin | Roger Creek Trail extension [Scott Kenny Trail]
 - b. R. Fraser | Creek Maintenance

G. ADJOURNMENT

That the meeting adjourn at pm.

MINUTES OF THE COMMITTEE OF THE WHOLE
Monday, March 6, 2023 @ 6:00 PM
In the City Hall Council Chambers | 4850 Argyle Street, Port Alberni, BC

Present: Mayor S. Minions
Councillor D. Dame
Councillor J. Douglas
Councillor D. Haggard
Councillor C. Mealey
Councillor C. Solda

Absent: Councillor T. Patola

Staff: S. Smith, Director of Development Services | Deputy CAO
D. Leurebourg, Director of Corporate Services
A. McGifford, Director of Finance
W. Thorpe, Director of Parks, Recreation and Heritage
R. Dickinson, Director of Engineering and Public Works
R. Macauley, Deputy Director of Finance
P. Deakin, Manager of Economic Development
W. Paterson, Deputy Fire Chief
S. Darling, Deputy Director of Corporate Services/Recording Secretary
J. Pelech, Manager of Information Technology

Gallery: 3

A. CALL TO ORDER & APPROVAL OF THE AGENDA

The meeting was called to order at 6:00 PM.

MOVED AND SECONDED, THAT the agenda be amended to include an item under New Business G.1 | Committee of the Whole Meeting Structure and an item under Question Period H.1 | Aquatic Centre Lifeguard Staffing. The agenda was then adopted as amended.

CARRIED

B. ADOPTION OF MINUTES

MOVED AND SECONDED, THAT the minutes of the meeting held at 6:00 pm on February 6, 2023 be adopted, as presented.

CARRIED

C. DELEGATIONS

D. UNFINISHED BUSINESS

1. "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023"

The Director of Finance provided members with an overview of the draft financial plan to date and invited further questions, clarifications or recommendations from members of the Committee.

The following outlines questions from Members of the Committee and associated staff responses. *[Note: Financial Plan questions posed by Members of the Committee have also been captured on the Q&A summary document and where answers are not provided, they will be addressed on the summary at the future meeting.]*

Members of the Committee commented/questioned as follows:

- Explanation of Solid Waste decrease?
Two items contribute to the decrease, the ERRF contribution for 2023 was reduced by \$125,000 (one time) to enable a lower tax rate in 2023. Cost in the first year reflects the start of a new program and a higher level of effort by staff, that is lessened in following years.
- Line 21229: Other Financial Management. Up 40%. Could you please provide justification for increase?
- *Software costs are now allocated to each department, no longer rolled up within 21261 - Information Technology. That accounts for approximately 75% of the increase year over year. Asset Retirement Obligation – Public Sector Accounting Standard is also budgeted in this line item for 2023.*
- Line 21259: Other Common Services. Up 8.79% to \$503,000. Could you please provide justification for increase?
City phone lines, internet, cable costs, recycling, shredding, office supplies, reconciliation, postage, advertising, etc. all have been seeing inflationary increases.
- Line 21925 - Council Travel and Development Increase. Could you please provide justification for increase?
Estimated cost to provide the budget capacity to allow council to attend the UBCM, AVICC, FCM. Additional training for new Council. Estimated based on full return of normal travel.
- Line 21660 - Police Building Maintenance. Could you please provide justification?
Floors, duct cleaning, pressure washing, electrical work, overhead doors. Hydro, Fortis makes up about 25%.
- Line 22926 - Building Inspector Vehicle. Could you please provide justification for increase?
2nd vehicle purchased for 2nd Building Inspector staff position & increased fuel costs.
- Line 23138 - Shop Overhead. Could you please provide justification for increase?
Regulatory requirements of inspections, coveralls, time allocated outside of general training and maintenance.
- Line 23264 - Traffic and Roadway Signs. Could you please provide justification for increase?
Hydro, maintenance, staff wages.
- Line 23264 - Budgeted \$10,000 actual was \$26,000. Is the overage out of the norm or will that be the new annual budgeted amount?
Not anticipated to be one time - this is likely ongoing given:

Operations cost – 45% to hydro costs

*Maintenance – contractors – flagging & electrical 45%
10% is staff time*

- Line 23333 - Storm Sewer Lift Station. Could you please provide justification for increase?
Pump repairs and maintenance and associated staff time.
- Line 27225 - Parks Vehicles, Equip. Repairs. Could you please provide justification for increase?
Fuel costs have increased, regular maintenance.
- Line 28220 - Transfers to General Capital Reserves. Could you please explain this?
Fund accounting utilized. General fund operational transfer to Capital from taxation in the current year to perform capital works.
- Replacement of 2008 Ford Ranger \$83,000. What vehicle is being considered for the replacement?
Staff review and assess the needs for the replacement asset and bring forward a recommendation based on what could be available in the market to provide the city a solution to our need. The market dictates what could be provided given certain criteria and based on the best value for tax payer dollars.
- Road surfacing surplus? Why weren't works completed?
Staffing capacity as it relates to operations versus capital project requirements.
- Grant for Roger Creek Trail just received. Would we be better to use grant for infrastructure such as storm sewer lift station?
Grant funding is received based on specific application criteria related to the proposed project that the City must meet in order to receive funds.
- Is there a policy to review facility rental fees?
Fees and services are captured by bylaw and could be amended as per Council direction.
- Would the facility audit review support fees and services review?
Line items and project accounting track expenditures by facility. Raw data could be provided to Council if requested. A Facilities Master Plan Audit and Review could be presented to Council for lifespan and value.
- Roger Creek Connector Trail Project grant funding received. When will work start? Anticipated project completion and is there contingency funding?
The project envisioned using consultants, i.e. fisheries, engineering, biology, etc. City crews are not anticipated to complete work. Grant funding expectations are that the project be completed by March 2024. Consultants were advised to take inflation into consideration during application process (October 2022).

- City facilities that are rented to community organizations for minimal costs, will these be included in the Facility Audit?
Intent with audit is to include all City facilities regardless of tenant or occupant.
- Is there a Recreation Services user fee review planned?
Should Council direct, the fees and charges bylaw could be reviewed.
- Is there a plan to raise building permit fees and development cost charges?
*Development Services is working on a draft building bylaw which includes permit fees that will be brought forward to Council in April or May.
Development Cost Charge amendments are a much larger project and requires in-depth engineering studies. Staff are looking at the possibility of a minor modification in the interim to enable a small increase.*
- Is Somass Lands funding coming from land reserve and not affecting taxation?
Yes, the funding is coming from the Land Reserve
- Tree planting, \$76,500 what does that include?
*In the Capital Plan - there is a Project [line] number includes staff time, equipment, contract costs if used, advertisements, all aspects related to the cost of doing the work.
Will the replacement of the Dakota Fire Services truck be a larger model?
The replacement will be a half-ton truck in order to tow the trailer currently used and to enable more equipment to be transported.*

Councillor Dame exited at 7:00 pm and returned at 7:02 pm

- Solid waste collection trucks have experienced some recent mechanical issues. Are these fixable/ongoing? Replacement?
There are presently three trucks [2018 model]. New trucks will be purchased at staggered rates to assist in the timing of mechanical services requirements.
- Does the Alberni Clayoquot Regional District contribute to the Parks, Recreation and Heritage Reserve?
The ACRD does not contribute funds directly to the PRH reserve. As the fund is replenished through a percentage of recreation user fees, some of these fees would include that of ACRD users.
- What is the surplus amount for 2022?
The amount has not yet been finalized as reconciliations are still underway.

Councillor Douglas exited at 7:09 pm and returned at 7:12 pm

- Are facility hot water tanks electric and is there the ability to move to on demand gas to allow for rebates and longer warranty.
The majority of City facilities require large industrial/commercial units. Staff evaluate and consider all options for each facility as required for the best solution and outcome.

- Will there be road improvements made to Burde Street from 11th Avenue to Estevan Street when ongoing developments are completed?
The developments are scheduled to be completed by end of year. The City will then perform curb, sidewalk, and paving work in the area.
- Will a traffic light be installed in the Burde Street area due to increased density?
A recent engineering study determined it is not warranted for another 10 years. General intersection improvements are being reviewed.

Councillor Mealey and Haggard exited at 7:17 pm and returned at 7:18 pm

- Roadway lifespan and replacement costs – Master plan? \$150,000. Potentially use building grant for budget to complete that work earlier?
Staff will seek Council direction to populate this asset management work.
- RCMP Emergency Reserve balance depleted. Will the RCMP Emergency Reserve Fund continue to be used for Community Policing?
Reserve will continue to be repopulated over time and it is Council's discretion as to how the funds are used. It is anticipated that repayment options will be provided for the \$1.2M in retro pay.
- Would like to increase contingency fund from \$100,000 back to \$200,000.
Council may make the recommendation to add this back to the Financial Plan and set the amount at \$200,000.
- \$800,000 for Public Works boiler and roof repair – what is the breakdown for the two items and is it feasible to fund future replacement?
Intention is to determine whether to relocate Public Works facility or replace roof and boiler. Potential to spend \$90,000 to repair in interim. Estimates are that the roof[s] are in the \$450K range whereas the boiler is in the \$350K range.

E. STAFF REPORTS

1. Current and Proposed Financial Reserves

The Deputy Director of Finance provided members with information relating to reserve funds.

The following outlines questions from Members of the Committee and associated staff responses.

Members of the Committee commented/questioned as follows:

- Aquatic Centre Reserve Fund directed but not established?
Not a formal statutory reserve. Established a fund of \$30,000 for determinations.
- How does Investment Income work?
Most reserves are in short term investments, usually 100 percent guaranteed for capital preservation. Most reserves state that interest to go back into the reserve for its intended usage. General Reserve interest may be used at the discretion of Council.

MOVED AND SECONDED, THAT members of the Committee recommend to Council that Council direct staff to prepare a report regarding the establishment of reserves based on the proposed reserves outlined in the staff report titled 'Current and Proposed Financial Reserves' and dated February 10, 2023.

CARRIED

- What is the City's total borrowing debt including ACRD? When do you expect debt to be paid off and how much money can we borrow?
ACRD debt is not the City's debt as a service area for the Regional Airport. As a member of the service we have an allocation of that debt. Various debts for different borrowings over the last 10-15 years, expires between 2031-2050. Does not include new debt anticipated to be undertaken this year of \$8.5M. At the end of 2022 just under \$13M om outstanding debt with the Municipal Finance Authority. Liability servicing capacity is calculated annually and at the end of December 2021 there was \$8.4M available.
- If the ACRD raises taxes, how will it affect the City?

MOVED AND SECONDED, THAT members of the Committee recommend to Council that Council direct staff to prepare a report regarding the increase Development Cost Charges.

- What is the City's credit rating?
The Municipal Finance Authority is representative of all local governments in the province and given because of the City's reporting and standards, we are receiving an excellent rate.

F. CORRESPONDENCE

The Director of Corporate Services summarized correspondence to the Committee as follows:

- a. L. Walerius | Financial Plan Questions

G. NEW BUSINESS

1. Committee of the Whole Meeting Structure
To be discussed as part of the Council Procedures Bylaw amendment process.

H. QUESTION PERIOD

Councillor Mealey

- Q. In relation to the Sunday Aquatic Centre closure, are staff working to train/hire Lifeguards.
Staff are offering lifeguard leadership programming. There is a substantial commitment required for training/hiring lifeguards. Staff are working to reduce potential barriers to that process including a decreased fee for programming. Individuals interested in the leadership programs are encouraged to visit www.playinpa.ca. Those who are certified and interested in applying can visit [Employment Opportunities | City of Port Alberni](#).

R. Smith

- Q1. \$650,000 Somass Redevelopment is noted as coming from PRH Reserve, is that correct?
- Q2. Paving and Road Construction budget does not include the \$150,000. Would it not be prudent to include in order to continue required works?
- Q3. McLean Mill operating agreement – what was the amount of the 10% heritage fee for 2020/2021?
- Q4. McLean Mill operating agreement states the City will maintain effective signage related to 10% fee usage for the public – where is that info?
Haven't used funds for any projects as of yet.
- Q5. How will delaying the funding for the Connect the Quays Pathway assist given inflation.
Council deferred the costs until such time that project plans are determined.
- Q6. Update on Sanitary and Storm – Combined Sewer Overflow work completed for 2020, 2021, 2022 with approximately 57 kilometres remaining to be separated.
A report on capital project status including CSO work to be brought forward for Council's consideration.
- Q7. Water Metre Replacement Program status?
Staff report scheduled for March 27th Regular Council meeting.
- Q8. Reserve balance amounts?
- Q9. Debt servicing capacity clarification?
- Q10. RCMP Reserve – Capital expense for Public Safety Building outside reserve scope?
There are no restrictions on these funds, Council allocated the funds through the Financial Plan bylaws.
- Q11. Number of RCMP officers funded as per contract versus budgeted amount?
The City commits to 34 municipal funded Officers annually, the budget reflects 32 Officers.
- Q12. Internal borrowing repayment scheduled for pumper truck and ladder truck – being repaid not suspended?
One-time ERRF reduction to enable tax rate to not be impacted from Fire Services overage of \$300,000.
- Q13. In 2017 Council direction was to increase major industrial taxation to provide for infrastructure renewal but this has not occurred. Does Council plan to increase taxes moving forward to support the required renewal?

I. ADJOURNMENT

MOVED and SECONDED, THAT the meeting adjourn at 8:42 pm.

CARRIED

CERTIFIED CORRECT

Mayor

Corporate Officer

**CITY OF PORT ALBERNI
BYLAW NO. 5075**

A BYLAW TO ESTABLISH A FIVE-YEAR FINANCIAL PLAN

WHEREAS Section 165 of the *Community Charter* stipulates that a municipality must have a financial plan that is adopted on an annual basis;

NOW THEREFORE, the Municipal Council of the City of Port Alberni in open meeting assembled hereby enacts as follows:

1. Schedules 'A' & 'B' attached hereto and forming part of this Bylaw is hereby adopted and is the Financial Plan of the City of Port Alberni for the five-year period from January 1, 2023 to December 31, 2027.
2. This Bylaw may be cited for all purposes as "*City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023*" and shall become effective upon adoption.

READ A FIRST TIME this 13th day of February, 2023.

READ A SECOND TIME this day of , 2023.

READ A THIRD TIME this day of , 2023.

FINALLY ADOPTED this day of 2023.

Mayor

Corporate Officer

SCHEDULE A TO BYLAW NO. 5075



CITY OF PORT ALBERNI CONSOLIDATED FINANCIAL PLAN 2023-2027

	2023	2024	2025	2026	2027
Revenue					
Taxes					
Property Taxes	27,723,805	29,892,921	32,347,103	34,756,937	36,821,484
Other Taxes	804,028	822,077	840,667	859,816	879,538
Grants in Lieu of Taxes	229,245	229,245	229,245	229,245	229,245
Fees and Charges					
Sales of Service	4,341,991	4,535,835	4,620,129	4,742,742	4,831,717
Sales of Service/Utilities	7,220,988	7,563,559	7,858,375	8,300,580	8,696,772
Service to other Government	50,000	53,045	53,045	54,636	56,275
User Fees/Fines	602,000	613,535	625,299	637,297	649,534
Rentals	186,090	191,673	197,423	203,346	209,446
Interest/Penalties/Miscellaneous	973,100	979,340	985,716	992,231	998,887
Grants/Other Governments	1,190,000	1,195,100	1,200,302	1,205,608	1,211,020
Other Contributions	4,670,867	89,900	89,900	89,900	89,900
	<u>47,992,114</u>	<u>46,166,230</u>	<u>49,047,204</u>	<u>52,072,338</u>	<u>54,673,818</u>
Expenses					
Debt Interest	580,082	580,082	580,082	580,082	580,082
Capital Expenses	16,127,386	9,677,510	5,716,011	5,687,756	5,054,274
Other Municipal Purposes					
General Municipal	5,084,377	5,320,490	5,401,468	5,540,768	5,653,432
Police Services	8,823,414	9,205,661	9,459,677	9,722,586	10,001,032
Fire Services	4,394,298	4,851,944	4,991,248	5,130,532	5,273,873
Other Protective Services	469,126	456,147	467,384	478,930	520,789
Transportation Services	4,930,933	5,644,672	5,825,927	6,009,683	6,208,309
Environmental Health and Development	3,394,219	3,483,010	3,485,303	3,491,569	3,612,604
Parks and Recreation	6,426,140	6,812,709	6,990,396	7,156,467	7,339,762
Cultural	1,598,099	1,654,051	1,674,031	1,705,147	1,737,610
Water	1,937,328	1,989,928	2,044,037	2,099,666	2,156,870
Sewer	1,673,974	1,713,007	1,753,333	1,794,372	1,841,024
Contingency	100,000	300,000	300,000	300,000	300,000
	<u>55,539,376</u>	<u>51,689,211</u>	<u>48,688,897</u>	<u>49,697,558</u>	<u>50,279,661</u>
Revenue Over (Under) Expenses Before Other	<u>(7,547,262)</u>	<u>(5,522,981)</u>	<u>358,307</u>	<u>2,374,780</u>	<u>4,394,157</u>
Other					
Debt Proceeds	-	-	-	-	-
Debt Principal	(371,426)	(572,870)	(572,870)	(572,870)	(572,870)
Transfer from Equipment Replacement Reserve	4,098,419	2,250,404	919,521	1,206,674	520,192
Transfer from Land Sale Reserve	650,000	-	-	-	-
Transfer from Cemetery Trust	2,000	2,000	2,000	2,000	2,000
Transfer from (to) Reserves	3,168,269	3,843,447	(706,958)	(3,010,584)	(4,343,479)
	<u>7,547,262</u>	<u>5,522,981</u>	<u>(358,307)</u>	<u>(2,374,780)</u>	<u>(4,394,157)</u>
Balanced Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**SCHEDULE B TO BYLAW NO. 5075
REVENUE POLICY DISCLOSURE**

Objectives and Policies

The City of Port Alberni's 2019 – 2023 Corporate Strategic Plan [Strategic Plan] provides municipal objectives and policy direction. The "City of Port Alberni 2023 – 2027 Financial Plan Bylaw No. 5075, 2023" [Financial Plan] will continue with initiatives arising from these stated priorities related directly to revenue generation, property taxation, and permissive tax exemptions until alternate direction has been made for an updated Corporate Strategic Plan.

The Financial Plan seeks continued levels of service that are currently provided for the community, and where required, additional resources to support that level of service have been added.

Proportion of Revenue from Funding Sources

Property Taxes – The majority of the City of Port Alberni's revenue arises from property taxation; in 2023, approximately 67% in the Financial Plan.

The Financial Plan proposes an 8.08% increase in property taxes collected for 2023, with increases in subsequent years ranging from 5.94% to 8.27%. Property tax increases over the previous five years were lower than those projected for the next five years. Property tax collected in 2022 was 14.09% higher than property tax collected in 2018. The projected annual tax increases will allow for successful implementation of corporate strategic priorities set out by Council in the Strategic Plan, as well commitments to capital projects, collective bargaining agreements, and projects that require debt service.

2023-2027 Annual Tax Rates

2023	2024	2025	2026	2027
8.08%	7.82%	8.27%	7.45%	5.94%

Parcel Taxes – No new parcel tax levies are proposed in the Financial Plan.

Fees and Charges – In 2023, approximately 23% of the City of Port Alberni's revenues will be derived from fees and charges. Services funded through fees and charges include water and sewer utilities, solid waste collection and disposal, building inspection, cemetery operations and a portion of the parks, recreation, heritage and cultural services. City Council has directed that, where possible, it is preferable to charge a user fee for services that are identifiable to specific users instead of levying a general tax to all property owners.

Borrowing Proceeds – The City borrows as needed to finance significant capital projects, with more routine capital work funded through general revenue and Community Building Funding taxes. In 2022, a borrowing request was submitted to the Municipal Finance Authority of BC in the amount of \$8.5 Million. These funds will be received in Spring of 2023.

Other Sources – Other revenue sources are rentals of City-owned property, interest/penalties, payments in lieu of taxes and grants from senior governments. In 2023, approximately 1-3% of the City of Port Alberni's revenues will be derived from these other sources.

Revenue from some rentals and interest are increasing based on CPI and prescribed interest rates now in the 5% to 7% range. Grants from senior governments vary significantly from year to year depending on successful application for conditional funding.

Distribution of Property Taxes among Property Classes

Council will provide the policy direction which will be incorporated in the *Financial Plan*. The previous year tax shares were allocated as follows:

Class 1 – Residential - Tax increases will reflect the 8.08% for this class [share to be confirmed by Council]. Between 2005 and 2022 the share of property taxation paid by Class 1 increased from 40.00% to 60.81%.

Class 4 – Major Industry - In 2006, Council directed that significant tax reductions be provided for Class 4 taxpayers over a five-year period in response to continued market weakness in the coastal forest industry and higher than average municipal tax rates for Major Industry in Port Alberni. These reductions were implemented in 2006. The City subsequently further committed that through 2013 to 2017 there would be no increase in taxes for Major Industry as part of the agreement to purchase Catalyst's sewage lagoon infrastructure. The above noted reductions and freezes resulted in the Major Industry share of taxation decreasing from 41.80% in 2005 to 18.71% in 2022.

Class 5 - Light Industry – Growth has occurred in the Class 5 property classification since 2019. Historically the rate of Class 4 and 5 were the same. These classes were delinked in 2021. The tax share of Class 5 was 2.54% in 2022.

Class 6 – Business In committing to successful implementation of our *Strategic Plan* business rates will be reviewed to allocate the increase of 8.08%. Business property tax rates had a taxation share of 17.60% in 2022.

Other Classes Approximately 0.35% of total taxation arises from the other property classes in Port Alberni. Council will consider the share of taxation paid by other classes for 2022 to allocate the tax increase of 8.08%.

Permissive Tax Exemptions

Permissive tax exemptions are provided by the City of Port Alberni as permitted under the *Community Charter* and in compliance with Council policy. Permissive tax exemptions must also fall within the budget constraints identified by Council to be considered for approval. December 31, 2023 will signal the end of the current permissive tax exemption bylaw period. Council may wish to consider a review and update of the Permissive Tax Exemption policy prior to establishment of the bylaw for 2024.

Generally, permissive tax exemptions are a means for Council to support organizations within the community which further Council's objectives of enhancing quality of life (economic, social, and cultural) and delivering services economically. Specifically, the policy allows for annual application by eligible organizations for permissive tax exemptions on the lands or buildings they occupy, and who provide for:

- athletic or recreational programs or facilities for youth;
- services and facilities for persons requiring additional supports; mental wellness and addictions;
- programming for youth and seniors;
- protection and maintenance of important community heritage;
- arts, cultural or educational programs or facilities;
- emergency or rescue services;
- services for the public in a formal partnership with the City or;
- preservation of an environmentally or ecologically sensitive area designated within the Official Community Plan;

Eligible organizations may be considered for tax exemptions exceeding one year (to a maximum of 10 years) where it is demonstrated that the services/benefits they offer to the community are of duration equal to or greater than the period of tax exemption.

In 2021, 54 organizations were approved, with a total annual property tax exemption value of approximately \$226,197.64.

Revitalization Tax Exemptions

Council adopted “*City of Port Alberni Revitalization Tax Exemption Program, Bylaw No.4824*” in 2013, an aggressive bylaw designed to encourage revitalization of the uptown area. Council amended the Bylaw in March 2016 to include Harbour Quay and City owned properties to the Schedule of eligible properties. Also, in 2016, Council adopted a new Revitalization Tax Exemption Bylaw covering all other commercial areas. Council’s objective is to stimulate growth and development in the City’s commercial areas by encouraging investment in new commercial space and improvements to existing commercial buildings. In 2020, one application was received and approved. This approved application experienced the first tax exemption in 2021 and is in effect for a period of five years [expires December 31, 2025].

Strategic Community Investment (SCI) and Traffic Fine Revenue Sharing (TFRS) Funds

The Strategic Community Investment Fund Plan is an unconditional grant from the Province to municipalities to assist in provision of basic services. The Traffic Fine Revenue Sharing Fund returns net revenues from traffic violations to municipalities responsible for policing costs.

The City is expecting to receive approximately \$600,000 in 2023. Performance targets are not expected to change from 2022 to 2023. SCI and TFRS funds are allocated to general revenue to support local government service delivery.

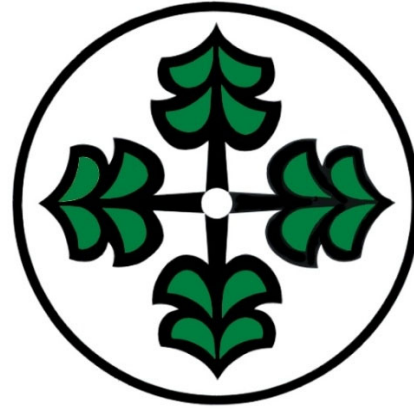
Community Gaming Funding

On October 23, 2007 the City of Port Alberni and the Province of BC signed the Host Financial Assistance Agreement providing for the transfer to the City (Host) of ten (10%) percent of net gaming revenue from the casino located within the City’s boundaries. The budget assumes that the City of Port Alberni will continue to receive a share of gaming revenue through the five years of this Financial Plan. It should be noted that there is no long-term agreement in place with the Province.

Community gaming funds must be applied to Eligible Costs only. Eligible Costs are defined by the Province as “the costs and expenses incurred by the Host for any purpose that is of public benefit to the Host and within the lawful authority of the Host.”

Through 2020 to 2022, COVID-19 impacted the revenue received to support the annual funding to eligible costs. The draft Plan continues the support of the eligible costs in 2023 with an expectation of normal funding through the entire year from the Host Financial Assistance Agreement.

2023 Funding Allocation	Funds (\$) Allocated
McLean Mill National Historic Site Operations	\$216,079
Visitor Centre Funding	100,000
Offset Economic Development	159,721
Community Investment Plan/Grants in Aid	44,200
Total commitments	\$520,000



CITY OF PORT ALBERNI

FINANCIAL PLAN

2023-2027

March 20, 2023



**CITY OF PORT ALBERNI
CONSOLIDATED FINANCIAL PLAN 2023-2027**

	2023	2024	2025	2026	2027
Revenue					
Taxes					
Property Taxes	27,723,805	29,892,921	32,347,103	34,756,937	36,821,484
Other Taxes	804,028	822,077	840,667	859,816	879,538
Grants in Lieu of Taxes	229,245	229,245	229,245	229,245	229,245
Fees and Charges					
Sales of Service	4,341,991	4,535,835	4,620,129	4,742,742	4,831,717
Sales of Service/Utilities	7,220,988	7,563,559	7,858,375	8,300,580	8,696,772
Service to other Government	50,000	53,045	53,045	54,636	56,275
User Fees/Fines	602,000	613,535	625,299	637,297	649,534
Rentals					
Rentals	186,090	191,673	197,423	203,346	209,446
Interest/Penalties/Miscellaneous	973,100	979,340	985,716	992,231	998,887
Grants/Other Governments	1,190,000	1,195,100	1,200,302	1,205,608	1,211,020
Other Contributions	4,670,867	89,900	89,900	89,900	89,900
	<u>47,992,114</u>	<u>46,166,230</u>	<u>49,047,204</u>	<u>52,072,338</u>	<u>54,673,818</u>
Expenses					
Debt Interest	580,082	580,082	580,082	580,082	580,082
Capital Expenses	16,127,386	9,677,510	5,716,011	5,687,756	5,054,274
Other Municipal Purposes					
General Municipal	5,084,377	5,320,490	5,401,468	5,540,768	5,653,432
Police Services	8,823,414	9,205,661	9,459,677	9,722,586	10,001,032
Fire Services	4,394,298	4,851,944	4,991,248	5,130,532	5,273,873
Other Protective Services	469,126	456,147	467,384	478,930	520,789
Transportation Services	4,930,933	5,644,672	5,825,927	6,009,683	6,208,309
Environmental Health and Development	3,394,219	3,483,010	3,485,303	3,491,569	3,612,604
Parks and Recreation	6,426,140	6,812,709	6,990,396	7,156,467	7,339,762
Cultural	1,598,099	1,654,051	1,674,031	1,705,147	1,737,610
Water	1,937,328	1,989,928	2,044,037	2,099,666	2,156,870
Sewer	1,673,974	1,713,007	1,753,333	1,794,372	1,841,024
Contingency	100,000	300,000	300,000	300,000	300,000
	<u>55,539,376</u>	<u>51,689,211</u>	<u>48,688,897</u>	<u>49,697,558</u>	<u>50,279,661</u>
Revenue Over (Under) Expenses Before Other	<u>(7,547,262)</u>	<u>(5,522,981)</u>	<u>358,307</u>	<u>2,374,780</u>	<u>4,394,157</u>
Other					
Debt Proceeds	-	-	-	-	-
Debt Principal	(371,426)	(572,870)	(572,870)	(572,870)	(572,870)
Transfer from Equipment Replacement Reserve	4,513,419	1,835,404	919,521	1,206,674	520,192
Transfer from Land Sale Reserve	650,000	-	-	-	-
Transfer from Cemetery Trust	2,000	2,000	2,000	2,000	2,000
Transfer from (to) Reserves	2,753,269	4,258,447	(706,958)	(3,010,584)	(4,343,479)
	<u>7,547,262</u>	<u>5,522,981</u>	<u>(358,307)</u>	<u>(2,374,780)</u>	<u>(4,394,157)</u>
Balanced Budget	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



**CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
REAL PROPERTY TAXES														
		<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>										
11111 General Purposes - Taxes	25,440,000	25,418,147	(21,853)	-0.09%	27,512,134	8.15%	29,681,250	7.88%	32,135,432	8.27%	34,545,266	7.50%	36,609,813	5.98%
11112 Debt Purposes - Taxes	211,671	211,361	(310)	-0.15%	211,671	0.00%	211,671	0.00%	211,671	0.00%	211,671	0.00%	211,671	0.00%
<i>TAX LEVY</i>	25,651,671	25,629,508	(22,163)	-0.09%	27,723,805	8.08%	29,892,921	7.82%	32,347,103	8.21%	34,756,937	7.45%	36,821,484	5.94%
11211 Special Area Levy	14,650	12,882	(1,768)	-12.07%	18,000	22.87%	18,540	3.00%	19,096	3.00%	19,669	3.00%	20,259	3.00%
<i>SPECIAL ASSESSMENTS</i>	14,650	12,882	(1,768)	-12.07%	18,000	22.87%	18,540	3.00%	19,096	3.00%	19,669	3.00%	20,259	3.00%
11910 Utility Tax 1%	746,741	744,051	(2,690)	-0.36%	786,028	5.26%	803,537	2.23%	821,571	2.24%	840,147	2.26%	859,279	2.28%
<i>TAXES</i>	26,413,062	26,386,441	(26,621)	-0.10%	28,527,833	8.01%	30,714,998	7.67%	33,187,770	8.05%	35,616,753	7.32%	37,701,022	5.85%
FEDERAL GOVERNMENT														
12110 Federal Building Grant	575	522	(53)	-9.22%	520	-9.57%	520	0.00%	520	0.00%	520	0.00%	520	0.00%
12210 CBC Grant	3,200	3,502	302	9.44%	3,500	9.38%	3,500	0.00%	3,500	0.00%	3,500	0.00%	3,500	0.00%
PROVINCIAL GOVERNMENT														
12310 Provincial Government Grant	50,000	54,003	4,003	8.01%	54,000	8.00%	54,000	0.00%	54,000	0.00%	54,000	0.00%	54,000	0.00%
12410 BC Hydro	100,000	106,065	6,065	6.07%	106,000	6.00%	106,000	0.00%	106,000	0.00%	106,000	0.00%	106,000	0.00%
12411 Public Housing Grant (in lieu of taxes)	80,000	65,313	(14,687)	-18.36%	65,000	-18.75%	65,000	0.00%	65,000	0.00%	65,000	0.00%	65,000	0.00%
OTHER ENTITIES														
12910 University of Victoria	180	225	45	25.00%	225	25.00%	225	0.00%	225	0.00%	225	0.00%	225	0.00%
<i>GRANTS IN LIEU OF TAXES</i>	233,955	229,630	(4,325)	-1.85%	229,245	-2.01%	229,245	0.00%	229,245	0.00%	229,245	0.00%	229,245	0.00%
SERVICES PROVIDED TO GOVERNMENT														
13121 PRISONER EXPENSE RECOVERY	100,000	50,261	(49,739)	-49.74%	50,000	-50.00%	51,500	3.00%	53,045	3.00%	54,636	3.00%	56,275	3.00%
SALES OF SERVICES														
14120 ADMINISTRATION SERVICE CHARGE	45,000	24,607	(20,393)	-45.32%	25,500	-43.33%	25,500	0.00%	25,500	0.00%	25,500	0.00%	25,500	0.00%
14221 Law Enforcement Service Charge	141,500	237,941	96,441	68.16%	191,500	35.34%	192,500	0.52%	193,500	0.52%	194,520	0.53%	195,550	0.53%
14241 Fire Department Service Charge	198,338	190,379	(7,959)	-4.01%	198,490	0.08%	203,797	2.67%	209,263	2.68%	214,893	2.69%	220,691	2.70%
<i>PROTECTIVE SERVICES</i>	339,838	428,320	88,482	26.04%	389,990	14.76%	396,297	1.62%	402,763	1.63%	409,413	1.65%	416,241	1.67%
14310 Public Works Service Charge	77,600	6,747	(70,853)	-91.31%	77,800	0.26%	77,800	0.00%	77,800	0.00%	77,800	0.00%	77,800	0.00%
14400 Public Transit Revenue	288,230	313,954	25,724	8.92%	288,349	0.04%	293,503	1.79%	298,769	1.79%	304,152	1.80%	309,652	1.81%
<i>TRANSPORTATION SERVICES</i>	365,830	320,701	(45,129)	-12.34%	366,149	0.09%	371,303	1.41%	376,569	1.42%	381,952	1.43%	387,452	1.44%
14433 Commercial Solid Waste Collection	10,000	12,886	2,886	28.86%	-	-100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
14434 Residential Solid Waste Collection	1,381,260	1,208,262	(172,998)	-12.52%	1,409,780	2.06%	1,519,211	7.76%	1,561,388	2.78%	1,626,023	4.14%	1,671,053	2.77%
14434 Recycle BC Collection Incentive	287,239	296,675	9,436	3.28%	293,183	2.07%	296,115	1.00%	299,076	1.00%	302,066	1.00%	305,087	1.00%
<i>CURBSIDE WASTE COLLECTION</i>	1,678,499	1,517,823	(160,676)	-9.57%	1,702,963	1.46%	1,815,326	6.60%	1,860,464	2.49%	1,928,089	3.63%	1,976,140	2.49%
14516 PUBLIC HEALTH-CEMETERIES	66,600	93,558	26,958	40.48%	86,000	29.13%	87,720	2.00%	89,474	2.00%	91,264	2.00%	93,089	2.00%
14550 PLANNING ADMINISTRATION	46,100	218,130	172,030	373.17%	66,712	44.71%	68,303	2.38%	69,941	2.40%	71,627	2.41%	73,363	2.42%
14560 ECONOMIC DEVELOPMENT	8,500	254,580	246,080	2895.06%	8,500	0.00%	8,500	0.00%	8,500	0.00%	8,500	0.00%	8,500	0.00%
14600 Marine Commercial Building	87,000	68,625	(18,375)	-21.12%	63,000	-27.59%	90,000	42.86%	92,700	3.00%	95,481	3.00%	98,345	3.00%
14601 Port Building	26,000	25,023	(977)	-3.76%	27,560	6.00%	28,387	3.00%	29,238	3.00%	30,116	3.00%	31,019	3.00%
14602 Market Square	30,000	26,381	(3,619)	-12.06%	30,600	2.00%	31,518	3.00%	32,464	3.00%	33,437	3.00%	34,441	3.00%
14690 A. H. Q. Miscellaneous Revenue	2,500	-	(2,500)	-100.00%	500	-80.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%
<i>ALBERNI HARBOUR QUAY</i>	145,500	120,029	(25,471)	-17.51%	121,660	-16.38%	150,405	23.63%	154,902	2.99%	159,534	2.99%	164,305	2.99%
RECREATION SERVICES														
RECREATION FACILITIES														
14710 Gyro Youth Centre	6,000	5,822	(178)	-2.97%	6,000	0.00%	6,180	3.00%	6,365	2.99%	6,556	3.00%	6,753	3.00%
14712 Echo '67 Centre	206,121	189,729	(16,392)	-7.95%	200,520	-2.72%	206,786	3.12%	213,209	3.11%	219,795	3.09%	226,549	3.07%
14714 Glenwood Centre	39,600	26,898	(12,702)	-32.08%	27,950	-29.42%	29,050	3.94%	30,150	3.79%	31,250	3.65%	32,350	3.52%
14716 Echo Aquatic Centre	42,344	34,424	(7,920)	-18.70%	39,000	-7.90%	40,200	3.08%	41,404	3.00%	42,612	2.92%	43,824	2.84%
14718 AV Multiplex	388,356	563,352	174,996	45.06%	499,000	28.49%	510,000	2.20%	520,000	1.96%	527,000	1.35%	534,000	1.33%
14720 Stadium & Athletic Fields	29,683	14,468	(15,215)	-51.26%	18,000	-39.36%	19,500	8.33%	21,000	7.69%	22,500	7.14%	24,000	6.67%
RECREATION PROGRAMS														
SPORT PROGRAMS														



**CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
14730 Glenwood Centre	3,090	177	(2,913)	-94.27%	1,500	-51.46%	1,500	0.00%	1,500	0.00%	1,500	0.00%	1,500	0.00%
14732 Echo Aquatic Centre	89,000	191,374	102,374	115.03%	182,000	104.49%	182,000	0.00%	182,000	0.00%	182,000	0.00%	182,000	0.00%
14734 AV Multiplex	10,800	19,494	8,694	80.50%	38,500	256.48%	38,890	1.01%	39,470	1.49%	39,969	1.26%	40,478	1.27%
LEISURE PROGRAMS														
14738 Children's Programs	92,000	205,991	113,991	123.90%	229,500	149.46%	234,750	2.29%	240,158	2.30%	245,727	2.32%	251,464	2.33%
14740 Youth Programs & Services	30,500	15,476	(15,024)	-49.26%	10,000	-67.21%	10,180	1.80%	10,363	1.80%	10,550	1.80%	10,741	1.81%
14742 Adult Programs	49,000	59,240	10,240	20.90%	68,400	39.59%	70,298	2.77%	72,250	2.78%	74,257	2.78%	76,321	2.78%
14750 Special Events	1,000	1,627	627	62.70%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
COMMUNITY SERVICES														
14760 Community Services Misc. Revenue	4,101	5,145	1,044	25.46%	5,500	34.11%	5,500	0.00%	5,500	0.00%	5,500	0.00%	5,500	0.00%
14770 Contributions & Grants	128,447	212,035	83,588	65.08%	140,447	9.34%	140,447	0.00%	140,447	0.00%	140,447	0.00%	140,447	0.00%
RECREATION SERVICES	1,120,042	1,545,252	425,210	37.96%	1,467,317	31.01%	1,496,281	1.97%	1,524,816	1.91%	1,550,663	1.70%	1,576,927	1.69%
CULTURAL SERVICES														
MUSEUM SERVICES														
14810 Museum-Sales & Service	38,600	101,625	63,025	163.28%	35,800	-7.25%	44,800	25.14%	35,800	-20.09%	44,800	25.14%	38,800	-13.39%
14820 Museum-Federal Grants	3,400	-	(3,400)	-100.00%	3,400	0.00%	3,400	0.00%	3,400	0.00%	3,400	0.00%	3,400	0.00%
14830 Museum-Provincial Grants	65,000	68,750	3,750	5.77%	68,000	4.62%	68,000	0.00%	68,000	0.00%	68,000	0.00%	68,000	0.00%
CULTURAL SERVICES	107,000	170,375	63,375	59.23%	107,200	0.19%	116,200	8.40%	107,200	-7.75%	116,200	8.40%	110,200	-5.16%
SALES OF SERVICES	3,922,909	4,693,375	770,466	19.64%	4,341,991	10.68%	4,535,835	4.46%	4,620,129	1.86%	4,742,742	2.65%	4,831,717	1.88%
OTHER REVENUE OWN SOURCES														
15110 Business License Fees	165,000	194,294	29,294	17.75%	170,000	3.03%	173,400	2.00%	176,868	2.00%	180,405	2.00%	184,013	2.00%
15160 Dog License Fees	11,000	16,146	5,146	46.78%	13,500	22.73%	13,635	1.00%	13,771	1.00%	13,909	1.00%	14,048	1.00%
15170 Building & Plumbing Permit Fees	300,000	310,278	10,278	3.43%	400,000	33.33%	408,000	2.00%	416,160	2.00%	424,483	2.00%	432,973	2.00%
15181 Other Const/Demolition Permit Fees	500	280	(220)	-44.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%
15190 Vacant Bldg. Registration Permit Fees	1,000	-	(1,000)	-100.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
LICENCES & PERMITS	477,500	520,998	43,498	9.11%	585,000	22.51%	596,535	1.97%	608,299	1.97%	620,297	1.97%	632,534	1.97%
15210 FINES & PARKING TICKETS	17,000	13,297	(3,703)	-21.78%	17,000	0.00%	17,000	0.00%	17,000	0.00%	17,000	0.00%	17,000	0.00%
15320 RENTALS	153,500	153,874	374	0.24%	186,090	21.23%	191,673	3.00%	197,423	3.00%	203,346	3.00%	209,446	3.00%
15510 Interest On Investments	240,000	238,337	(1,663)	-0.69%	300,000	25.00%	300,000	0.00%	300,000	0.00%	300,000	0.00%	300,000	0.00%
15590 Other Interest	36,000	111,544	75,544	209.84%	146,000	305.56%	146,000	0.00%	146,000	0.00%	146,000	0.00%	146,000	0.00%
RETURN ON INVESTMENTS	276,000	349,881	73,881	26.77%	446,000	61.59%	446,000	0.00%	446,000	0.00%	446,000	0.00%	446,000	0.00%
15611 Current Tax Penalties	145,000	175,442	30,442	20.99%	190,000	31.03%	190,000	0.00%	190,000	0.00%	190,000	0.00%	190,000	0.00%
15621 Arrears & Delinquent Tax Interest	48,600	48,179	(421)	-0.87%	53,600	10.29%	53,600	0.00%	53,600	0.00%	53,600	0.00%	53,600	0.00%
15625 Residential Garbage Penalties	16,500	9,154	(7,346)	-44.52%	20,000	21.21%	20,600	3.00%	21,218	3.00%	21,855	3.00%	22,510	3.00%
PENALTIES & INTEREST	210,100	232,775	22,675	10.79%	263,600	25.46%	264,200	0.23%	264,818	0.23%	265,455	0.24%	266,110	0.25%
15930 Miscellaneous Revenue	203,500	212,678	9,178	4.51%	230,500	13.27%	235,150	2.02%	239,888	2.01%	244,716	2.01%	249,635	2.01%
15940 Miscellaneous Revenue-IT Services	28,275	33,488	5,213	18.44%	33,000	16.71%	33,990	3.00%	35,010	3.00%	36,060	3.00%	37,142	3.00%
MISCELLANEOUS REVENUE	231,775	246,166	14,391	6.21%	263,500	13.69%	269,140	2.14%	274,898	2.14%	280,776	2.14%	286,777	2.14%
OTHER REVENUE OWN SOURCES	1,365,875	1,516,991	151,116	11.06%	1,761,190	28.94%	1,784,548	1.33%	1,808,438	1.34%	1,832,874	1.35%	1,857,867	1.36%
UNCONDITIONAL TRANSFERS OTHER GOVT														
PROVINCIAL GOVERNMENT														
16212 Small Community Protection Grant	235,000	226,000	(9,000)	-3.83%	255,000	8.51%	260,100	2.00%	265,302	2.00%	270,608	2.00%	276,020	2.00%
16214 Revenue Sharing - Traffic Fines	345,000	290,165	(54,835)	-15.89%	345,000	0.00%	345,000	0.00%	345,000	0.00%	345,000	0.00%	345,000	0.00%
16215 Community Gaming Revenue	445,840	446,083	243	0.05%	520,000	16.63%	520,000	0.00%	520,000	0.00%	520,000	0.00%	520,000	0.00%
UNCOND TFRS OTHER GOVT	1,025,840	962,248	(63,592)	-6.20%	1,120,000	9.18%	1,125,100	0.46%	1,130,302	0.46%	1,135,608	0.47%	1,141,020	0.48%
CONDITIONAL TRANSFERS OTHER														
18120 Grants/Contributions UBCM/FCM	-	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
18121 Grants/Contributions Other	70,000	70,000	-	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%
CONDITIONAL TRANSFERS - OTHER	70,000	70,000	-	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%
OTHER TRANSFERS & COLLECTIONS														
19110 Cemetery Trust Fund	2,000	-	(2,000)	-100.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%



**CITY OF PORT ALBERNI
GENERAL FUND - REVENUE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
19114 Operating Funds From Prior Years	922,000	922,000	-	0.00%	532,253	-42.27%	400,000	-24.85%	400,000	0.00%	400,000	0.00%	400,000	0.00%
19115 Transfer from RCMP Surplus Reserve	191,462	191,462	-	0.00%	204,490	6.80%	209,981	2.69%	215,636	2.69%	221,459	2.70%	227,457	2.71%
TRANSFERS FROM OWN RESERVES	1,115,462	1,113,462	(2,000)	-0.18%	738,743	-33.77%	611,981	-17.16%	617,636	0.92%	623,459	0.94%	629,457	0.96%
COLLECTIONS FOR OTHER GOVT														
19811 Non-Residential School Tax	1,749,007	2,048,655	299,648	17.13%	1,783,987	2.00%	1,819,667	2.00%	1,856,060	2.00%	1,893,181	2.00%	1,931,045	2.00%
19812 Residential School Tax	4,380,106	4,591,169	211,063	4.82%	4,467,708	2.00%	4,557,062	2.00%	4,648,203	2.00%	4,741,167	2.00%	4,835,991	2.00%
COLLECTIONS FOR OTHER GOVT	6,129,113	6,639,824	510,711	8.33%	6,251,695	2.00%	6,376,729	2.00%	6,504,263	2.00%	6,634,348	2.00%	6,767,036	2.00%
REGIONAL GOVERNMENT														
19820 Alberni-Clayoquot Regional Hosp Dist.	680,000	695,350	15,350	2.26%	684,504	0.66%	684,504	0.00%	684,504	0.00%	684,504	0.00%	684,504	0.00%
19821 Alberni-Clayoquot Regional District	1,491,725	1,594,758	103,033	6.91%	1,825,777	22.39%	2,033,571	11.38%	2,151,347	5.79%	2,293,679	6.62%	2,378,553	3.70%
REGIONAL GOVERNMENT	2,171,725	2,290,108	118,383	5.45%	2,510,281	15.59%	2,718,075	8.28%	2,835,851	4.33%	2,978,183	5.02%	3,063,057	2.85%
JOINT BOARDS AND COMMISSIONS														
19830 Municipal Finance Authority	700	959	259	37.00%	700	0.00%	714	2.00%	728	1.96%	743	2.06%	758	2.02%
19831 BC Assessment	182,810	209,577	25,767	14.09%	190,000	3.93%	195,700	3.00%	201,571	3.00%	207,618	3.00%	213,847	3.00%
JOINT BOARDS AND COMMISSIONS	183,510	209,536	26,026	14.18%	190,700	3.92%	196,414	3.00%	202,299	3.00%	208,361	3.00%	214,605	3.00%
OTHER TRANSFERS, COLLECTIONS	8,484,348	9,139,468	655,120	7.72%	8,952,676	5.52%	9,291,218	3.78%	9,542,413	2.70%	9,820,892	2.92%	10,044,698	2.28%
GENERAL FUND REVENUE	43,231,451	44,161,875	930,424	2.15%	45,791,678	5.92%	48,414,425	5.73%	51,258,978	5.88%	54,126,209	5.59%	56,561,301	4.50%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
GENERAL GOVERNMENT SERVICE														
LEGISLATIVE														
		<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>										
21110 Mayor	49,183	50,664	(1,481)	-3.01%	72,070	46.53%	74,117	2.84%	76,225	2.84%	78,397	2.85%	80,633	2.85%
21130 Council	139,263	136,585	2,678	1.92%	193,052	38.62%	198,827	2.99%	204,775	2.99%	210,901	2.99%	217,211	2.99%
21190 Receptions and Other Services	34,000	22,040	11,960	35.18%	34,260	0.76%	34,520	0.76%	34,785	0.77%	35,045	0.75%	36,200	3.30%
<i>LEGISLATIVE</i>	222,446	209,289	13,157	5.91%	299,382	34.59%	307,464	2.70%	315,785	2.71%	324,343	2.71%	334,044	2.99%
GENERAL ADMINISTRATION														
ADMINISTRATIVE														
21211 Chief Administrative Officer	185,751	184,014	1,737	0.94%	235,020	26.52%	238,657	1.55%	245,421	2.83%	252,389	2.84%	259,608	2.86%
21212 Corporate Services	599,424	654,933	(55,509)	-9.26%	678,929	13.26%	620,694	-8.58%	637,187	2.66%	654,038	2.64%	671,329	2.64%
21215 Legal Services	25,000	23,628	1,372	5.49%	25,000	0.00%	25,000	0.00%	25,000	0.00%	25,000	0.00%	25,000	0.00%
21216 Bylaw Enforcement	503,370	635,636	(132,266)	-26.28%	449,373	-10.73%	458,916	2.12%	470,263	2.47%	481,864	2.47%	493,738	2.46%
22140 Parking Enforcement	25,000	-	25,000	100.00%	-	-100.00%	25,000	0.00%	25,000	0.00%	25,000	0.00%	25,000	0.00%
21217 Bylaw Enforcement Vehicles	14,820	16,689	(1,869)	-12.61%	20,769	40.14%	21,362	2.86%	21,973	2.86%	22,602	2.86%	23,250	2.87%
21218 Public Safety Building	-	-	-	-	48,000	0.00%	59,495	23.95%	61,030	2.58%	62,606	2.58%	64,223	2.58%
FINANCIAL MANAGEMENT														
21221 Financial Management Administration	898,099	827,069	71,030	7.91%	999,412	11.28%	1,041,605	4.22%	1,067,496	2.49%	1,094,117	2.49%	1,121,430	2.50%
21225 External Audit	34,500	27,650	6,850	19.86%	32,000	-7.25%	32,960	3.00%	33,949	3.00%	34,967	3.00%	36,016	3.00%
21226 Purchasing Administration	137,845	148,844	(10,999)	-7.98%	147,350	6.90%	150,283	1.99%	153,287	2.00%	156,386	2.02%	159,525	2.01%
21229 Other Financial Management	47,500	42,677	4,823	10.15%	66,812	40.66%	71,602	7.17%	46,960	-34.42%	47,326	0.78%	47,701	0.79%
COMMON SERVICES														
21222 Administration Vehicle	10,100	10,240	(140)	-1.39%	12,271	21.50%	12,639	3.00%	13,018	3.00%	13,409	3.00%	13,811	3.00%
21252 City Hall	116,727	127,170	(10,443)	-8.95%	119,776	2.61%	122,599	2.36%	125,465	2.34%	128,373	2.32%	131,353	2.32%
21253 Other City Buildings	2,100	1,707	393	18.71%	2,100	0.00%	2,163	3.00%	2,228	3.01%	2,295	3.01%	2,364	3.01%
21259 Other Common Services	462,500	478,537	(16,037)	-3.47%	503,140	8.79%	514,599	2.28%	526,407	2.29%	538,575	2.31%	551,533	2.41%
21260 Carbon Offsets	45,000	45,000	-	0.00%	45,000	0.00%	51,500	14.44%	53,045	3.00%	54,636	3.00%	56,275	3.00%
INFORMATION SERVICES														
21261 Information Services	751,625	744,439	7,186	0.96%	854,216	13.65%	960,743	12.47%	986,052	2.63%	975,121	-1.11%	1,001,913	2.75%
OTHER ADMINISTRATIVE SERVICES														
21282 Appraisals	25,000	23,000	2,000	8.00%	-	-	-	-	27,500	-	-	-	-	-
21283 Personnel (Human Resources)	379,686	363,146	16,540	4.36%	385,823	1.62%	434,297	12.56%	386,015	-11.12%	394,984	2.32%	436,212	10.44%
21285 Employee Wellness (EFAP)	15,372	12,242	3,130	20.36%	16,599	7.98%	17,097	3.00%	17,610	3.00%	18,139	3.00%	18,683	3.00%
RECOVERIES														
21290 Administration Services Recovered	(493,000)	(517,200)	24,200	-4.91%	(503,000)	2.03%	(513,000)	1.99%	(523,000)	1.95%	(533,000)	1.91%	(543,000)	1.88%
<i>GENERAL ADMINISTRATION</i>	3,786,419	3,849,421	(63,002)	-1.66%	4,138,590	9.30%	4,348,211	5.07%	4,401,906	1.23%	4,448,827	1.07%	4,595,964	3.31%
21911 Election Expense	25,240	56,578	(31,338)	-124.16%	-	-	-	-	-	-	64,290	-	-	-
21920 Training and Development	148,937	123,385	25,552	17.16%	150,427	1.00%	154,940	3.00%	159,588	3.00%	164,376	3.00%	169,307	3.00%
21925 Council Travel and Development	55,000	42,773	12,227	22.23%	71,100	29.27%	73,233	3.00%	75,430	3.00%	77,693	3.00%	80,024	3.00%
21930 Insurance	376,750	372,540	4,210	1.12%	392,878	4.28%	404,642	2.99%	416,759	2.99%	429,239	2.99%	442,093	2.99%
21931 Damage Claims	21,000	9,091	11,909	56.71%	21,000	0.00%	21,000	0.00%	21,000	0.00%	21,000	0.00%	21,000	0.00%
21950 Grants In Aid	11,000	21,000	(10,000)	-90.91%	11,000	0.00%	11,000	0.00%	11,000	0.00%	11,000	0.00%	11,000	0.00%
<i>OTHER GENERAL GOV'T SERVICES</i>	637,927	625,367	12,560	1.97%	646,405	1.33%	664,815	2.85%	683,777	2.85%	767,598	12.26%	723,424	-5.75%
GENERAL GOVERNMENT SERVICE	4,646,792	4,684,076	(37,284)	-0.80%	5,084,377	9.42%	5,320,490	4.64%	5,401,468	1.52%	5,540,768	2.58%	5,653,432	2.03%
PROTECTIVE SERVICES														
22121 Police Services Contract	6,053,092	6,009,273	43,819	0.72%	6,730,009	11.18%	7,037,988	4.58%	7,254,656	3.08%	7,464,781	2.90%	7,673,138	2.79%
22122 Police Services Administration	1,139,285	1,109,096	30,189	2.65%	1,184,096	3.93%	1,224,518	3.41%	1,253,449	2.36%	1,283,217	2.37%	1,313,635	2.37%
22123 Police Services Consulting	32,000	32,827	(827)	-2.59%	33,000	3.13%	33,990	3.00%	35,010	3.00%	36,060	3.00%	37,142	3.00%
22130 Community Policing	191,462	232,527	(41,065)	-21.45%	154,490	-19.31%	158,481	2.58%	162,591	2.59%	166,823	2.60%	171,182	2.61%
22160 Police Building Maintenance	145,283	236,632	(91,349)	-62.88%	195,886	34.83%	212,730	8.60%	203,689	-4.25%	208,781	2.50%	230,046	10.19%
22180 Detention & Custody of Prisoners	512,040	517,458	(5,418)	-1.06%	525,933	2.71%	537,954	2.29%	550,282	2.29%	562,924	2.30%	575,889	2.30%
<i>POLICE PROTECTION</i>	8,073,162	8,137,813	(64,651)	-0.80%	8,823,414	9.29%	9,205,661	4.33%	9,459,677	2.76%	9,722,586	2.78%	10,001,032	2.86%
22411 Fire Protection Administration	382,873	349,844	33,029	8.63%	399,819	4.43%	410,874	2.77%	422,499	2.83%	434,006	2.72%	445,848	2.73%
22421 Fire Crew	2,906,820	3,134,846	(228,026)	-7.84%	3,397,501	16.88%	3,499,426	3.00%	3,604,409	3.00%	3,712,541	3.00%	3,823,917	3.00%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
22422 Personnel Expense	52,077	35,816	16,261	31.22%	52,597	1.00%	53,649	2.00%	54,722	2.00%	55,816	2.00%	56,932	2.00%
22431 Communication System	8,500	7,270	1,230	14.47%	8,560	0.71%	8,731	2.00%	8,906	2.00%	9,084	2.00%	9,266	2.00%
22440 Fire Investigation	2,000	-	2,000	100.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%
22441 Fire Prevention	177,279	166,264	11,015	6.21%	172,095	-2.92%	186,220	8.21%	190,448	2.27%	194,767	2.27%	199,159	2.26%
22471 Fire Building Maintenance	102,713	73,559	29,154	28.38%	90,182	-12.20%	90,715	0.59%	92,285	1.73%	93,893	1.74%	95,540	1.75%
22480 Vehicle Repair & Maintenance	386,778	432,333	(45,555)	-11.78%	203,066	-47.50%	530,354	161.17%	544,968	2.76%	555,827	1.99%	566,989	2.01%
22481 Sundry Equipment Repair & Mtce	26,999	10,885	16,114	59.68%	27,269	1.00%	27,814	2.00%	28,457	2.31%	29,193	2.59%	29,949	2.59%
22482 Fire Fighting Tools/Supplies Purchases	40,557	31,060	9,497	23.42%	41,209	1.61%	42,161	2.31%	42,554	0.93%	43,405	2.00%	44,273	2.00%
FIRE PROTECTION	4,086,596	4,241,877	(155,281)	-3.80%	4,394,298	7.53%	4,851,944	10.41%	4,991,248	2.87%	5,130,532	2.79%	5,273,873	2.79%
22510 Emergency Program (Tsunami Warning)	570	1,885	(1,315)	-230.70%	585	2.63%	1,941	231.79%	1,988	2.42%	2,035	2.36%	2,076	2.01%
22921 Building & Plumbing Inspection	207,250	159,574	47,676	23.00%	308,321	48.77%	288,448	-6.45%	294,726	2.18%	301,167	2.19%	337,774	12.16%
22926 Building Inspector Vehicle	3,946	6,945	(2,999)	-76.00%	10,892	176.03%	11,995	10.13%	12,339	2.87%	12,692	2.86%	13,057	2.88%
22931 Animal Control Services Contract	149,264	147,757	1,507	1.01%	149,328	0.04%	153,763	2.97%	158,331	2.97%	163,036	2.97%	167,882	2.97%
OTHER PROTECTION	360,460	314,276	46,184	12.81%	468,541	29.98%	454,206	-3.06%	465,396	2.46%	476,895	2.47%	518,713	8.77%
PROTECTIVE SERVICES	12,520,788	12,695,852	(175,064)	-1.40%	13,686,838	9.31%	14,513,752	6.04%	14,918,309	2.79%	15,332,048	2.77%	15,795,694	3.02%
TRANSPORTATION SERVICE														
COMMON SERVICES														
23110 Engineering Administration	744,065	774,697	(30,632)	-4.12%	971,113	30.51%	1,076,338	10.84%	1,099,382	2.14%	1,123,056	2.15%	1,147,300	2.16%
23121 Engineering Consulting Services	50,000	109,999	(59,999)	-120.00%	50,000	0.00%	50,000	0.00%	50,000	0.00%	50,000	0.00%	50,000	0.00%
PUBLIC WORKS ADMINISTRATION														
23129 Clerical & Reception-Operation	126,145	124,459	1,686	1.34%	132,007	4.65%	134,693	2.03%	137,416	2.02%	140,220	2.04%	143,603	2.41%
23130 Supervision Operations	456,660	369,043	87,617	19.19%	455,616	-0.23%	467,971	2.71%	480,605	2.70%	493,518	2.69%	506,764	2.68%
23134 Small Tools/Equipment/Supplies	41,819	42,052	(233)	-0.56%	43,212	3.33%	44,117	2.09%	45,041	2.09%	45,985	2.10%	47,247	2.74%
23136 Works Yard Maintenance	114,299	117,659	(3,360)	-2.94%	122,607	7.27%	125,246	2.15%	127,946	2.16%	130,708	2.16%	133,533	2.16%
23137 Main Building Maintenance	166,773	145,252	21,521	12.90%	148,894	-10.72%	151,950	2.05%	155,044	2.04%	158,178	2.02%	162,172	2.53%
23138 Shop Overhead	76,955	93,206	(16,251)	-21.12%	102,897	33.71%	103,861	0.94%	106,389	2.43%	108,983	2.44%	111,649	2.45%
23160 General Equipment Maintenance	666,224	878,576	(212,352)	-31.87%	731,816	9.85%	738,353	0.89%	749,634	1.53%	761,126	1.53%	777,102	2.10%
23161 Vehicle Maintenance & Replacement	11,987	39,343	(27,356)	-228.21%	33,113	176.24%	34,107	3.00%	35,130	3.00%	36,184	3.00%	37,269	3.00%
23162 Supv Vehicle Mtce & Replacement	35,756	19,533	16,223	45.37%	36,471	2.00%	37,201	2.00%	37,945	2.00%	38,703	2.00%	39,865	3.00%
COMMON SERVICES	2,490,683	2,713,819	(223,136)	-8.96%	2,827,746	13.53%	2,963,837	4.81%	3,024,532	2.05%	3,086,661	2.05%	3,156,504	2.26%
ROAD TRANSPORTATION														
ROADS AND STREETS														
23205 Customer Service Requests-Streets	18,198	32,289	(14,091)	-77.43%	28,816	58.35%	29,491	2.34%	30,184	2.35%	30,894	2.35%	31,623	2.36%
23210 Small Tools/Supplies-Streets	12,226	-	12,226	100.00%	2,286	-81.30%	2,354	2.97%	2,425	3.02%	2,498	3.01%	2,573	3.00%
23220 Streets Inspections	42,006	40,165	1,841	4.38%	42,775	1.83%	43,678	2.11%	44,603	2.12%	45,551	2.13%	46,624	2.36%
23231 Roadway Surfaces Maintenance	782,640	284,445	498,195	63.66%	569,800	-27.20%	676,779	18.77%	693,693	2.50%	711,069	2.50%	730,395	2.72%
23233 Road Allowance Maintenance	341,067	296,831	44,236	12.97%	343,249	0.64%	676,264	97.02%	693,162	2.50%	710,524	2.50%	729,832	2.72%
23234 New Driveway Crossings	14,341	-	14,341	100.00%	14,475	0.93%	14,633	1.09%	14,795	1.11%	14,961	1.12%	15,356	2.64%
23236 Street Sweeping	244,174	189,838	54,336	22.25%	198,933	-18.53%	214,961	8.06%	220,749	2.69%	226,701	2.70%	232,820	2.70%
23237 Snow & Ice Removal	198,088	367,241	(169,153)	-85.39%	205,347	3.66%	208,899	1.73%	216,173	3.48%	223,744	3.50%	231,628	3.52%
BRIDGES AND RETAINING WALLS														
23241 Bridges & Engineered Structures	80,400	8,200	72,200	89.80%	27,938	-65.25%	28,757	2.93%	29,600	2.93%	30,468	2.93%	31,367	2.95%
STREET LIGHTING														
23250 Overhead & Decorative Lighting	314,181	401,828	(87,647)	-27.90%	384,024	22.23%	395,525	2.99%	407,372	3.00%	419,573	3.00%	432,140	3.00%
23261 Signs & Traffic Marking	242,875	249,315	(6,440)	-2.65%	256,656	5.67%	263,622	2.71%	270,761	2.71%	278,115	2.72%	285,677	2.72%
23264 Traffic & Railroad Signals	10,060	26,391	(16,331)	-162.34%	24,831	146.83%	25,553	2.91%	26,296	2.91%	27,062	2.91%	27,850	2.91%
PARKING														
23272 Off-Street Parking	14,500	17,916	(3,416)	-23.56%	18,000	24.14%	21,227	17.93%	21,667	2.07%	22,117	2.08%	22,577	2.08%
OTHER														
23291 Gravel	188,940	93,345	95,595	50.60%	116,676	-38.25%	119,121	2.10%	121,619	2.10%	124,172	2.10%	126,780	2.10%
ROADS & STREETS	2,503,696	2,007,804	495,892	19.81%	2,233,806	-10.78%	2,720,864	21.80%	2,793,099	2.65%	2,867,449	2.66%	2,947,242	2.78%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
STORM DRAINAGE														
OPEN DRAINAGE														
23311 Ditch, Creek & Dyke Maintenance	68,543	79,667	(11,124)	-16.23%	89,294	30.27%	91,225	2.16%	93,202	2.17%	95,225	2.17%	97,296	2.17%
STORM SEWERS														
23331 Storm Sewer Maintenance	130,436	103,130	27,306	20.93%	109,757	-15.85%	112,561	2.55%	115,441	2.56%	118,400	2.56%	121,441	2.57%
23333 Storm Sewer Lift Station	9,240	26,984	(17,744)	-192.03%	78,720	751.95%	80,444	2.19%	82,211	2.20%	84,021	2.20%	85,876	2.21%
23335 Storm Sewer Connections	121,795	145,169	(23,374)	-19.19%	144,237	18.43%	147,292	2.12%	150,416	2.12%	153,611	2.12%	156,878	2.13%
STORM DRAINAGE	330,014	354,950	(24,936)	-7.56%	422,008	27.88%	431,522	2.25%	441,270	2.26%	451,257	2.26%	461,491	2.27%
OTHER COMMON SERVICES														
23881 Training Program	39,371	123,215	(83,844)	-212.96%	69,458	76.42%	71,498	2.94%	73,597	2.94%	75,759	2.94%	78,031	3.00%
23882 Safety	29,766	39,043	(9,277)	-31.17%	22,010	-26.06%	22,450	2.00%	22,899	2.00%	23,357	2.00%	24,057	3.00%
23884 Special Streets Work Orders	2,935	820	2,115	72.06%	2,950	0.51%	2,964	0.47%	2,979	0.51%	2,994	0.50%	3,084	3.01%
OTHER COMMON SERVICES	72,072	163,078	(91,006)	-126.27%	94,418	31.01%	96,912	2.64%	99,475	2.64%	102,110	2.65%	105,172	3.00%
OTHER														
23510 PUBLIC TRANSIT	1,016,832	997,974	18,858	1.85%	1,077,555	5.97%	1,119,137	3.86%	1,155,151	3.22%	1,189,806	3.00%	1,225,500	3.00%
RECOVERIES														
23951 General Overhead Recovery	(893,000)	(788,815)	(104,185)	11.67%	(893,000)	0.00%	(893,000)	0.00%	(893,000)	0.00%	(893,000)	0.00%	(893,000)	0.00%
23952 Main Building Expense Recovery	(24,000)	(24,000)	-	0.00%	(24,000)	0.00%	(24,000)	0.00%	(24,000)	0.00%	(24,000)	0.00%	(24,000)	0.00%
23953 Shop Overhead Recovery	(107,800)	(63,334)	(44,466)	41.25%	(107,800)	0.00%	(107,800)	0.00%	(107,800)	0.00%	(107,800)	0.00%	(107,800)	0.00%
23958 Equipment Charges Recovery	(587,800)	(397,049)	(190,751)	32.45%	(587,800)	0.00%	(587,800)	0.00%	(587,800)	0.00%	(587,800)	0.00%	(587,800)	0.00%
23959 Gravel Cost Recovery	(112,000)	(60,464)	(51,536)	46.01%	(112,000)	0.00%	(75,000)	-33.04%	(75,000)	0.00%	(75,000)	0.00%	(75,000)	0.00%
RECOVERIES	(1,724,600)	(1,333,662)	(286,753)	16.63%	(1,724,600)	0.00%	(1,687,600)	-2.15%	(1,687,600)	0.00%	(1,687,600)	0.00%	(1,687,600)	0.00%
TRANSPORTATION SERVICE	4,688,697	4,903,963	(111,081)	-2.37%	4,930,933	5.17%	5,644,672	14.47%	5,825,927	3.21%	6,009,683	3.15%	6,208,309	3.31%
ENVIRONMENTAL HEALTH SERVICES														
SOLID WASTE COLLECTION														
24320 Residential Waste Collection	928,988	771,832	157,156	16.92%	762,527	-17.92%	937,148	22.90%	962,464	2.70%	988,495	2.70%	1,015,262	2.71%
24322 Solid Waste Containers Purchase & Mtce	15,500	-	15,500	100.00%	15,500	0.00%	15,965	3.00%	16,444	3.00%	16,937	3.00%	17,445	3.00%
24323 Solid Waste Disposal Fees	525,000	490,833	34,167	6.51%	525,000	0.00%	535,500	2.00%	546,210	2.00%	557,134	2.00%	568,277	2.00%
24324 City Facility Solid Waste Collection	12,000	792	11,208	93.40%	12,240	2.00%	12,485	2.00%	12,734	1.99%	12,989	2.00%	13,249	2.00%
ENVIRONMENTAL HEALTH	1,481,488	1,263,457	218,031	14.72%	1,315,267	-11.22%	1,501,098	14.13%	1,537,852	2.45%	1,575,555	2.45%	1,614,233	2.45%
PUBLIC HEALTH														
25161 Cemetery Maintenance	16,239	21,261	(5,022)	-30.93%	14,855	-8.52%	15,200	2.32%	15,553	2.32%	15,915	2.33%	16,284	2.32%
25162 Interments	39,274	80,206	(40,932)	-104.22%	74,049	88.54%	75,731	2.27%	77,454	2.28%	79,220	2.28%	81,029	2.28%
25163 Memorial Marker Installation	24,353	29	24,324	99.88%	19,762	-18.85%	20,170	2.06%	20,588	2.07%	21,014	2.07%	21,449	2.07%
CEMETERIES	79,866	101,496	(21,630)	-27.08%	108,666	36.06%	111,101	2.24%	113,595	2.24%	116,149	2.25%	118,762	2.25%
PUBLIC HEALTH	79,866	101,496	(21,630)	-27.08%	108,666	36.06%	111,101	2.24%	113,595	2.24%	116,149	2.25%	118,762	2.25%
DEVELOPMENT SERVICES														
26129 Planning Administration	662,860	625,098	37,762	5.70%	815,352	23.01%	829,982	1.79%	849,115	2.31%	868,788	2.32%	889,010	2.33%
26132 Consulting Services - OCP - Somass	350,000	410,338	(60,338)	-17.24%	428,000	22.29%	295,600	-30.93%	236,218	-20.09%	166,855	-29.36%	217,510	30.36%
RESEARCH AND PLANNING	1,012,860	1,035,436	(22,576)	-2.23%	1,243,352	22.76%	1,125,582	-9.47%	1,085,333	-3.58%	1,035,643	-4.58%	1,106,520	6.84%
26234 Business Development	80,000	58,132	21,868	27.34%	86,000	7.50%	87,000	1.16%	89,000	2.30%	90,000	1.12%	91,000	1.11%
26235 Economic Development	404,138	432,202	(28,064)	-6.94%	350,179	-13.35%	350,144	-0.01%	344,427	-1.63%	351,929	2.18%	352,409	0.14%
26237 Community Serv-Community Inv Program	33,200	33,200	-	0.00%	33,200	0.00%	33,200	0.00%	33,200	0.00%	33,200	0.00%	33,200	0.00%
26238 Community Serv-Community Engagement	500	-	500	100.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%	500	0.00%
COMMUNITY DEVELOPMENT	517,838	523,534	(5,696)	-1.10%	469,879	-9.26%	470,844	0.21%	467,127	-0.79%	475,629	1.82%	477,109	0.31%
26701 Alberni Harbour Quay Overhead	18,360	31,495	(13,135)	-71.54%	18,727	2.00%	19,289	3.00%	19,868	3.00%	20,464	3.00%	21,078	3.00%
26770 Harbour Quay - Buildings Maintenance	143,727	99,595	44,132	30.71%	138,328	-3.76%	152,096	9.95%	155,438	2.20%	158,856	2.20%	162,351	2.20%
ALBERNI HARBOUR QUAY	162,087	131,090	30,997	19.12%	157,055	-3.10%	171,385	9.12%	175,306	2.29%	179,320	2.29%	183,429	2.29%
OTHER ENVIRONMENTAL DEVELOPMENT														
26810 Security Lighting Incentive Program	25,000	-	25,000	100.00%	-	-100.00%	-	-	-	-	-	-	-	-



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
26911 Chamber of Commerce Visitor Centre	89,167	85,688	3,479	3.90%	100,000	12.15%	103,000	3.00%	106,090	3.00%	109,273	3.00%	112,551	3.00%
OTHER	114,167	85,688	28,479	24.95%	100,000	-12.41%	103,000	3.00%	106,090	3.00%	109,273	3.00%	112,551	3.00%
ENVIRONMENTAL DEVELOPMENT	1,806,952	1,775,748	31,204	1.73%	1,970,286	9.04%	1,870,811	-5.05%	1,833,856	-1.98%	1,799,865	-1.85%	1,879,609	4.43%
PARKS, RECREATION & HERITAGE														
RECREATION FACILITIES														
ADMINISTRATION														
27110 Parks, Recreation & Heritage Mgmt Serv	630,826	520,676	110,150	17.46%	585,207	-7.23%	600,586	2.63%	616,398	2.63%	632,655	2.64%	649,372	2.64%
COMMUNITY CENTRES AND HALLS														
27120 Gyro Youth Centre Maintenance	59,349	88,029	(28,680)	-48.32%	52,753	-11.11%	53,981	2.33%	55,239	2.33%	56,529	2.34%	57,881	2.39%
27126 Glenwood Skate Shop	1,560	572	988	63.33%	1,590	1.92%	1,638	3.02%	1,687	2.99%	1,737	2.96%	1,790	3.05%
27128 Glenwood Centre Maintenance	74,695	72,227	2,468	3.30%	82,594	10.58%	84,455	2.25%	86,356	2.25%	88,302	2.25%	90,294	2.26%
27129 Bob Dailey Stadium	19,397	8,762	10,635	54.83%	10,233	-47.24%	10,337	1.02%	10,440	1.00%	10,542	0.98%	10,644	0.97%
27130 Echo Activity Centre Maintenance	258,986	282,251	(23,265)	-9.88%	290,631	12.22%	297,559	2.38%	304,621	2.37%	311,820	2.36%	319,169	2.36%
27134 Echo Aquatic Maintenance	456,698	489,373	(32,675)	-7.15%	497,259	8.88%	519,732	4.52%	532,505	2.46%	545,655	2.47%	559,150	2.47%
27140 AV Multiplex Concessions	160,607	213,656	(53,049)	-33.03%	190,306	18.49%	226,400	18.97%	232,600	2.74%	238,908	2.71%	245,393	2.71%
27142 AV Multiplex Skate Shop	4,000	3,017	983	24.58%	12,806	220.15%	13,101	2.30%	13,404	2.31%	13,714	2.31%	14,031	2.31%
27144 AV Multiplex Maintenance	911,714	961,046	(49,332)	-5.41%	969,610	6.35%	998,279	2.96%	1,027,905	2.97%	1,058,523	2.98%	1,090,182	2.99%
27146 Parks Building & Fieldhouses	109,834	133,145	(23,311)	-21.22%	130,665	18.97%	133,407	2.10%	136,435	2.27%	139,024	1.90%	141,969	2.12%
27148 Echo Park Complex	64,622	46,368	18,254	28.25%	71,453	10.57%	72,615	1.63%	73,870	1.73%	75,146	1.73%	76,443	1.73%
RECREATION PROGRAMS														
SPORT PROGRAMS														
27156 Glenwood Centre Programs	10,000	29,294	(19,294)	-192.94%	49,393	393.93%	86,416	74.96%	89,434	3.49%	92,448	3.37%	95,458	3.26%
27160 Echo Aquatic Programs	619,377	688,591	(69,214)	-11.17%	729,724	17.82%	765,373	4.89%	763,430	-0.25%	780,906	2.29%	798,811	2.29%
27163 AV Multiplex Programs	223,899	224,479	(580)	-0.26%	240,857	7.57%	277,728	15.31%	284,788	2.54%	292,055	2.55%	298,042	2.05%
LEISURE PROGRAMS														
27166 Leisure Service Programs	171,892	131,024	40,868	23.78%	274,136	59.48%	280,417	2.29%	286,857	2.30%	293,480	2.31%	297,813	1.48%
27170 Youth Services and Programs	56,995	29,835	27,160	47.65%	16,000	-71.93%	16,000	0.00%	16,000	0.00%	16,000	0.00%	16,000	0.00%
27173 Children's Programs	61,354	224,465	(163,111)	-265.85%	266,676	334.65%	286,872	7.57%	298,619	4.09%	306,918	2.78%	319,270	4.02%
27180 Adult Programs	15,000	46,781	(31,781)	-211.87%	54,316	262.11%	55,166	1.56%	56,011	1.53%	56,852	1.50%	57,688	1.47%
SPECIAL EVENTS														
27190 Special Events	21,000	4,021	16,979	80.85%	13,250	-36.90%	13,250	0.00%	13,250	0.00%	13,250	0.00%	13,250	0.00%
27198 Vehicle Maintenance & Repair	13,564	13,860	(296)	-2.18%	13,936	2.74%	14,354	3.00%	14,785	3.00%	15,228	3.00%	15,685	3.00%
RECREATION FACILITIES & PROGRAMS	3,945,369	4,211,472	(266,103)	-6.74%	4,553,395	15.41%	4,807,666	5.58%	4,914,634	2.22%	5,039,692	2.54%	5,168,335	2.55%
PARKS AND PLAYGROUNDS														
27210 Parks & Facility Management Services	282,398	311,549	(29,151)	-10.32%	219,765	-22.18%	303,279	38.00%	312,043	2.89%	321,063	2.89%	330,640	2.98%
27215 Parks Maintenance	1,149,863	841,239	308,624	26.84%	1,097,103	-4.59%	1,116,055	1.73%	1,169,068	4.75%	1,191,521	1.92%	1,224,038	2.73%
27220 Horticultural Services	416,916	348,044	68,872	16.52%	357,036	-14.36%	364,873	2.20%	372,891	2.20%	381,094	2.20%	390,657	2.51%
27225 Vehicles & Equipment Mtce & Repair	152,261	208,741	(56,480)	-37.09%	218,746	43.67%	225,022	2.87%	228,911	1.73%	232,700	1.66%	236,599	1.68%
27230 Parks Upgrading	52,942	38,359	14,583	27.55%	53,095	0.29%	71,814	35.26%	71,849	0.05%	72,397	0.76%	74,493	2.90%
27499 Equipment Recovery	(91,895)	(69,513)	(22,382)	24.36%	(73,000)	-20.56%	(76,000)	4.11%	(79,000)	3.95%	(82,000)	3.80%	(85,000)	3.66%
PARKS & PLAYGROUNDS	1,962,485	1,678,419	284,066	14.47%	1,872,745	-4.57%	2,005,043	7.06%	2,075,762	3.53%	2,116,775	1.98%	2,171,427	2.58%
CULTURAL SERVICES														
27510 Museum Services	222,159	181,042	41,117	18.51%	228,588	2.89%	243,313	6.44%	238,156	-2.12%	243,121	2.08%	248,208	2.09%
27515 Museum Programs-Curatorial	54,500	73,013	(18,513)	-33.97%	76,500	40.37%	78,780	2.98%	81,128	2.98%	83,547	2.98%	86,039	2.98%
27516 Museum Programs-Permanent Exhibits	3,000	199	2,801	93.37%	3,060	2.00%	3,121	1.99%	3,184	2.02%	3,247	1.98%	3,295	1.48%
27517 Museum Programs-Temporary Exhibits	28,200	19,185	9,015	31.97%	28,200	0.00%	28,200	0.00%	28,200	0.00%	28,200	0.00%	28,200	0.00%
27530 Industrial Collections	39,188	48,507	(9,319)	-23.78%	39,125	-0.16%	39,591	1.19%	39,873	0.71%	40,160	0.72%	40,454	0.73%
27550 Museum Maintenance	89,581	61,657	27,924	31.17%	92,886	3.69%	95,095	2.38%	97,353	2.37%	99,661	2.37%	102,026	2.37%
27600 Vancouver Island Regional Library	839,444	839,444	-	0.00%	913,661	8.84%	941,071	3.00%	969,303	3.00%	998,382	3.00%	1,028,334	3.00%
27700 McLean Mill Operator Agreement	150,000	150,000	-	0.00%	140,000	-6.67%	130,000	-7.14%	120,000	-7.69%	110,000	-8.33%	100,000	-9.09%
27710 McLean Mill City operations	74,274	65,012	9,262	12.47%	76,079	2.43%	77,234	1.52%	78,835	2.07%	80,470	2.07%	82,328	2.31%
CULTURAL SERVICES	1,500,346	1,438,059	62,287	4.15%	1,598,099	6.52%	1,654,051	3.50%	1,674,031	1.21%	1,705,147	1.86%	1,737,610	1.90%
RECREATION & CULTURAL	7,408,200	7,327,950	80,250	1.08%	8,024,239	8.32%	8,466,760	5.51%	8,664,427	2.33%	8,861,614	2.28%	9,077,372	2.43%



**CITY OF PORT ALBERNI
GENERAL FUND - EXPENSE
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
TOTAL OPERATIONS EXPENSES	32,632,783	32,752,542	(15,574)	-0.05%	35,120,606	7.62%	37,428,684	6.57%	38,295,434	2.32%	39,235,682	2.46%	40,347,411	2.83%
INTEREST & DEBT SERVICING														
28115 Interest on Prepaid Taxes	9,000	14,062	(5,062)	-56.24%	9,000	0.00%	9,000	0.00%	9,000	0.00%	9,000	0.00%	9,000	0.00%
28121 Interest Payments on Debentures	87,490	83,777	3,713	4.24%	83,777	-4.24%	83,777	0.00%	83,777	0.00%	83,777	0.00%	83,777	0.00%
28131 Principal Payments on Debentures	120,468	120,468	-	0.00%	120,468	0.00%	120,468	0.00%	120,468	0.00%	120,468	0.00%	120,468	0.00%
28193 Banking Service Charges	8,000	6,642	1,358	16.98%	8,100	1.25%	8,200	1.23%	8,300	1.22%	8,400	1.20%	8,400	0.00%
FINANCING & BANK FEES	224,958	224,949	9	0.00%	221,345	-1.61%	221,445	0.05%	221,545	0.05%	221,645	0.05%	221,645	0.00%
TOTAL OPERATIONS AND DEBT SERVICING	32,857,741	32,977,491	(15,565)	-0.05%	35,341,951	7.56%	37,650,129	6.53%	38,516,979	2.30%	39,457,327	2.44%	40,569,056	2.82%
TRANSFERS TO RESERVES														
28910 Debt Reserve Fund Transfer	15,000	15,000	-	0.00%	15,000	0.00%	15,000	0.00%	15,000	0.00%	15,000	0.00%	15,000	0.00%
28222 Transfer to Equipment Replacement	34,000	34,000	-	0.00%	34,000	0.00%	34,000	0.00%	34,000	0.00%	34,000	0.00%	34,000	0.00%
28230 Transfer to Capital Works Reserve	70,000	70,000	-	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%	70,000	0.00%
RESERVE TRANSFERS	119,000	119,000	-	0.00%	119,000	0.00%	119,000	0.00%	119,000	0.00%	119,000	0.00%	119,000	0.00%
TRANSFERS TO GENERAL CAPITAL RES.														
28220 Projects TBD Council Direction	-	-	-	-	-	(1,623,128)		323,998	-119.96%	3,237,807	899.33%	3,864,365	19.35%	
Administration	-	-	-	-	500,000	1,432,206	186.44%	-	-100.00%	-	-	250,000		
Fire Department	80,000	80,000	-	0.00%	-	35,000		117,000	234.29%	-	-100.00%	240,000		
Transportation Services	-	-	-	-	-	-		-	-	-	-	-		
Paving and Road Construction	-	-	-	-	-	-		1,050,000		-	-100.00%	-		
Traffic Upgrades	27,000	27,000	-	0.00%	-	150,000	-100.00%	150,000	0.00%	50,000	-66.67%	33,000	-34.00%	
Storm Drains	150,000	150,000	-	0.00%	-	380,000	-100.00%	380,000	0.00%	380,000	0.00%	380,000	0.00%	
Other Public Works Projects	-	-	-	-	-	-		-	-	-	-	-		
Parks	47,167	47,167	-	0.00%	76,500	62.19%	-	-100.00%	79,590		81,182	2.00%	81,182	0.00%
Cultural Services	30,000	30,000	-	0.00%	30,000	0.00%	30,000	0.00%	30,000	0.00%	30,000	0.00%	30,000	0.00%
Parks, Recreation and Heritage	427,000	427,000	-	0.00%	300,000	-29.74%	250,000	-16.67%	250,000	0.00%	250,000	0.00%	250,000	0.00%
TOTAL GENERAL CAPITAL TRANSFERS	761,167	761,167	-	0.00%	906,500	19.09%	654,078	-27.85%	2,380,588	263.96%	4,028,989	69.24%	5,128,547	27.29%
OTHER SERVICES														
OTHER BUDGET CONSIDERATIONS														
29911 Contingency Funds	-	-	-	-	100,000	300,000	200.00%	300,000	0.00%	300,000	0.00%	300,000	0.00%	
OTHER BUDGET CONSIDERATIONS	-	-	-	-	100,000	300,000	200.00%	300,000	200.00%	300,000	0.00%	300,000	0.00%	
TOTAL OPERATIONS, DEBT SERVICING, RESERVE AND CAPITAL TRANSFERS, CONTINGENCY	33,737,908	33,857,658	(15,565)	-0.05%	36,467,451	8.09%	38,723,207	14.78%	41,316,567	13.30%	43,905,316	13.38%	46,116,603	11.62%
TRANSFERS TO RESERVE ALLOWANCES														
28211 Transfers to Reserve Allowances	1,009,195	-	1,009,195	100.00%	371,551	-63.18%	400,000	7.66%	400,000	0.00%	400,000	0.00%	400,000	0.00%
TAXES COLLECTED FOR OTHERS														
REGIONAL DISTRICT														
28410 Alberni-Clayoquot Regional District	1,491,725	1,595,707	(103,982)	-6.97%	1,825,777	22.39%	2,033,571	11.38%	2,151,347	5.79%	2,293,679	6.62%	2,378,553	3.70%
SCHOOL DISTRICTS														
28811 Non-Residential School Tax	1,749,007	2,048,655	(299,648)	-17.13%	1,783,987	2.00%	1,819,667	2.00%	1,856,060	2.00%	1,893,181	2.00%	1,931,045	2.00%
28812 Residential School Tax	4,380,106	4,591,169	(211,063)	-4.82%	4,467,708	2.00%	4,557,062	2.00%	4,648,204	2.00%	4,741,168	2.00%	4,835,991	2.00%
REGIONAL GOVERNMENTS														
28820 Alberni-Clayoquot Regional Hosp District	680,000	695,873	(15,873)	-2.33%	684,504	0.66%	684,504	0.00%	684,504	0.00%	684,504	0.00%	684,504	0.00%
JOINT BOARDS AND COMMISSIONS														
28830 Municipal Finance Authority	700	959	(259)	-37.00%	700	0.00%	714	2.00%	725	1.54%	743	2.48%	758	2.02%
28831 BC Assessment	182,810	210,693	(27,883)	-15.25%	190,000	3.93%	195,700	3.00%	201,571	3.00%	207,618	3.00%	213,847	3.00%
TAXES COLLECTED FOR OTHERS	8,484,348	9,143,056	(658,708)	-7.76%	8,952,676	5.52%	9,291,218	3.78%	9,542,411	2.70%	9,820,893	2.92%	10,044,698	2.28%
GENERAL FUND EXPENDITURE	43,231,451	43,000,714	334,922	0.77%	45,791,678	5.92%	48,414,425	5.73%	51,258,978	5.88%	54,126,209	5.59%	56,561,301	4.50%



**CITY OF PORT ALBERNI
SEWER FUND - REVENUE & EXPENSES
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
SALES OF SERVICE														
94421 Sewer Fees	3,184,543	2,848,029	(336,514)	-10.57%	3,076,894	-3.38%	3,230,739	5.00%	3,392,276	5.00%	3,561,889	5.00%	3,739,984	5.00%
94431 Sewer Connections	80,000	-	(80,000)	-100.00%	83,600	4.50%	85,272	2.00%	86,977	2.00%	88,717	2.00%	90,491	2.00%
94432 Service Charges Sundry	5,000	-	(5,000)	-100.00%	5,225	4.50%	5,330	2.01%	5,436	1.99%	5,545	2.01%	5,656	2.00%
94433 User Charges	20,000	-	(20,000)	-100.00%	20,900	4.50%	21,318	2.00%	21,744	2.00%	22,179	2.00%	22,623	2.00%
OTHER SERVICES														
94441 Sewage Disposal Fees	70,000	68,160	(1,840)	-2.63%	73,150	4.50%	74,613	2.00%	76,105	2.00%	77,627	2.00%	79,180	2.00%
SALES OF SERVICE	3,359,543	2,916,189	(443,354)	-13.20%	3,259,769	-2.97%	3,417,272	4.83%	3,582,538	4.84%	3,755,957	4.84%	3,937,934	4.85%
OTHER REVENUE FROM OWN SOURCE														
95590 Interest Income	24,000	19,192	(4,808)	-20.03%	24,000	0.00%	24,000	0.00%	24,000	0.00%	24,000	0.00%	24,000	0.00%
95611 Sewer Penalty	35,000	36,990	1,990	5.69%	36,400	4.00%	38,045	4.52%	39,765	4.52%	41,562	4.52%	43,441	4.52%
91210 Sewer Local Improvement Charges	1,000	-	(1,000)	-100.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
OTHER REVENUE	60,000	56,182	(3,818)	-6.36%	61,400	2.33%	63,045	2.68%	64,765	2.73%	66,562	2.78%	68,441	2.82%
OTHER TRANSFERS														
99110 Transfer from Capital Reserve-Gas Tax	46,000	46,000	-	0.00%	-	-100.00%	-	-	-	-	-	-	-	-
99111 Transfers from Reserves & Allowances	-	32,442	32,442	-	-	-	-	-	-	-	-	-	-	-
99114 Operating Funds from Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
99211 Contribution (To) From General Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SEWER FUND REVENUE	3,465,543	3,050,813	(414,730)	-11.97%	3,321,169	-4.17%	3,480,317	4.79%	3,647,303	4.80%	3,822,519	4.80%	4,006,375	4.81%
ADMINISTRATION														
104210 Sewer Administration & Other	457,418	565,185	107,767	23.56%	597,582	30.64%	612,587	2.51%	627,989	2.51%	643,767	2.51%	659,941	2.51%
ENGINEERING SERVICES														
104221 Consulting Services	34,500	22,490	(12,010)	-34.81%	35,035	1.55%	36,086	3.00%	37,169	3.00%	38,284	3.00%	39,432	3.00%
SEWER SYSTEM ADMINISTRATION														
104233 Customer Service Requests	68,132	83,452	15,320	22.49%	75,496	10.81%	77,188	2.24%	78,862	2.17%	80,576	2.17%	82,431	2.30%
104236 Small Tools/Equipment/Supplies	9,318	10,319	1,001	10.74%	9,494	1.89%	9,674	1.90%	9,858	1.90%	10,045	1.90%	10,346	3.00%
SEWER COLLECTION SYSTEM														
104240 Sewage Collection System Main	118,952	88,605	(30,347)	-25.51%	90,690	-23.76%	92,613	2.12%	94,681	2.23%	96,189	1.59%	98,716	2.63%
104241 Sewer Service Connections	179,509	127,203	(52,306)	-29.14%	177,124	-1.33%	180,773	2.06%	184,507	2.07%	188,328	2.07%	193,113	2.54%
SEWER LIFT STATIONS														
104260 Sewage Lift Stations	270,077	472,122	202,045	74.81%	330,099	22.22%	339,735	2.92%	349,655	2.92%	359,869	2.92%	370,384	2.92%
SEWER TREATMENT AND DISPOSAL														
104280 Sewage Treatment	351,615	291,852	(59,763)	-17.00%	357,454	1.66%	363,351	1.65%	369,612	1.72%	376,314	1.81%	385,661	2.48%
OTHER COMMON SERVICES														
104294 Special Work Orders	1,000	-	(1,000)	-100.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%	1,000	0.00%
SEWER SYSTEM	1,490,521	1,661,228	170,707	11.45%	1,673,974	12.31%	1,713,007	2.33%	1,753,333	2.35%	1,794,372	2.34%	1,841,024	2.60%
FISCAL SERVICES														
DEBT														
108120 Interest Payments On Debentures	356,680	204,703	(151,978)	-42.61%	452,305	26.81%	452,305	0.00%	452,305	0.00%	452,305	0.00%	452,305	0.00%
108130 Principal Payments On Debentures	212,215	249,316	37,101	17.48%	212,215	0.00%	413,659	94.92%	413,659	0.00%	413,659	0.00%	413,659	0.00%
TOTAL DEBT	568,895	454,019	(114,876)	-20.19%	664,520	16.81%	865,964	30.31%	865,964	0.00%	865,964	0.00%	865,964	0.00%
TRANSFER TO FUNDS AND RESERVES														
108220 Transfer To Sewer Capital Fund	1,404,127	437,514	(966,613)	-68.84%	980,675	-30.16%	899,346	-8.29%	1,026,006	14.08%	1,160,183	13.08%	1,297,387	11.83%
108910 Debt Reserve Fund Transfer	2,000	2,000	-	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%	2,000	0.00%
108211 Transfer to Reserves & Allowances	-	-	-	-	-	-	-	-	-	-	-	-	-	-
108920 Transfer to Infrastructure Capital Reserve	-	496,053	496,053	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS	1,406,127	935,567	(470,560)	-33.46%	982,675	-30.11%	901,346	-8.28%	1,028,006	14.05%	1,162,183	13.05%	1,299,387	11.81%
FISCAL SERVICES	1,975,022	1,389,585	(585,437)	-29.64%	1,647,195	-16.60%	1,767,310	7.29%	1,893,970	7.17%	2,028,147	7.08%	2,165,351	6.76%
EXCESS OF REVENUE OVER EXPENSE	(0)	(0)	(0)	-	-	-	-	-	-	-	-	-	-	-
SEWER FUND EXPENSES	3,465,543	3,050,813	(414,730)	-11.97%	3,321,169	-4.17%	3,480,317	4.79%	3,647,303	4.80%	3,822,519	4.80%	4,006,375	4.81%



**CITY OF PORT ALBERNI
WATER FUND - REVENUE & EXPENSES
2023-2027 FINANCIAL PLAN**

	Budget 2022	Actual 2022	Variance \$	Variance %	Budget 2023	Increase %	Budget 2024	Increase %	Budget 2025	Increase %	Budget 2026	Increase %	Budget 2027	Increase %
SALES OF SERVICE														
54421 Metered Sales	3,493,783	3,517,049	23,266	0.67%	3,668,473	5.00%	3,851,896	5.00%	4,044,491	5.00%	4,246,715	5.00%	4,459,051	5.00%
54431 Connections	54,386	185,000	130,614	240.16%	54,386	0.00%	54,386	0.00%	54,386	0.00%	54,386	0.00%	54,386	0.00%
54432 Turn-On Charges	1,500	1,781	281	18.73%	1,500	0.00%	1,500	0.00%	1,500	0.00%	1,500	0.00%	1,500	0.00%
54433 Service Charges Sundry	50,000	1,894	(48,106)	-96.21%	50,000	0.00%	50,000	0.00%	50,000	0.00%	50,000	0.00%	50,000	0.00%
SALES OF SERVICE	3,599,669	3,705,724	106,055	2.95%	3,774,359	4.85%	3,957,782	4.86%	4,150,377	4.87%	4,352,601	4.87%	4,564,937	4.88%
OTHER REVENUE FROM OWN SOURCE														
55590 Other Interest	31,930	110,098	78,168	244.81%	90,460	183.31%	90,460	0.00%	90,460	0.00%	90,460	0.00%	90,460	0.00%
55611 Water Penalty	35,000	37,038	2,038	5.82%	35,000	0.00%	35,000	0.00%	35,000	0.00%	35,000	0.00%	35,000	0.00%
OTHER REVENUE	66,930	147,136	80,206	119.84%	125,460	87.45%	125,460	0.00%	125,460	0.00%	125,460	0.00%	125,460	0.00%
WATER FUND REVENUE	3,666,599	3,852,860	186,261	5.08%	3,899,819	6.36%	4,083,242	4.70%	4,275,837	4.72%	4,478,061	4.73%	4,690,397	4.74%
WATER SUPPLY SYSTEM ADMINISTRATION														
64110 Water Administration & Other	451,872	477,807	(25,935)	-5.74%	494,316	9.39%	508,763	2.92%	523,641	2.92%	538,932	2.92%	554,657	2.92%
ENGINEERING SERVICES														
64121 Engineering Consulting Services	120,000	72,937	47,063	39.22%	30,000	-75.00%	30,000	0.00%	30,000	0.00%	30,000	0.00%	30,000	0.00%
WATER SYSTEM ADMINISTRATION														
64133 Customer Service Requests	104,484	89,289	15,195	14.54%	106,589	2.01%	109,084	2.34%	111,643	2.35%	114,267	2.35%	116,958	2.36%
64136 Small Tools/Equipment/Supplies	9,750	7,371	2,379	24.40%	9,750	0.00%	9,945	2.00%	10,144	2.00%	10,347	2.00%	10,554	2.00%
SERVICE OF SUPPLY														
64141 Supply Inspection & Operation	127,740	87,086	40,654	31.83%	109,947	-13.93%	112,986	2.76%	116,111	2.77%	119,326	2.77%	122,634	2.77%
PUMPING														
64161 Pumping Inspection & Operation	249,045	237,138	11,907	4.78%	252,529	1.40%	259,740	2.86%	267,162	2.86%	274,800	2.86%	282,662	2.86%
TRANSMISSION & DISTRIBUTION														
64181 Transmission/Distribution System	317,799	332,119	(14,320)	-4.51%	332,336	4.57%	341,412	2.73%	350,746	2.73%	360,345	2.74%	370,217	2.74%
64183 Connections	265,565	310,325	(44,760)	-16.85%	267,918	0.89%	274,570	2.48%	281,401	2.49%	288,415	2.49%	295,617	2.50%
64185 Meters	144,272	246,109	(101,837)	-70.59%	265,049	83.71%	272,647	2.87%	280,468	2.87%	288,518	2.87%	296,803	2.87%
64187 Hydrants	91,644	64,339	27,305	29.79%	68,894	-24.82%	70,781	2.74%	72,721	2.74%	74,716	2.74%	76,768	2.75%
WATER SUPPLY SYSTEM	1,882,171	1,924,520	(42,349)	-2.25%	1,937,328	2.93%	1,989,928	2.72%	2,044,037	2.72%	2,099,666	2.72%	2,156,870	2.72%
FISCAL SERVICES														
DEBT														
68120 Interest Payments On Debentures	44,000	44,000	-	0.00%	44,000	0.00%	44,000	0.00%	44,000	0.00%	44,000	0.00%	44,000	0.00%
68130 Principal Payments On Debentures	38,743	38,743	-	0.00%	38,743	0.00%	38,743	0.00%	38,743	0.00%	38,743	0.00%	38,743	0.00%
DEBT	82,743	82,743	-	0.00%	82,743	0.00%	82,743	0.00%	82,743	0.00%	82,743	0.00%	82,743	0.00%
TRANSFERS TO FUNDS AND RESERVES														
68220 Transfers To Water Capital Fund	473,000	473,000	-	0.00%	1,879,288	297.31%	2,010,111	6.96%	2,148,597	6.89%	2,295,192	6.82%	2,450,324	6.76%
68230 Transfer to(from) Infrastructure Capital Reserve	1,228,225	1,228,225	-	0.00%	-	-100.00%	-	-	-	-	-	-	-	
68910 Debt Reserve Fund Transfer	460	460	-	0.00%	460	0.00%	460	0.00%	460	0.00%	460	0.00%	460	0.00%
FISCAL SERVICES	1,784,428	1,784,428	-	0.00%	1,962,491	9.98%	2,093,314	6.67%	2,231,800	6.62%	2,378,395	6.57%	2,533,527	6.52%
EXCESS OF REVENUE OVER EXPENSE	-	143,912	143,912	-	-	-	-	-	-	-	-	-	-	-
WATER FUND EXPENSE	3,666,599	3,708,948	(42,349)	-1.15%	3,899,819	6.36%	4,083,242	4.70%	4,275,837	4.72%	4,478,061	4.73%	4,690,397	4.74%

2022 and prior years capital projects with approved budgets

Unaudited - Actuals at February 14, 2023

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	% of project
Administration						
485332	19001	Mapping and GIS Software (Asset Mgmt. Planning)	-	13,010	13,010	0.00%
485553	21003	Asset Management implementation	16,976	60,000	43,024	28.29%
485554	21004	Printer renewal - city wide	66,357	80,000	13,643	82.95%
485555	21005	ERP - Process improvements	30,000	30,000	-	100.00%
485532	20017	Welcome Sign	1,806	25,000	23,194	7.23%
485600	20097	Community Policing Building	1,025,000	1,025,000	0	100.00%
485620	22001	Council Chambers - A/V upgrades	-	75,000	75,000	0.00%
485622	22002	Computer Equipment Replacement	69,600	69,600	-	100.00%
485623	22003	GIS - Software upgrades - connectivity	3,257	45,000	41,743	7.24%
485624	22004	Tempest - upgrades for E-com/e-apply, mobile	44,035	86,385	42,350	50.98%
485625	22005	ERP Upgrades - accounting and payroll systems	12,308	50,000	37,692	24.62%
Fire						
485351	19003	19 - Firehall - Structural Prep	4,411	88,000	83,589	5.01%
485340	21001	Replace 1991 Pumper Truck #1	957,285	890,645	(66,640)	107.48%
485626	22006	Confined Space Equipment Replacement	-	30,000	30,000	0.00%
485627	22007	Replace Garage Door Openers (7)	-	50,000	50,000	0.00%
Transportation						
485557	21008	Replace 2012 Int'l Flusher/Vac Truck #435	406,423	406,000	(423)	100.10%
485558	21009	Replace 2005 VOLVO TANDEM GRAVEL TRUCK #264	212,679	196,707	(15,972)	108.12%
485560	21011	Replace 2007 Volvo Tandem Dump Truck #265	-	196,707	196,707	0.00%
485561	21012	Replace 2005 Ford F350 W/Comp Body #520	-	120,532	120,532	0.00%
485628	22008	Replace 2007 GMC 5500 W/SERVICE BOX #140	-	134,000	134,000	0.00%
485629	22009	Replace 2009 DODGE 5500 SERVICE TRUCK #141	-	112,000	112,000	0.00%
485630	22010	Replace 2007 GMC C5500 Utility Dump Trk #240	191	140,000	139,809	0.14%
485631	22011	Replace 2009 Case 580 Sm Backhoe #303	-	165,000	165,000	0.00%
485632	22012	Replace 2013 Linkbelt Excavator #342	189,389	190,000	611	99.68%
485633	22013	Replace 2007 JOHN DEERE TRACTOR 5625 #624	-	110,000	110,000	0.00%
485634	22014	Replace 2010 KUBOTA F3680 MOWER #625	-	53,000	53,000	0.00%
Paving						
485409	17415	Harbour Rd Argyle to Dunbar	8,789	50,000	41,211	17.58%

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	% of project
485447	18415	6th Ave-Melrose to Bruce	-	280,000	280,000	0.00%
485336	20003	6th Ave - Argyle to Angus St	217,494	210,000	(7,494)	103.57%
485566	21031	Rail Crossing - Strathern & Dunbar	14,775	150,000	135,225	9.85%
485567	21032	Redford & 10th Ave intersection - associated w/ signal repairs	40,648	35,000	(5,648)	116.14%
485635	22015	7th Ave - Redford St to Bute St 180m (ptp, st, sani, wtr)	-	420,000	420,000	0.00%
485636	22016	Argyle / 10th Roundabout (ptp, w, st, s) Design only	-	135,000	135,000	0.00%
485637	22017	Argyle 1st to 3rd Avenue - CSO	26,718	100,000	73,282	26.72%
485638	22018	15th Ave-Montrose to Bruce (westside half road reconstruction)	-	120,000	120,000	0.00%
485640	22019	Wallace - 4th to 6th Ave - Paving	-	60,000	60,000	0.00%
485621	22020	Johnston/Adelaide Development	95,911	25,000	(70,911)	383.64%
Traffic Upgrades						
485568	21033	Redford & 10th Ave intersection - signals & looping	-	20,000	20,000	0.00%
485642	22023	3rd Ave/Argyle Street - Signal Controller Replacement	-	27,000	27,000	0.00%
Storm						
485361	18417	6th Ave-Melrose to Bruce (moved 2021 budget)	-	400,000	400,000	0.00%
485523	20008	6th Ave- Argyle St Angus St 150 m (ptp wtr st san)	256,396	100,000	(156,396)	256.40%
485524	20009	Relining program Multiple 6th Ave-Montrose to Melrose	79	300,000	299,921	0.03%
485525	20010	6th Ave-Argyle to Angus 145m (ptp, wtr, st)	3,496	60,000	56,504	5.83%
485570	21035	Storm Main replacements	5,741	100,000	94,259	5.74%
485571	21036	Margaret St Storm Pump Upgrade	-	225,000	225,000	0.00%
485639	22021	Wallace - 4th to 6th Ave - Storm	-	60,000	60,000	0.00%
485641	22022	Anderson Road - Wallace to Maitland St	-	40,000	40,000	0.00%
485643	22024	Re-lining Project (Coal Creek - 3rd Ave Xing/ South St - 2nd to 3rd/ 6th Ave - Mont to Mel)	-	300,000	300,000	0.00%
485644	22025	CSO - 7th Ave-Redford to Bute 180m (ptp, st, sani, wtr)	-	95,000	95,000	0.00%
PW Other						
485573	21014	City Hall Window replacement	45,665	80,000	34,335	57.08%
485574	21015	RCMP Storage requirements	13,920	20,000	6,080	69.60%
485586	21024	Child Care Spaces - Grant	1,338,464	4,644,989	3,306,525	28.82%
Cultural Services						
485534	20019	McLean Mill Capital Projects	13,735	60,000	46,265	22.89%
485577	21018	McLean Mill Septic upgrades	5,000	249,500	244,500	2.00%
485579	21021	McLean Mill Capital Projects - Heritage	21,291	60,000	38,709	35.49%
485647	22027	McLean Mill Capital Projects	40,599	59,900	19,301	67.78%
PRH	(Parks)					

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	% of project
485310	15482	Clock Tower Repair/Removal Plan	541,889	706,171	164,282	76.74%
485535	20020	20 - Aquatic Centre pool - PRH - supplies	84,337	100,000	15,663	84.34%
485539	20026	Multiplex sum equipment	7,733	19,640	11,907	39.37%
485542	20029	Connect The Quays	688,386	5,841,411	5,153,025	11.78%
485548	21010	Linking the Roger Creek Trail	19,500	25,000	5,500	78.00%
485580	21022	Aquatic Centre Pool Repairs	12,644	25,000	12,356	50.58%
485582	21062	Multiplex Dehumidifier-Desiccant Wheel	44,000	44,000	-	100.00%
485588	21067	Bear proof waste storage	7,646	25,800	18,154	29.64%
485549	21020	Train Station Seismic upgrades	769,124	860,000	90,876	89.43%
485645	22026	Victoria Quay Millstone Park Connector Foot Bridge	-	115,000	115,000	0.00%
485660	22040	22 - Tree planting	-	75,000	75,000	0.00%
485661	22041	23 - Tree planting (21 CF)	71,716	75,000	3,284	95.62%
Facilities Upgrade			-	-	-	
485589	21068	Echo Canopy and Siding	10,000	10,000	-	100.00%
485667	23002	Curling Rink ice plant contribution	-	40,000	40,000	0.00%
		Facilities - Asset renewal projects	146,032	227,000	80,968	64.33%
Sewer Capital			-	-	-	
565431	14010	Sewage Treatment Plant Upgrade SPF	40,512,339	41,000,000	487,661	98.81%
565420	18603	6th Ave-Melrose to Bruce 240m	-	280,000	280,000	0.00%
565438	20088	Johnston Rd Elizabeth to Gertrude 120m 300mm Reline	7,531	95,000	87,469	7.93%
565439	20089	Harbour Rd/Bruce St Outfall Reline	140	100,000	99,860	0.14%
565441	20091	6th Ave Argyle St. To Angus St 150m (ptp,st,sani,wtr)	94,446	90,000	(4,446)	104.94%
565445	20095	SCADA upgrade	37,180	75,000	37,820	49.57%
565447	21039	Small Capital Main Replacements \$26K, signage \$6K, monitoring equipment \$68K	52,471	100,000	47,529	52.47%
565448	21041	CSO consulting	56,065	80,000	23,935	70.08%
565449	22060	Harbour Road Trunk Sewer Replacement	-	300,000	300,000	0.00%
565450	22061	Argyle Forcemain Somass River Crossing project	2,476,267	3,660,000	1,183,733	67.66%
565451	22062	Argyle 1st to 3rd Avenue - CSO - design	11,386	15,000	3,614	75.90%
565452	22063	2023 Capital project design - to be identified	382	60,000	59,618	0.64%
565453	22064	Argyle / 10th Roundabout (ptp, w, st, s) Design only	-	4,000	4,000	0.00%
565454	22065	CSO - 7th Ave-Redford to Bute 180m (ptp, st, sani, wtr)	-	79,000	79,000	0.00%
565455	22066	Sewer Crawler	-	80,000	80,000	0.00%
565457	22067	CSO - Wallace 4th - 6th (300m)	-	45,000	45,000	0.00%
565458	22068	Small Capital Main Replacements	-	100,000	100,000	0.00%

ACCT	PROJ	CAPITAL PROJECT	WIP ACTUAL	BUDGET	AVAILABLE	% of project
Water Capital			-	-	-	
525436	20096	New Twin Main Ph 4 (church St./16th Ave to Montrose St./15th Ave)	519,856	1,000,000	480,144	51.99%
525435	20085	SCADA Software Upgrade	25,277	75,000	49,723	33.70%
525438	21042	Dead Ends & Distribution Upgrades	121,729	100,000	(21,729)	121.73%
525439	21043	6th Ave - Argyle to Angus Streets	296,973	150,000	(146,973)	197.98%
525437	21030	Cowichan Reservoir to Burde St. New Twin Main Ph 5	1,057,700	1,386,000	328,300	76.31%
525441	21045	6th Ave - Melrose to Bruce 240	14,417	100,000	85,583	14.42%
525442	21046	Burde St-7th Ave to 10th Ave 300m 150mm PVC	836,851	850,000	13,149	98.45%
525443	21047	Burde St Regulator Replacement	7,219	200,000	192,781	3.61%
Awaiting development completion to complete						
485519	20022	Burde Street Anderson to 17th Watermain replacement	-	100,000	100,000	0.00%
485435	19018	16th Ave-Burde St	-	150,000	150,000	0.00%
485454	19021	Portview Landing/4000 Burde St	-	60,000	60,000	0.00%
485454	19029	Portview Landing/4000 Burde St (st, san, paving)	-	60,000	60,000	0.00%
Paused projects						
485350	18410	Replace 1998 Jordair Compressor - moved to 2023	-	59,700	59,700	0.00%
485331	19000	Electronic Filing System - Records Management	-	53,230	53,230	0.00%
	21019	McLean Mill - UGST	-	30,000	30,000	0.00%
Review approach						
525408	17506	Water Meter Replacement Program 6 yrs.	225,633	400,000	174,367	56.41%
525434	20084	Water Meter Replacement Program 6 yrs.	158,214	400,000	241,786	39.55%
525444	21048	Water Meter Replacement Program 6 yrs.	-	400,000	400,000	0.00%
Confirm repurposed funding						
565408	18600	Small Capital Main Replacements	-	100,000	100,000	0.00%
565410	19087	Argyle Forcemain Somass River Crossing	-	100,000	100,000	0.00%
565419	20082	3rd Ave Argyle St. Mar St. Beautification	-	400,000	400,000	0.00%

Capital Projects 2023-2027	General Revenue		ERRF	Gas Tax	Fed & Prov Assistance	Parks & Rec Reserve	Capital Wks Reserves	Carbon Reserve	Water Revenue		Sewer Revenue		Total Project Expenditure
	Operating	Reserves							Operating	Reserves	Operating	Reserves	
STRATEGIC CAPITAL PROJECTS 2023													
Rollin Art Centre - Childcare project	500,000		-		4,144,989	650,000							4,644,989
Somass Mill - redevelopment funding													650,000
Tree Planting	76,500												76,500
	576,500	-	-	-	4,144,989	650,000	-	-	-	-	-	-	5,371,489
ADMINISTRATION													
Server Upgrade/Refresh - ERRF Cycle			325,000										325,000
Computer Equipment Replacement			86,000										86,000
	-	-	411,000	-	-	-	-	-	-	-	-	-	411,000
FIRE DEPARTMENT													
2007 Dodge Dakota			70,000										70,000
Replace Ladder Truck 2 (Aerial Platform Appartus)			1,994,358										1,994,358
	-	-	2,064,358	-	-	-	-	-	-	-	-	-	2,064,358
TRANSPORTATION SERVICES													
Replace 1998 GMC 4.5M3 Dump Truck #259			288,000										288,000
Replace 1999 GMC 4.5M3 Dump Truck #260			288,000										288,000
Replace 2004 Ford F450 w/Utility Dump Box #263			145,000										145,000
Replace 1997 Big 40 Diesel Miller Welder #393			10,000										10,000
Replace 2018 Freightliner Garbage Truck #401 - moved from 2024*			443,060										443,060
Replace 2005 Ford F250 4X4 Pickup #610			47,501										47,501
Replace 2005 GMC TC5500 152" WB (Hort) #614			145,000										145,000
Replace 2005 GMC TC5500 128" WB (Util) #615			145,000										145,000
Replace 2008 Ford Ranger 4X4 Pickup #627			83,500										83,500
Replace 2007 Dodge Caliber #721			28,000					22,600					50,600
	-	-	1,623,061	-	-	-	-	22,600	-	-	-	-	1,645,661
PAVING & ROAD CONSTRUCTION													
Paving and Storm - list of priority projects:													
Ship Creek - 3rd Ave to Anderson Ave													
Anderson - Ship Creek to Ravenhill Ave													
Argyle 1st-3rd - CSO grant application													
3rd Ave - Napier to Bute				300,000									300,000
Road Network Survey						150,000							150,000
Anderson at North Park reconstruction				150,000									150,000
CSO - Wallace 4th - 6th (ptp, st, w, s)				230,000									230,000
	-	-	-	680,000	-	150,000	-	-	-	-	-	-	830,000
TRAFFIC UPGRADES													
Intersection Safety #1a Gertrude/Roger				60,000									60,000
Traffic Signal Controller Replacement - 3rd Ave and Redford				96,000									96,000
	-	-	-	156,000	-	-	-	-	-	-	-	-	156,000
STORM													
CSO Project aligned with sewer project				380,000									380,000
	-	-	-	380,000	-	-	-	-	-	-	-	-	380,000
WORKS-OTHER													
PARKS													
Linking Roger Creek Trails -					435,978	290,000							725,978
Lon Miles & Recreation Park field upgrades						240,000							240,000
	-	-	-	-	435,978	530,000	-	-	-	-	-	-	965,978
CULTURAL SERVICES													
McLean Mill Capital Projects	30,000				89,900								119,900
	30,000	-	-	-	89,900	-	-	-	-	-	-	-	119,900
PARKS, RECREATION & HERITAGE													
Train Station-Phase II		320,000											320,000
Facilities Upgrade	300,000												300,000
	300,000	320,000	-	-	-	-	-	-	-	-	-	-	620,000
WATER WORKS													
Small Capital Water projects									100,000				100,000
Dunbar St-10th Ave to 11th Ave loop 200mm PVC									100,000				100,000
Bainbridge Plant to Cowichan Reservoir Supply Main Replacement													
DESIGN ONLY									150,000				150,000

Capital Projects 2023-2027	General Revenue		ERRF	Gas Tax	Fed & Prov Assistance	Parks & Rec Reserve	Capital Wks Reserves	Carbon Reserve	Water Revenue		Sewer Revenue		Total Project Expenditure
	Operating	Reserves							Operating	Reserves	Operating	Reserves	
Cowichan Reservoir to Burde St. New Twin Main Ph 6 (15th Ave, Fowle Cres to Cowichan Res- 580m of 500mm HDPE; 16th Ave, Argyle St to Church St/17th Ave - 220m of 300mm PVC) Burde St-11th Ave to Estevan 650m - Development CSO - Argyle (1st-3rd) (240m st,w, CSO) CSO - 6th Ave Bruce -Melrose CSO - Wallace 4th - 6th (120m)									2,100,000				2,100,000
									160,000				160,000
									115,000				115,000
									48,000				48,000
									25,000				25,000
	-	-	-	-	-	-	-	-	2,798,000	-	-	-	2,798,000
SEWER SYSTEM Sewer Main Video Program											100,000		100,000
CSO - 7th Ave-Redford to Bute 180m (ptp, st, sani, wtr) - Increase budget											270,000		270,000
Josephine Forcemain Detailed Design & Geotech											250,000		250,000
CSO - Wallace 4th - 6th (300m) Detailed Design & Geotech											45,000		45,000
Small Capital Main Replacements											100,000		100,000
	-	-	-	-	-	-	-	-	-	-	765,000	-	765,000
TOTAL CAPITAL 2023	906,500	320,000	4,098,419	1,216,000	4,670,867	1,330,000	-	22,600	2,798,000	-	765,000	-	16,127,386
OPERATING CAPITAL PROJECTS 2024	General Revenue		ERRF	Gas Tax	Fed & Prov Assistance	Other	Capital Wks Reserves	Carbon Reserve	Water Revenue		Sewer Revenue		Total Project Expenditure
FUNDING SOURCES	Operating	Reserves							Operating	Reserves			
STRATEGIC CAPITAL PROJECTS 2024													
Connect the Quays pathway (defer to 2024)	1,253,411												1,253,411
Tree Planting	78,795												78,795
	1,332,206												1,332,206
ADMINISTRATION													
Newtwork Switch replacement	100,000	-	-	-	-	-	-	-	-	-	-	-	100,000
Computer Equipment Replacement		-	86,400	-	-	-	-	-	-	-	-	-	86,400
	100,000	-	86,400	-	-	-	-	-	-	-	-	-	186,400
FIRE DEPARTMENT													
Replace 2011 CHEV SILVERADO 4X4 #13			60,564										60,564
Fueling Station	35,000												35,000
Replace 1998 Jordair Compressor - delay - still operational			59,700										59,700
Replace 2006 Ford F550 Rescue Truck #8 (from 2021)			128,961										128,961
Replace Exhaust Extraction Equipment			43,068										43,068
	35,000	-	292,293	-	-	-	-	-	-	-	-	-	327,293
TRANSPORTATION SERVICES													
Replace 2008 Dodge Ram 3500 Flatdeck (shop) #150			46,182										46,182
Replace 2008 Dodge Ram 2500 PU (Carpenter) #151			34,834										34,834
Replace 2011 Freightliner Asphalt Patch Truck #266			415,000										415,000
Replace 2006 LANGFAB DUMP PUP TRAILER - #367			45,657										45,657
Replace 1990 Britco Office Trailer #369			26,258										26,258
Replace 1992 Ingersoll Rand Compressor/Trailer #377			29,600										29,600
Replace 1996 TRIPLE AXLE TILT TRAILER - #388			47,501										47,501
Replace 1996 Wells Cargo Trailer (Swr) #389			14,118										14,118
Replace 2004 CHEV 3500 CUBE VAN (used) #616			51,724										51,724
Replace 1995 BOMAG ROLLER #395			60,696										60,696
Replace 2006 FORD E350 15 PASSENGER VAN #619			62,016										62,016
Replace 2018 Freightliner Garbage Truck #402			443,060										443,060
Replace 2018 Freightliner Garbage Truck #403			443,060										443,060
Replace 2012 Chev 3500 Service Truck #521			77,681										77,681
Replace 2014 Toyota Tacoma #522			50,470										50,470
Replace 2007 FORD F350 PICKUP (CARPENTER) #622			39,030										39,030
Replace 2013 TORO MOWER #633			122,147										122,147
			2,009,034	-	-	-	-	-	-	-	-	-	2,009,034
PAVING & ROAD CONSTRUCTION													
Design for future Capital projects				250,000									250,000
Capital plan designed in prior years on priority listing				800,000									800,000
	-	-	-	1,050,000	-	-	-	-	-	-	-	-	1,050,000
TRAFFIC UPGRADES													
Intersection safety	150,000												150,000
	150,000	-	-	-	-	-	-	-	-	-	-	-	150,000
STORM													
CSO projects	380,000												380,000
	380,000	-	-	-	-	-	-	-	-	-	-	-	380,000
WORKS-OTHER													
Total Station Survey Instrument - ERRF			53,835										53,835

Capital Projects 2023-2027	General Revenue		ERRF	Gas Tax	Fed & Prov Assistance	Parks & Rec Reserve	Capital Wks Reserves	Carbon Reserve	Water Revenue		Sewer Revenue		Total Project Expenditure
	Operating	Reserves							Operating	Reserves	Operating	Reserves	
PARKS	-	-	53,835	-	-	-	-	-	-	-	-	-	53,835
	-	-	-	-	-	-	-	-	-	-	-	-	-
CULTURAL SERVICES													
McLean Mill Capital Projects	30,000				89,900								119,900
	30,000		-	-	89,900	-	-	-	-	-	-	-	119,900
PARKS, RECREATION & HERITAGE													
Replace 1997 CLARKE FLOOR SCRUBBER - ERRF			18,842										18,842
Facilities Upgrade	250,000												250,000
	250,000		18,842	-	-	-	-	-	-	-	-	-	268,842
WATER WORKS													
Design for future Capital projects									-	100,000			100,000
Capital plan designed in prior years on priority listing									-	1,200,000			1,200,000
	-	-	-	-	-	-	-	-	-	1,300,000			1,300,000
SEWER SYSTEM													
CSO - Wallace 4th - 6th (300m)											1,300,000		1,300,000
Decommission old lagoon additional costs											800,000		800,000
Small Capital Sewer projects											100,000		100,000
South Street raised sewer culvert replacement											300,000		300,000
	-	-	-	-	-	-	-	-	-	-	2,500,000	-	2,500,000
	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL GENERAL CAPITAL 2024	2,277,206	-	2,460,404	1,050,000	89,900	-	-	-	-	1,300,000	2,500,000	-	9,677,510
OPERATING CAPITAL PROJECTS 2025 FUNDING SOURCES	General Revenue	Reserves	ERRF	Gas Tax	Fed & Prov Assistance	Other	Capital Wks Reserves	Carbon Reserve	Water Revenue	Sewer Revenue	Total Project Expenditure		
	Operating	Reserves	ERRF	Gas Tax	Fed & Prov Assistance	Other	Capital Wks Reserves	Carbon Reserve	Water Revenue	Sewer Revenue	Operating	Reserves	Total Project Expenditure
ADMINISTRATION													
Computer Equipment Replacement			88,848										88,848
	-	-	88,848	-	-	-	-	-	-	-	-	-	88,848
FIRE DEPARTMENT													
Turnout Gear	25,000												25,000
Parking lot upgrade	92,000												92,000
	117,000		-	-	-	-	-	-	-	-	-	-	117,000
TRANSPORTATION SERVICES													
Replace 2013 Volvo Dump Tandem Axle #267			194,386										194,386
2005 John Deere Loader #350			288,285										288,285
Replace 2005 Volvo Grader #355			306,818										306,818
Replace 2015 Ventrac Mower			41,184										41,184
			830,673										830,673
PAVING & ROAD CONSTRUCTION													
Design for future Capital projects	250,000												250,000
Capital plan designed in prior years on priority listing	800,000												800,000
	1,050,000		-	-	-	-	-	-	-	-	-	-	1,050,000
TRAFFIC UPGRADES													
Intersection safety	150,000												150,000
	150,000		-	-	-	-	-	-	-	-	-	-	150,000
STORM													
CSO projects	380,000												380,000
	380,000		-	-	-	-	-	-	-	-	-	-	380,000
WORKS-OTHER													
	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKS													
Tree Planting	79,590												79,590
	79,590		-	-	-	-	-	-	-	-	-	-	79,590
CULTURAL SERVICES													
McLean Mill Capital Projects	30,000				89,900								119,900
	30,000		-	-	89,900	-	-	-	-	-	-	-	119,900

Capital Projects 2023-2027	General Revenue		ERRF	Gas Tax	Fed & Prov Assistance	Parks & Rec Reserve	Capital Wks Reserves	Carbon Reserve	Water Revenue		Sewer Revenue		Total Project Expenditure
	Operating	Reserves							Operating	Reserves	Operating	Reserves	
PARKS, RECREATION & HERITAGE													-
Facilities Upgrade	250,000												250,000
	250,000												250,000
WATER WORKS													-
Design for future Capital projects	-								100,000				100,000
Capital plan designed in prior years on priority listing	-								1,250,000				1,250,000
	-								1,350,000				1,350,000
SEWER													-
Design for future Capital projects	-										100,000		100,000
Capital plan designed in prior years on priority listing	-										1,200,000		1,200,000
	-										1,300,000		1,300,000
TOTAL CAPITAL 2025	2,056,590		919,521		89,900				1,350,000		1,300,000		5,716,011
OPERATING CAPITAL PROJECTS 2026 FUNDING SOURCES	General Revenue	Reserves	ERRF	Gas Tax	Fed & Prov Assistance	Other	Capital Wks Reserves	Carbon Reserve	Water Revenue	Reserves	Sewer Revenue	Reserves	Total Project Expenditure
ADMINISTRATION													
Computer Equipment Replacement			90,325										90,325
			90,325										90,325
TRANSPORTATION SERVICES													
Replace 2014 TYMCO SWEEPER #411			367,220										367,220
Replace 2011 GMC SIERRA P/U #629			49,008										49,008
Replace 2013 TOYOTA TACOMA #630			35,006										35,006
Rreplace 2013 TOYOTA TACOMA #632			35,006										35,006
			486,240										486,240
PAVING & ROAD CONSTRUCTION													
Design for future Capital projects				250,000									250,000
Capital plan designed in prior years on priority listing				800,000									800,000
				1,050,000									1,050,000
TRAFFIC UPGRADES													
Traffic Signal Controller Replacement	50,000												50,000
	50,000												50,000
STORM													
CSO projects	380,000												380,000
	380,000												380,000
WORKS-OTHER													
Garbage Carts			630,109										630,109
			630,109										630,109
PARKS													
Tree Planting	81,182												81,182
	81,182												81,182
CULTURAL SERVICES													
McLean Mill Capital Projects	30,000				89,900								119,900
	30,000				89,900								119,900
PARKS, RECREATION & HERITAGE													
Facilities Upgrade	250,000												250,000
	250,000												250,000
WATER WORKS													
Design for future Capital projects									100,000				100,000
Capital plan designed in prior years on priority listing									1,200,000				1,200,000
									1,350,000				1,350,000
SEWER SYSTEM													
Capital plan designed in prior years on priority listing											900,000		900,000
LWMP Update per regulatory requirements											200,000		200,000
Small Capital Main Replacements											100,000		100,000

Capital Projects 2023-2027	General Revenue		ERRF	Gas Tax	Fed & Prov Assistance	Parks & Rec Reserve	Capital Wks Reserves	Carbon Reserve	Water Revenue		Sewer Revenue		Total Project Expenditure
	Operating	Reserves							Operating	Reserves	Operating	Reserves	
	-	-	-	-	-	-	-	-	-	-	1,200,000	-	1,200,000
TOTAL CAPITAL 2026	791,182	-	1,206,674	1,050,000	89,900	-	-	-	1,350,000	-	1,200,000	-	5,687,756
OPERATING CAPITAL PROJECTS 2027 FUNDING SOURCES	General Revenue Operating	Reserves	ERRF	Gas Tax	Fed & Prov Assistance	Other	Capital Wks Reserves	Carbon Reserve	Water Revenue Operating	Reserves	Sewer Revenue Operating	Reserves	Total Project Expenditure
ADMINISTRATION													
ERP Replacement	250,000		250,000										500,000
Computer Equipment Replacement			95,325										95,325
	250,000	-	345,325	-	-	-	-	-	-	-	-	-	595,325
TRANSPORTATION SERVICES													
Replace 1992 HIWAY STREET SANDER #378			21,852										21,852
Replace 2014 NISSAN NV VAN 2500 SERIES (water) #523			57,130										57,130
Replace TYCROP TOP DRESSER #626			42,847										42,847
Replace 2015 Dodge Durango - BEO #130			53,038										53,038
		-	174,867	-	-	-	-	-	-	-	-	-	174,867
FIRE DEPARTMENT													
Replace thermal Cameras	55,000												55,000
Fire Pump Test Pit	50,000												50,000
Replace portable Radios	85,000												85,000
Replace High Angle Rope Equipment	50,000												50,000
	240,000	-	-	-	-	-	-	-	-	-	-	-	240,000
TRAFFIC UPGRADES													
Traffic Signal Controller Replacement	33,000												33,000
	33,000	-	-	-	-	-	-	-	-	-	-	-	33,000
STORM													
CSO projects	380,000												380,000
	380,000	-	-	-	-	-	-	-	-	-	-	-	380,000
WORKS-OTHER													
	-	-	-	-	-	-	-	-	-	-	-	-	-
PARKS													
Tree Planting	81,182												81,182
	81,182	-	-	-	-	-	-	-	-	-	-	-	81,182
CULTURAL SERVICES													
McLean Mill Capital Projects	30,000				89,900								119,900
	30,000	-	-	-	89,900	-	-	-	-	-	-	-	119,900
PARKS, RECREATION & HERITAGE													
Facilities Upgrade	250,000												250,000
	250,000	-	-	-	-	-	-	-	-	-	-	-	250,000
WATER WORKS													
Design for future Capital projects									100,000				100,000
Capital plan designed in prior years on priority listing									1,200,000				1,200,000
									1,350,000	-	-	-	1,350,000
SEWER SYSTEM													
Design for future Capital projects											1,200,000		1,200,000
Harbour Road Trunk Sewer Replacement (2022 project delayed - June 13, 2022) - Further investigation - maint. Work completed											300,000		300,000
CSO - 6th Ave Bruce - Melrose (Ptp stm, sewer, water) moved from 2023											230,000		230,000
CSO - 6th Ave Bruce -Melrose											-		-
Small Capital Main Replacements											100,000		100,000
	-	-	-	-	-	-	-	-	-	-	1,830,000	-	1,830,000
TOTAL CAPITAL 2027	1,264,182	-	520,192	-	89,900	-	-	-	1,350,000	-	1,830,000	-	5,054,274



**CITY OF PORT ALBERNI
PARKS AND RECREATION CAPITAL RESERVE**

21-Aug-2000

Updated

	2022	2023	2024	2025	2026	2027
RECEIPTS						
Balance forward	2,373,963	856,352	741,997	869,533	999,008	1,130,469
Investment Income	25,000	25,000	25,000	25,000	25,000	25,000
Recreation Services Surcharge	73,800	75,645	77,536	79,475	81,461	83,498
Other Deposits	25,000	25,000	25,000	25,000	25,000	25,000
Transfers	-	-	-	-	-	-
Sale of Property	-	-	-	-	-	-
	2,497,763	981,997	869,533	999,008	1,130,469	1,263,967
EXPENSES						
Parks & Recreation Properties and Facilities	1,641,411	240,000	-	-	-	-
	1,641,411	240,000	-	-	-	-
REVENUE OVER (UNDER) EXPENSES	856,352	741,997	869,533	999,008	1,130,469	1,263,967
FUND EQUITY - ENDING	856,352	741,997	869,533	999,008	1,130,469	1,263,967



CITY OF PORT ALBERNI

EQUIPMENT REPLACEMENT RESERVE FUND - 5 YEAR PLAN

Established: 31-Dec-1973

	2022	2023	2024	2025	2026	2027
Sale of Equipment	-	-	-			
Investment Income	40,000	30,000	30,000	30,000	30,000	30,000
Transfers from General Revenue	70,000	70,000	70,000	70,000	70,000	70,000
Contributions - ERRF Schedule	1,003,756	704,297	1,053,944	1,106,641	1,161,973	1,220,072
	<u>1,113,756</u>	<u>804,297</u>	<u>1,153,944</u>	<u>1,206,641</u>	<u>1,261,973</u>	<u>1,320,072</u>
EXPENSES						
Transfer to Capital Works Bylaw	-	-				
ERRF funding borrowed (Train Station) - returned in 2024	210,000		(210,000)			
Equipment Purchases	1,023,600	4,098,419	2,460,404	919,521	1,206,674	520,192
	<u>1,233,600</u>	<u>4,098,419</u>	<u>2,250,404</u>	<u>919,521</u>	<u>1,206,674</u>	<u>520,192</u>
REVENUE OVER EXPENSES	<u>(119,844)</u>	<u>(3,294,122)</u>	<u>(1,096,460)</u>	<u>287,120</u>	<u>55,299</u>	<u>799,880</u>
FUND EQUITY - ENDING	<u>5,603,019</u>	<u>2,308,897</u>	<u>1,212,437</u>	<u>1,499,557</u>	<u>1,554,856</u>	<u>2,354,735</u>



CITY OF PORT ALBERNI
CAPITAL WORKS RESERVE FUND - 5 YEAR PLAN

8-Aug-1994

	2022	2023	2024	2025	2026	2027
RECEIPTS						
Investment Income	35,000	35,000	35,000	35,000	35,000	35,000
New Deal Gas Tax Funds	835,923	835,923	872,264	-	-	-
Miscellaneous	80,000	80,000	80,001	80,001	80,001	80,001
	<u>950,923</u>	<u>950,923</u>	<u>987,265</u>	<u>115,001</u>	<u>115,001</u>	<u>115,001</u>
EXPENSES						
Gas Tax - capital projects	1,040,000	1,216,000	1,050,000	-	1,050,000	-
Gas Tax - operating (capacity bldg)	-	-	-	-	-	-
Capital Expenditures - Special						
Capital Expenditures- Capital works	380,000	-	-			
	<u>1,420,000</u>	<u>(265,077)</u>	<u>1,050,000</u>	<u>-</u>	<u>1,050,000</u>	<u>-</u>
REVENUE OVER EXPENSES	<u>(469,077)</u>	<u>(265,077)</u>	<u>(62,735)</u>	<u>115,001</u>	<u>(934,999)</u>	<u>115,001</u>
FUND EQUITY - ENDING	<u>\$ 2,835,338</u>	<u>\$ 2,570,261</u>	<u>\$ 2,507,526</u>	<u>\$ 2,622,527</u>	<u>\$ 1,687,528</u>	<u>\$ 1,802,529</u>



**CITY OF PORT ALBERNI
LAND SALE RESERVE FUND - 5 YEAR PLAN**

pre 1970

	2022	2023	2024	2025	2026	2027
RECEIPTS						
Sale of Property	1,000	1,200,000	-	-	-	-
Investment Income	2,700	26,000	20,000	18,000	18,000	18,000
Transfer from RCMP Surplus	-	-	-	-	-	-
Transfer from Off Street Parking Res	-	-	-	-	-	-
	<u>3,700</u>	<u>1,226,000</u>	<u>20,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
EXPENSES						
Transfer to Other Funds	-	-	-	-	-	-
Acquisitions and Expenses	-	650,000	-	-	-	-
	<u>-</u>	<u>650,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REVENUE OVER EXPENSES	<u>3,700</u>	<u>576,000</u>	<u>20,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
FUND EQUITY - ENDING	<u>94,100</u>	<u>670,100</u>	<u>690,100</u>	<u>708,100</u>	<u>726,100</u>	<u>744,100</u>



CITY OF PORT ALBERNI
DEVELOPMENT COST CHARGES RESERVE FUND - 5 YEAR PLAN

22-Mar-2010

	2022	2023	2024	2025	2026	2027
<hr/>						
RECEIPTS						
Contributions	30,000	30,000	30,000	30,000	30,000	30,000
Investment Income	55,000	75,000	60,000	3,500	3,500	3,500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	85,000	105,000	90,000	33,500	33,500	33,500
EXPENSES						
Transfer to Other Funds	-	-	-	-	-	-
Acquisitions and Expenses	-	-	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	-	-	-
REVENUE OVER EXPENSES	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	85,000	105,000	90,000	33,500	33,500	33,500
FUND EQUITY - ENDING	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,974,119	2,079,119	2,169,119	2,202,619	2,236,119	2,269,619



**CITY OF PORT ALBERNI
CEMETERY TRUST FUND - 5 YEAR PLAN**

	2022	2023	2024	2025	2026	2027
RECEIPTS						
Sale Proceeds	3,000	3,000	3,000	3,000	3,000	3,000
Investment Income	4,000	7,500	4,000	3,000	3,000	3,000
	<u>7,000</u>	<u>10,500</u>	<u>7,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
EXPENSES						
Transfer to General Revenue	<u>2,000</u>	<u>2,000</u>	<u>2,001</u>	<u>2,001</u>	<u>2,001</u>	<u>2,001</u>
REVENUE OVER EXPENDITURE	<u>5,000</u>	<u>8,500</u>	<u>4,999</u>	<u>3,999</u>	<u>3,999</u>	<u>3,999</u>
FUND EQUITY - ENDING	<u>188,327</u>	<u>196,827</u>	<u>201,826</u>	<u>205,825</u>	<u>209,824</u>	<u>213,823</u>



CITY OF PORT ALBERNI
CARBON TRUST RESERVE FUND - 5 YEAR PLAN

Established: 13-May-2013

	2022	2023	2024	2025	2026	2027
Beginning Balance	305,119	337,119	516,519	718,519	920,519	1,122,519
Contributions	200,000	200,000	200,000	200,000	200,000	200,000
Investment Income	2,000	2,000	2,000	2,000	2,000	2,000
	<u>202,000</u>	<u>202,000</u>	<u>202,000</u>	<u>202,000</u>	<u>202,000</u>	<u>202,000</u>
EXPENSES						
Transfer to Other Funds	-	-	-	-	-	-
Projects and Expenses						
City Hall - Window replacement - project delayed	80,000					
Connect the Quays - use in future year	90,000					
Replace 2007 Dodge Caliber #721		22,600				
	-	-	-	-	-	-
	<u>170,000</u>	<u>22,600</u>	<u>-</u>			
REVENUE OVER EXPENSES	<u>32,000</u>	<u>179,400</u>	<u>202,000</u>	<u>202,000</u>	<u>202,000</u>	<u>202,000</u>
FUND BALANCE	<u><u>337,119</u></u>	<u><u>516,519</u></u>	<u><u>718,519</u></u>	<u><u>920,519</u></u>	<u><u>1,122,519</u></u>	<u><u>1,324,519</u></u>



CITY OF PORT ALBERNI

ALBERNI VALLEY COMMUNITY FOREST RESERVE - Established: 14-Oct-2014

	2022	2023	2024	2025	2026	2027
RECEIPTS						
Begininnig Balance	297,868	297,868	297,868	297,868	297,868	297,868
Dividends Received	-	-	-	-	-	-
Donations Received	-	-	-	-	-	-
Investment Income	10,000	10,000	10,000	10,000	10,000	10,000
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
EXPENSES						
Transfer to Other Funds	-	-	-	-	-	-
Projects and Expenses	10,000	10,000	10,000	10,000	10,000	10,000
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
REVENUE OVER EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND EQUITY - ENDING	<u>1,200,373</u>	<u>1,200,373</u>	<u>1,200,373</u>	<u>1,200,373</u>	<u>1,200,373</u>	<u>1,200,373</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



CITY OF PORT ALBERNI
PARKLAND ACQUISITION RESERVE - 2022 - 2026

Established: 12-Jun-2006

	2022	2023	2024	2025	2026	2027
RECEIPTS						
Investment Income	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Sale of Parkland	-	-	-	-	-	-
Parkland Dedication Deposits	-	-	-	-	-	-
Historical correction	-	-	-	-	-	-
	10,000	10,000	10,000	10,000	10,000	10,000
EXPENSES						
Acquisition of Parkland	-	-	-	-	-	-
	-	-	-	-	-	-
REVENUE OVER (UNDER) EXPENSES	10,000	10,000	10,000	10,000	10,000	10,000
FUND EQUITY - ENDING	\$ 303,368	\$ 313,368	\$ 323,368	\$ 333,368	\$ 343,368	\$ 353,368

CITY OF PORT ALBERNI - 2023 Proposed taxation share

NET TAXABLE VALUE		TAX SHARE		TAX INCREASE IN CLASS	TAX % INCREASE	PERCENT TAX SHARE		EFFECTIVE TAX RATE PER THOUSAND		CLASS MULTIPLE	
2022	2023	2022	2023	2022 est.	2023 est.	2022	2023	2022	2023	2022	2023

Class	\$	\$	\$	\$	\$	%	%	%	\$	\$	rate	rate
RESIDENTIAL	3,465,710,100	3,876,055,900	15,598,315	16,860,484	1,262,169	8.09%	60.81%	60.82%	4.5008	4.3499	1.00	1.00
UTILITIES	2,603,420	2,724,555	68,398	73,894	5,496	8.04%	0.27%	0.27%	26.2722	27.1214	5.84	6.23
SUPP. HOUSING	2	2	-	0	-	-	0.00%	0.00%	4.5008	4.3499	1.00	1.00
MAJOR IND.	87,386,100	87,615,800	4,798,308	5,185,914	387,606	8.08%	18.71%	18.71%	54.9093	59.1893	12.20	13.61
LIGHT IND.	19,101,800	20,264,200	651,371	703,624	52,253	8.02%	2.54%	2.54%	34.1000	34.7225	7.58	7.98
BUSINESS	356,532,349	375,080,800	4,514,374	4,879,044	364,670	8.08%	17.60%	17.60%	12.6619	13.0080	2.81	2.99
NON-PROFIT	4,568,100	4,711,100	20,521	20,477	(44)	-0.21%	0.08%	0.07%	4.5008	4.3499	1.00	1.00
FARM	85,405	84,872	384	369	(15)	-3.93%	0.00%	0.00%	4.5008	4.3499	1.00	1.00
TOTALS	3,935,987,276	4,366,537,229	25,651,671	27,723,805	2,072,134	8.08%	100.00%	100.00%				

AVERAGE SINGLE FAMILY RESIDENCE

2022		2023		CHANGE	
VALUE	AMOUNT	VALUE	AMOUNT	DIFFERENCE	% CHANGE
\$479,598	\$2,158.55	\$531,206	\$2,310.70	\$152.15	7.05%

SINGLE FAMILY RESIDENCES - BC Assessment

2022	2023
6,462	6,489
3,099,161,200	3,446,997,900



2023 - 2027 Financial Plan Questions & Responses

The following is an active document reflecting questions and responses in relation to the 2023-2027 Financial Plan. This is a living document and as such, will continue to be updated accordingly throughout the Financial Planning process. Citizens are encouraged to engage throughout the process by submitting comments/questions to council@portalberni.ca.

Date	Q or C	QUESTION/COMMENT	RESPONSE
February 6 CoW			
Public Input/Question Period	1	Request for placeholder within financial plan for proposed Youth Comprehensive Strategy project.	<i>Will be brought forward with available options to fund at a future Financial Plan meeting.</i>
	2	Not comfortable with decrease to contingency fund from 200,000 to 100,000.	<i>Council may increase or decrease any line item in the Financial Plan and staff can provide options for Council to source the funding or to reallocate funds.</i>
	3	Merchants of Johnston Road would like to see decorative lighting added to the corridor.	<i>In order to populate the Financial Plan, additional details and quotes may need to be provided.</i>
	4	Park space in Westporte Place needs to be addressed.	<i>The Westcoast Native Healthcare Society will be attending the February 13th Regular meeting as a delegation and will address park space in relation to their ongoing developments. A Parks Master Plan will be established in alignment with the Official Community Plan review and update that is presently underway.</i>
	5	Consideration of funding for ball fields repair and maintenance.	<i>In 2022, Council directed \$240,000 of funding within the 2023 Financial Plan, specifically for Lon Miles And Recreation Park ball fields. Regular maintenance of all other fields will be sourced from line items 27210 through 27230 [based on expenditure criteria] of the Financial Plan.</i>
	6	Consideration of funding for trail maintenance.	<i>Regular maintenance of trails will be sourced from the line items 27210 through 27230 [based on expenditure criteria] of the Financial Plan.</i>
	7	Status of Water Meter Replacement project and future funding available to complete?	<i>Director of Engineering and Public Works to prepare staff report for future meeting.</i>
	8	Clarity regarding the return to pre-Covid service levels at Museum?	<i>Hours of operations and staffing levels returned to pre 2019 levels.</i>
	9	Have gaming funds been restored to pre-Covid levels?	<i>Host Community Gaming funding returned to pre-COVID levels in 2022. The 2023 Financial Plan reflects this revenue expectation.</i>
	10	How much contingency funding was used in 2022? [Committee member acknowledged this question and requested contingency funding used in previous 5 years be brought forward].	<i>Contingency over the past five years (2018 to 2022) - Line 29911: 2022 - \$200,000 2021 - \$ 11,896 2020 - \$ 16,163 2019 - \$ 20,752 2018 - \$200,000</i>
	11	Request for additional funding to be committed to ball fields repair and ongoing maintenance.	<i>Council may increase or decrease any line item in the Financial Plan and staff can provide options for Council to source the funding or reallocate funds.</i>

	12	City website updates: Procurement and Asset Management Policy, Audit Committee meeting agendas and minutes from previous years.	<i>We are working to rectify the outdated policy manual and ensuring an up-to-date copy is available on the website. The issue noted with regards to the Audit Committee agendas and minutes missing from previous years was due to a security update recently performed and has since been addressed and rectified. We have been actively recruiting for the communications manager position for some time, which is responsible for upkeep and maintenance of the website. We understand the importance of the website and the access to City content it provides the public. Staff are doing their best to update and manage the website content within the department's current limited capacity.</i>
	13	Roger Creek map signage faded.	<i>Regular maintenance of trails, including trail signage will be sourced from the line items 27210 through 27230 [based on expenditure criteria] of the Financial Plan and dependent upon project priorities and staff capacity.</i>
	14	How is the funding allocated for Tree Planting Program?	<i>As a strategic priority of Council, the budget was populated with an additional \$75,000 of funding in 2021 in the Parks Maintenance operational budget. In 2022 and moving forward, the tree planting budget is a specific line item in the City's Capital Plan. In 2023, the proposed amount is \$76,500. The City utilized a contractor in the first years allocations and in 2022 the approach changed to using City staff to plant the trees. When City staff are used the hours, equipment and supplies are all charged against the project. Areas that trees were plant included Williamson Park and Rex Road.</i>
	15	Request for action plan to address expenditures within the budget and plans for increasing revenue.	<i>Revenue sources are outlined with the Financial Plan. Council may direct staff should they wish to address opportunities for additional revenue sources.</i>
	16	Will City senior management be present at future Financial Plan meetings to address public inquiries where possible?	<i>Senior management staff will be in attendance and if and where possible will address inquiries. Questions that require follow-up will be included on the Q&A document and addressed at a future meeting.</i>

February 27 RCM

Public Input/Question Period	17	Questions related to City agreement with FortisBC: What is the operating fee revenue received by the City from FortisBC on March 1 for the years 2018 through 2022 inclusive? Will the March 1, 2023 operating fee revenue be made available during this year's budget deliberations once that fee has been received by the City? Where is this revenue captured [line number, category, and schedule] on the City's financial documents? For the revenue that is derived from this operating fee, where is this revenue typically directed for use in the City budget?	<i>2018 - \$77,896.52 - received March 1, 2019 2019 - \$85,440.81 - received March 1, 2020 2020 - \$98,631.48 - received March 1, 2021 2021 - \$122,002.58 - received March 1, 2022 2022 - \$162,129.75 - to be received March 1, 2023 Revenue is captured within the line item 011910 - Utility Tax 1%. The funding is used in the General Revenue Fund.</i>
	18	Questions related to Agreements [2] between the City and the Alberni Valley Chamber of Commerce [expired December 31, 2022]: Have either, or both of these Agreements been renewed? What are the time lengths for each Agreement? <u>What is the total contracted amount for the life of each agreement?</u>	
	19	What is the procedure for funding received by the City from senior governments/grant funds, etc.?	<i>When senior government provides grant funding, a local government must then ensure the funding requirements are met, each instance is specific on how the funds are used. The recently announced \$1-billion Growing Communities Fund funding program noted "will be going to local governments in B.C. to help build community infrastructure and amenities to meet the demands of unprecedented population growth." Further details on requirements will be provided and that will be shared once received.</i>

	20	Cost allocation within Financial Plan for 2023 related to Somass Lands [security, insurance, etc.]?	<i>The Financial Plan includes \$650,000 funded from the Land Sale Reserve in 2023 to fund all costs associated with managing the property, including, site security, project management, risk management as required, development contracts, etc. These costs will be separated moving forward under a specific project number.</i>
March 6 CoW			
Public Input/Question Period	21	Explanation of Solid Waste decrease?	<i>Two items contribute to the decrease, the ERRF contribution for 2023 was reduced by \$125,000 (one time) to enable a lower tax rate in 2023. Cost in the first year reflects the start of a new program and a higher level of effort by staff, that is lessened in following years.</i>
	22	Line 21229: Other Financial Management. Up 40%. Could you please provide justification for increase?	<i>Software costs are now allocated to each department, no longer rolled up within 21261 - Information Technology. That accounts for approximately 75% of the increase year over year. Asset Retirement Obligation – Public Sector Accounting Standard is also budgeted in this line item for 2023.</i>
	23	Line 21259: Other Common Services. Up 8.79% to \$503,000. Could you please provide justification for increase?	<i>City phone lines, internet, cable costs, recycling, shredding, office supplies, reconciliation, postage, advertising, etc. all have been seeing inflationary increases.</i>
	24	Line 21925 - Council Travel and Development Increase. Could you please provide justification for increase?	<ul style="list-style-type: none"> •Estimated cost to provide the budget capacity to allow council to attend the UBCM, AVICC, FCM. •Additional training for new Council. •Estimated based on full return of normal travel.
	25	Line 21660 - Police Building Maintenance. Could you please provide justification?	<ul style="list-style-type: none"> •Floors, duct cleaning, pressure washing, electrical work, overhead doors. •Hydro, Fortis makes up about 25%.
	26	Line 22926 - Building Inspector Vehicle. Could you please provide justification for increase?	<i>2nd vehicle purchased for 2nd Building Inspector staff position & increased fuel costs.</i>
	27	Line 23138 - Shop Overhead. Could you please provide justification for increase?	<i>Regulatory requirements of inspections, coveralls, time allocated outside of general training and maintenance.</i>
	28	Line 23264 - Traffic and Roadway Signs. Could you please provide justification for increase?	<i>Hydro, maintenance, staff wages.</i>
	29	Line 23264 - Budgeted \$10,000 actual was \$26,000. Is the overage out of the norm or will that be the new annual budgeted amount?	<i>Not anticipated to be one time - this is likely ongoing given:</i> <ul style="list-style-type: none"> •Operations cost – 45% to hydro costs •Maintenance – contractors – flagging & electrical 45% •10% is staff time
	30	Line 23333 - Storm Sewer Lift Station. Could you please provide justification for increase?	<i>Pump repairs and maintenance and associated staff time.</i>
	31	Line 27225 - Parks Vehicles, Equip. Repairs. Could you please provide justification for increase?	<i>Fuel costs have increased, regular maintenance.</i>
	32	Line 28220 - Transfers to General Capital Reserves. Could you please explain this?	<i>Fund accounting utilized. General fund operational transfer to Capital from taxation in the current year to perform capital works.</i>
	33	Replacement of 2008 Ford Ranger \$83,000. What vehicle is being considered for the replacement?	<i>Staff review and assess the needs for the replacement asset and bring forward a recommendation based on what could be available in the market to provide the city a solution to our need. The market dictates what could be provided given certain criteria and based on the best value for tax payer dollars.</i>
	34	Road surfacing surplus? Why weren't works completed?	<i>Staffing capacity as it relates to operations versus capital project requirements.</i>
	35	Grant for Roger Creek Trail just received. Would we be better to use grant for infrastructure such as storm sewer lift station?	<i>Grant funding is received based on specific application criteria related to the proposed project that the City must meet in order to receive funds.</i>
	36	Is there a policy to review facility rental fees?	<i>Fees and services are captured by bylaw and could be amended as per Council direction.</i>
	37	Would the facility audit review support fees and services review?	<i>Line items and project accounting track expenditures by facility. Raw data could be provided to Council if requested. A Facilities Master Plan Audit and Review could be presented to Council for lifespan and value.</i>

38	Roger Creek Connector Trail Project grant funding received. When will work start? Anticipated project completion and is there contingency funding?	<i>The project envisioned using consultants, i.e. fisheries, engineering, biology, etc. City crews are not anticipated to complete work. Grant funding expectations are that the project be completed by March 2024. Consultants were advised to take inflation into consideration during application process (October 2022).</i>
39	City facilities that are rented to community organizations for minimal costs, will these be included in the Facility Audit?	<i>Intent with audit is to include all City facilities regardless of tenant or occupant.</i>
40	Is there a Recreation Services user fee review planned?	<i>Should Council direct, the fees and charges bylaw could be reviewed.</i>
41	Is there a plan to raise building permit fees and development cost charges?	<i>Development Services is working on a draft building bylaw which includes permit fees that will be brought forward to Council in April or May. Development Cost Charge amendments are a much larger project and requires in-depth engineering studies. Staff are looking at the possibility of a minor modification in the interim to enable a small increase.</i>
42	Is Somass funding coming from land reserve and not affecting taxation?	<i>Yes, the funding is coming from the Land Reserve.</i>
43	Tree planting, \$76,500 what does that include?	<i>In the Capital Plan - there is a Project [line] number includes staff time, equipment, contract costs if used, advertisements, all aspects related to the cost of doing the work.</i>
44	Will the replacement of the Dakota Fire Services truck be a larger model?	<i>The replacement will be a half ton-truck in order to tow the trailer currently used and to enable more equipment to be transported.</i>
45	Solid waste collection trucks have experienced some recent mechanical issues. Are these fixable/ongoing? Replacement?	<i>There are presently three trucks [2018 model]. New trucks will be purchased in a staggered manner to assist in the timing of mechanical services requirements.</i>
46	Does the Alberni Clayoquot Regional District contribute to the Parks, Recreation and Heritage Reserve?	<i>The ACRD does not contribute funds directly to the PRH reserve. As the fund is replenished through a percentage of recreation user fees, some of these fees would include that of ACRD users.</i>
47	What is the surplus amount for 2022?	<i>The amount has not yet been finalized as reconciliations are still underway.</i>
48	Are facility hot water tanks electric and is there the ability to move to on demand gas to allow for rebates and longer warranty.	<i>The majority of City facilities require large industrial/commercial units. Staff evaluate and consider all options for each facility as required for the best solution and outcome.</i>
49	Will there be road improvements made to Burde Street from 11th Avenue to Estevan Street when ongoing developments are completed?	<i>The developments are scheduled to be completed by end of year. The City will then perform curb, sidewalk, and paving work in the area.</i>
50	Will a traffic light be installed in the Burde Street area due to increased density?	<i>A recent engineering study determined it is not warranted for another 10 years. General intersection improvements are being reviewed.</i>
51	Roadway lifespan and replacement costs – Master plan? \$150,000 Potentially use building grant for budget to complete that work earlier.	<i>Staff will seek Council direction to populate this asset management work.</i>
52	RCMP Emergency Reserve balance depleted. Will the RCMP Emergency Reserve Fund continue to be used for Community Policing?	<i>Reserve will continue to be repopulated over time and it is Council's discretion as to how the funds are used. It is anticipated that repayment options will be provided for the \$1.2M in retro pay.</i>
53	Would like to increase the contingency fund from \$100,000 back to \$200,000.	<i>Council may make the recommendation to add this back to the Financial Plan and set the amount at \$200,000.</i>
54	\$800,000 for Public Works boiler and roof repair – what is the breakdown for the two items and is it feasible to fund future replacement?	<i>Intention is to determine whether to relocate Public Works facility or replace roof and boiler. Potential to spend \$90,000 to repair in interim. Estimates are that the roof[s] are in the \$450K range whereas the boiler is in the \$350K range.</i>
55	In relation to the Sunday Aquatic Centre closure, are staff working to train/hire Lifeguards?	<i>Staff are offering lifeguard leadership programming. There is a substantial commitment required for training/hiring lifeguards. Staff are working to reduce potential barriers to that process including a decreased fee for programming. Individuals interested in the leadership programs are encouraged to visit www.playinpa.ca. Those who are certified and interested in applying can visit Employment Opportunities City of Port Alberni.</i>
56	\$650,000 Somass Redevelopment is noted as coming from PRH Reserve, is that correct?	<i>Formatting error. Heading should be 'Other Reserves'.</i>

57	Paving and Road Construction budget does not include the \$150,000. Would it not be prudent to include in order to continue required works?	<i>Council may make a recommendation to add this in and staff can provide options to fund that item.</i>
58	Explanation of fluctuation of investment interest rates from year to year?	<i>The information used to compare comes from the unaudited YTD that are a work in progress depending on the status of our financial statements. The annual audited statements should be the reference point for the actual interest.</i>
59	McLean Mill operating agreement – what was the amount of the 10% heritage fee for 2020/2021?	<i>Heritage Fees received are as follows: 2020 - \$4,178.12 2021 - \$5,781.36</i>
60	McLean Mill operating agreement states the City will maintain effective signage related to 10% fee usage for the public – where is that info?	<i>Haven't used funds for any projects at this time, funds are held separately.</i>
61	How will delaying the funding for the Connect the Quays Pathway assist given inflation.	<i>Council deferred the costs until such time that project plans are determined.</i>
62	Update on Sanitary and Storm – Combined Sewer Overflow work completed for 2020, 2021, 2022 with approximately 57 kilometres remaining to be separated.	<i>A report on capital project status including CSO work to be brought forward for Council's consideration.</i>
63	Water meter replacement program status?	<i>Staff report scheduled for March 27th Regular Council meeting.</i>
64	Reserve balance amounts?	<i>Will be updated once the Tangible Capital Asset Schedule is completed towards the end of March.</i>
65	Debt servicing capacity clarification?	<i>Defined as Principle and Interest to service the debt annually.</i>
66	RCMP Reserve – Capital expense for Public Safety Building outside reserve scope?	<i>There are no restrictions on these funds, Council allocated the funds through the Financial Plan bylaws.</i>
67	Number of RCMP officers funded as per contract versus budgeted amount?	<i>The City commits to 34 municipal funded Officers annually, the budget reflects 32 Officers.</i>
68	Internal borrowing repayment scheduled for pumper truck and ladder truck – being repaid not suspended?	<i>In 2023 lower the ERRF contribution by \$300,000 and spread that reduction over the next 20 years.</i>
69	In 2017 Council direction was to increase major industrial taxation to provide for infrastructure renewal but this has not occurred. Does Council plan to increase taxes moving forward to support the required renewal?	
		<i>Updated March 16, 2023</i>

RECEIVED

MAR 14 2023

CITY OF PORT ALBERNI

- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering/PW
 - Parks, Rec. & Heritage
 - Development Services
 - Community Safety
 - Other *Com Summary*
- File # 1700-20-2023 3
1855-20-RCT

From: L [redacted] Jardin [redacted]
 Sent: March 13, 2023 2:54 PM
 To: Sharie Minions <sharie_minions@portalberni.ca>
 Cc: Debbie Haggard <debbie_haggard@portalberni.ca>; Rob Dickinson <rob_dickinson@portalberni.ca>; Rob Gaudreault <rob_gaudreault@portalberni.ca>; Willa Thorpe <willa_thorpe@portalberni.ca>; Cindy Solda <cindy_solda@portalberni.ca>; Timothy Plev <timothy_lev@portalberni.ca>; Todd Patola <Todd_Patola@portalberni.ca>; [redacted] Charles Mealey <Charles_Mealey@portalberni.ca>; Pat Deakin <patrick_deakin@portalberni.ca>
 Subject: Roger Creek Trail Extension (Scott Kenny Trail)

Mayor Minions, Council, and City Staff,

It is with considerable excitement that I read that the city has received considerable grant monies for the completion of the Scott Kenny Trail through to Rogers Creek Park. For 5 years I have been in contact with city personnel regarding this need. During that time city personnel-Tim Plev, Rob Dickinson, and Rob Gaudreault have hiked along the proposed route with me, between the third bridge (current bridge to nowhere), downstream to the crossing point for the fourth bridge, and on under the trestle to connect with the Roger Creek Park pathway. Each year for the past 5 I have been told by city personnel that the city was seeking funding through grants.

Now you have it.

Mr. Plev and Rob Gaudreault are both aware of the financial commitment I verbally made relating to continuation of the Scott Kenny Trail. That verbal commitment was contingent upon placement of the 4th bridge. It will be honoured when it is in place.

In order to finally have a level entry to this trail, an important consideration and need, expressed in all my communication with you over the past 5 year, it is my fervent hope that the connecting route can pass under the trestle as it approaches Roger Creek Park. That, including high water pictures (Rob Gaudreault), has been in the conversation I have had with city personnel mentioned.

Excited and watching,

T. L [redacted] Jardin

RECEIVED

MAR 14 2023

CITY OF PORT ALBERNI

- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering - HW
 - Parks, Rec. & Planning
 - Development Services
 - Community Safety
 - Other
- File # 1700-20-2023 ³
1855-20-R01

From: L. [redacted] Jardin [redacted]

Sent: March 14, 2023 10:32 AM

To: Sharie Minions <sharie_minions@portalberni.ca>

Cc: Rob Dickinson <rob_dickinson@portalberni.ca>; Timothy Pley <timothy_pley@portalberni.ca>; Willa Thorpe <willa_thorpe@portalberni.ca>; Debbie Haggard <debbie_haggard@portalberni.ca>; John Douglas <John_Douglas@portalberni.ca>; Charles Mealey <Charles_Mealey@portalberni.ca>

Subject: Follow up note re-recent grant money announcement

Good Morning Mayor Minions:

Overall positive vibes re-this announcement. However I note, with some angst, hesitancy regarding the \$290,000 of city money required to confirm the \$436,000 grant money offered. Recently, \$240,000 of city money was committed to upgrade city ball parks to meet standards required to host a national seniors baseball tournament. I support this event. But it is a one week event, beneficial mainly to the business community.

The grant money in question, with \$290,000 of city support, will allow for building of permanent city recreational infrastructure-the completion of the Scott Kenny Trail, beneficial to the community as a whole. I believe this question will be brought before council within the next few days.

I anticipate that you and council will see a way to ensure the city does not lose this grant money.

Hopefully I will see the 4th bridge put in place later this year.

T. L. [redacted] Jardin

RECEIVED

MAR 13 2023

CITY OF PORT ALBERNI

- Council
 - Mayor
 - CAO
 - Finance
 - Corporate Services
 - Agenda
 - Economic Development
 - Engineering/PW
 - Parks, Rec. & Heritage
 - Development Services
 - Community Safety
 - Other Comp.
- File # 1700-20-2023

From: R █████ Fraser █████
 Sent: March 7, 2023 6:15 PM
 To: Rob Dickinson <rob_dickinson@portalberni.ca>
 Cc: Timothy Pley <timothy_pley@portalberni.ca>; Scott Smith <scott_smith@portalberni.ca>; S █████
 Kenny █████; R █████ Cyr █████ Sharie Minions
 <sharie_minions@portalberni.ca>; Cindy Solda <cindy_solda@portalberni.ca>; Debbie Haggard
 <debbie_haggard@portalberni.ca>; D █████ Clough █████ Todd Patola
 <Todd_Patola@portalberni.ca>; Charles Mealey <Charles_Mealey@portalberni.ca>; Dustin Dame
 <Dustin_Dame@portalberni.ca>; John Douglas <John_Douglas@portalberni.ca>
 Subject: Re: Lugin Creek maintenance

Good afternoon Rob

I just thought I would check with you as the budget process moves along.

I remember from my time at the city works there used to be a line item for creek maintenance in the operating budget. Since we don't get to see that budget, it may not exist anymore if you were looking to establish an ongoing program.

I am checking if you were able to establish an ongoing funded program for maintenance and enhancement of fish habitat creeks within the city?

If you have, what creeks do you have in mind for any upcoming work?

Thanks again
R █████ Fraser