

CITY OF PORT ALBERNI

BYLAW NO. 4836

A BYLAW TO PROVIDE FOR THE CITY OF PORT ALBERNI EMERGENCY PLAN

WHEREAS the Board of the Alberni-Clayoquot Regional District is authorized by the *Emergency Act, R.S.B.C, 1996* to provide local emergency plans and has adopted the Alberni Valley Emergency Plan Bylaw No. PS1006 to apply to the entire Alberni Valley under the *Emergency Program Act*;

AND WHEREAS pursuant to the provisions of the *Emergency Program Act, R.S.B.C, 1996, c.111*, the City of Port Alberni must prepare or cause to be prepared local emergency plans respecting preparation for, response to and recovery from emergencies and disasters and establish and maintain an emergency management organization to develop, maintain and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters within the City;

AND WHEREAS the Board of the Regional District has established a Regional Emergency Preparedness Committee as the emergency management organization for the Alberni-Clayoquot Regional District and has provided one emergency plan for the Alberni Valley, including the City of Port Alberni;

NOW, THEREFORE the Council of the City of Port Alberni in open meeting assembled enacts as follows:

1. **Title**

This Bylaw may be cited for all purposes as the "City of Port Alberni Emergency Plan 2014, Bylaw No. 4836".

2. **Definitions**

In this bylaw, unless the context otherwise requires, the following words will have the following meanings:

- (a) "Act" means the *Emergency Program Act*, *R.S.B.C. 1996, c.111* and any other regulations made thereunder;
- (b) "Alberni Valley" means the area including the City of Port Alberni and Electoral Areas B (Beaufort), D (Sproat Lake), E (Beaver Creek) and F (Cherry Creek);

- (c) “Assisting Agencies” means those departments or services within the Alberni-Clayoquot Regional District or City of Port Alberni, one of the functions of which is to respond to a disaster or emergency, including but not limited to:
- (i) Alberni-Clayoquot Regional District
 - (ii) City of Port Alberni
 - (iii) Port Alberni and Volunteer Fire Departments
 - (iv) Royal Canadian Mounted Police, Port Alberni Detachment
 - (v) Alberni Valley Rescue Squad
 - (vi) Arrowsmith Amateur Radio Club
 - (vii) British Columbia Ambulance Service
 - (viii) Emergency Social Services
 - (ix) Building Inspection
 - (x) Infrastructure (Engineering and Public Works)
 - (xi) Legal Services
 - (xii) School District #70
 - (xiii) Island Health
- (d) “Board” means the Board of Directors of the Alberni-Clayoquot Regional District;
- (e) “Committee” means the Regional Emergency Preparedness Committee established under Section 4 of this Bylaw;
- (f) “Coordinator” means the person appointed by the Board to the position of Regional Emergency Program Coordinator and includes his or her deputy;
- (g) “Council” means the Council of the City of Port Alberni;
- (h) “Disaster” means a disaster as defined in the *Act*;
- (i) “Emergency” means a disaster as defined in the *Act*;
- (j) “Plan” means the Alberni Valley Emergency Plan.

3. Plan Designation, Preparation and Implementation

- (a) The Plan is hereby designated as a local emergency plan for the City;
- (b) The Committee is authorized to prepare and amend the Plan identifying potential disasters or large-scale emergencies in the Alberni Valley and establishing coordinated response system to deal with such disaster or emergencies.

- (c) The Emergency Program Coordinator will implement this plan on the direction of the Committee.

4. Regional Emergency Preparedness Committee

The Regional Emergency Preparedness Committee established under the Alberni Valley Emergency Plan Bylaw No. PS1006 is hereby designated as the emergency management organization for the City.

5. Organization

The Committee shall consist of:

- (a) The Mayor of Port Alberni;
- (b) Other members of the Port Alberni Council;
- (c) Electoral Area Directors representing Electoral Areas B, D, E and F;
- (d) The Chief Administrative Officer of the Alberni-Clayoquot Regional District;
- (e) The City Manager of Port Alberni;
- (f) A Recording Secretary;
- (g) A Media Liaison Officer; and
- (h) Other persons as appointed by the Board.

6. Responsibilities

The Committee will:

- (a) Review emergency operations, resources and capabilities to ensure their adequacy;
- (b) Acquire necessary equipment, supplies and facilities to prepare for, respond to and recover from emergencies and disasters in the Alberni Valley;
- (c) Make recommendations to the Board for grants in aid to any emergency response agency requiring assistance;
- (d) Subject to Board authorization, negotiate agreements with municipalities or other regional districts for the purpose of mutual aid in responding to emergencies or disasters;
- (e) Maintain emergency preparedness, response and recovery measures for emergencies and disasters in the Alberni Valley;
- (f) Establish and maintain an organization capable of implementing the Plan in accordance with the Plan;
- (g) Appoint a Regional Emergency Program Coordinator.

7. Emergency Program Coordinator

Council hereby designates the Emergency Program Coordinator appointed under the Alberni Valley Emergency Plan Bylaw No. PS1006 as the Coordinator for the City.

8. Responsibilities

The Coordinator will:

- (a) Implement the Plan on the direction of the Committee;
- (b) Maintain the Plan;
- (c) Advise the Committee on all matters related to the Plan
- (d) Coordinate the delivery of training and exercises to ensure the Emergency Plan is understood, effective and in a state of readiness;
- (e) Maintain close liaison with Assisting Agencies in regards to their responsibilities under the Plan;
- (f) Be the main point of contact with neighbouring municipalities and regional districts, Emergency Management British Columbia and other Provincial Departments and any other external agencies who may support the Plan;
- (g) Perform any other duties as assigned by Committee.

9. Declaration of a State of Local Emergency

Responsibility

Council will be responsible to declare a State of Local Emergency under Section 12 of the *Act*.

Powers

Once a Declaration of a State of Local Emergency is made by Council pursuant to the *Act* in respect of the City of Port Alberni the Committee may, subject to the limitations in the *Act*, exercise all the powers given to the City in a Declared State of Local Emergency under the *Act*.

10. Repeal

"City of Port Alberni Emergency Response Plan Bylaw, No. 4264 is hereby repealed.

READ A FIRST TIME THIS 24TH DAY OF FEBRUARY, 2014.

READ A SECOND TIME THIS 24TH DAY OF FEBRUARY, 2014.

READ A THIRD TIME THIS 24TH DAY OF FEBRUARY, 2014.

FINALLY ADOPTED THIS 10TH DAY OF MARCH, 2014.

Mayor

Clerk