

## CITY COUNCIL MEETING SUMMARY

An information report summarizing the Regular meeting of Council held March 9, 2026. These are not the official minutes. For more information, please contact the Corporate Services department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

### DELEGATIONS

#### Introduction | Communications Manager

The Corporate Officer introduced the new Communications Manager, Sara Bearchell.

### UNFINISHED BUSINESS

#### Temporary Use Permit | 3048 3<sup>rd</sup> Avenue

Council declined issuance of Temporary Use Permit No. 25-05 at 3048 3<sup>rd</sup> Avenue to enable the property to operate as a warehouse.

### CORRESPONDENCE

#### Guru Nanak Sikh Society | 2<sup>nd</sup> Annual Vaisakhi Parade

Council authorized the Guru Nanak Sikh Society access to City streets on Saturday, May 9, 2026 from 11:00 am to 2:00 pm for the purpose of a parade from 4144 8<sup>th</sup> Ave. to Roger Street, to 10<sup>th</sup> Ave back to Guru Nanak Sikh Temple.

#### Alberni Valley Chamber of Commerce

Council endorsed a letter to the Alberni Valley Chamber of Commerce to support its renewal submission to Destination BC, confirming that the Chamber is the 'Sponsor Organization' and lead provider of Community Visitor Services for the City of Port Alberni.

#### Forestry Initiative

Council directed Administration to forward the BC Council of Forest Industries letter requesting support of the 'Forestry is a Solution' initiative to the Alberni Valley Forestry Coalition, and if the letter aligns with the Coalition's initiatives, return it to Council for a resolution of support.

#### Council received their correspondence summary which included letters from:

- a. Ministry of Public Safety and Solicitor General | Follow up to the 2025 UBCM Convention Meeting
- b. BC Council of Forest Industries | 'Forestry is a Solution' Initiative
- c. City of Prince George | Petition to Minister of Justice and Attorney General Re: Stronger Public Safety Measures
- d. Union of BC Municipalities | Annual Membership
- e. Alberni Valley Chamber of Commerce | Letter of Support

### PROCLAMATIONS

On behalf of the **GBS/CIDP Foundation of Canada** Council proclaimed the month of May 2026 as GBS/CIPD Awareness Month in Port Alberni.

### REPORT FROM IN-CAMERA

Council released the following motions previously passed during a Closed meeting, pursuant to Section 117 of the *Community Charter*:

#### February 9, 2026

- Council released for public consumption, execution of the lease agreement between the City of Port Alberni and the Italian Canadian Fraternal Society for 4045 6<sup>th</sup> Avenue for a five-year term, expiring December 31, 3030 in the amount of \$12 per year plus applicable taxes.
- Council released for public consumption execution of the Animal Control Service Agreement between the City of Port Alberni and Coastal Animal Control Services of BC Ltd. for a two-year term commencing March 1, 2026; and direction for Administration to bring forward an amendment to the 2026–2030 Financial Plan to provide funding for contract animal control services, including contract expenditures of \$125,714 in 2026 and \$129,485 in 2027, as follows:
  - 2026: Increasing Line 22931 – Animal Control Service Contract - \$55,975; and
  - 2026: Decreasing Line 29911 – Contingency - \$55,975.
  - 2027: Increasing Line 22931 – Animal Control Service Contract - \$51,607; and
  - 2027: Increasing Line 11111 – General Purposes - Taxes - \$51,607.

### COUNCIL REPORTS

Council directed Administration to invite Chase Nicklin to a future Council meeting to be honoured for his representation of Port Alberni at the 2026 Paralympic Games at Milano Cortina.

## NEW BUSINESS

### Branding Services Plan

Council authorized Administration to proceed with the 'Branding Services Plan' that includes up to \$50,000 annually in the Financial Plan for brand implementation for a ten-year period, 2027 through 2036, subject to annual budget approval and the pursuit of external funding [grants, sponsorships, partnerships].

### Regional Parks' Service

Council directed Administration to prepare a report exploring options to include City-owned parks located outside City limits within the Alberni-Clayoquot Regional District [ACRD] Regional Parks' Service, and to outline options for the City's participation in the ACRD – Regional Parks' Service.

## QUESTION PERIOD

### R. Smith

Inquired about financial plan amendments for animal control services.

### Notice of Motion | Councillor Patola

Notice of motion for the Committee of the Whole meeting to direct Administration to produce a report defining a clear standard of housing permitted for long-term occupancy within the City of Port Alberni based on compliance with applicable Canadian Standards Association, BC Building Code, or recreational vehicle standards at the date of the construction of the housing, to be inspected annually with consideration of the site layout and utilities.

### H. Singh Rai

Inquired about direction for temporary housing at 3723 Redford Street.

## COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ [www.portalberni.ca](http://www.portalberni.ca)
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## MEETINGS AT A GLANCE

### Monday, March 16<sup>th</sup>

6:00 pm | Committee of the Whole  
Council Chambers

### Monday, March 23<sup>rd</sup>

2:00 pm | Regular Council  
Council Chambers