



CITY COUNCIL MEETING SUMMARY

*An information report summarizing the Regular meeting of Council held May 12, 2025.
These are not the official minutes. For more information, please contact the Corporate Services
department at 250.723.2146 or email: corp_serv@portalberni.ca.*

DELEGATIONS

2024 City Audited Financial Statements

Cory Vanderhorst of MNP Chartered Accountants presented the City's Audited Financial Statements for the year ending 2024.

BYLAWS

"Bylaw Notice Enforcement Bylaw No. 5128, 2025" was adopted. This Bylaw will provide for the enforcement of bylaw offence notices.

"Respectful Behaviour Bylaw No. 5129, 2025" was introduced and given three readings. This bylaw upon adoption will provide clear expectations for conduct in City facilities and at City events and reinforce the City's commitment to maintaining a safe, inclusive and respectful civic environment.

CORRESPONDENCE

PA Picklers | Pickleball Facility Expansion

Council directed administration to provide a letter to the PA Picklers in support of the proposed pickleball City facility expansions to assist in their grant funding applications.

Council further directed administration to work closely with the group on design development and cost estimates for Council consideration.

Royal Canadian Legion Alberni Valley Branch 293 | Commemorative Crosswalks

Council directed administration to collaborate with the Legion to identify a potential location for installation of a Commemorative crosswalk to provide for Council consideration with estimated costs.

Council received their correspondence summary which included letters from:

- a. Ministry of Public Safety and Solicitor General | Police Services Sustainable Funding
- b. Ministry of Housing and Municipal Affairs | 2024 UBCM Convention Follow Up
- c. UBCM | 2025 AVICC Resolutions
- d. City of Enderby | Bill 7 – 2025: Economic Stabilization (Tariff Response) Act
- e. Community Action Team | Horsepower for Healing Event

REPORT FROM IN-CAMERA

Council released for public consumption notice of its intent to enter into a lease agreement with Derek and Lisa Dovale for Unit #9 in Spirit Square at Harbour Quay for a five-year term for 'Munch Gelato', an artisanal gelato business.

NEW BUSINESS

Corporate Strategic Plan Review

Council received an overview of their Strategic Plan review session held on April 29th. The Strategic Plan review session allows Council to ensure that the municipality is on track to achieve its long-term vision and objectives, and to make any necessary adjustments to stay on course.

BC Transit Annual Operating Agreement

Council authorized the Mayor and Corporate Officer to execute the BC Transit 2025 - 2026 Annual Operating Agreement between the City of Port Alberni and British Columbia Transit effective April 1, 2025 to March 31, 2026.

COUNCIL MEETINGS

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ www.portalberni.ca
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at portalberni.ca. Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit www.portalberni.ca/council. You may also contact the Corporate Services department at 250.723.2146 or email corp_serv@portalberni.ca.

MEETINGS AT A GLANCE

Tuesday, May 20th

6:00 p.m. | Committee of the Whole
Council Chambers

Monday, May 26th

2:00 pm | Regular Council
Council Chambers