



## CITY COUNCIL MEETING SUMMARY

*An information report summarizing the Regular meeting of Council held April 28, 2025.  
These are not the official minutes. For more information, please contact the Corporate Services  
department at 250.723.2146 or email: [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).*

### INTRODUCTORY REMARKS

Council held a moment of silence in recognition of the National Day of Mourning.

### UNFINISHED BUSINESS

Administration provided Council with an update on the status of the remediation work at 5170 Argyle Street [Port Pub].

### STAFF REPORTS

#### Quarterly Departmental Reports

Council received Quarterly Reports from the Development Services, Economic Development, Finance, Human Resources, and Parks, Recreation and Culture departments for the period January 1, 2025 – March 31, 2025.

#### Q1 Nuisance Abatement Working Group Report

Council received the Nuisance Abatement Working Group Quarterly Report for the period January 1, 2025 – March 31, 2025.

### BYLAWS

**"Animal Control and Pound Bylaw No. 5126, 2025"** was adopted. This Bylaw provides for the regulation of the keeping of dogs and cats and other animals in the City of Port Alberni.

**"Cemetery Management Bylaw No. 5127, 2025"** was adopted. This Bylaw provides for the regulation and operation of the Greenwood Cemetery.

**"Fees and Charges Bylaw No. 5125, 2025"** was adopted. This Bylaw establishes fees and charges for various services provided by the municipality, aiming to ensure cost recovery and efficient service delivery.

**"City of Port Alberni Tax Rates Bylaw No. 5124, 2025"** was adopted. This Bylaw sets the tax rates required to balance the municipalities taxing obligations as outlined in the Financial Plan.

**"Bylaw Notice Enforcement Bylaw No. 5128, 2025"** was introduced and given three readings. This Bylaw upon adoption will provide for the enforcement of bylaw offence notices.

### CORRESPONDENCE

#### 2025 ADSS Prom Committee | Use of City Streets

Council authorized the 2025 ADSS Prom Committee access to City streets on Saturday, June 21, 2025 from 5:15 to 6:45 pm for the purpose of a prom parade from Burde St. to 10<sup>th</sup> Ave. through to Roger St., ending at the Athletic Hall [3727 Roger St.].

#### Council received their correspondence summary which included letters from:

- AVICC | 2025 AVICC AGM & Convention - Resolutions Disposition & Draft Minutes
- ACRD | Emergency Support Services Receive Provincial Funding
- Canadian Union of Public Employees (CUPE) 118 | National Day of Mourning

### PROCLAMATIONS

On behalf of MS Canada, Council proclaimed the month of May 2025 as **'MS Awareness Month'** in Port Alberni.

On behalf of Vancouver Island Economic Alliance (VIEA), Council proclaimed May 30, 2025 to June 6, 2025 as **'Island Good Days'** in Port Alberni.

On behalf of Pacific Salmon Foundation, Council proclaimed June 1, 2025 as **'Wild Salmon Day'** in Port Alberni.

### REPORT FROM IN-CAMERA

Council released for public consumption notice of its intent to extend the Railway Operation and Maintenance Agreement with the Western Vancouver Island Industrial Heritage Society for a period of 5 years to include an annual City grant of \$60,000 + CPI for the duration of the agreement for the cost of operating insurance and miscellaneous operating expenses.

### NEW BUSINESS

#### Alberni Valley Community Forest Corporation | Resolutions of Shareholder

Council endorsed the Alberni Valley Community Forest Corporation Resolutions of Shareholder in writing as presented.

### **Multiplex Chiller Failure**

Council directed staff to proceed with renting a plate and frame chiller and installing ice at the Multiplex for the period of June 2025 – May 2026 at the cost of \$285,000.

Council also directed staff to begin the process of replacing the current shell and tube chiller with a plate and frame chiller, with installation of the unit to occur in spring 2026 in time for summer 2026 ice operations.

### **BCCFA 2025 Conference & AGM | Authorize Council Registration**

Council authorized Councillor Verbrugge to participate in the BC Community Forest Association (BCCFA) 2025 Conference and AGM, taking place May 26-28, 2025 in Nanaimo, BC, with authorization to include reimbursement of travel and accommodation expenses incurred as per Travel Policy No. 3009-2.

### **Tseshahat Lightning Open Basketball Tournament 2025**

Council authorized the contribution of a combination of \$5,000 in kind or in cash from the Reconciliation Fund to the 2025 Tseshahat Lightning Open Basketball Tournament taking place May 16 – 19, 2025, and directed Administration to work with Tseshahat Lightning representatives to determine the best use of funds.

### **Short Term Rental Requirements**

Council directed Administration to prepare a report providing an overview of short-term rental requirements in the City.

### **Tree Protection and Regulation Bylaw**

Council directed Administration to research, draft and introduce a Tree Protection and Regulation Bylaw.

### **Volunteer Policy and Handbook**

Council approved Volunteer Policy No. 3002-8 and the associated Volunteer Handbook.

### **Cathedral Grove**

Council directed Administration to extend an invitation to the Ministry of Transportation and Transit requesting their attendance at a Regular meeting to provide a delegation regarding traffic safety plans in Cathedral Grove.

### **Vancouver Filipino Community**

Council directed Administration to send a letter to the City of Vancouver offering condolences on the recent tragedy in the Vancouver Filipino community.

## **QUESTION PERIOD**

### **J. Leskosek**

Inquired about the purchase of a chiller for the Multiplex ice production.

## **COUNCIL MEETINGS**

The City of Port Alberni now offers hybrid Council and Committee of the Whole meetings.

We encourage you to remain informed on City business and community topics through the following options:

- Attend in-person in City Hall, Council Chambers, located at 4850 Argyle Street
- Livestream @ [www.portalberni.ca](http://www.portalberni.ca)
- Join online or by phone using MS Teams

Regular Council meetings are held at 2:00 pm on the second and fourth Monday of each month. All meeting recordings are posted on the City website for viewing.

Complete Council agendas including all correspondence and reports are available at [portalberni.ca](http://portalberni.ca). Generally, these are posted the Friday before each Regular Council meeting and are archived on the site.

The Council Summary is prepared following each regular Council meeting and posted on the City's website. You can also visit the City website and sign up to receive summaries delivered directly to your inbox.

For more information related to Council meetings, including how to participate, please visit [www.portalberni.ca/council](http://www.portalberni.ca/council). You may also contact the Corporate Services department at 250.723.2146 or email [corp\\_serv@portalberni.ca](mailto:corp_serv@portalberni.ca).

## **MEETINGS AT A GLANCE**

### **Wednesday, May 7<sup>th</sup>**

7:00 pm | Heritage Commission  
Alberni Valley Museum

### **Monday, May 12<sup>th</sup>**

2:00 pm | Regular Council  
Council Chambers

### **Tuesday, May 20<sup>th</sup>**

6:00 p.m. | Committee of the Whole  
Council Chambers