



## MEMORANDUM OF UNDERSTANDING

September 2008

This is a Memorandum of Understanding between the **International Centre for Sustainable Cities (ICSC)** and the **City of Port Alberni** concerning membership in the Sustainable Cities: *PLUS Network*.

The City of Port Alberni agrees to:

1. Commit to a path of sustainability (for example, by formally endorsing sustainability principles such as Local Agenda 21, the Melbourne Principles, the Aalborg Charter, or others).
2. Adapt its planning frameworks/ processes to incorporate a long-term time horizon (e.g., including a 100-year vision, a 30-year strategy and shorter-term plans for implementation).
3. Use an integrated (comprehensive) planning approach - incorporating environmental, social, cultural and economic well-being, preferably at both the local and regional level.
4. Identify a short-term project that illustrates action towards long-term sustainability. (This can be an existing project that will be profiled in *PLUS Network* communications).
5. Acknowledge the interests of all community members (e.g., by using a participatory planning process involving citizens, city representatives/ staff as well as private and educational sectors).
6. Establish a reference group/sustainability team that guides the city on its path toward sustainability and in its involvement with the *PLUS Network*.
7. Identify a *PLUS Network* contact person.
8. Share its experiences in integrated long-term planning and short-term action projects with other members of the *PLUS Network* (e.g., through *PLUS Network* events, such as the biennial conference, peer-exchange workshops, the *PLUS Network* website and other electronic and print media).
9. Provide sufficient resources to participate in the *PLUS Network*. This includes at a minimum: staff time and financial resources associated with the communities' long-term planning initiatives; local costs of workshops hosted in the community; annual *PLUS Network* membership fees; and travel expenses for attending some meetings.

Agreed and Accepted:

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Ken McRae  
Mayor  
City of Port Alberni

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Dr. Nola Kate Seymoar  
President and CEO  
International Centre for Sustainable Cities

